

Answers to Questions – Through 11/21/2021

Question 1:

Are there points awarded for 2.1.5 Partnership and Collaboration?

Answer 1:

No.

Question 2:

When will the organizations that are awarded this funding be notified?

Answer 2:

After the Board Review for Approval of Funding Recommendation(s). Please refer to section 1.3 Process Timeline.

Question 3:

Our agency has a history of receiving in-kind office / occupancy space through FDLRS / Child Find. When reviewing the template for a letter of support, none of the bullets seem to apply as we do not propose to provide services to students or teachers through HCPS, do to propose to provide services a school district location and do not propose any data sharing / collection with HCPS. Is a HCPS letter of support a required item in our situation for this RFP as it seems awkward to go through a formal LOS process with them while providing a template that does not seem to justify a need for one.

Answer 3:

Please reference section 2.1.10 Attachment #6.

Question 4:

Will the Children's Board pay for tutoring in this grant?

Answer 4:

Please reference the ASO Appendix (#10) and Budget Instructions Appendix (#7). Note that answers cannot be provided about program designs.

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Question 5:

In section 2.1.2 (d) are applicants expected to pinpoint an exact cash reserve amount or is a "typical range" for the amount ok?

Answer 5:

Section 2.1.2 (d) states for the proposer to "Disclose most current cash reserve amount".

Question 6:

What is the total contracted amount for currently funded Level (2) Uniting Grants?

Answer 6:

\$10,464,829. This amount is subject to change.

Question 7:

If you are submitting more than one application is it a requirement you submit more than 1 Letter of intent.

Answer 7:

Yes.

Question 8:

Will the list of Information Session attendees be sent out?

Answer 8:

The 11/12/2021 and 11/17/2021 attendee list is currently on the CBHC website.

Question 9:

Are agencies providing domestic violence shelter and/or shelter services (not homeless due to other reasons) eligible to apply?

Answer 9:

Shelter operating costs are not allowable.

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Question 10:

Is there is priority for previously awarded agencies or if new programs/agencies have equal opportunity to qualify for this grant under the guidelines of sufficient proposals?

Answer 10:

Previously awarded agencies and agencies with new programs both have an equal opportunity to qualify for this grant.

Question 11:

Will there be a mechanism to show salary increases beyond year 2, including state-mandated minimum wage increases?

Answer 11:

Attachment #2 is for the first-year and second-year operating budgets.

Question 12:

Does this RFA include nonprofit capacity building services?

Answer 12:

No. Also, this release is an RFP (Request for Proposals) not an RFA (Request for Applications).

Question 13:

Can you tell us again how many outcomes we are required to submit?

Answer 13:

Reference section 2.1.7 Matrix/Work Plan.

Question 14:

RFP indicates "HCPS reserves the right to redirect proposers to other similar schools". Does this imply that if specific schools are identified in the proposal narrative or matrix, that CBHC will allow a change of schools due to HCPS redirection to other school(s)?

Answer 14:

No, this refers only to when you meet with Grants Research and Operations office at the District to discuss the feasibility of proposed project.

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Question 15:

For the ADA requirements, I looked at the link provided, do we as private providers fall under Title III - where we are required to make "reasonable modifications"?

Answer 15:

Not enough information is provided to answer this question. Please refer to Title III - Public Accommodations and Services Operated by Private Entities found on <https://adata.org/factsheet/ADA-overview>).

Question 16:

Can you confirm that services must be provided in person (barring any COVID restrictions) and not telephonically or by Zoom, etc.

Answer 16:

Per section (1) Statement of Purpose on page (7), CBHC is NOT seeking to fund "Virtual Services for main program activities".

Question 17:

Can an institution submit more than 1 proposal if it is for different programs?

Answer 17:

Yes.

Question 18:

We provide a hybrid model of in person and via other methods to accommodate the families of the children. We aim to provide the majority of services in person. Is that acceptable?

Answer 18:

Please refer to the answer for Question #16.

Question 19:

If an organization will submit proposals for different programs is it best to submit a separate proposal?

Answer 19:

CBHC cannot provide guidance on this question.

Question 20:

What if you are a new business or didn't perform services during the prior year due to covid so do not have a current audit?

Answer 20:

A current audit is a requirement for this Request for Proposals.

Question 21:

Do all pages, from first page to last page of the total proposal need to be numbered? Our audit, for example, already has page numbers.

Answer 21:

The entire proposal should be numbered. This does not include the audit, which can have its own separate numbering.

Question 22:

What is difference of a sub-contractor and a vendor? Are vendors allowed? If yes, what details should be included about the vendor?

Answer 22:

A sub-contract Organization is an organization working in partnership with another or multiple agencies on a single program or project under a "Lead Agency".

A vendor is an entity (person, agency, etc.) that would be contracted with to provide specific agreed-upon services. The services would typically be billed in units such as hours or sessions, and the quantity and rate(s) for these units would be agreed upon prior to services being rendered. For more information on vendors refer to Appendix (#7) pages (5-6).

Question 23:

I would like to know more about your qualification needs. We are not a licensed childcare program, but an after school academic program. Would we qualify to submit an LOI?

Answer 23:

Not enough information is provided to answer this question; however you may reference Appendix (#1) Relative Governing Board Policies and Section (1) Statement of Purpose.

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Question 24:

What are restrictions on use of funds? What expenses are not covered?

Answer 24:

Refer to Appendix (#7) Budget Instructions, as well as Section (1) Statement of Purpose.

Question 25:

Should Programs re-applying for funding with currently approved language in the matrix for the outcomes modify to only those outcome measurement statements available in the RFP?

Answer 25:

Refer to Appendix (#9). Proposers can use recommended measures or propose different measurement tools. Outcomes cannot be changed.

Question 26:

Does the LOI also need a manual signature or is an electronic signature accepted?

Answer 26:

The Letter of Intent should have an original signature which can be scanned to the email address on the RFP or delivered/mailed to the Children's Board.

Question 27:

If an agency is submitting more than one proposal do they need to submit more than one letter of intent?

Answer 27:

Yes. Each submission should have its own Letter of Intent.

Question 28:

Can an agency submit for several initiatives under the same LOI?

Answer 28:

No.

Question 29:

If we currently serve a family with an open dependency case should we have a discussion when/if funded about this being part of the funded program?

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Answer 29:

See Section 1 Statement of Purpose, for the services/locations/populations CBHC is not seeking to fund.

Question 30:

Are services for families with young children who are in a domestic violence shelter eligible for funding?

Answer 30:

CBHC is not seeking to fund operating costs of shelters. Refer to Section (1) Statement of Purpose.

Question 31:

Can tables/charts in the narrative be in 10-point font?

Answer 31:

Follow submission guidelines, all information submitted must be legible.

Question 32:

Will agencies be held to the focus area(s) checked on the Letter of Intent?

Answer 32:

Not necessarily, but CBHC may question it since the Letter of Intent is required.

Question 33:

Can a single Letter of Support address one or more bullet points listed in section 2.1.10?

Answer 33:

Yes, provided the points addressed are from the same organization.

Question 34:

If someone is awarded the Spring 2022 Tech Asst grant does that in any way exclude the organization from eligibility for this grant?

Answer 34:

No.