

CHILDREN'S BOARD OF HILLSBOROUGH COUNTY BOARD EXECUTIVE/FINANCE COMMITTEE APRIL 8, 2021 ~ 12:00 PM AGENDA

MISSION: The Children's Board invests in partnerships and quality programs to support the success of all children and families in Hillsborough County.

Conference Call: 1-813-515-8094

Access Code: 479 204 397#

CALL TO ORDER

Quorum Verification

Attendance Verification

E. Narain

E. Narain

K. Austin

PUBLIC COMMENT

The Children's Board of Hillsborough County welcomes comments from the public. Those who wish to address the Board may do so at this time. Those addressing the Board should state their full name and affiliation for the official record. In the interest time, we ask that one person be designated to speak on behalf of a constituency and that all comments are limited to 3 minutes.

E. Narain

ACTION ITEMS

1. **Approval;** March 11, 2021 Board Executive/Finance Meeting Minutes

E. Narain

DISCUSSION ITEMS

1. Racial Equity Investment - Update
2. Glazer Update
3. Covid-19 Vaccine Update
4. Program Updates

K. Parris

K. Parris

K. Parris

M. Negron

ADJOURNMENT

E. Narain

IMPORTANT DATES TO REMEMBER

Regular Board Meeting	April 22, 2021	3:00 PM
Executive Finance Committee Meeting	May 13, 2021	12:00 PM
Regular Board Meeting	May 27, 2021	3:00 PM

**CHILDREN'S BOARD OF HILLSBOROUGH COUNTY
BOARD EXECUTIVE/FINANCE COMMITTEE
MEETING MINUTES
MARCH 11, 2021 – 12:00 PM**

Subject	Executive/Finance Committee Meeting	Date	February 11, 2021
Facilitator	Edwin Narain, Board Chair	Time	12:05 PM
		Actual Time	12:05 PM – 12:39 PM
Location	Children's Board Conference Rooms B/C Conference Call: 1-813-515-8094 Access Code:479 204 397#	Call to Order	The meeting was called to order at 12:00 PM
		Board/Committee Members PRESENT	Andy Mayts, Vice Chair Robin DeLaVergne, Secretary/Treasurer
Other Attendees	Kelley Parris, E.D. Kristina Austin, Recorder David Adams, Board Attorney	Board/Committee Not Present	Edwin Narain, Chair
		Tonia Williams, CBHC Staff Paula Scott, CBHC Staff Maria Negron, CBHC Staff	Trish James, CBHC Staff Jamie Robe, CBHC Staff

SUMMARY

No.	Topic	Highlights
I.	CALL TO ORDER	Andy Mayts, Vice-Chair, called the meeting to order at 12:05 PM.
II.	PUBLIC COMMENT	None.
III.	ACTION ITEMS	
	1. February 11, 2021 Board Executive/ Finance Committee Minutes Motion (1)	A. Mayts requested approval of the February 11, 2021 Executive/Finance Committee meeting Minutes. <i>Motion by Robin DeLaVergne to approve the February 11, 2021 Executive/Finance Committee Meeting Minutes; second by Andy Mayts. Motion carried (2-0).</i>
	2. FY 2020 Audited Financial Statements Motion (2)	David Alvarez, Carr, Riggs, & Ingram LLC, provided a presentation reviewing the following highlights: <ul style="list-style-type: none"> • Financial Statement Overview; • Audit Results; • Those Charged with Governance Communication. A. Mayts requested the Committee move to Executive Session discussion with Carr, Riggs, & Ingram LLC. CBHC staff exited the Board room during discussion. <i>Motion by Robin DeLaVergne to accept the FY 2020 Audited Financial Statements; second by Andy Mayts. Motion carried (2-0).</i>
	DISCUSSION ITEMS	

SUMMARY

No.	Topic	Highlights
	1. Vistra Update	<p>K. Parris provided an update on the collaboration with the Vistra Communication Racial Equity Investment Committee:</p> <ul style="list-style-type: none"> • A report is expected by the end of the month using the information compiled from the group discussions; • After receipt of the report, the next steps will be determined in the process; • It is anticipated that a Project Manager will eventually be added to the project <p>K. Parris informed the Committee of an upcoming meeting with Corey Best, a consultant to the Department of Children and Families (DCF) on their Racial Equity in Child Welfare Committee.</p>
	2. House Bill 419 & Senate Bill 92 Updates	<p>K. Parris provided the Committee with an update on House Bill 419 and Senate Bill 92:</p> <ul style="list-style-type: none"> • HB 419 changes the accountability of Early Learning and has been moving through its committees • SB 92 is similar to HB 419 and modifies the accountability of Community Based Care Agencies. It, too, has been steadily progressing through its committees <p>K. Parris updated the Committee on the Early Learning Centers' rating system:</p> <ul style="list-style-type: none"> • Early Learning Centers use an observation CLASS tool that has a scale of one(1) to seven(7); • CBHC only provides payment for centers earning a rating of four(4) through seven (7); • There is no way for a parent to obtain an Early Learning Center's rating without calling the Early Learning Coalition and requesting a specific center; • The process to obtain a center's rating is not readily available or common knowledge; • HB 419 would ensure center ratings, curriculum used by the providers, staff training, etc. would be readily available on each center's profile page; • Prior to the current rating score, a quality rating system was utilized and booklets were printed to provide easy access to the rating scores; • Under the current rating system, the scores are confidential.
	3. Occupancy Costs	<p>K. Parris informed the Committee of the CBHC's year-long evaluation of occupancy costs.</p> <ul style="list-style-type: none"> • As over one million dollars are annually spent in occupancy costs, a letter will be sent to all CBHC partners to inquire about their current occupancy costs; • The information obtained from our partners will assist CBHC with the preparation of the next fiscal budget cycle.
	4. Mayor's Workforce Advisory Committee	<p>K. Parris updated Committee members on her participation in the Mayor's Workforce Advisory Council. (According to Robin DeLaVergne, the Workforce Advisory Committee has been changed from Committee to Council to acknowledge its progression from the planning to implementation stage.)</p>
	5. Diversity, Equity and Inclusion in the Workplace Certificate	<p>K. Parris apprised the Committee of her enrollment in the University of South Florida's Diversity, Equity, and Inclusion in the Workplace Certificate program.</p>
	6. FFPSA – State Committee	<p>K. Parris advised Committee members of her recent appointment to the Families First Prevention Services Act (FFPSA) State Committee and gave a brief history of the act:</p> <ul style="list-style-type: none"> • The FFPSA is a long standing Federal law that was not enforced at the state level; • Due to changes coming through the Department of Children and Families (DCF), states must ensure they adhere to the FFPSAs requirements; • Some changes will focus on prevention and child welfare.

SUMMARY

No.	Topic	Highlights
		In addition, K. Parris invited Committee members to participate in an upcoming meeting with Sandra Murman to see the status of the Plant City Family Resource Center buildout.
	7. Operations Update	<p>P. Scott reported on the status of the Plant City buildout and the flooring replacement project:</p> <ul style="list-style-type: none"> • The Plant City buildout is on schedule; • Only one vendor attended the mandatory informational briefing for the flooring replacement project; • We will be running another informational briefing to try and obtain additional vendors.
	8. Program Updates	<p>M. Negrón provided an update on the following items:</p> <ul style="list-style-type: none"> • Performance Improvement Plan (PIP); • The Early Learning Coalition (ELCHC) contract; • Upcoming Funding Releases. <p>M. Negrón advised the Committee of the importance of FY 2022:</p> <ul style="list-style-type: none"> • As all current continuation contracts are set to expire, it is a major funding release year; • New funding cycles open up possibilities of new partnerships; • The continuation contracts include leading or uniting grants under six hundred thousand dollars; • The current investment of continuation contracts is approximately twelve million dollars.
	ADJOURNMENT	The meeting adjourned at 12:39 PM

APPROVALS

1.	<i>Motion by Robin DeLaVergne to approve the February 11, 2021 Executive/ Finance Committee Meeting Minutes. Second by Andy Mayts. Motion carried (2-0).</i>
2.	<i>Motion by Robin DeLaVergne to accept the FY 2020 Audited Financial Statements; second by Andy Mayts. Motion carried (2-0).</i>

READ AND APPROVED BY:

Edwin Narain, CBHC Chair and
Executive/Finance Committee Chair