CHILDREN'S BOARD OF HILLSBOROUGH COUNTY
REGULAR BOARD MEETING
SEPTEMBER 27, 2021 ~ 3:30 PM
AGENDA

MISSION: **The Children's Board invests in partnerships and quality programs to support the success of all children and families in Hillsborough County.**

CONFERENCE CALL

Conference Line: 1-813-515-8094
Access Code: 479 204 397#

CALL TO ORDER — A. Mayts

Attendance Verification	K. Austin
Quorum Verification	A. Mayts
Invocation and Pledge of Allegiance	A. Mayts
Swearing-in of Sarah Naumowich, Gubernatorial Appointee	A. Mayts

PUBLIC COMMENT — A. Mayts

The Children's Board of Hillsborough County welcomes comments from the public. Those who wish to address the Board may do so at this time. Those addressing the Board should state their full name and affiliation for the official record. In the interest of time, we ask that one person be designated to speak on behalf of a constituency and that all comments are limited to three (3) minutes.

EXECUTIVE DIRECTOR DISCLOSURE — K. Parris

PROVIDER PRESENTATIONS — M. Negron

- 2021 Social Enterprise Competition Update — J. Resnick
  Winner: Zoe's Story

ACTION ITEMS

1. **Approval**; August 26, 2021 Regular Board Meeting Minutes — A. Mayts
2. **Approval;** September 16, 2021 Preliminary TRIM Hearing Minutes — A. Mayts
3. **Approval:** Release of Request for Proposals for Level (3) Leading Grant for Art Programming — M. Negron
4. **Approval:** Release of Request for Proposals for Level (3) Leading Grants for 2023 — M. Negron
5. **Approval:** Release of Request for Proposals for Level (2) Uniting Grants for 2023 — M. Negron
6. **Approval;** Contract with Hillsborough County BOCC Social Services Funds — R. Bacon
7. **Approval;** Contract with Hillsborough County BOCC for Domestic Violence Funds — R. Bacon
8. **Approval;** Contract with Eckerd Connects — R. Bacon
9. **Approval;** Executive Director Contract Extension — D. Adams

REPORTS/PRESENTATIONS

1. Executive Director Reports — K. Parris
   A. Activities – August 26, 2021 – September 27, 2021
   B. Racial Equity – HOST
   C. Plant City – New Exhibit

2. Programs Reports — M. Negron

OLD/NEW BUSINESS

ATTACHMENTS

1. Contract Signature Logs (ASO, Programs, Vendors)
2. August 2021 Financial Statements
3. Social Enterprise Competition Summary Report
4. Preliminary Part II Results & Recommendations
5. Good News!
6. Outreach Events Calendar

IMPORTANT DATES TO REMEMBER

October

Board Executive/Finance Committee	October 14, 2021	12:00 PM
Regular Board Meeting	October 28, 2021	3:00 PM

November

Board Executive/Finance Committee	November 4, 2021	12:00 PM
Regular Board Meeting	November 18, 2021	3:00 PM

CHILDREN'S BOARD OF HILLSBOROUGH COUNTY
REGULAR BOARD MEETING
August 26, 2021 ~ 3:00 PM
MEETING MINUTES

Subject	**Regular Board Meeting**	**Date**	**August 26, 2021**
Facilitator	Andy Mayts, Chair	**Meeting Time**	3:00 PM
Location	Conference Call: 1-813-515-8094 Access Code: 479 204 397# 1002 East Palm Ave. Tampa, FL 33605	**Actual Meeting Time**	3:02 PM – 3:40 PM
		Adjourned	3:40 PM
Board Member Attendance	Andy Mayts, Chair Robin DeLaVergne, Vice-Chair Frank Prado, Secretary/Treasurer	Megan Proulx Dempsey Gwen Myers Lynn Gray	Addison Davis - phone Katherine Essrig -- absent Ed Narain - absent
Other Attendees	Kelley Parris, Executive Director David Adams, CBHC Board Attorney Kristina Austin, Recorder Paula Scott, CBHC Staff	Maria Negron, CBHC Staff Jan Houser, CBHC Staff Tonia Williams, CBHC Staff	Jamie Robe, CBHC Staff Trish James, CBHC Staff

SUMMARY

No.	Topic	Highlights
I	**CALL TO ORDER**	• A. Mayts called the meeting to order at 3:02 PM. • A. Mayts called for Board attendance verification. • A. Mayts led the Invocation and Pledge of Allegiance.
	PUBLIC COMMENT	• A. Mayts called for Public Comment; there was none.
II.	**PROVIDER PRESENTATION**	M. Negron introduced Anna Corman, Chief Program Officer for the Hillsborough Education Foundation. A. Corman provided information regarding the Children's Board Tech Connect program that promotes learning at home. The program provides the following resources to program participants: • Home Visits including technology assessments and 1:1 coaching; • Concrete Supports through hotspots, a year's worth of internet, and a Microsoft Surface; • Digital Literacy Training and Education; • Ongoing Support to provide continuing education and follow-up with the family.

AGENDA

SUMMARY		
No.	**Topic**	**Highlights**
III.	**ACTION ITEMS**	
	1. 6-24-2021 Regular Board Meeting Minutes **Motion (1)**	A. Mayts requested approval of the June 24, 2021 Regular Board Meeting minutes. ***Motion by Gwen Myers to approve the June 24, 2021 Regular Board Meeting minutes; second by Megan Dempsey. Motion carried (7-0).***
	2. Final FY 2021-2022 Millage Rate **Motion (2)**	T. Williams requested approval of the Final 2021–2022 Millage Rate. The following details were reviewed: • The budgeted millage rate of .4589 is no change from the current FY 2020-2021 millage rate. • It is estimated that the tax base will increase in FY 2021–2022 by 8.88%, for an additional $4.1 million in current tax revenue. o The estimated increase in the tax base from the State of Florida for the next four years are as follows: ▪ FY 2022 -2023 – increase by 5% ▪ FY 2023 - 2024 – increase by 6.1% ▪ FY 2024 - 2025 – increase by 6.2% ▪ FY 2025 - 2026 – increase by 6.1% • The estimated rolled-back rate is .4336. • .5000 millage rate is the maximum allowable millage rate under the Children's Board statute. ***Motion by Lynn Gray to approve the Final FY 2021-2022 Millage Rate; second by Megan Dempsey. Motion carried (7-0).***
	3. Approval of Final FY 2021-2022 Budget **Motion (3)**	T. Williams requested approval of the Final FY 2021–2022 Budget. • The FY 2021–2022 Budget was reviewed at the Executive / Finance Committee Budget Workshop. • A Preliminary TRIM Hearing will be held on September 16, 2021 at 5:01 PM and the Final TRIM Hearing will be held on September 27, 2021 at 5:01 PM. ***Motion by Gwen Myers to approve the Final FY 2021-2022 Budget; second by Frank Prado. Motion carried (7-0).***
	4. Approval to Release the Intent to Bid (ITB) for Janitorial Services **Motion (4)**	P. Scott requested approval to Release the ITB to find a single janitorial vendor to service for all CBHC owned and leased facilities beginning in early Fiscal Year 2022. Approval is for the release of a procurement solicitation for janitorial services for the properties located at: ➢ 1002 E. Palm Ave., Tampa ➢ 5892 E. Fowler Ave., Temple Terrace ➢ 301 N. Palmer St, Plant City ➢ 1271 Kingsway Road, Brandon ➢ 116 W. Fletcher Ave., Tampa ➢ 3030 College Ave., Ruskin ➢ 7520 W. Waters Avenue, Tampa ***Motion by Robin DeLaVergne to approve the ITB for Janitorial Services; second by Frank Prado. Motion carried (7-0).***

SUMMARY		
No.	**Topic**	**Highlights**
	5. Approval to Authorize Contract for Carpet Replacement **Motion (5)**	P. Scott requested approval to enter into a purchase agreement for office flooring removal and replacement using the State of Florida negotiated contract through Mohawk. • Total allocation would not exceed $128,000 for the Children's Board headquarters building located at 1002 E. Palm Ave., Tampa FL 33605 ***Motion by Lynn Gray to authorize the Contract for Carpet Replacement; second by Gwen Myers. Motion carried (7-0).***
	6. Approval of FY 2021-2022 Regular Board and Executive Finance Meeting Schedules **Motion (6)**	K. Parris requested approval of the FY 2021-2022 Regular Board and Executive/Finance Meeting schedules. The schedules will be published in The Tampa Bay Times as follows: **<u>Regular Board Meetings</u>** (3:00 PM, 4th Thursday of month unless noted) October 28, 2021 November 18, 2021 (3rd Thursday due to Thanksgiving) No December 2021 Meeting January 27, 2022 February 24, 2022 March 24, 2022 April 28, 2022 May 26, 2022 June 23, 2022 No July 2022 Meeting August 25, 2022 September 22, 2022 **<u>Board Executive and Finance Committee Meetings</u>** (12:00 PM, 2nd Thursday of month unless noted) October 14, 2021 November 4, 2021 (1st Thursday due to Thanksgiving) No December 2021 Meeting January 13, 2022 February 10, 2022 March 10, 2022 April 14, 2022 May 12, 2022 June 9, 2022 No July 2022 Meeting August 25, 2022 (Budget Workshop 1:00 p.m.) September 8, 2022 ***Motion by Megan Dempsey to approve the FY 2021-2022 Regular Board and Executive Finance Meeting Schedules. Second by Gwen Myers. Motion carried (7-0).***
	7. Approval to Release the Request for Proposal (RFP) for a Level (1) Investment Grant	M. Negron requested approval to release a RFP in September 2021 for a Level (1) Investment Grant. • Total allocation not to exceed $1,000,000; • Funding would span from January 1, 2022 through September 30, 2022; • Grant's focus area of **Ready to Learn and Succeed** prepares children entering Kindergarten or provides out of school time services for students through 3rd grade.

SUMMARY		
No.	**Topic**	**Highlights**
	ACTION ITEMS CONT.	
	Motion (7)	***Motion by Lynn Gray to approve the Release of an RFP for a Level (1) Investment Grant supporting children entering Kindergarten; second by Frank Prado. Motion carried (7-0).***
	8. Approval to Release the Request for Proposal (RFP) for Level (2) Investment Grant **Motion (8)**	M. Negron requested approval to release a RFP in September 2021 for a Level (2) Investment Grant. • Total Allocation not to exceed $600,000; • Funding would span February 1, 2022 through September 30, 2022; • Focus area of **Children are Healthy and Safe** strengthens the foundation of child and family well-being especially as it relates to access to prenatal care, health care resources, and women's wellness. ***Motion by Gwen Myers to approve the Release of an RFP for a Level (2) Investment Grant for Children that are Healthy and Safe; second by Megan Dempsey. Motion carried (7-0).***
	9. Approval to Release Request for Proposal (RFP) for Level (2) Uniting Grant **Motion (9)**	M. Negron requested approval the Release of a RFP in September 2021 for a Level (2) Uniting Grant. • Total Allocation not to exceed $450,000; • Funding would span January 1, 2022 through September 30, 2022; • Intent is to fund up to two contracts; • Focus area would expand services offered at the Children's Board Family Resource Centers. ***Motion by Robin DeLaVergne to approve the Release of an RFP for a Level (2) Uniting Grant to expand services at CBHC Family Resource Centers; second by Lynn Gray. Motion carried (7-0).***
IV.	**REPORTS**	
	1. Executive Director Reports	K. Parris reported attending (56) significant meetings between June 25, 2021–August 25, 2021. The following updates were provided by K. Parris regarding the Racial Equity Project: • K. Parris and Genet Stewart have toured the zip codes (33603, 33610, and 33619) to familiarize themselves with the selected areas; • A need for more green space was identified in zip code 33610 at the 22nd street park location; • K. Parris has reached out to the City of Tampa Parks & Recreation Department concerning the park. This location is already on the City's radar. • A service center is projected for zip code 33610; • The Commission on the Status of Women has expressed an interest in working with female residents from the three identified zip codes; • After meeting with CareerSource on the project, they have also expressed an interest in being involved in the project.
	2. Programs Reports	M. Negron provided brief updates on funding releases and the Part (I) Results and Recommendations for FY 2021.

SUMMARY		
No.	**Topic**	**Highlights**
	3. Human Resources Report	J. Houser introduced the following new employees to the Board: • Lisa Young, Accounts payable Coordinator; • Tre' Hansen, Contract Management Specialist.
	4. FY 2021 Quarter 3 Strategic Plan Report	T. James presented the Quarter-3 FY 2021 Strategic Plan Report.
V.	**ADJOURNMENT**	The meeting adjourned at 3:34 PM

MOTIONS	
1.	***Motion by Gwen Myers to approve the June 24, 2021 Regular Board Meeting minutes; second by Megan Dempsey. Motion carried (7-0).***
2.	***Motion by Lynn Gray to approve the Final FY 2021-2022 Millage Rate; second by Megan Dempsey. Motion carried (7-0).***
3.	***Motion by Gwen Myers to approve the Final FY 2021-2022 Budget; second by Frank Prado. Motion carried (7-0).***
4.	***Motion by Robin DeLaVergne to approve the ITB for Janitorial Services; second by Frank Prado. Motion carried (7-0).***
5.	***Motion by Lynn Gray to authorize the Contract for Carpet Replacement; second by Gwen Myers. Motion carried (7-0).***
6.	***Motion by Megan Dempsey to approve the FY 2021-2022 Regular Board and Executive Finance Meeting Schedules; second by Gwen Myers. Motion carried (7-0).***
7.	***Motion by Lynn Gray to approve the Release of an RFP for a Level (1) Investment Grant supporting children entering Kindergarten; second by Frank Prado. Motion carried (7-0).***
8.	***Motion by Gwen Myers to approve the Release of an RFP for a Level (2) Investment Grant for Children that are Healthy and Safe; second by Megan Dempsey. Motion carried (7-0).***
9.	***Motion by Robin DeLaVergne to approve the Release of an RFP for a Level (2) Uniting Grant to expand services at CBHC Family Resource Centers; second by Lynn Gray. Motion carried (7-0).***

READ AND APPROVED BY:

_____

ANDREW MAYTS
BOARD CHAIR

CHILDREN'S BOARD OF HILLSBOROUGH COUNTY
PRELIMINARY PUBLIC HEARING (TRIM)
SEPTEMBER 16, 2021 AT 5:01 P.M.

Subject	**Preliminary Public Hearing (TRIM)**	**Date**	**September 16, 2021**
Facilitator	Andy Mayts, Chair	**Meeting Time**	5:03 PM to 5:10 PM
Location	Children's Board of Hillsborough County 1002 East Palm Avenue Tampa, Florida 33605	**Adjourned**	The meeting adjourned at 5:10 PM
Board Member Attendees	Andy Mayts, Chair Robin DeLaVergne, Vice Chair Frank Prado, Secretary/Treasurer	Megan Proulx Dempsey Katherine Essrig Ed Narain	Addison Davis Gwen Myer
Other Attendees	Kelley Parris, *Executive Director* David Adams., *Board Attorney* Kristina Austin, Recorder	Trish James Paula Scott Jan Houser	Tonia Williams Jamie Robe Genet Stewart

SUMMARY		
No.	**Topic**	**Highlights**
I.	**CALL TO ORDER** **Quorum Verification** **Pledge of Allegiance**	Andy Mayts, Chair, called the meeting to order at 5:01 PM. A quorum was established with 8 Board members present. The Pledge of Allegiance was led by Andy Mayts, Chair.
II.	**BOARD DISCUSSION**	Mr. Mayts stated an operating millage rate of .4589 has been recommended, which is greater than the rolled-back rate of .4336 mills by 5.83%. This increase over the rolled-back rate is necessary in order to ensure Hillsborough County children (1) are healthy and safe, (2) are developmentally on track, (3) are ready to learn and succeed, and (4) have family support. In order to accomplish those outcomes in FY 2021 – 2022, the recommended budget includes $9,070,000 of new unallocated program funding. Without an increase over the rolled-back millage rate, some of these new funding opportunities would not be possible, and the children of Hillsborough County would not be well served.
III.	**PRESENTATION OF RESOLUTIONS**	A. Mayts requested D. Adams to verbally review the resolutions. D. Adams stated for the record: Two resolutions are to be considered; one to adopt the millage rate and the other to adopt the budget, both by separate votes. D. Adams read Resolution Number 21/22-01; Resolution Adopting Tentative Millage Rate. D. Adams read Resolution Number 21/22-02; Resolution Adopting Tentative Budget.

SUMMARY		
No.	**Topic**	**Highlights**
IV.	**PUBLIC COMMENT**	A. Mayts opened the floor for Public Comment. No one offered Public Comment.
V.	**BOARD VOTE** **Motion A (Millage Rate)** **Motion B (Budget)**	D. Adams advised that the Motion (A) on the Agenda is in order. **A.** IT IS MOVED THAT THE CHILDREN'S BOARD OF HILLSBOROUGH COUNTY, IN ORDER TO PROVIDE SERVICES TO OR ON BEHALF OF CHILDREN, ADOPT A TENTATIVE MILLAGE RATE OF .4589 WHICH IS GREATER THAN THE ROLLED-BACK RATE OF .4336 MILLS BY 5.83% AND ADOPT THE ATTACHED MILLAGE RATE RESOLUTION NUMBER 21/22-01. D. Adams advised that the Motion (B) on the Agenda is in order. **B.** IT IS MOVED THAT THE CHILDREN'S BOARD OF HILLSBOROUGH COUNTY, IN ORDER TO PROVIDE SERVICES TO OR ON BEHALF OF CHILDREN ADOPT A TENTATIVE BUDGET OF $56,786,342 AND ADOPT THE ATTACHED BUDGET RESOLUTION NUMBER 21/22-02.
	Motion A **Motion B**	***Motion by Megan Proulx Dempsey that the Children's Board of Hillsborough County, in order to provide services to or on behalf of children, adopt a tentative millage rate of .4589 which is greater than the rolled-back rate of .4336 mills by 5.83% and adopt the attached millage rate resolution number 21/22-01; second by Ed Narain. No discussion; motion carried (7-0) with an Abstention by Katherine Essrig.*** ***Motion by Ed Narain that the Children's Board of Hillsborough County, in order to provide services to or on behalf of children adopt a tentative budget of $56,786,342 and adopt the attached budget resolution number 21/22-02; second by Gwen Myers. No discussion; motion carried by unanimous vote (8-0).***
VI.	**ADJOURNMENT**	**No further business to discuss, the meeting adjourned at 5:10 PM.**

MOTIONS	
A.	***Motion by Megan Proulx Dempsey that the Children's Board of Hillsborough County, in order to provide services to or on behalf of children, adopt a tentative millage rate of .4589 which is greater than the rolled-back rate of .4336 mills by 5.83% and adopt the attached millage rate resolution number 21/22-01; second by Ed Narain. No discussion; motion carried (7-0) with an Abstention by Katherine Essrig.***
B.	***Motion by Ed Narain that the Children's Board of Hillsborough County, in order to provide services to or on behalf of children adopt a tentative budget of $56,786342 and adopt the attached budget resolution number 21/22-02; second by Gwen Myers. No discussion; motion carried by unanimous vote (8-0).***

READ AND APPROVED BY:

_____

Andy Mayts, Chair

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ACTION ITEM NO. 3

Approval of Request for Proposals for Level (3) Leading Grant

Initiator: Maria Negrón, Director of Programs

Action: Approval of Request for Proposals for Level (3) Leading Grant

Date: Regular Board Meeting, September 27, 2021

Recommended Actions

1. Recommend release in October 2021 for a Level (3) Leading Grant with a total allocation up to $125,000 to support art programming for children from to February 1, 2022 through September 30, 2022.

Background

While Children's Board funds programs that embed art in their service delivery activities, a contract specific for art programming has not been funded since FY 2018-2019.

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ACTION ITEM NO. 4

Approval of Request for Proposals for Level (3) Leading Grants for 2023

Initiator: Maria Negrón, Director of Programs

Action: Approval of Request for Proposals for Level (3) Leading Grants for 2023

Date: Regular Board Meeting, September 27, 2021

Recommended Actions

1. Recommend release in January 2022 for a Level (3) Leading Grants with a total allocation up to $1,000,000 to support children and their families from October 1, 2022 through September 30, 2023.

Background

- Most current Leading Grants will end according to the grant period on September 30, 2022 for a total of $213,673.
- This release will add $786,327 in available funds for Leading Grants.
- Leading Grant platform amount has been updated to awards between $75,000 and $150,000.
- A contract awarded to organizations that primarily provides neighborhood-based services or serves a specific region(s) that support at least one of four focus areas to meet a need or targets underserved populations.
- In addition, Leading Grants are contractually obligated to meet at least three (3) agreed upon measurable outcomes annually.

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ACTION ITEM NO. 5

Approval of Request for Proposals for Level (2) Uniting Grants for 2023

Initiator: Maria Negrón, Director of Programs

Action: Approval of Request for Proposals for Level (2) Uniting Grants for 2023

Date: Regular Board Meeting, September 27, 2021

Recommended Actions

1. Recommend release in November 2021 for a Level (2) Uniting Grants with a total allocation up to $15,000,000 to support children and their families from October 1, 2022 through September 30, 2023.

Background

- Most current Uniting Grants will end according to the grant period on September 30, 2022 for a total of $10,584,284.
- This release will add $4,415,716 in available funds for Uniting Grants
- Uniting and Investment Grant platforms amounts may be updated as a result of this release.
- A contract awarded to an organization that primarily serves a geographic area or offers accessible services countywide with a collaborative approach to service delivery that supports one or more focus areas.
- In addition, Uniting Grants are contractually obligated to meet four (4) to six (6) agreed upon measurable outcomes annually.

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ACTION ITEM NO. 6

Approval of Contract with Hillsborough County BOCC

Initiator: Rebecca Bacon, Director of the ASO

Action: Approval of Contract with Hillsborough County BOCC Social Services Funds

Date: Regular Board Meeting, September 27, 2021

Recommended Action

- To Approve a contract in the amount of $300,000 for the period of October 1, 2021 to September 30, 2022 with Hillsborough County BOCC to administer Social Services funds through the Administrative Services Organization.

Background

- The Children's Board ASO began managing Hillsborough County Social Services funding as a pilot in Fiscal Year 2017 -2018.
- A new contract was initiated in Fiscal Year 2019 with four renewals, of which this is the third renewal.
- The goal is to enhance services to vulnerable families throughout Hillsborough County who are committed to becoming self-sufficient.
- The funds support the wraparound process and development of a family support plans in existing case management programs.
- Flexible funds contributed to the ASO are allocated to more than twenty (20) case management programs to provide housing supports and homeless prevention services.
- The ASO manages the flexible funds and provides accounts payable services, detailed financial reporting, provider credentialing and network management, training and technical assistance, quality assurance, and monitoring.
- ASO programs have been able to serve additional participants and expand the reach of their programs, while reducing duplication of services. Over 275 families have been served this fiscal year.
- The Children's Board has been able to reduce expenditures for housing supports as programs have been able to use those Children's Board funds to meet additional service needs for enrolled families.

Attachment

A. Contract Renewal

ADMINISTRATIVE RENEWAL
SOCIAL SERVICES DEPARTMENT

Action: Renew Agreement with the Children's Board of Hillsborough County, BOCC Document #18-1116, hereinafter referred to as "Agreement", to provide Homeless Prevention Services to families who demonstrate a desire to participate in Administrative Services Organizations (ASO) providing case management services to low-income, vulnerable households. This Agreement will be renewed for the period October 1, 2021 up to and including September 30, 2022, upon the same terms and conditions with a not to exceed amount of $300,000.00 as set forth in the budget.

Delegation of Authority to County Administrator: Pursuant to Article 3 of the Agreement, the County Administrator, on behalf of the County, shall have the option to renew this Agreement unilaterally for successive one year periods, not to exceed four renewal terms, upon the same terms and conditions then in effect, and the option to increase or decrease the annual not-to-exceed amount payable by the County to reflect the adopted budget and may increase or decrease the corresponding units of service requirements proportionately. This is the third of four renewal periods.

Background: On November 15, 2017, after a successful pilot program, the first Inter-local Agreement with the Children's Board, BOCC Doc #17-1267, was approved for Homeless Prevention Services offered to eligible residents who participated in an ASO program. Services provided included water bill payments, relocation assistance, rent payments and housing inspections, all contributing to an already robust case management model. As a result, 346 families avoided homelessness and /or service interruption.

On September 20, 2018, the Board of County Commissioners (BOCC) approved Agreement BOCC Doc #18-1116 with the Children's Board which added the option for Administrative renewals. During the first renewal period, 326 vulnerable families who are committed to becoming self-sufficient were provided homeless prevention services. These customers were already engaged in programs offering case management services with identified short-term and long-term self-sufficiency outcomes.

During the 2020 – 2021 agreement period 304 vulnerable families were served, and we expect the current agreement period to reflect similar successes.

Continued funding for these services will support the community's challenge and the County's strategic goal to end the cycle of poverty by providing holistic self-sufficiency services to low income residents.

This Agreement is subject to availability of funds and may be increased or decreased in accordance with the terms of the Agreement.

Social Services Department:

Approved: _____ Andrey Ziegler Date: 8/30/21

Approved as to Legal Sufficiency:

Approved: _____ Date: _____

Management & Budget Office:

Approved: _____ Date: _____

Chief Human Services Administrator:

Approved: _____ Date: _____

County Administrator's Office:

Approved: _____ Date: _____

AGENDA

ASO Hillsborough County BOCC Social Services Funds - Utilization Update

Project Overview: *Hillsborough County Social Services reserved $300,000 in funding for housing supports to be administered by the Children's Board ASO through an interlocal agreement. The Children's Board established agreements with select ASO partner agencies to provide access to these funds. The goal is to enhance services to vulnerable families throughout Hillsborough County who are committed to becoming self-sufficient. The funds support the wraparound process and development of a family support plans in existing ASO case management programs.*

Utilization by Program			
Program	**Allocation Amount**	**Families Served October - July**	**Projected Families Served**
Bridge to Permanent Housing (Mary & Martha House)	$0	0	0
E.A.C.H. One Initiative [Positive Spin, Inc.]	$15,000	11	14
Emergency Shelter [The Spring of Tampa Bay, Inc.]	$5,000	3	5
Family Safety from Domestic Violence [The Spring of Tampa Bay]	$68,000	71	85
Family Support and Resource Center [Manifestations Worldwide, Inc.]	$5,000	1	2
First Hug [Metropolitan Ministries]	$15,000	10	13
Hand Up Assistance Program [Family Promise of Greater Brandon, Inc.]	$2,000	2	3
Healthy Families - Site 1 [Children's Home Network]	$5,000	3	5
Healthy Families - Site 2 [Children's Home Network]	$5,000	1	2
Healthy Families - Site 3 [Champions for Children]	$10,000	5	7
Healthy Families - Site 5 [Champions for Children]	$10,000	5	7
Healthy Families - Site 6 [Children's Home Network]	$15,000	13	18
Healthy Families - Site 9 [Children's Home Network]	$10,000	4	5
Healthy Start [Success 4 Kids & Families]	$10,000	7	9
Kinship Care [Family Enrichment Center]	$10,000	20	25
Kinship Care [Children's Home Network]	$13,000	12	15
La RED [Hispanic Services Council]	$20,000	14	17
School Social Work [Hillsborough County Public Schools]	$32,000	24	27
Sin-Cera, Inc. Support Services [Sin-Cera, Inc.]	$30,000	27	33
Steps for Success [University Area CDC]	$15,000	11	16
Successful Parents [Success 4 Kids & Families]	$5,000	1	2
	$300,000	**245**	**310**

Utilization by Service			
Service Type	**Funds Budgeted October - July**	**Estimated Funds Budgeted August - September**	**Total Projected Funds Budgeted for the Period**
Rental Assistance	$152,108	$36,700	$188,808
Rental Assistance - First Month	$23,197	$6,050	$29,247
Security Deposit	$60,361	$10,003	$70,364
Water	$10,581	$1,000	$11,581
	$246,247	**$53,753**	**$300,000**

Notable Accomplishments
All Children's Board operations were in full effect during COVID-19. There was no interruption of service and CDC guidance was followed.
August 2021 Newsletter
Grand Opening of the Children's Board Family Resource Centers Plant City! https://fb.watch/7qdSZyzmR0/

AGENDA

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Administrative Services Organization

Hillsborough County Board of County Commissioners Social Services Funding

Year End Report – 2020

ASO IS THE BRIDGE OVER TROUBLED WATERS FOR THE CLIENTS WE SERVE.

- QUOTE FROM ASO CASE MANAGER SURVEY

CHILDREN'S BOARD OF HILLSBOROUGH COUNTY

November 13, 2020

Authored by: Rebecca Bacon, Director of the ASO

AGENDA

Hillsborough County Board of County Commissioners Social Services Funding

ADMINISTRATIVE SERVICES ORGANIZATION (ASO) OVERVIEW

The Administrative Services Organization (ASO) is a project created and operated by the Children's Board of Hillsborough County to manage a dedicated pool of flexible funds. Implemented in 2003 to support family directed care, the ASO promotes a wraparound approach in which families identify their strengths, needs, goals and service providers through a family support plan. As a payment of last resort, flexible funds managed by the ASO can be used to provide supports and services with qualified community providers. ASO flexible funds assist a variety of target populations including but not limited to pregnant women, young children, children at risk of social-emotional delays, families served by the child welfare system, victims of domestic violence, and families facing homelessness.

Trained case managers from participating agencies work with families to develop individualized family support plans and select from a wide range of services and supports for the children and their families. Families can prioritize the most critical services and select a provider of their choosing. Currently, eighty-five (85) different service types are available from a fully credentialed provider network that includes a wide variety of agencies, vendors, individuals, local businesses, and faith-based organizations.

The Children's Board ASO offers funds management, accounts payable services, detailed financial reporting including reports to enrolled families, provider credentialing and network management, and quality assurance. All processes are managed through a custom web-application which increases efficiency and accountability and offers real-time data to participating programs and funders.

HILLSBOROUGH COUNTY BOARD OF COUNTY COMMISSIONERS (BOCC) SOCIAL SERVICES FUNDS

In November 2017, the Hillsborough County BOCC approved an allocation of $300,000 to fund housing supports to be administered by the Children's Board ASO through an interlocal agreement. After a successful first year, a new agreement was established to provide $300,000 for Fiscal Year 2019 and it was renewed again for Fiscal Year 2020. The Children's Board then renewed the agreements with select ASO partner agencies to provide access to these funds. The goal of the funding is to enhance services to vulnerable families throughout Hillsborough County who are committed to becoming self-sufficient. The funds support the wraparound process and development of family support plans in existing case management programs.

Hillsborough County BOCC Social Services funds were made available for the following ASO services only: rental assistance for families in crisis, first month's rent and security deposit, and water payments to restore service, avoid service disruption, or pay a deposit. An inspection by Code Enforcement was required for all rental properties and the Children's Board coordinated the inspection process through Social Services.

CASE MANAGEMENT PARTNERS

Hillsborough County BOCC Social Services funds were made available to twenty-one (21) case management programs that were also accessing Children's Board funds through the ASO. All case managers participated in a required training in the ASO model prior to being given system access. Additionally, a special training on this funding source was provided in November 2019. Programs were awarded initial allocations and funds were distributed from the reserve to address needs at the program level throughout the year. The programs and their utilization of ASO funds are detailed below.

Program	Allocation Amount	Budgeted	Actuals
E.A.C.H. One Initiative [Positive Spin, Inc.]	$31,627	$31,627	$31,627
Emergency Shelter [The Spring of Tampa Bay, Inc.]	$6,687	$6,687	$6,687
Families Matter [Greater Palm River, CDC dba Palm River Family Services]	$3,834	$3,834	$3,834
Family Safety from Domestic Violence [The Spring of Tampa Bay]	$29,589	$29,589	$29,589
Family Support and Resource Center [Manifestations Worldwide, Inc.]	$1,557	$1,557	$1,557
First Hug [Metropolitan Ministries]	$46,763	$45,813	$45,813
Hand Up Assistance Program [Family Promise of Greater Brandon, Inc.]	$2,845	$2,845	$2,845
Healthy Families - Site 1 [Children's Home Network]	$9,438	$9,438	$9,438
Healthy Families - Site 2 [Children's Home Network]	$4,008	$4,008	$4,008
Healthy Families - Site 3 [Champions for Children]	$8,814	$8,814	$8,814
Healthy Families - Site 5 [Champions for Children]	$10,938	$10,938	$10,938
Healthy Families - Site 6 [Children's Home Network]	$6,164	$6,164	$6,164
Healthy Families - Site 9 [Children's Home Network]	$3,271	$3,271	$3,271
Healthy Start [Success 4 Kids & Families]	$1,820	$1,820	$1,820
Kinship Care [Family Enrichment Center]	$9,932	$9,932	$9,932
Kinship Care [Children's Home Network]	$5,995	$5,995	$5,995
La RED [Hispanic Services Council]	$8,833	$8,833	$8,833
School Social Work [Hillsborough County Public Schools]	$45,777	$44,562	$44,562
Sin-Cera, Inc. Support Services [Sin-Cera, Inc.]	$27,098	$27,098	$27,098
Steps for Success [University Area CDC]	$14,277	$14,277	$14,277
Successful Parents [Success 4 Kids & Families]	$665	$665	$665
	$279,931	**$277,765**	**$277,765**

PARTICIPANTS SERVED

There were 304 participants enrolled in the ASO by case managers to access Hillsborough County BOCC Social Services funds. Demographic highlights for enrolled participants, as reported by case managers, are as follows:

- GENDER → 56% were female and 44% male.
- RACE → 63% were Black or African American, 31% were White, 4% were Two or More Races and the remainder were Asian or Not Available.

- ETHNICITY → 68% were Not Hispanic or Latino, 26% were Hispanic or Latino, and the remainder were Not Available.
- MEDICAID ENROLLED → 71% were reported to be enrolled in Medicaid, 6% not enrolled in Medicaid, and 23% unknown.

Note that most participants enrolled in ASO represent a child in the family, so the demographics are that of the child.

The breakdown of enrollment by program is shown in the table below. Utilization of ASO funds by program varies based on the population served by that program, the needs presented during the family support planning process, and other resources available to meet those needs.

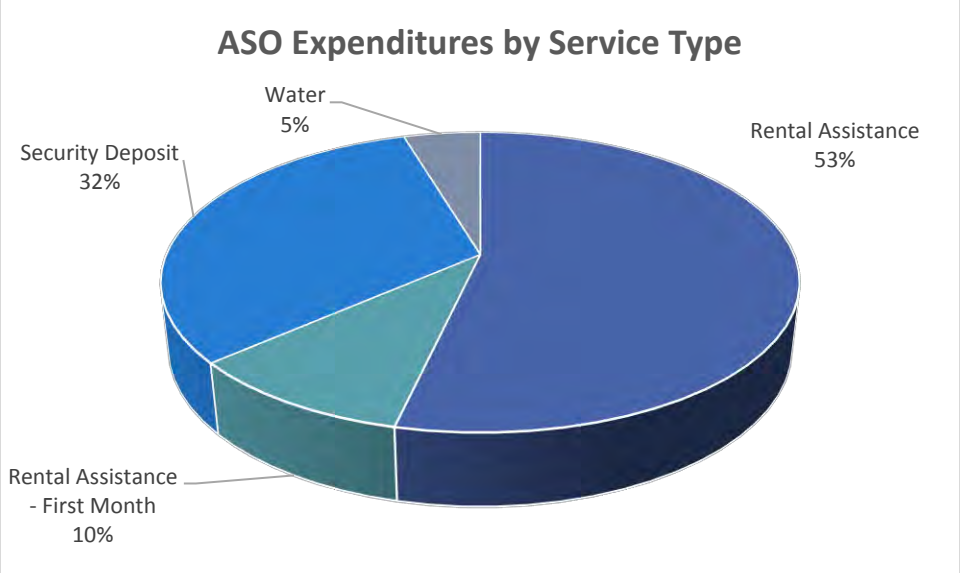
Program	Families Served
E.A.C.H. One Initiative [Positive Spin, Inc.]	26
Emergency Shelter [The Spring of Tampa Bay, Inc.]	8
Families Matter [Greater Palm River, CDC dba Palm River Family Services]	7
Family Safety from Domestic Violence [The Spring of Tampa Bay]	39
Family Support and Resource Center [Manifestations Worldwide, Inc.]	2
First Hug [Metropolitan Ministries]	43
Hand Up Assistance Program [Family Promise of Greater Brandon, Inc.]	3
Healthy Families - Site 1 [Children's Home Network]	10
Healthy Families - Site 2 [Children's Home Network]	3
Healthy Families - Site 3 [Champions for Children]	7
Healthy Families - Site 5 [Champions for Children]	10
Healthy Families - Site 6 [Children's Home Network]	7
Healthy Families - Site 9 [Children's Home Network]	5
Healthy Start [Success 4 Kids & Families]	2
Kinship Care [Family Enrichment Center]	29
Kinship Care [Children's Home Network]	8
La RED [Hispanic Services Council]	10
School Social Work [Hillsborough County Public Schools]	44
Sin-Cera, Inc. Support Services [Sin-Cera, Inc.]	23
Steps for Success [University Area CDC]	17
Successful Parents [Success 4 Kids & Families]	1
	304

SERVICES PURCHASED

The table below summarizes the number of payments by service type, as well as the total dollar amount by service, for this funding source. There was a decrease in the use of these funds for relocation services in Fiscal Year 2020, likely related to the moratorium on evictions that was in place due to COVID-19.

Utilization by Service		
Service Type	**Funds Budgeted**	**Total Budgets**
Rental Assistance	$148,868	159
Rental Assistance - First Month	$27,699	37
Security Deposit	$88,325	87
Water	$12,874	52
	$277,765	**335**

The chart below illustrates the distribution of payments by service type using Hillsborough County BOCC Social Services funds.



PROVIDERS AND VENDORS

As needs are identified and the eligibility to use ASO funds is determined, providers and vendors are selected by families with the assistance of their case manager. The ASO offers a large, diverse provider network from which families may choose, as well as the flexibility to add new providers and vendors based on the needs of the children and families enrolled. The ASO database includes more than 4,500 active vendors, over 1,300 of which are credentialed service providers.

The ASO issued 335 payments to 185 unduplicated providers and vendors with Hillsborough County BOCC Social Services funds. The number of providers paid by service type were as follows:

Providers Utilized	
Service Type	**# of Providers Paid**
Rental Assistance	133
Rental Assistance - First Month	30
Security Deposit	64
Water	3

Note that some providers were paid for more than one service.

MONITORING

The Children's Board conducts ASO monitoring visits of all programs that access Children's Board and Hillsborough County BOCC ASO funds. The ASO monitoring visit includes an overall assessment of adherence to ASO guidelines as well as a random sample record review of ASO participants. The client record review is conducted to ensure that services purchased by the ASO directly relate to goals that are documented in the family support plans, and that there is evidence that the participants received the services.

Most programs utilizing County BOCC Social Services funds performed well in the monitoring process. More than half of the programs received a 100% score for the number of services found on family support plans, and all but one program achieved a score of 80% or higher. **It is important to note that thirty-seven (37) of the forty (40) County Social Services-funded budgets reviewed in monitoring were found in family support plans, for a funding source-specific score of 93%.** Furthermore, all County Social Services funded budgets were fully substantiated by proper back-up documentation. The table on the following page summarizes the monitoring results of participating programs.

Program Name	Agency	ASO Monitoring Completed	Services in FSP?	Funds Returned by Program
E.A.C.H. One Initiative	Positive Spin, Inc.	03/04/2020	100%	$ -
Emergency Shelter	The Spring of Tampa Bay, Inc.	08/13/2020	95%	$ 10.50
Families Matter	Greater Palm River, CDC dba Palm River Family Services	03/12/2020	100%	$ -
Family Safety from Domestic Violence	The Spring of Tampa Bay, Inc.	07/30/2020	93%	$ -
Family Support and Resource Center	Manifestations Worldwide, Inc.	08/04/2020	45%	$ -
First Hug	Metropolitan Ministries	03/11/2020	97%	$ -
Hand-Up Assistance Program	Family Promise of Hillsborough County	09/11/2020	82%	$ -
Healthy Families - Site 1, 2, 6 & 9	The Children's Home	05/28/2020	100%	$ -
Healthy Families - Sites 3 and 5	Champions for Children	05/28/2020	100%	$ -
Healthy Start	Success 4 Kids & Families	08/21/2020	100%	$ -
Kinship Care	Family Enrichment Center	03/03/2020	100%	$ -
Kinship Care	The Children's Home	03/05/2020	100%	$ -
La RED	Hispanic Services Council	06/04/2020	100%	$ -
School Social Work	Hillsborough County Public Schools	09/17/2020	100%	$ 0.96
Sin-Cera, Inc. Support Services	Sin-Cera, Inc.	07/16/2020	96%	$ -
Steps for Success	University Area CDC	08/27/2020	100%	$ -
Successful Parents	Success 4 Kids & Families	08/21/2020	100%	$ -

QUALITY MANAGEMENT

Family surveys were administered by mail for most participating programs in September. The Spring of Tampa Bay administered surveys directly to their participants through their case managers throughout the year. Thirty-six (36) participants served by the County BOCC Social Services funds responded to the family survey. Based on the number of participants served by this funding (304), surveys were received from twelve percent (12%).

The summary of responses for ASO participants who returned surveys is as follows:

- 100% of participants agreed or somewhat agreed that the ASO has helped their family meet their goals.
- 100% of participants agreed or somewhat agreed that they have been given choices about which services their family gets.
- 97% of participants agreed or somewhat agreed that they have been given choices about who provides services for their families.
- 94% of participants reported that they received the service that they needed the most.
    - *Eighteen (18) of the families reported that the services they needed the most were rental assistance, security deposits, or help with utilities.*
- 92% of participants reported that they received the service in a timely manner.

When asked what they liked best about the ASO and services provided, many participants responded with comments about the helpfulness of their case manager, the ability to have their needs met and the timeliness of the assistance. A few examples of their comments are as follows:

- "*They help me and my girls get in a home to be a family."*
- *"How patient and understanding my case manager is."*
- *"They were able to help me with housing fast."*
- *"The promptness with which the assistance is provided."*

Surveys were also administered to ASO case managers through a web-based survey in September. Eighty (80) of the 128 case managers accessing Hillsborough County BOCC Social Services funds responded to the survey, for a sixty-three percent (63%) response rate. Highlights from their responses are as follows:

- 93% were almost always or often satisfied with the ease of obtaining ASO services.
- 86% were almost always or often satisfied with the process for requesting new providers.
- 96% were almost always or often satisfied with the timeliness of ASO payments**.**
- 96% were almost always or often satisfied with the customer service received from the ASO.
- 86% agreed that they were more confident in their ability to meet families' needs.

When asked what impact the ASO has on families, the following responses were provided:

- *"ASO has made a huge difference with families as it sometimes prevents them from being homeless, from not having water, electricity or food in their house or beds for babies to sleep in."*
- *"ASO gives our families the opportunity to thrive and feel self-sufficient."*
- *"I have families who did not lose their home because of the help they received."*
- *"When ASO supports the families with basic living necessities such as housing and utilities, it allows the families to work on improving the lives of their children."*
- *"As a case manager I have noticed that sometimes we are the only hope for the families we serve. The impact translate into tears and smiles of appreciation and hope for what we can accomplish for these families."*

When asked what difference the ASO makes in their work as a case manager, the following comments were made:

- *"ASO makes it easier to be able to provide essential services for the families. Sometimes initially the client's only support is their case manager who has access to ASO."*
- *"Makes it easier to help families meet goals for stability."*
- *"It helps us help our caregivers when they are in a bind or have income restrictions when taking in family members."*
- *"ASO makes a huge difference in my work. When families are faced with financial issues it is very difficult for them to focus on child development, daily do's or reading to their children. If the family is worried about paying their rent it is impossible to get the family to get down on the floor to play with the babies."*

- *"Having the ASO as a last resort allows us to offer families an opportunity to have safe shelter, utilities, and necessities for their children when all other opportunities have failed."*

SUMMARY

The following success indicators were included in the agreement between Hillsborough County Social Services and the Children's Board:

1. During the reporting period, at least 90% of participating families developed a family support plan, as evidenced by a random sample of case files reviewed by the organization during monitoring visits.
2. During reporting period, at least 60% of participating families report that the ASO and partner agencies have helped their family meet their family support plan goals.
3. During the reporting period, at least 80% of participating families report they received the services needed to promote self-sufficiency.

All success indicators were exceeded, based on monitoring visits and quality management survey responses:

1. **All families served are required to have a family support plan in which ASO services are documented. Monitoring visits revealed that 93% of the County-funded ASO budgets reviewed included the service in the family support plan.**
2. **100% of participants agreed or somewhat agreed that the ASO has helped their family meet their goals.**
3. **94% of participants reported that they received the service that they needed the most.**

The partnership between Hillsborough County Social Services and the Children's Board ASO has been successful in achieving the goal to enhance services to vulnerable families throughout Hillsborough County who are committed to becoming self-sufficient. More than 300 participants and their families received services to promote stability and self-sufficiency.

Hillsborough County BOCC Social Services and the Children's Board continue to collaborate on serving vulnerable families, thereby reducing duplication of services, enhancing the efficiency of the system of care, and improving outcomes for families. Hillsborough County Social Services renewed the agreement with the Children's Board to provide $300,000 in housing supports for Fiscal Year 2021, which will be increasingly important as we navigate housing challenges for families during coronavirus pandemic.

Children's Board
HILLSBOROUGH COUNTY
www.ChildrensBoard.org

ACTION ITEM NO. 7

Approval of Contract with Hillsborough County BOCC

Initiator: Rebecca Bacon, Director of the ASO

Action: Approval of Contract with Hillsborough County BOCC for Domestic Violence Funds

Date: Regular Board Meeting, September 27, 2021

Recommended Action

- To Approve a contract in the amount of $100,000 for the period of October 1, 2021 to September 30, 2022 with Hillsborough County BOCC for Administrative Services Organization Services to victims of Domestic Violence.

Detail

- The Children's Board ASO began managing flexible funding for Hillsborough County BOCC for services for victims of domestic violence in Fiscal Year 2013 – 2014.
- The original agreement was last modified in June of 2019, at which time three additional renewals were approved.
- Flexible funds contributed to the ASO are allocated to programs at two case management organizations to support family support plan goals for domestic violence victims and their children.
- The ASO manages the flexible funds and provides accounts payable services, detailed financial reporting, provider credentialing and network management, training and technical assistance, quality assurance, and monitoring.
- Hillsborough County BOCC's allocation of funds to the ASO is an essential component of the local service system for victims of domestic violence. More than 250 participants have received services this year, primarily in the areas of housing supports and utilities, transportation related services, and other basic needs.

Attachments

A. Original Contract
B. Administrative Renewal for Fiscal Year 2020 - 2021

BOARD OF COUNTY COMMISSIONERS
Kevin Beckner
Victor D. Crist
Ken Hagan
Al Higginbotham
Lesley "Les" Miller, Jr.
Sandra L. Murman
Mark Sharpe

Hillsborough County
Florida

Office of the County Administrator
Michael S. Merrill

CHIEF ADMINISTRATIVE OFFICER
Helene Marks

CHIEF FINANCIAL ADMINISTRATOR
Bonnie M. Wise

DEPUTY COUNTY ADMINISTRATORS
Lucia E. Garsys
Sharon D. Subadan

Tracking #: 7002 2410 0001 4268 0959

December 26, 2013

Ms. Rebecca Bacon
Children's Board of Hillsborough County
1002 E. Palm Avenue
Tallahassee, FL 33605

Subject: Approval of Agreement for Funding of Services for Victims and Families of Domestic Violence

Dear Ms. Bacon,

Enclosed for your records is a copy of the executed Agreement for the funding of services for victims of domestic violence between The Children's Board of Hillsborough County and Hillsborough County Department of Health Care Services (BOCC Doc#: 13-1216) approved by the Board of County Commissioners on December 18, 2013.

Please contact me at 813-272-5692 if you have any questions or concerns.

Sincerely,

Joe C. Kirk, PMP
Project Manager I
Fiscal & Support Services, PS & CS

Enclosure

INTERLOCAL AGREEMENT BETWEEN HILLSBOROUGH COUNTY, FLORIDA AND CHILDREN'S BOARD OF HILLSBOROUGH COUNTY

THIS Interlocal Agreement, hereinafter referred to as "Agreement" dated this 18th day of December, 2013, by and between Hillsborough County, a political subdivision of the State of Florida, located at 601 E. Kennedy Boulevard, Tampa, Florida 33602, hereinafter referred to as "COUNTY" and Children's Board of Hillsborough County, an independent special taxing district, located at 1002 E. Palm Avenue, Tampa, Florida 33605, hereinafter referred to as "CHILDREN'S BOARD".

RECITALS

WHEREAS, Florida Statutes Section 163.01 authorizes local governmental units to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage and thereby to provide services and facilities in a manner (and pursuant to forms of governmental organization) that will accord best with geographic, economic, population, and other factors influencing the needs and development of local communities; and

WHEREAS, COUNTY believes it to be in the public interest to provide supportive services through the CHILDREN'S BOARD'S Administrative Services Organization, hereinafter referred to as "ASO", for the residents of Hillsborough County, who are families or victims of domestic violence and who are desirous of such services; and

WHEREAS, COUNTY and CHILDREN'S BOARD deem this Agreement to be in the best interest of their respective constituencies.

NOW, THEREFORE, in consideration of the mutual covenants, promises and representations contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, COUNTY and CHILDREN'S BOARD agree as follows:

ARTICLE 1
Scope of Service

CHILDREN'S BOARD shall provide for the residents of Hillsborough County the services described in the Scope of Services attached hereto as Exhibit "A" incorporated herein.

ARTICLE 2
Term of Agreement

This Agreement shall be effective the first date written above, and shall terminate on September 30, 2014, hereinafter referred to as "Term", unless sooner terminated in accordance with this Agreement.

AGENDA

The County Administrator, on behalf of the COUNTY, shall have the option to renew this Agreement unilaterally for successive one year periods not to exceed three renewal periods, upon its same terms and conditions then in effect, and increase or decrease the not to exceed amount of annual funds payable by the COUNTY hereunder to reflect the adopted budget amount for the CHILDREN'S BOARD.

ARTICLE 3
Consideration and Limitations of Costs

For its performance under this Agreement, CHILDREN'S BOARD shall receive funds from COUNTY in an amount not to exceed $100,000.

ARTICLE 4
Payment and Reporting Requirements

Payment of any and all funds pursuant to this Agreement shall be made on a reimbursement basis and in accordance with the Method of Payment outlined in Exhibit "B", attached hereto and made a part hereof.

CHILDREN'S BOARD must submit a Request for Reimbursement Form as identified in Exhibit "C" attached hereto and incorporated herein and a Program Performance Report as identified in Exhibit "D" attached hereto and incorporated herein.

If CHILDREN'S BOARD fails to perform any obligation hereunder, COUNTY may withhold or adjust the amount of payments due under the Agreement until all obligations are met. The total amount of funding available may also be adjusted as a result of reductions in the level of funding available to COUNTY, and as a result of programmatic changes and budgetary revisions agreed to by the parties. If COUNTY determines through its inspection or review, that CHILDREN'S BOARD has not performed or is not performing the total agreed upon services, payments to CHILDREN'S BOARD shall be subject to a pro-rata reduction. If CHILDREN'S BOARD fails to provide the services required to be performed under this Agreement, all rights to payment are forfeited.

COUNTY shall not honor a late request for payment and will not be liable for non-payment of a late request. CHILDREN'S BOARD shall submit its final Request for Payment Form, Program Performance Report Form, and any other required reports within 45 days of the end of each Term, the termination or expiration of this Agreement whichever occurs first. COUNTY and CHILDREN'S BOARD agree that each is bound by the applicable provisions of the Florida Prompt Payment Act, Florida Statutes Sections 218.70 et seq., in connection with this Agreement.

ARTICLE 5
Maintenance and Review of Records

CHILDREN'S BOARD and any of its subcontractors providing any services required to be performed by CHILDREN'S BOARD under this Agreement, shall maintain adequate records

and accounts including, but not limited to, property, personnel and financial records, and supporting documentation to assure a proper accounting for all COUNTY funds received under this Agreement for a period of six years from the date of final payment to CHILDREN'S BOARD under this Agreement or the termination of this Agreement, whichever occurs later. Said six year period is hereinafter referred to as the "Audit Period". COUNTY and its authorized agents shall have the right, and CHILDREN'S BOARD and its subcontractors, as applicable, will permit COUNTY and its authorized agents, to examine all such records, accounts and documentation and to make copies thereof, and excerpts or transcriptions therefrom, and to audit all agreements, invoices, materials, accounts, and records relating to all matters covered by this Agreement including, but not limited to, personnel and employment records for the Audit Period. All such records, accounts and documentation shall be made available to COUNTY and its authorized agents for audit, examination or copying purposes at any time during normal business hours and as often as COUNTY may deem necessary during the Audit Period. COUNTY'S right to examine, copy and audit shall pertain likewise to any audits made by any other agency, whether local, state or federal. CHILDREN'S BOARD shall ensure that any subcontractor providing any services CHILDREN'S BOARD is required to provide under this Agreement shall recognize COUNTY'S right to examine, inspect and audit its records, accounts and documentation in connection with its provision of services required to be provided by CHILDREN'S BOARD under this Agreement. If an audit is begun by COUNTY or other agency, whether local, state or federal, during the Audit Period, but is not completed by the end of the Audit Period, the Audit Period shall be extended until audit findings are issued. This Article 5 shall survive the expiration or earlier termination of this Agreement.

ARTICLE 6
Access to Records

CHILDREN'S BOARD shall comply with the requirements of Florida Statutes Chapter 119 with respect to any documents, papers and records made or received by CHILDREN'S BOARD in connection with this Agreement. If, under this contract, the CHILDREN'S BOARD is providing services and is acting on behalf of the COUNTY as provided under Florida Statutes Section 119.011(2), the CHILDREN'S BOARD will comply with public records laws, and specifically will:

(A) Keep and maintain public records that ordinarily and necessarily would be required by the COUNTY in order to perform the services being performed by the CHILDREN'S BOARD;

(B) Provide the public with access to public records on the same terms and conditions that the COUNTY would provide the records and at a cost that does not exceed the cost provided in Florida Statutes Chapter 119 or as otherwise provided by law;

(C) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law; and

(D) Meet all requirements for retaining public records, and transfer at no cost, to the COUNTY all public records in possession of the CHILDREN'S BOARD upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the COUNTY in a format that is compatible with the information technology systems of the COUNTY.

ARTICLE 7
Mutual Indemnification

CHILDREN'S BOARD, to the extent authorized by Florida Statutes Section 768.28, shall indemnify, defend and hold COUNTY harmless for all liabilities, claims, demands or actions at law and in equity that may hereafter at any time be made or brought by anyone for the purpose of enforcing a claim on account of any injury or damage caused, in whole or in part, by any negligent or intentional wrongful act or omission of CHILDREN'S BOARD, its agents or employees during the performance of this AGREEMENT. COUNTY, to the extent authorized by Florida Statutes Section 768.28, shall indemnify, defend and hold CHILDREN'S BOARD harmless for all liabilities, claims, demands or actions at law and in equity that may hereafter at any time be made or brought by anyone for the purpose of enforcing a claim on account of any injury or damage caused, in whole or in part, by any negligent or intentional wrongful act or omission of CHILDREN'S BOARD, its agents or employees during the performance of this AGREEMENT.

ARTICLE 8
Insurance

CHILDREN'S BOARD assumes any and all risks of personal injury and property damage attributable to the negligent acts or omissions of CHILDREN'S BOARD and the officers, employees, servants and agents thereof while acting within the scope of their employment by CHILDREN'S BOARD. COUNTY assumes any and all risks of personal injury and property damage attributable to the negligent acts or omissions of COUNTY and the officers, employees, servants and agents thereof while acting within the scope of their employment by COUNTY. CHILDREN'S BOARD as a state agency, warrants and represents that it is either insured or self-funded for liability insurance, both public and property, with said protection being applicable to officers, employees, servants and agents while acting within the scope of their employment by CHILDREN'S BOARD. COUNTY warrants and represents that it is self-funded for liability insurance, both public and property, with such protection being applicable to officers, employees, servants and agents while acting within the scope of their employment by COUNTY. CHILDREN'S BOARD and COUNTY further agree that nothing contained herein shall be construed or interpreted as (1) denying to either party any remedy or defense available to such party under the laws of the State of Florida; (2) the consent of the State of Florida or its agents, agencies, and subdivisions, to be sued; or (3) a waiver of sovereign immunity of the State of Florida or its agents, agencies, and subdivisions, beyond the waiver provided in Florida Statutes Section 768.28. Liability shall be subject to and limited by Florida Statute Section 768.28.

ARTICLE 9
Equal Opportunity Clause

CHILDREN'S BOARD agrees to comply with the requirements of all applicable state, federal, and local laws, rules, regulations, ordinances and Executive Orders prohibiting or relating to discrimination including, but not limited to, Executive Order No. 11246, as amended

and supplemented and 41 C.F.R. Section 60-1.4, and all such applicable state, federal and local laws, rules, regulations, ordinances and Executive Orders, including, but not limited to, Executive Order No. 11246, as amended and supplemented, 41 C.F.R. Section 60-1.4, and Hillsborough County Ordinance No. 00-37, are incorporated herein.

At the time of execution of this Agreement by CHILDREN'S BOARD, CHILDREN'S BOARD shall submit the information required by Hillsborough County's Equal Opportunity Requirements, which are attached hereto as Exhibit "E" and incorporated herein.

ARTICLE 10
Statement of Assurance

During the performance of this Agreement, CHILDREN'S BOARD herein assures COUNTY that said CHILDREN'S BOARD is in compliance with all applicable laws including, but not limited to, Title VII of the 1964 Civil Rights Act, as amended, and the Florida Civil Rights Act of 1992, as amended, in that CHILDREN'S BOARD does not, on the grounds of race, color, national origin, religion, sex, age, handicap or marital status, discriminate in any form or manner against said CHILDREN'S BOARD'S employees or applicants for employment. CHILDREN'S BOARD understands and agrees that this Agreement is conditioned upon the veracity of this Statement of Assurance. Furthermore, CHILDREN'S BOARD herein assures COUNTY that said CHILDREN'S BOARD will comply with Title VI of the Civil Rights Act of 1964 and the Drug-Free Workplace Act of 1988 when Federal grant(s) is/are involved. Other applicable Federal and State laws, Executive Orders and regulations prohibiting discrimination as herein above referenced are included by this reference thereto. This Statement of Assurance shall be interpreted to include Vietnam-Era and Disabled Veterans within its protective range of applicability.

ARTICLE 11
Conflict of Interest

CHILDREN'S BOARD represents that it presently has no interest, and shall acquire no such interest, financial or otherwise, direct or indirect, nor engage in any business transaction or professional activity; or incur any obligation of any nature which would conflict in any manner with the performance of the scope of service required hereunder.

Without receiving prior written authorization by COUNTY, CHILDREN'S BOARD shall not retain any individual or company with whom CHILDREN'S BOARD or any individual member thereof has a financial or other conflict of interest; nor in fulfillment of this Agreement, do business with a for-profit entity in which CHILDREN'S BOARD or any individual member has a financial or other interest therein.

CHILDREN'S BOARD warrants to COUNTY that no gifts or gratuities have been or will be given to any COUNTY employee or agent, either directly or indirectly, to obtain this Agreement.

ARTICLE 12
Compliance with HIPAA

ORGANIZATION shall comply with the requirements of all applicable federal, state and local laws and the rules and regulations promulgated thereunder including, but not limited to, the Health Insurance Portability and Accountability Act ("HIPAA"), as amended, P.L. 104-191, 45 C.F.R. 160 and Part 164, as amended.

ARTICLE 13
Drug Free Workplace

CHILDREN'S BOARD shall hereby assure COUNTY that it will administer, in good faith, a policy designed to ensure that CHILDREN'S BOARD is free from the illegal use, possession or distribution of drugs or alcohol.

ARTICLE 14
Public Entity Crimes

A person or affiliate who has been placed on the debarred vendor list following a conviction for a public entity crime may not submit a bid, proposal or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals or replies on leases of real property to a public entity; may not be awarded or perform work as a CHILDREN'S BOARD, supplier, subcontractor or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Florida Statutes Section 287.017, for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

Pursuant to COUNTY policy, a conviction of a public entity crime may cause the rejection of a bid, offer or proposal. COUNTY may make inquiries regarding alleged convictions of public entity crimes. The unreasonable failure of a bidder, offeror or proposer to promptly supply information in connection with an inquiry may be grounds for rejection of a bid, offer, proposal or reply.

CHILDREN'S BOARD represents for itself and its affiliates that it is not prohibited from entering into this Agreement by Florida Statutes Section 287.133.

ARTICLE 15
Termination of Agreement for Non-Performance

In addition to the exercise of any other remedies available to it at law or in equity, the COUNTY or CHILDREN'S BOARD may terminate this Agreement for performance or non-performance upon no less than 24 hours written notice to the other party.

ARTICLE 16
Headings

Article headings have been included in this Agreement solely for the purpose of convenience and shall not affect the interpretation of any of the terms of the Agreement.

ARTICLE 17
Copyrights

If any copyrightable table material is developed in the course of this Agreement, CHILDREN'S BOARD is free to copyright the material or permit others to do so, but COUNTY and ORGANIZATION shall have a royalty-free, non-exclusive, and irrevocable right to reproduce, publish, or otherwise use, and to authorize others to use the work.

ARTICLE 18
Waiver

A waiver of any performance or default by either party shall not be construed to be a continuing waiver of other defaults or non-performance of the same provision or operate as a waiver of any subsequent default or non-performance of any of the terms, covenants and conditions of this Agreement. The payment or acceptance of fees for any period after a default shall not be deemed a waiver of any right or acceptance of defective performance.

ARTICLE 19
Additional Rights and Remedies

Nothing contained herein shall be construed as a limitation on such other rights and remedies available to the parties under law or in equity which may be now, or in the future, applicable.

ARTICLE 20
Order of Precedence

In the event of any conflict between the provisions of this Agreement and the exhibits, the provisions of the Agreement shall control over the provisions of the exhibits.

ARTICLE 21
Governing Laws

This Agreement shall be governed by the laws, rules and regulations of the State of Florida and the venue shall be in Hillsborough County, Florida.

ARTICLE 22
Severability

In the event any section, sentence, clause or provision of this Agreement is held to be invalid, illegal or unenforceable by a court having jurisdiction over the matter, the remainder of the Agreement shall not be affected by such determination and shall remain in full force and effect.

ARTICLE 23
Survivability

Any term, condition, covenant or obligation which requires performance by either party, subsequent to termination of this Agreement shall remain enforceable against such party subsequent to such termination.

ARTICLE 24
Third Party Beneficiaries/Independent Contractor

This Agreement is for the benefit of COUNTY and CHILDREN'S BOARD. No third party is an intended beneficiary so as to entitle that person to sue for an alleged breach of this Agreement. CHILDREN'S BOARD acknowledges and agrees that it is acting as an independent contractor in performing its obligations hereunder and not as an agent, officer or employee of COUNTY.

ARTICLE 25
Modifications/Amendments

This writing embodies the entire agreement and understanding between the parties hereto and there are no other agreements and/or understandings, oral or written, with respect to the subject matter hereof, that are not merged herein and superseded hereby. This Agreement may only be modified/amended or extended by a written instrument executed by COUNTY and CHILDREN'S BOARD expressly for that purpose.

ARTICLE 26
Assignment

COUNTY and CHILDREN'S BOARD agree no rights or obligations under this Agreement may be assigned, except upon prior written consent of COUNTY or CHILDREN'S BOARD, whichever applies.

ARTICLE 27
Filing

This Agreement and any subsequent amendments shall be filed with the Clerk of the Circuit Court of Hillsborough County, as provided for by Florida Statutes Section 163.01(11).

ARTICLE 28
Notice

Any notices required or permitted to be given hereunder shall be sent by United States certified mail, return receipt requested, or by overnight delivery service or personal delivery with signature verification to the attention of the following representatives of the parties:

COUNTY:

Mr. Gene Earley
Division Director
Hillsborough County Health Care Services
601 E. Kennedy Boulevard, 25th Floor
Tampa, FL 33602

CHILDREN'S BOARD

Ms. Rebecca Bacon
Children's Board
1002 E. Palm Avenue
Tampa, FL 33605

Any notice sent in accordance with this Article 28 shall be deemed given two days after deposit in the U.S. Mail, if sent certified mail, or upon receipt, if sent by overnight delivery service or personal delivery. The act of refusal by a party of delivery of a notice sent in accordance with this Article 28 shall be deemed acceptance of such notice by such party.

ARTICLE 29
Fiscal Non-Funding Clause

This Agreement is subject to funding availability. COUNTY shall be the sole authority as to the availability of funds and how funds will be allotted.

In the event sufficient budget funds to fund this Agreement become reduced or unavailable, COUNTY shall notify CHILDREN'S BOARD of such occurrence, and COUNTY may terminate this Agreement, without penalty or expense to COUNTY, upon no less than 24 hours written notice to CHILDREN'S BOARD. If this Agreement is funded in whole or in part by federal or state dollars which are reduced or become unavailable, COUNTY shall notify CHILDREN'S BOARD of such occurrence and COUNTY may terminate this Agreement, without penalty or expense to COUNTY, upon no less than 24 hours written notice to CHILDREN'S BOARD. COUNTY shall make disbursements to CHILDREN'S BOARD for appropriate expenditures incurred up to the effective date of the termination.

ARTICLE 30
Project Publicity

Pursuant to BOCC Policy No. 10.04.00.00, CHILDREN'S BOARD shall recognize the Hillsborough County Board of County Commissioners for its contribution in promotional material and at any events or workshops for which COUNTY funds provided pursuant to this Agreement are allocated. Any news release or other type of publicity must identify the Hillsborough County Board of County Commissioners as a funding source. In written materials, the reference to the Board of County Commissioners must appear in the same size letters and font type as the name of any other funding sources.

ARTICLE 31
Political Endorsement Prohibition

Pursuant to BOCC Policy No. 02.12.00.00, the CHILDREN'S BOARD shall not engage in political activities that promote or oppose a specific candidate.

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IN WITNESS WHEREOF, the parties have caused their respective authorized representative to execute this Agreement effective as of the date first above written.

ATTEST: Pat Frank,
Clerk of Circuit Court

By: _____
Deputy Clerk

COUNTY: Hillsborough County, Florida

By: _____
Chairman, Board of County Commissioners

Date: 12-19-13

ATTEST: For the CHILDREN'S BOARD

Veronica M. Blanco
Witness

VERONICA M. BLANCO
Print Name

_____
Witness

Tonia Williams
Print Name

ORGANIZATION: Children's Board of Hillsborough County

By: _____
Authorized Official

Kelley Parris
(Printed Name of Signer)

Director
(Title)

11.20.13
(Date)

	Approval	Date
Department		11-22-13
Procurement Services	N/A	
County Attorney's		11-25-13

Approved as to Form and Legal Sufficiency:

BOCC Document No: 13-1216

BY: _____
Assistant County Attorney

AGENDA

ACKNOWLEDGEMENT FOR CORPORATION

STATE OF FLORIDA

COUNTY OF HILLSBOROUGH

On this 20TH day of NOVEMBER, 2013, before me the undersigned authority, personally appeared KELLEY PARRIS, to me known to be the (Name) individual described in and who executed the foregoing instrument as

EXECUTIVE DIRECTOR (Title) of Children's Board of Hillsborough County (Organization Name)

a FLORIDA (State) corporation, and who severally and duly acknowledged the execution of such instrument as such officer aforesaid, for and on behalf of and as the act and deed of said corporation, pursuant to the powers conferred upon said officer by the corporation's Board of Directors or other appropriate authority of said corporation, and who, having knowledge of the several matters stated in said foregoing instrument, certified the same to be true in all respects. He/she is personally known to me or has produced _____ (Type of ID) as identification.

Secundino Rosario

(Official Notary Signature and Notary Seal)

SECUNDINO ROSARIO

(Name of Notary typed or printed, or stamped. If stamped, it must be in addition to and separate from the Notary Stamp.)

Notary Public State of Florida
Secundino Rosario
My Commission FF 023322
Expires 06/17/2017

FF 023322

(Commission Number)

06/17/2017

(Commission Expiration Date)

LIST OF EXHIBITS

EXHIBIT "A"
SCOPE OF SERVICES

EXHIBIT "B"
METHOD OF PAYMENT

EXHIBIT "C"
REQUEST FOR PAYMENT FORMS

EXHIBIT "D"
PROGRAM PERFORMANCE REPORT

COMPOSITE EXHIBIT "E"
HILLSBOROUGH COUNTY EQUAL OPPORTUNITY CLAUSE

EXHIBIT "F"
CHILDREN'S BOARD: ASO SERVICE CODE MATRIX

EXHIBIT "A"

SCOPE OF SERVICES and CONSIDERATION
FY 14

ORGANIZATION AGENCY PROGRAM PERFORMANCE STANDARDS

ORGANIZATION: Children's Board of Hillsborough County

PROGRAM: Hillsborough County Funding for Services to Victims of Domestic Violence

PRIMARY GOAL: Administration of payments for case management programs and services provided to children and families in Hillsborough County who are victims of domestic violence.

PART I – Scope of Services

1. CHILDREN'S BOARD shall provide all administrative services and pay all administrative costs associated with the distribution of COUNTY funding through its ASO to process payment for allowable expenses that pay for services to children and families who are victims of domestic violence residing within Hillsborough County. Allowable expenses may include, but are not limited to the services listed in the CHILDREN'S BOARD: ASO Service Code Matrix as identified in Exhibit "F" attached hereto and incorporated herein. COUNTY and CHILDREN'S BOARD acknowledge that the ASO Service Code Matrix may be revised from time to time. CHILDREN'S BOARD shall notify COUNTY in writing of any changes to the ASO Service Code Matrix that directly affect the delivery of services to victims of domestic violence within five days of such change. Any such additions, deletions or changes shall not require a written modification to this Agreement.

2. CHILDREN'S BOARD shall ensure all case management agencies who receive COUNTY funds perform the following:
   a) Ensure case managers and supervisors participate in the ASO training; and
   b) Enroll participants and submit their individual budgets to CHILDREN'S BOARD and request payments using the ASO'S web application; and
   c) Utilize the funds allocated by COUNTY for services to victims of domestic violence; and
   d) Work within CHILDREN'S BOARD ASO guidelines for credentialing service providers; and
   e) Follow CHILDREN'S BOARD ASO policies and procedures for the use of ASO funds which may be amended by the CHILDREN'S BOARD; and
   f) Participate in programmatic monitoring as outlined in the ASO Monitoring Protocol which may be amended by the CHILDREN'S BOARD.

3. CHILDREN'S BOARD shall invoice COUNTY for ASO payments issued within 15 days following the end of the month for which billing is being submitted, or until all funds have been allocated. Final Request for Payment Form shall be submitted within 45 days of the end of each Term, the termination or expiration of this Agreement whichever occurs first.

4. CHILDREN'S BOARD shall provide COUNTY with access to ASO database within 15 days following the effective date of this Agreement, for tracking of dollars spent and services provided by CHILDREN'S BOARD in direct support of Agreement.

5. CHILDREN'S BOARD shall provide ASO reports regarding utilization of COUNTY funds annually, or as requested by COUNTY.

6. CHILDREN'S BOARD shall provide COUNTY, upon request, copies of monitoring reports for vendors utilized in the performance of this Agreement.

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EXHIBIT "B"

METHOD OF PAYMENT

1. CHILDREN'S BOARD shall submit a Request for Payment Form as identified in Exhibit "C" for expenses incurred during execution of this Agreement. Request for Payment Forms shall be submitted monthly within 15 days following the end of the month for which billing is being submitted, or until all funds have been allocated.

2. CHILDREN'S BOARD shall submit its final Request for Payment and Program Performance Report Forms within 45 days of the end of each Term, the termination or expiration of this Agreement whichever occurs first.

3. In no event will the funds received under this Agreement by CHILDREN'S BOARD, for full and complete performance, exceed $100,000.

EXHIBIT "C"

REQUEST FOR PAYMENT FORM
FY 14

HILLSBOROUGH COUNTY – FAMILY AND AGING SERVICES/HEALTH CARE SERVICES
P.O. BOX 1110, TAMPA, FLORIDA 33601

ORGANIZATION NAME: Children's Board of Hillsborough County

PROGRAM: Hillsborough County Funding for Services to Victims of Domestic Violence

REQUEST NUMBER: _____ MONTH: _____ AMOUNT: $_____

FINANCIAL STATUS REPORT

	ANNUAL APPROVED BUDGET	CURRENT REQUEST $	REQUESTS YTD $	REMAINING BALANCE $
1. ASO Funds for Domestic Violence	$100,000			
TOTAL	$100,000			

I certify that the service covered by this request have been provided to the COUNTY in accordance with the terms and conditions of the Agreement and that the documentation provided in the attached Program Performance Report is true, accurate and complete.

_____ _____ _____
Authorized Signature Title Date

FOR COUNTY USE ONLY

G/L ACCOUNTING CODE _____ DOCUMENT # _____

P. O. # _____ APPROVED: _____

I verify that Hillsborough County (based upon certification of Organization Official) has received the goods and/or services.

TYPE OF REVIEW	APPROVED	DATE
FISCAL	_____	_____
PROGRAMMATIC	_____	_____

COMMENTS: _____

EXHIBIT "D"
PROGRAM PERFORMANCE REPORT
FY 14

ORGANIZATION: Children's Board of Hillsborough County

PROGRAM: Hillsborough County Funding for Services to Victims of Domestic Violence

REPORT PERIOD _____ THROUGH _____

PERCENTAGE OF CONTRACT COMPLETED _____%

I. ACCOMPLISHMENTS (Types of Services Provided, Vendors Funded):_____

_____

_____

_____

II. PROBLEMS:_____

_____

_____

III. STATUS REPORT ON PROVISION OF SERVICES: (include report period and year-to-date)

UNITS OF SERVICE PROVIDED	ANNUAL PROGRAM GOAL	YEAR REPORT PERIOD	TO DATE	% OF GOAL COMPLETED
Number of clients served	_____	_____	_____	_____

IV. OTHER COMMENTS:

_____

_____

_____

_____

_____

COMPOSITE EXHIBIT "E"

HILLSBOROUGH COUNTY EQUAL OPPORTUNITY CLAUSE:

APPLICABLE TO ALL CONTRACTS AND SUBCONTRACTS IN THE AMOUNT OF $10,000 OR MORE.

During the performance of this Agreement, CHILDREN'S BOARD agrees as follows:

(1) General. CHILDREN'S BOARD will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, age, handicap or marital status. CHILDREN'S BOARD will take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, sex, national origin, age, handicap or marital status. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. CHILDREN'S BOARD agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.

(2) Recruitment. CHILDREN'S BOARD will in all solicitations or advertisements for employees placed by or on behalf of CHILDREN'S BOARD state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, age, handicap or marital status.

(3) Unions. CHILDREN'S BOARD will send, to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice advertising the labor union or worker's representative of CHILDREN'S BOARD'S commitments under this assurance, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(4) Compliance Reports. CHILDREN'S BOARD will maintain records and information assuring compliance with these requirements and shall submit to the designated COUNTY official timely, complete and accurate compliance reports at such times and in such form containing such information as the responsible official or his designee may determine to be necessary to enable him to ascertain whether CHILDREN'S BOARD has complied or is complying with these requirements. CHILDREN'S BOARD will permit access to its books, records and accounts by COUNTY for purposes of investigation to ascertain compliance with such rules, regulations and orders. In general, CHILDREN'S BOARD and subcontractors should have available racial and ethnic data showing the extent to which members of minority groups are beneficiaries under this Agreement.

(5) Sanctions. In the event of CHILDREN'S BOARD'S non- compliance with the nondiscrimination clauses of this Agreement or with any of such rules, regulations or orders, this Agreement may be cancelled, terminated or suspended in whole or in part

and CHILDREN'S BOARD may be declared ineligible for further COUNTY contracts by rule, regulation or order of the Board of County Commissioners of Hillsborough County, or as otherwise provided by law.

(6) Subcontractors. CHILDREN'S BOARD will include the provisions of paragraphs (1) through (6) in every subcontract under this Agreement so that such provisions will be binding upon each subcontractor. CHILDREN'S BOARD will take such action with respect to any subcontractor as the contracting agency may direct as a means of enforcing such provisions including sanctions for noncompliance.

(7) Federal Requirements. In the event this Agreement is paid in whole or in part from any federal governmental agency or source, the specific terms, regulations and requirements governing the disbursement of these funds shall be specified herein and become a part of this clause.

APPLICABLE STATUTES, ORDERS AND REGULATIONS

FEDERAL

---- Section 1 of the Fourteenth Amendment to the United States Constitution
---- Title VI of the Civil Rights act of 1964
---- Title VII of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972 and 1975, as amended by The Civil Rights Act of 1991 (P.L. 102-166) (CRA) and the Lily Ledbetter Fair Pay Act of 2009 (P.L. 111-2)
---- Civil Rights Acts of 1866 and 1870
---- Title III of the Civil Rights Action of 1968 (Fair Housing Act), P.L. 90-284
---- Civil Rights Restoration Act of 1987, P.L. 100-259
---- Federal Civil Rights Act of 1991, P.L. 102-166
---- Executive Order No. 11738, as amended and supplemented
---- Equal Opportunity Regulations, 41 C.F.R. §60-1.4
---- Standards for a Merit System of Personnel Administration, 5 C.F.R. §900.603
---- Revised Order Number 4, 41 C.F.R. §60-2.10
---- Rehabilitation Act of 1973, P.L. 93-112, as amended
---- Interagency Agreement dated March 23, 1973
---- Executive Order No. 11914, Nondiscrimination with Respect to the Handicapped in Federally Assisted Programs
---- Age Discrimination in Employment Act of 1967, P.L. 90-202, as amended
--- Age Discrimination Act of 1975, 42 U.S.C. § 6101-6107
---- Older Americans Act of 1975, P.L. 94-135
---- Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 et Seq., as amended by P.L. 110-325
---- Veterans Readjustment Act, as amended, 38 U.S.C. §§4211 et seq.
---- Section 14001 of Consolidated Omnibus Budget Reconciliation Act of 1985, (State and Local Assistance Act of 1972, as amended)
---- Office of Management and Budget Circular 102, Attachment O
---- Clean Air Act, P.L. 101-549, 42 U.S.C. §§7401 et seq.
---- Clean Water Act, 33 U.S.C. §1251, 40 C.F.R. 15
---- Executive Order No. 11738, Clean Air Act and Federal Water Pollution Act

---- Environmental Protection Agency (EPA) Regulations, 40 C.F.R. Part 15

STATE

---- State Constitution, Preamble and Article 1, Section 2 protects citizens from being deprived of any right because of race, national origin, religion, or physical disability.
---- State Constitution, Preamble and Section 13.251 protects citizens from discrimination because of race, national origin, physical disability or sex
---- Florida Statutes§ 112.042, requires nondiscrimination in employment by counties and municipalities, because of race, color, national origin, sex, handicap, or religious creed
---- Florida Statutes §112.043, prohibits age discrimination in employment
---- Florida Statutes §413.08 prohibits discrimination against physically disabled persons in employment
---- Florida Statutes, §448.07, prohibits wage rate discrimination based on sex
---- Florida Civil Rights Act of 1992, as amended, Florida Statutes §760.01-760.11 & Florida Statutes §509.092

HILLSBOROUGH COUNTY

---- Hillsborough County Code of Ordinances and Laws, Article II, (Human Rights Ordinance) prohibits discrimination in housing, employment, public accommodations, and procurement and contracting.
---- Hillsborough County Code of Ordinances and Laws Article IX, §9.11 (Home rule Charter) provides that no person shall be deprived of any right because of race, sex, age, national origin, religion, handicap, or political affiliation.

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HILLSBOROUGH COUNTY EQUAL EMPLOYMENT OPPORTUNITY
AFFIRMATIVE ACTION QUESTIONNAIRE

ORGANIZATION NAME: _____

PROGRAM NAME: _____

ORGANIZATION CIVIL RIGHTS STATUS

All responding ORGANIZATIONS are requested to carefully review the following questions and provide responses as it relates to the ORGANIZATION'S own affirmative action and equal opportunity practices.

Please respond to the following:

1. *Provide a copy of the ORGANIZATION'S Affirmative Action Plan or Program (If not submitted within the past twelve (12) months.).

2. Workforce Analysis by race/sex and EEO category.

3. If the ORGANIZATION receives federal/state/local funding, please list source and dollar amount.

4. Name of person designated as EEO representative.

5. Is the ORGANIZATION receptive to on-site reviews?

6. Does the ORGANIZATION have a procedure for resolving discrimination complaints?

7. Has the ORGANIZATION been charged with discrimination within the past eighteen (18) months? If yes, how many charges, nature of charge; when; and where?

8. Does the ORGANIZATION anticipate hiring additional staff to perform this contract? If yes, please provide the number of positions and type of positions.

9. Please provide a copy of the ORGANIZATION'S Affirmative Action/Equal Employment Opportunity Policy Statement, signed and dated by the Chief Executive Officer (If not submitted within the past twelve (12) months.).

*A written Affirmative Action Plan or Program is required if the ORGANIZATION has fifteen (15) or more employees. If the ORGANIZATION has fewer than fifteen (15) employees, then an Affirmative Action Policy Statement is required.

SANCTIONS AND PENALTIES

1. Failure to comply with the Equal Opportunity and Affirmative Action requirements adopted by the Board of County Commissioners of Hillsborough County may result in suspension or debarment of the firms or individuals involved. Debarment of firms by Hillsborough County for activity contrary to this program will be carried out according to the debarment procedures contained in the Hillsborough County Procurement Manual. Said firm or individual will be notified by registered mail of said suspension or debarment and may appeal suspension or debarment through the procedure set forth in the Procurement Manual.

2. The Board of County Commissioners encourages each proposer/bidder to submit EEO documentation with the bid.

3. The Board of County Commissioners also reserves the right to reject any proposals from firms who have previously failed to perform properly and who have done so by commission or omission of an act of such serious or compelling nature that the act indicates a serious lack of business integrity or honesty or willingness to comply.

EQUAL EMPLOYMENT OPPORTUNITY WORKFORCE ANALYSIS

ORGANIZATION NAME: _____

JOB CATEGORY*	TOTAL EMPLOYEES		MALES					FEMALES				
	MALE	FEM	WHT	BLK	HISP	API	AI	WHT	BLK	HISP	API	AI
OFFICIALS and MANAGERS												
PROFESSIONALS												
TECHNICIANS												
SALES WORKERS												
OFFICE and CLERICAL												
CRAFTSMAN (SKILLED)												
OPERATIVES (SEMI-SKILLED)												
LABORERS (UNSKILLED)												
SERVICE WORKERS												
TOTAL												

*JOB CATEGORIES AS PROVIDED HEREIN, ARE THOSE CATEGORIES IDENTIFIED AND USED IN EEO (1-6) REPORTING REQUIREMENTS REQUIRED FROM EMPLOYERS BY THE FEDERAL GOVERNMENT.

(DO NOT LEAVE THIS PAGE BLANK)

HISP: HISPANIC
API: ASIAN/PACIFIC ISLANDER
AI: AMERICAN INDIAN

HILLSBOROUGH COUNTY EQUAL EMPLOYMENT OPPORTUNITY
AFFIRMATIVE ACTION QUESTIONNAIRE

ORGANIZATION NAME: CHILDREN'S BOARD OF HILLSBOROUGH COUNTY

PROGRAM NAME: ADMINISTRATIVE SERVICES ORGANIZATION

ORGANIZATION CIVIL RIGHTS STATUS

All responding ORGANIZATIONS are requested to carefully review the following questionnaire and provide responses as it relates to the ORGANIZATIONS own affirmative action and equal opportunity practices.

Please respond to the following:

1. *Provide a copy of your ORGANIZATION'S Affirmative Action Plan or Program. (If not submitted within the past 12 months).

The Children's Board of Hillsborough County participates in the Hillsborough County County Wide Affirmative Action Plan. Please see **ATTACHMENT I.** HILLSBOROUGH COUNTY COUNTY WIDE AFFIRMATIVE ACTION PLAN 2008-2012, p. 39.

2. Workforce Analysis by race/sex and EEO category.

Please see **ATTACHMENT II.** Equal Opportunity Workforce Analysis.

3. If ORGANIZATION receives federal/state/local funding, please list source and dollar amount.

Please see **ATTACHMENT III.** Children's Board Budget.

4. Name of person designated as EEO representative.

Executive Director, Kelley Parris is designated as the EEO representative.

5. Is the ORGANIZATION receptive to on-site reviews?

Yes, the Children's Board is receptive to on-site reviews.

6. Does the ORGANIZATION have a procedure for resolving discrimination complaints?

Yes, the Children's Board participates in the Hillsborough County County Wide Affirmative Action Plan. Please see **ATTACHMENT IV** HILLSBOROUGH COUNTY COUNTY WIDE AFFIRMATIVE ACTION PLAN 2012-2017, pp. 33, 34 addresses how to resolve discrimination complaints. Additionally the Children's Board Code of Ethics and Harassment (Including Sexual Harassment) Procedure address this topic.

7. Has your firm been charged with discrimination within the past 18 months? If yes, how many charges, nature of charge, when, and where?

Yes, three charges.

a. Tarah Powell filed a Charge of Discrimination with the U.S. Equal Employment Opportunity Commission on March 26, 2012. The charge is that the Children's Board discriminated against Ms. Powell on the basis of her race and in retaliation for complaining of discrimination. The Children's Board denied any discrimination or retaliation and the EEOC is investigating.

b. John Frost filed a Charge of Discrimination with the U.S. Equal Employment Opportunity Commission on March 27, 2012. The charge is that the Children's Board discriminated against Mr. Frost on the basis of his national origin, religion, and in retaliation for complaints of disparate treatment. The Children's Board denied any discrimination or retaliation. The EEOC investigated and on July 12, 2012 closed its investigation without finding probable cause to believe that discrimination or retaliation occurred. The EEOC also issued a "right to sue" notice to Mr. Frost. The Children's Board has not received any notice that John Frost has filed any legal action arising out of the charge.

c. Madelyn Hornbeck filed a Charge of Discrimination with the U.S. Equal Employment Opportunity Commission on April 10, 2012. The charge is that the Children's Board discriminated against Ms. Hornbeck on the basis of her national origin and in retaliation for complaints of discrimination and assisting in an investigation. The Children's Board denied any discrimination or retaliation. The EEOC is investigating.

8. Does the ORGANIZATION anticipate hiring additional staff to perform this contract? If yes, please provide the number of positions and type of positions.

No, the Children's Board does not anticipate hiring additional staff to perform this contract.

9. Please provide a copy of the ORGANIZATION'S Affirmative Action/Equal Employment Opportunity Policy Statement, signed and dated by the Chief Executive Officer. (If not submitted within the past 12 months).

Please see **ATTACHMENT I.** HILLSBOROUGH COUNTY COUNTY WIDE AFFIRMATIVE ACTION PLAN 2012-2017, p. 39; **ATTACHMENT VI.** Children's Board of Hillsborough County Affirmative Action/Equal Employment Opportunity Policy Statement, p.33; **ATTACHMENT V.** Executive Director's Affirmative Action/Equal Employment Opportunity Policy Statement.

*A written Affirmative Action Plan or Program is required if the ORGANIZATION has 15 or more employees. If the ORGANIZATION has fewer than fifteen (15) employees, then an Affirmative Action Policy Statement is required.

ATTACHMENT I

This Hillsborough County County-Wide Affirmative Action Plan is applicable to the agencies and authorities of Hillsborough County listed below. On the pages that follow are copies of each agency's correspondence indicating support for this plan.

Arts Council

Aviation Authority

Children's Board

Civil Service Board

Clerk of Circuit Court

County Administrator

County Attorney's Office

Environmental Protection Commission

Expressway Authority

Internal Performance Auditor

Law Library

Planning Commission

Property Appraiser

Public Transportation Commission

Sheriff's Office

Soil Conservation District

Supervisor of Elections

Tampa Port Authority

Tampa Sports Authority

Tax Collector

Victim Assistance

ATTACHMENT II

EQUAL EMPLOYMENT OPPORTUNITY WORKFORCE ANALYSIS
CHILDREN'S BOARD OF HILLSBOROUGH COUNTY

JOB CATEGORY*	TOTAL EMPLOYEES		MALES					FEMALES				
	MALE	FEM	WHT	BLK	HISP	API	AI	WHT	BLK	HISP	API	AI
OFFICIALS and MANAGERS	2	7	1	1	0	0	0	5	1	1	0	0
PROFESSIONALS	3	9	3	0	0	0	0	6	0	3	0	0
TECHNICIANS	1	0	0	1	0	0	0	0	0	0	0	0
SALES WORKERS	0	0	0	0	0	0	0	0	0	0	0	0
OFFICE and CLERICAL	1	8	0	0	1	0	0	5	2	1	0	0
CRAFTSMAN (SKILLED)	0	0	0	0	0	0	0	0	0	0	0	0
OPERATIVES (SEMI-SKILLED)	1	0	0	0	1	0	0	0	0	0	0	0
LABORERS (UNSKILLED)	0	0	0	0	0	0	0	0	0	0	0	0
SERVICE WORKERS	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	8	24	4	2	2	0	0	16	3	5	0	0

*JOB CATEGORIES AS PROVIDED HEREIN, ARE THOSE CATEGORIES IDENTIFIED AND USED IN EEO (1-4) REPORTING REQUIREMENTS REQUIRED FROM EMPLOYERS BY THE FEDERAL GOVERNMENT.
(DO NOT LEAVE THIS PAGE BLANK)

WHT: WHITE
BLK: BLACK
HISP: HISPANIC
API ASIAN/PACIFIC ISLANDER
AI: AMERICAN INDIAN

ATTACHMENT III

Children's Board Of Hillsborough County
Fiscal Year 2014 Budget
October 1, 2013 - September 30, 2014

SUMMARY

Millage Rate: Rolled-Back @ .4828	FY 2013 Original Budget	FY 2013 Revised Budget	FY 2013 Estimated Actual	FY 2014 Budget
Revenue				
Ad-Valorem Taxes	29,206,687	29,206,687	29,142,799	29,625,055
Investment Income	133,000	133,000	121,500	81,500
Revenue Maximization Funding	285,000	285,000	207,000	200,000
Grants	555,120	555,120	555,120	-
Administrative Services Organization Funding	1,056,500	1,056,500	596,173	350,000
Other Community Partner Funding	210,000	210,000	216,125	210,000
Miscellaneous Income	289,346	289,346	227,037	92,360
Total Revenue	**31,735,653**	**31,735,653**	**31,065,754**	**30,558,915**
Expenditures				
Program Expenditures				
Program Funding (Continuation Grants)	24,579,448	24,838,632	23,541,858	25,908,047
New Program Funding (unallocated)	1,800,000	1,950,000	1,725,470	1,900,000
Total Program Expenditures	26,379,448	26,788,632	25,267,328	27,808,047
Operating Expenditures				
Employee Salaries and Benefits	3,764,521	3,501,818	3,116,262	3,194,879
Contracted Professional Services	640,391	672,462	637,497	369,094
Facility Expenditures	330,023	447,362	520,139	408,004
Other Operating	385,702	418,964	349,518	301,565
Total Operating Expenditures	5,120,637	5,040,606	4,623,416	4,273,542
Capital Expenditures	-	-	-	-
Mandatory Government Fees	1,333,493	1,333,493	1,339,874	1,397,047
Total Expenditures	**32,833,578**	**33,162,731**	**31,230,618**	**33,478,636**
Net Spend Down of Fund Balance	**(1,097,925)**	**(1,427,078)**	**(164,864)**	**(2,919,721)**

ATTACHMENT IV

SECTION V - EQUAL EMPLOYMENT OPPORTUNITY COMPLAINT PROCEDURE

STATEMENT OF POLICY

As earlier indicated, it is the policy of Hillsborough County government to assure that all employment and conditions of employment provided by Hillsborough County Government shall be free from discrimination based on race, creed, color, religion, gender, national origin, age, marital status, disability, or political affiliation. In furtherance of this policy, the following procedures for processing complaints filed by employees of or applicants for employment with Hillsborough County Government are established.

FILING OF COMPLAINTS

Any employee of Hillsborough County or any applicant for employment with County government claiming to be aggrieved by an unfair employment practice may, by himself or herself or through his or her representative, file a written complaint with the Hillsborough County Civil Service Board or with the equal employment opportunity contact person of the agency in which he or she is employed or seeking employment. When a complaint is filed with the Hillsborough County Civil Service Board, it shall be referred to the appropriate agency head for immediate processing and investigation.

PROCESSING OF COMPLAINTS

Investigation - - After the filing of a complaint, the appropriate agency head or delegate will make an immediate investigation of the matter to determine whether or not it establishes probable cause of an unlawful discriminatory practice. In conducting investigations, the investigator may call on any County or State agency or employee thereof, and may contact representatives of Federal agencies having like jurisdiction over equal employment opportunity complaints, for advice and counsel in the investigation of the complaint. Appendix I contains the name, address, and telephone number of the relevant County, State and Federal agencies.

RESOLUTION OF COMPLAINTS

The appropriate agency head may dismiss a complaint if, after a thorough investigation, it is determined that there is no probable cause for a finding of discrimination because of race, creed, color, national origin, religion, gender, age, marital status, disability or political affiliation. The complainant shall be advised of other available sources for appeal or review of the complaint to include a hearing before the Civil Service Board.

If probable cause of a discriminatory practice based on race, creed, color, national origin, gender, religion, age, marital status, disability, or political affiliation is found to exist, the head of the agency in which the complaint occurred shall endeavor to eliminate said practice by all available means. The Civil Service Office will be included in any such efforts where a violation of the Civil Service Law or Rules is involved.

Where attempts to resolve the complaint fail, the complainant shall be notified in writing of his or her right to a hearing before the Civil Service Board and guidance will be provided to the complainant on how to file the request for such hearing, if desired.

COROLLARY PROVISION

Nothing contained in these procedures shall be construed to deny a complainant the right to file a complaint with State or Federal agencies having statutory responsibility for receiving and investigating a complaint of unlawful discrimination. Appendix H contains references to the Federal, State, and County laws which define the protections afforded to specific groups of individuals. Appendix I contains the name, address, and telephone number of the relevant County, State, and Federal agencies.

Complainant shall be free from restraint, interference, coercion, discrimination, or retaliation for having filed a complaint, given information or testified in a hearing or judicial proceeding with regard to any complaint filed under these provisions.

The complainant has the right to be accompanied, represented and advised by a representative or attorney of his or her choice. Upon a complainant filing a grievance, the agency head shall release the involved employee(s) without loss of pay, penalty, or prejudice for such time as his or her attendance is required in meetings, conferences, or hearings relating to the resolution of the complaint.

ATTACHMENT V

Children's Board
HILLSBOROUGH COUNTY
www.ChildrensBoard.org

November 18, 2013

BOARD MEMBERS
Christopher E. Brown
Board Chair

Honorable
Doretha Edgecomb
Vice Chair

Mike Carroll
Secretary/Treasurer

Commissioner
Kevin Beckner

Megan Dempsey

MaryEllen Elia

Honorable
Katherine Essrig

Edwin Narain

Kelly O'Brien

Susan P. Schneider

Kelley Parris
Executive Director

Dane Petersen, Director
Civil Service Board
601 East Kennedy Boulevard, 17th Floor
Tampa, FL 33602

The Children's Board is committed to the County-Wide Affirmative Action Plan promoting affirmative action efforts throughout tbe county.

The Children's Board continues to promote and encourage employee participation in training events which are available through the Affirmative Action Council. Trish Charo is the designated agency representative.

The Children's Board remains committed to equal opportunity and a diverse workplace.

Sincerely,

Kelley Parris
Executive Director

1002 East Palm Avenue
Tampa, FL 33605
P: 813.229.2884
F: 813.228.8122
Web: ChildrensBoard.org

MISSION
The Childen's Board of Hillsborough County promotes the well-being of children and families by uniting community partners, investing in innovative opportunities, and leading the county in best practices so the whole community can realize its full potential.

AGENDA

EXHIBIT "F"

Children's Board: ASO Service Code Matrix

Service Code Name	Service Code Description	Credential Requirements
Clinical		
Adoption Trainer/Type 1	Assessment of the causes of behavior through observation and analysis; also includes planning, teaching, and implementing strategies to develop appropriate, healthy alternative behaviors, provided by a specialized Adoption Trainer.	Certified Behavior Analyst (CBA) or Certified Assistant Behavior Analyst (CABA), completion of STC Training Institute or Rutgers Adoption Competency Training
Adoption Trainer/Type 2	Goal-directed, face-to-face interventions provided by a specialized Adoption Trainer.	License, Malpractice Insurance, Resume, completion of STC Training Institute or Rutgers Adoption Competency Training.
Assessment	Identification of a individual's strengths, determination of goals and need for services and supports, and specific activities to carry out and measure over time.	License, Malpractice Insurance, and Resume
Behavioral Therapy (Behavior Analysis)	Assessment of the causes of behavior through observation and analysis; also includes planning, teaching, and implementing strategies to develop appropriate, healthy alternative behaviors.	Certified Behavior Analyst (CBA) or Certified Assistant Behavior Analyst (CABA), and Malpractice Insurance
Crisis Intervention and Stabilization	An immediate on-site (home, school, or community) therapeutic response, available 24 hours a day, which involves face-to-face contact with the child and their family or other collaterals to stabilize and alleviate problems which, left untreated, present an immediate threat to the child or others.	License, Malpractice Insurance, and Resume
Dental Service	Payments for dental care.	License, Malpractice Insurance
Diagnostic Services	Includes lab work such as blood tests & urinalysis, radiology, diagnostic imaging, etc.	License, Malpractice Insurance
Emergency Medical Service	Payments for emergency medical care.	License, Malpractice Insurance

General Requirement - All providers, except Clinical providers, that have unsupervised contact with a child must submit a Level II Background Screening clearance letter.

Children's Board: ASO Service Code Matrix

Service Code Name	Service Code Description	Credential Requirements
Clinical		
Evaluation	An assessment used to answer a specific treatment question. May include the use of psychometric tools or tests. Likely to address a specific domain, i.e. psychological, education, substance abuse, etc.	License, Malpractice Insurance, and Resume
Family Therapy	Goal-directed, face-to-face psychotherapeutic interventions provided to the family. May be provided in home or comunity.	License, Malpractice Insurance, and Resume
Group Therapy	Goal-directed, face-to-face psychotherapeutic interventions provided in a group setting.	License, Malpractice Insurance, and Resume
Individual Therapy	Goal-directed, face-to-face psychotherapeutic interventions provided to an individual participant. May be provided in home or community.	License, Malpractice Insurance, and Resume
Medical Insurance Co-Pay	Payments to clinical/medical providers to cover the cost of an insurance co-payment.	License, Malpractice Insurance
Medical Supplies	Medical items that are durable or non-durable.	none
Medication Assessment and Management	The review by a qualified medical professional of relevant laboratory test results, prior pharmacologic interventions, and current medication usage, including discussion with parent or caretaker any side effects or special considerations for children.	License, Malpractice Insurance
Nursing/Home Health Service	Part-time or intermittent nursing care provided by a registered or licensed practical nurse or home health agency.	License, Malpractice Insurance
Occupational Therapy	Therapy that addresses the functional needs of an individual related to the performance of self-help skills; adaptive behavior; and sensory, motor, and postural development.	License, Malpractice Insurance, and Resume

General Requirement - All providers, except Clinical providers, that have unsupervised contact with a child must submit a Level II Background Screening clearance letter.

Children's Board: ASO Service Code Matrix

Service Code Name	Service Code Description	Credential Requirements
Clinical		
Pharmacy Services	Payments for prescription medication	License, Malpractice Insurance
Physical Therapy	Therapy that addresses the development, improvement, or restoration of neuromuscular or sensory motor function; relief of pain; or control of postural deviation to attain maximum performance.	License, Malpractice Insurance, and Resume
Psycho-Educational Groups	Specialized classes aimed at helping people to learn about a broad range of emotional and behavioral difficulties, their effects, and strategies to deal with them. May include groups to address domestic violence, anger management, substance abuse, parenting, etc.	Resume and training certificate in field
Scheduled Medical Service	Payments for regular medical care to improve functioning and prevent deterioration.	License, Malpractice Insurance
Sex Offense Specific Evaluation	Assessment that focuses on an individuals' sexual development, sexual history, paraphilic interests, sexual adjustment, risk level of reoffending and victimology. It also includes a full social history, familial history, employment/ school history, case formulation and specific treatment recommendations, including level of care/ placement.	License, Malpractice Insurance, Resume, at least 20 CEU hours focusing on youth with sexual behavior problems, and at least 2 years experience providing treatment and sex offense specific assessments for youth with sexual behavior problems
Special Therapies	Non-traditional/recreational therapies including art, music, dance, movement, etc., individually or in a group setting.	License, Malpractice Insurance, and Resume
Specialty Assessment	Neurological, psychological, developmental, behavioral, and learning disability evaluations by a qualified professional.	License, Malpractice Insurance, and Resume
Speech Therapy	Evaluation and treatment of speech-language disorders.	License, Malpractice Insurance, and Resume
Substance Abuse Services	Goal-directed, face-to-face psychotherapeutic interventions dealing with alcohol and drug abuse issues. May be group or individual outpatient services.	License or Certified Addictions Professional (CAP)

General Requirement - All providers, except Clinical providers, that have unsupervised contact with a child must submit a Level II Background Screening clearance letter.

Children's Board: ASO Service Code Matrix

Service Code Name	Service Code Description	Credential Requirements
Clinical		
Clinical: OTHER	Service generally described as a CLINICAL service, but service cannot be specifically defined within other group codes.	License, Malpractice Insurance, and Resume
Goods		
Adaptive Equipment	One-time payments may cover the cost of accommodations that go beyond the "reasonable accommodation" required by the ADA. All other resources need to be accessed before this option can be authorized. These costs might include a physical modification, positioning device, special training, or other cost that is unlikely to be required on an ongoing basis.	none
Assistive Technology	Any item that increases access and/or independence in home and/or community.	none
Computer Hardware	Purchase of Computer Hardware.	none
Computer Software	Purchase of Computer Software.	none
Educational Equipment/Supplies	Educational equipment, books, and school supplies.	none
Goods: OTHER	Service generally described as a GOOD, but service cannot be specifically defined within other group codes.	none
Housing		
Appliance	Payments for appliances.	none
Electric	Payments to electric company on behalf of participant.	none
Emergency Shelter	Payments for temporary, emergency housing.	none
Furniture	Payments for home furnishings.	none
Gas	Payments to gas company on behalf of participant.	none

General Requirement - All providers, except Clinical providers, that have unsupervised contact with a child must submit a Level II Background Screening clearance letter.

Children's Board: ASO Service Code Matrix

Service Code Name	Service Code Description	Credential Requirements
Housing		
Home Maintenance	Regular household maintenance fees and/or repairs	Licensed, bonded, and insured
Home Modification	Modifications made to a home that increases the participant's access and independence.	Licensed, bonded, and insured
Household Supplies	Payments for household materials or supplies	none
Housekeeping Services	Payments for cleaning, laundry, cooking or other household duties.	none
Housing Specialist	Services to aid families in the location of new housing or stabilization of current housing.	Certification as a Residential Property Manager or Realtor from an accredited association. Should also be knowledgeable in relationship management, legal issues, risk management strategies, professional ethics, on-site maintenance management, and leasing
Internet Access	Payments for internet service on behalf of participant.	none
Moving / Storage	Payments for moving expenses or storage expenses	none
Phone	Payments for telephone service on behalf of participant.	none
Rent / Mortgage	Payments for monthly rent or mortgage.	none
Security Deposit	Payments to secure housing for participant.	none
Water	Payment to water company on behalf of participant.	none
Housing: OTHER	Service generally described as HOUSING SUPPORT, but service cannot be specifically defined within other group codes.	none

General Requirement - All providers, except Clinical providers, that have unsupervised contact with a child must submit a Level II Background Screening clearance letter.

Children's Board: ASO Service Code Matrix

Service Code Name	Service Code Description	Credential Requirements
Individual Family Supports		
Adoption Trainer/Cultural Transition Services	Supports and services by a Specialized Adoption Trainer to assure successful transition to adoption.	Completion of STC Training Institute or Rutgers Adoption Competency Training
Adoption Trainer/Parent Instruction	Services provided in the home by a Specialized Adoption Trainer that focus on the parent's need for instruction and skill development to maintain or enhance parental functioning.	Bachelor's degree or appropriate certification and completion of STC Training Institute or Rutgers Adoption Competency Training
Adoption Trainer/Peer Mentor	Supports and services to pre-adoptive families provided by an Adoptive Parent/Specialized Adoption Trainer.	Completion of STC Training Institute or Rutgers Adoption Competency Training
Attendance at Planning Meeting	A scheduled face-to-face contact with family support team members including child and family for the purpose of reviewing, assessing, planning, and identifying needs necessary to create or revise a Family Support Plan.	n/a
Babysitting	Temporary care of children in the families' home by an individual known to the family, limited to 20 hours a month, no transportation, no overnight.	Background Screening or Acknowledgment of Risk Form signed by parent
Childcare Support	Child care services provided in a licensed child care facility or licensed family child care provider's home.	Child Care License
Educational Consultant	Performs an assessment of a child's learning abilities and difficulties and provides strategies to remediate learning disabilities.	Appropriate professional certification or license
Financial Coach	Services provided in the home or community that focus on intensive training and coaching in the areas of personal finance, budgeting, credit and debt management, financial goal setting and savings.	Professional certification in field by a nationally recognized accrediting body
In-Home Parent Instruction	Services provided in the home that focus on the parent's need for instruction and skill development to maintain or enhance parental functioning.	Bachelor's degree or appropriate certification

General Requirement - All providers, except Clinical providers, that have unsupervised contact with a child must submit a Level II Background Screening clearance letter.

Children's Board: ASO Service Code Matrix

Service Code Name	Service Code Description	Credential Requirements
Individual Family Supports		
Interpreter and Translation Services	Interpreter and translation services to facilitate communication on behalf of the child and family	Appropriate certification
Job Coach	On-going support to assist participant in learning and maintaining employment.	Bachelor's degree
Job Developer	Service to assist participant in securing employment including practice interviews, resume development, and employer recruitment. This service would be managed by a certified provider and should be time limited.	Bachelor's degree
Legal Services	Services provided by a qualified lawyer to resolve specific concerns as described in the Family Support Plan.	Active status with the Florida Bar Association
NIC Supplement	Additional reimbursement to the child care provider (center or family child care home) for the actual costs of child care which exceeds those provided to other children.	Qualified provider as indicated by the Early Learning Coalition's Quality Counts for Kids project on the Network of Inclusive Childcare (NIC) Child Care Provider Eligibility Summary Report
NIC Wrap Around Supplement	Reimbursement to the child care provider for their daily rate to hold the child's spot during the hours that the child would be participating within alternative school setting such as the Early Exceptional Learning Program (EELP) allowing the child to return to the child care provider for am and pm extended care.	Qualified provider as indicated by the Early Learning Coalition's Quality Counts for Kids project on the Network of Inclusive Childcare (NIC) Child Care Provider Eligibility Summary Report
Out of School Time	Payments for children to participate in programs outside of school hours (before or after school or during the summer).	none
Overnight Supervision	Night-time monitoring and supervision to prevent any problems that could, if unattended, present a threat to child or others.	Bachelor's degree or equivalent experience or Respite Training

General Requirement - All providers, except Clinical providers, that have unsupervised contact with a child must submit a Level II Background Screening clearance letter.

Children's Board: ASO Service Code Matrix

Service Code Name	Service Code Description	Credential Requirements
Individual Family Supports		
Parent Aide/Life Coach	Services provided in the home that focus on specific training and coaching on skills such as household organization, time management, personal finance, cleaning, etc.	Parent Advocate Training or Equivalent
Study of the Child	A study of the child in preparation for finding an adoptive family, including a review of the foster care record and all available information regarding the child and the birth family's medical and social history. A study of the child includes developmental history, medical history, family history, psychological and psychiatric evaluations, heredity, and pre-placement physical examination.	Bachelor's in human services or similar field of study and 4 years of Child Welfare experience AND 3 years experience conducting Home Studies/ Child Studies or similar reports
Study of the Home	A written report to be prepared for each interested adopting family. The report will include: the ability and willingness of the adoptive family to adopt some or all of a sibling group; the commitment of the applicant to value, respect, appreciate and educate the child regarding his or her racial and ethnic heritage; the family's child rearing experience; marital status; residence; income; housing and neighborhood; health; other children in the family; and working parents.	Bachelor's degree in human services or a similar field of study and 4 years of Child Welfare experience AND 3 years experience conducting Home Studies/Child Studies or similar reports
Transition Services	Supports and services to assure successful transition to independence (e.g. living with roommates in the community.) Services include specific training and coaching on skills such as time management, personal finance, employment, transportation, or education.	Bachelor's degree or equivalent experience
Tutor	Assistance with homework or other school assignments to help participant reach educational goals.	Teaching Certification or experience/education in the appropriate subject matter

General Requirement - All providers, except Clinical providers, that have unsupervised contact with a child must submit a Level II Background Screening clearance letter.

Children's Board: ASO Service Code Matrix

Service Code Name	Service Code Description	Credential Requirements
Individual Family Supports		
Youth Advocate	All inclusive wraparound advocacy services, including mentoring, tutoring, life skills, job coaching, supported employment, transition services, and other supports based on individualized plan.	CPR, First Aid, and Respite Training (within 60 days)
Individual Family Supports: OTHER	Service generally described as INDIVIDUAL FAMILY SUPPORTS, but service cannot be specifically defined within other group codes.	
Mentoring		
Agency Mentor	Person engaged to develop a trusting and nurturing relationship, serve as a role model, and assist with social skills development and self-esteem building. Proivided by a certified worker from an agency.	Respite Training, First Aid (in 60 days), and CPR (in 60 days)
Non-Agency Mentor	Person engaged to develop a trusting and nurturing relationship, serve as a role model, and assist with social skills development and self-esteem building. Provided by a certified individual provider.	Respite Training, First Aid (in 60 days), and CPR (in 60 days)
Mentor: OTHER	Service generally described as MENTORING, but service cannot be specifically defined within other group codes.	Respite Training, First Aid (in 60 days), and CPR (in 60 days)
Respite		
Agency Respite	Temporary care for a child in their home or community to provide a break for the caregiver. Provided by a certified respite worker from an agency.	Respite Training, First Aid (in 60 days), and CPR (in 30 days)
Crisis Respite	Removal of child to an emergency bed or respite crisis bed/shelter for a limited period in order to stabilize the home.	Respite Training, First Aid (in 60 days), and CPR (in 60 days)

General Requirement - All providers, except Clinical providers, that have unsupervised contact with a child must submit a Level II Background Screening clearance letter.

Children's Board: ASO Service Code Matrix

Service Code Name	Service Code Description	Credential Requirements
Respite		
Non-Agency Respite	Temporary care for a child or children in their home or community to provide a break for the caregiver. Provided by an individual respite worker.	Respite Training, First Aid (in 60 days), and CPR (in 60 days)
Overnight Respite (Planned)	Respite service delivered overnight in a certified provider's home or facility to provide a break for the caregiver.	Respite Training, First Aid (in 60 days), and CPR (in 60 days)
Respite: OTHER	Service generally described as RESPITE, but service cannot be specifically defined within other group codes.	Respite Training, First Aid (in 60 days), and CPR (in 60 days)
Stipends		
Activity	One-time or irregular payments for specific activities.	none
Adult Education Course	Payments for tuition and fees for adult education courses.	none
Baby Items	Payments for child safety items, diapers, cribs, strollers, equipment, etc.	none
Background Screening	Payments for background screening of an individual provider on behalf of the participant	none
Camp	Payments for camp registration and/or tuition.	none
Clothing Stipend	Payments made for clothing purchase.	none
Food Stipend	Payments made for food purchase.	none
Identification Documents	Payments for birth certificates, state ID cards, or other forms of identification.	none
Legal Fees	Payments for court costs (excluding criminal or immigration related.)	none
Membership	Payments made for membership in community programs.	none

General Requirement - All providers, except Clinical providers, that have unsupervised contact with a child must submit a Level II Background Screening clearance letter.

Children's Board: ASO Service Code Matrix

Service Code Name	Service Code Description	Credential Requirements
Stipends		
Personal Stipend	Payments made to participant or family member, such as incentives, rewards, or other activities related to the Family Support Plan.	none
Recreation	Activities that promote social skills, teamwork, and interpersonal relationships.	none
Stipends: OTHER	Service generally described as a STIPEND, but service cannot be specifically defined within other group codes.	none
Transportation		
Cab Fare	Payments for cab transportation.	none
Individual Transportation Arrangement	Stipends to individuals, e.g. neighbors, relatives, co-workers, that assist with transportation.	Driver's License and Auto Insurance
Public Transportation	Payments for public transportation.	none
Transportation Fees	Payments that help reduce transportation barriers (e.g. vehicle tax/tag/title).	none
Travel Expenses	Payments for airfare, bus, train, lodging, parking, or mileage.	none
Vehicle Fuel	Payments for vehicle fuel. May include gas cards.	none
Vehicle Insurance	Payments for automotive insurance.	none
Vehicle Modification	Modifications made to a vehicle to increase the participant's or family's ability to access the community.	Motor Vehicle Repair Certificate
Vehicle Payment/Lease	Payments for automotive lease or monthly payment.	none
Vehicle Repair	Payments for automotive repair.	Motor Vehicle Repair Certificate

General Requirement - All providers, except Clinical providers, that have unsupervised contact with a child must submit a Level II Background Screening clearance letter.

Children's Board: ASO Service Code Matrix

Service Code Name	Service Code Description	Credential Requirements
Transportation		
Transportation: OTHER	Service generally described as TRANSPORTATION, but service cannot be specifically defined within other group codes.	none

General Requirement - All providers, except Clinical providers, that have unsupervised contact with a child must submit a Level II Background Screening clearance letter.

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ADMINISTRATIVE RENEWAL
HEALTH CARE SERVICES DEPARTMENT

Action: Renew the Interlocal Agreement between Hillsborough County and Children's Board of Hillsborough County (CBHC), BOCC Doc No. 13-1216, for the period of October 1, 2020 up to and including September 30, 2021, at the same terms and conditions for the award amount of $100,000 for their Administrative Services Organization (ASO) to provide domestic violence victims direct support services.

Delegation of Authority to County Administrator: Pursuant to the Modification to the Interlocal Agreement approved by the Board of County Commissioners (BOCC) on January 5, 2017, Article 2 of the Agreement authorizes the County Administrator, on behalf of the County, to unilaterally renew this Agreement for successive one-year periods not to exceed two renewal periods, upon its same terms and conditions then in effect, and increase or decrease the not to exceed amounts of annual funds payable by the County to reflect the adopted budget amount for the Children's Board.

The Interlocal Agreement with and Children's Board of Hillsborough County (CBHC), (BOCC Doc No. 13-1216) was modified on May 1, 2019 which extended the term of the Agreement and added renewal periods.

Background: On September 18, 2013, the Board of County Commissioners (BOCC) approved the reallocation of $100,000 to CBHC that originally was allocated to the Family Justice Center. On December 18, 2013, the Board of County Commissioners approved an Agreement with the CBHC for the period of December 18, 2013 through September 30, 2014 and has been administratively renewed each year. The CBHC administers payments for programs and services through their ASO and ensures the funds are directed towards individuals and families who are victims of domestic violence residing within Hillsborough County.

Pursuant to its adoption of the FY 2021 Budget on September 17, 2020, the BOCC approved and appropriated the Award Amount enumerated in the Action section above without altering the other terms and conditions of the Agreement.

FY 2021 funding for the services to victims of domestic violence is in the best interest of Hillsborough County residents who are in need of such services. In accordance with Article 29 of the Agreement, funding may be reduced based on the availability of funds.

FY 2019 Outcomes:

- 492 families (Victim of Domestic Violence and their Children) received concrete support to facilitate stability, safety and other family/program goals – exceeding their target of 350 families
- 100% of the 492 clients received at least one concrete support that contributed to the achievement of at least one of their Family Plan goals to facilitate their stability and safety consistent with their Family Plan-Meeting their 100% target
- 100% of case managers submitting payment requests on behalf of individuals/families reported they were satisfied with the timeliness of ASO payment – exceeding their 85% target
- 96% of participants reported that the ASO has helped their family meet their goals – Exceeding their 80% target

Health Care Services Department:

Approved: Gene Earley Date: 9/24/2020

Approved as to Legal Sufficiency:

AGENDA

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Approved: Katherine Benson Date: 9/24/2020

Chief Human Services Administrator:

Approved: Carl Harness Date: 9/24/2020

Management & Budget Office:

Approved: Kevin Brickey Date: 9/25/2020

County Administrator's Office:

Approved: Bonnie Wise Date: 9/29/2020

Children's Board
HILLSBOROUGH COUNTY
www.ChildrensBoard.org

ACTION ITEM NO. 8

Approval of Contract with Eckerd Connects

Initiator: Rebecca Bacon, Director of the ASO

Action: Approval of Contract with Eckerd Connects

Date: Regular Board Meeting, September 27, 2021

Recommended Action

- To Approve a contract in the amount of $648,390 for the period of October 1, 2021 to June 30, 2022 with Eckerd Connects for the administration of Eckerd Funding through the Administrative Services Organization (ASO).

Detail

- The Children's Board ASO began managing flexible funding for Eckerd Connects in the last quarter of Fiscal Year 2017 - 2018.
- Flexible funds contributed to the ASO are allocated to Eckerd's contracted case management organizations to support case plan goals for families served in the child welfare system.
- The ASO manages the flexible funds and provides accounts payable services, detailed financial reporting, provider credentialing and network management, training and technical assistance, quality assurance, and monitoring.
- Eckerd's fiscal year is July 1, to June 30, and a three (3) month contract for the period July 1 – September 30, 2021 was approved by the Board in May.
- Eckerd Connects is renewing the contract for the first nine (9) months of the Children's Board fiscal year.
- The contract includes:
    - $120,000 for the administration of the dollars, which funds two FTE's.
    - $528,390 in flexible funding.

Attachment

A. Contract

SERVICE AGREEMENT# ECA-C13-SA-HCCB-FY22

THIS AGREEMENT is made and entered into by and between **Eckerd Youth Alternatives, Inc. d/b/a Eckerd Connects** a Florida not-for-profit corporation organization (hereinafter referred to as "Eckerd Connects"), and **The Children's Board of Hillsborough County** ("CBHC") relating to the administration of payment for services provided to children and families under the jurisdiction of the 13th Judicial Circuit in Hillsborough County.

WITNESSETH:

A. Eckerd Connects provides foster care and related services within Hillsborough County, Florida, pursuant to its contract with the Florida Department of Children and Families ("Department"), entered into pursuant to Section 409.986 and 409.988, Fla. Stat. which requires the Department to outsource the provision of foster care and related service to community-based agencies.

B. Eckerd Connects is the lead community-based care provider ("lead agency") as defined in Section 409.986 and 409.988, Fla. Stat. for the 13th Judicial Circuit in Hillsborough County, Florida pursuant to its Master Agreement with the Department, as further described herein. As such, Eckerd Connects' role is to deliver foster care and related services pursuant to s. 409, Fla. Stat., and prevention services pursuant to ss. 39.001, 409, Fla. Stat.

C. CBHC has agreed to be a vendor of Eckerd Connects as it relates to the reimbursement of flexible funds to providers and sub-recipients based on the requests made by Eckerd Connects sub-recipients in Hillsborough County, Florida.

AGREEMENT:

In consideration of the exchange of mutual covenants and promises set forth below, the parties do hereby mutually agree, stipulate and covenant as follows:

1. The above recitals are true and correct and are incorporated by reference in this Agreement.

2. **Provision of Services**

   a. CBHC shall:

      1) Provide administrative services as a vendor associated with the reimbursement for services using Eckerd Connects flexible funds.
      2) Provide training to Eckerd Connects and their subcontracted Case Management Organizations in the use of the Administrative Services Organization (ASO) web application.
      3) Complete the credentialing and coordinate the Quality Assurance Monitoring of providers within the ASO system.
      4) Provide Eckerd Connects access to reporting within the ASO system.

   b. Eckerd Connects shall:

      1) Follow CSFA Numbers: 60.074 and 60.075 (Catalog of State Financial Assistance) regulations in administering these funds.

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2) Ensure all Eckerd Connects designated staff participate in the ASO training.
3) Require Eckerd Case Management Organizations to enroll participants and submit their individual budgets to CBHC and request payments using the ASO's web application.
4) Work within CBHC ASO guidelines for credentialing service providers.
5) Follow CBHC ASO policies and procedures for the use of ASO funds which may be amended by the CBHC.
6) Participate in the Quality Assurance Monitoring for providers within the ASO system who are funded through this Agreement.
7) Special Conditions:
   a) Eckerd Connects shall work with CBHC, other agencies, families, funders, and community stakeholders to promote, implement and practice the following System of Care Values and Coordination of Services:
      i. families and youth, as the consumers of services, are involved in the planning, design and implementation of these services
      ii. families are involved in advocating for their children
      iii. services are tailored to the individual strengths, values, needs and preferences of each child and family
      iv. formal services and informal community and family resources are considered when developing the individualized family support plan
      v. services are available to families when they need them and in their own community
      vi. services are based on current research and best practice
      vii. effectiveness of services is assessed by evaluating child and family outcomes and by implementation of a process to determine family satisfaction and resolve issues or concerns
      viii. coordination of services is enhanced across agencies and systems to ensure that services are complimentary and not contradictory, resources are maximized, duplication is reduced, continuity is promoted, service gaps are filled, and service delivery is improved
8) Ensure the subcontracted Case Management Organizations do their due diligence and monitoring the type of services requested.
9) Ensure the subcontracted Case Management Organizations review and approve requests for payment prior to CBHC processing payments to providers.

3. **Method of Payment**

a. In consideration of the covenants contained herein, Eckerd Connects shall provide CBHC a total of not more than **$120,000.00** for the specified period of October 1, 2021 through June 30, 2022 for the administration of the flexible funds. This amount represents the maximum amount to be paid by Eckerd Connects, subject to the availability of funds.

b. In consideration of the covenants contained herein, Eckerd Connects shall provide CBHC a total of not more than **$528,390.00** in flexible spending funds for the specified period of October 1, 2021 through June 30, 2022 to reimburse providers and sub-recipients for services received by Eckerd Connects clients. Eckerd Connects shall provide the flexible spending fund to CBHC prior to the beginning of each quarter.

The reimbursement amounts shall be reimbursed at actual costs incurred and shall be accompanied by supporting documentation.

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4. **Invoicing**

   a. **Submission of Invoices:** CBHC shall submit all invoices to Eckerd Connects by the 15th day of the month following services. Invoices shall be reviewed by Eckerd Connects within ten (10) business days of receipt and Eckerd Connects shall pay CBHC within fifteen (15) days of receipt of a complete and correct invoice. Eckerd Connects shall promptly notify CBHC if CBHC does not submit complete and correct supporting documentation with its invoice, and CBHC shall promptly provide the required documentation. CBHC may withhold services if its invoices are not paid on a timely basis.

5. **Term**

   The term of this Agreement begins on **October 1, 2021** (the "Effective Date") and continues until **June 30, 2022** (the "Expiration Date"). Eckerd Connects or CBHC, either in its sole discretion, may terminate this Agreement at any time, with or without cause, upon thirty (30) days prior written notice. Eckerd Connects shall pay for all services up to the date of termination and CBHC shall continue to provide services through the date of termination. Upon termination all obligations of the parties hereto shall cease, except for any confidentiality and property rights requirements following, which shall survive any termination. Any unearned payments shall be returned to Eckerd Connects by CBHC within fifteen (15) business days.

6. **Confidentiality**

   a. CBHC shall comply with all confidentiality and non-disclosure requirements under applicable laws, rules, or regulations. CBHC shall not use or disclose any information concerning a recipient of services under this Agreement for any purpose not in conformity with state statutes and federal law or regulations. All employees and volunteers having access to client information and/or direct contact with clients served under this Agreement must sign a confidentiality statement. CBHC shall, where applicable, comply with the Health Insurance Portability and Accountability Act ("HIPAA") (42 U.S.C. 1320d), as well as all regulations promulgated thereunder (45 CFR Parts 160, 162, and 164). In accordance with 45 CFR s.164.504(e), the CBHC shall comply with the provisions of **Attachment I** to this Agreement, governing the safeguarding, use and disclosure of Protected Health Information created, received, maintained, or transmitted by the CBHC or its subcontractors incidental to CBHC's performance of this Agreement. The provisions of the foregoing Attachment supersede all other provisions regarding HIPAA compliance.

7. **Non-Discrimination in Service Provision**

   No person shall, on the basis of race, color, religion, national origin, sex, age, or disability be excluded from participation in, be denied the benefits of, or be subjected to unlawful discrimination under any program or activity receiving or benefiting from federal financial assistance and administered by the Eckerd Connects System of Care. Foreign language and sign language interpreters will be made available at no charge to the client

8. **Monitoring**

   CBHC will permit persons duly authorized by Eckerd Connects or the Department to inspect and/or copy any records, papers, documents, facilities, goods and services of the CBHC that are relevant to this Agreement, and to interview any clients, employees and subcontractor employees of CBHC to assure Eckerd Connects of the satisfactory performance of and compliance with the terms and conditions of this Agreement. Eckerd Connects will permit persons duly authorized by CBHC to inspect any records, papers, documents, facilities, goods and services of Eckerd Connects Sub-recipients that

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are relevant to this Agreement.

9. **Maintenance and Ownership of Documents**

CBHC agrees to maintain all information and documents generated or received during the term of this Agreement. CBHC acknowledges that all Confidential Information and other documentation generated or supplied, either directly or indirectly, pursuant to this Agreement is the property of Eckerd Connects and CBHC agrees to return such to Eckerd Connects upon expiration or termination of this Agreement.

10. **Relationship of Parties**

The relationship between Eckerd Connects and CBHC hereunder is that of a vendor and independent contractor. Under no circumstances should CBHC be considered an employee of Eckerd Connects. CBHC does not have, nor shall it hold itself out as having, any right, power or authority to create any contract or obligation, either expressed or implied, on behalf of, in the name, or binding upon Eckerd Connects, unless Eckerd Connects consents thereto in writing. CBHC assumes exclusive liability for any payroll or other public taxes imposed upon the employer by any federal or state law.

11. **Standard of Performance**

CBHC warrants that in its performance of the work for Eckerd Connects, it will exercise that degree of diligence, skill and care appropriate for the nature of the work that would ordinarily be exercised by duly qualified professionals performing like or similar services.

12. **Professional Responsibility**

CBHC shall devote its best efforts to perform this Agreement. Each party shall cooperate fully with the other so that harmonious relations may at all times be maintained between the CBHC and personnel of Eckerd Connects.

13. **No Waiver**

Any failure by either party to enforce at any time any terms and conditions of this Agreement shall not be considered a waiver of that party's right thereafter to enforce each and every term and condition of this Agreement.

14. **Severability**

The invalidity of any provision or obligation hereunder or the contravention thereby of any law, rule or regulation shall not relieve CBHC or Eckerd Connects from its obligation under, nor deprive CBHC or Eckerd Connects of the advantages of any other provisions of this Agreement.

15. **Renewal or Extension**

This Agreement may be renewed or extended, under the same terms hereof, only by the mutual written consent of the parties hereto.

16. **Modifications**

This Agreement may be modified only by written agreement fully executed by all parties and specifically referring to this Agreement.

17. **Governing Law**

This Agreement shall be interpreted and enforced in accordance with the laws of the State of Florida. If any part of this Agreement is determined unenforceable, the unenforceability determination will not affect the enforceability of the remainder of the terms of this Agreement.

18. **Insurance**

CBHC is required to maintain continuous, adequate liability insurance coverage during the term of this Agreement and any renewal(s) or extension(s) of it. By execution of this Agreement, unless it is a state agency or subdivision as defined by subsection 768.28(2), Fla. Stat., CBHC accepts full responsibility for identifying and determining the type(s) and extent of liability insurance necessary to provide reasonable financial protections for CBHC and the clients to be served under this Agreement. The limits of coverage under each policy maintained by CBHC do not limit CBHC's liability or obligations under this Agreement. Coverage may be provided by a self-insurance program established and operating under the laws of the State of Florida. CBHC shall maintain insurance in accordance with s. 409.1671, Fla. Stat. and any subsequent amendments thereto, as well as the requirements set forth below.

a. **Commercial General Liability.** CBHC and any subcontractors must maintain General Liability insurance, as required by s. 409.1671, Fla. Stat., with minimum limits of $1 Million per occurrence and $3 Million aggregate, for bodily injury and property damage.
b. **Professional Liability.** CBHC must maintain Professional Liability Insurance, in accordance with the requirements of s. 409.1671, Fla. Stat. for General Liability insurance, with minimum limits of $1 Million per occurrence and $3 Million aggregate.
c. **Certificate of Insurance Required.** Upon execution of this Agreement, and subsequently during the term hereof, CBHC shall furnish Eckerd Connects with Certificates of Liability Insurance detailing satisfactory documentation of the aforementioned coverage.
d. **Required Notice of Changes.** CBHC shall require its insurers to provide Eckerd Connects and the Department with written notice of at least thirty (30) days prior to any cancellation, reduction of policy limits or non-renewal of coverage. CBHC must immediately notify Eckerd Connects in writing of any cancellation, for any reason, of coverage or change to limits described herein. For purposes of this section, "immediately" shall be interpreted to mean as soon as possible, but no later than forty-eight (48) hours following CBHC's receipt of notice from the insurer.
e. **Consequences for Non-Compliance.** CBHC shall not provide services or be entitled to any payment under this Agreement until satisfactory documentation of compliance with this section has been furnished to the assigned Eckerd Connects Contracts Specialist.

19. **Indemnification**

a. **Notice to Eckerd Connects.** CBHC must give Eckerd Connects written notice, as soon as reasonably possible, of any accident, incident, or other event, of any nature or character, which involves, or may involve, the services furnished pursuant to this Agreement. In addition, CBHC must send Eckerd Connects as soon as reasonably possible, every demand, notice of claim, summons and/or complaint made against CBHC of any nature, which involves, or may involve, the services furnished pursuant to this Agreement and the Master Agreement.

b. **Indemnification of Eckerd Connects.** To the fullest extent permitted by law, CBHC shall indemnify and hold harmless Eckerd Connects, the Department and their agents and employees from and against all third party claims, damages, losses and expenses including attorney's fees arising out of or resulting from the services furnished pursuant to this Agreement, provided that any such claim, damage, loss or expense is caused in whole or part by any negligent or wrongful act or omission of CBHC, any subcontractor or anyone directly or indirectly employed by any of them. If CBHC is an agency or subdivision of the State, its obligation to indemnify, defend and hold harmless shall be to the extent permitted by Florida Statute Section 768.28, or other applicable law, and without waiving the limits of sovereign immunity.

c. **Indemnification of CBHC.** To the fullest extent permitted by law, Eckerd Connects shall indemnify and hold harmless CBHC and its agents and employees from and against all third party claims, damages, losses and expenses including attorney's fees arising out of or resulting from services furnished pursuant to this Agreement, provided that any such claim, damage, loss or expense is caused in whole or part by any negligent or wrongful act or omission of Eckerd Connects, any subcontractor or anyone directly or indirectly employed by any of them. Should Eckerd Connects be deemed sovereign, its obligation to indemnify, defend, and hold harmless shall be to the extent permitted by Florida Statute Section 768.28, or other applicable law, and without waiving the limits of sovereign immunity.

20. **Entire Agreement**

This Agreement, including all exhibits, attachments and other documents incorporated by reference, embodies the entire agreement and understanding of the Parties in respect to the transactions contemplated by this Agreement. There are no restrictions, promises, representations, warranties, covenants or undertakings, other than those expressly set forth or referred to herein. This Agreement supersedes all prior agreements and understandings between the parties with respect to such transactions.

IN WITNESS HEREOF, the parties hereto have caused this Agreement to be executed by their undersigned officials as duly authorized.

Children's Board of Hillsborough County	**Eckerd Youth Alternatives, Inc. d/b/a Eckerd Connects**
_____	_____
Kelley Parris **Executive Director**	**J. Anthony Van Slyke** **Chief Financial Officer**
_____	9/17/2021
Date	**Date**

Attachments:
Attachment I-HIPAA Business Associates Agreement

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Children's Board of Hillsborough County
Executive Director Report
August 26, 2021 – September 27, 2021 **27 Meetings**

CALM Special Session
FCC
Michael McManus -HOST
City of Tampa
Placement Challenges Workgroup
Mental Health Community Advisory Council
FCC
Built to Thrive Virtual Summit 2021
Robin Nigh & Melissa LeBaron Davies- City of Tampa
Junior League Tampa Bay
United Way: Roadmap for Revitalization
Carolyn Appleyard – CATS Demonstration
Michael McManus & LaShawn Johnson – HOST
Gene Earley – Hillsborough Health Care Services
FCC
Covid Simulator Meeting
CALM Session
Elizabeth Reedy Foley – Frameworks
Statue Relation Plan – City of Tampa
Raintree Association Annual Meeting
ECC Stakeholders Meeting
Placement Challenges SubCommittee
CADR
FCC
Mayor's Workforce Council Meeting
FCC
Hillsborough Anti-Racism Workgroup

Contract Signature Log
ASO ONLY
FY 2021

Entity/Agency	Contract Type	Brief Description	Contract Period	Contract Amount	Board Approved	Signed By	Date Signed
Eckerd Youth Alternatives, Inc. dba Eckerd Connects	Agreement	Amendment #1 to Agreement for ASO funds (adding $50,000)	7/1/21 - 9/30/21	$265,446	Yes	Kelley Parris	8/24/2021
Monica Lake dba Dr. Lake & Associates	ASO Provider	Assessment/Evaluation/Family Therapy, Individual Therapy	9/1/21-ongoing	Varies	No	Kelley Parris	9/1/2021
Monica Lake dba Dr. Lake & Associates	Agreement	Business Associate Agreement	9/1/21-ongoing	Varies	No	Kelley Parris	9/1/2021

Contract Signature
Programs ONLY
FY 2021

Entity/Agency	Contract Type	Brief Description	Contract Period	Contract Amount	Board Approved	Signed By	Date Signed
REBUILDING TOGETHER TAMPA BAY, INC.	Letter of Agreement	COVID-19 Prevention Kits	08/19/2021-09/30/2021	$61,765	No	Kelley Parris	9/9/2021
THE CHILDREN'S MUSEUM OF TAMPA, INC. D/B/A GLAZER CHILDREN'S MUSEUM	Amendment	Children's Board Free Tuesday - Contract amount increased by $28,300 not to exceed $101,924.	Effective 08/13/2021	$101,924	No	Kelley Parris	9/14/2021

Children's Board
HILLSBOROUGH COUNTY
www.ChildrensBoard.org

Monthly Financial Report

August 2021

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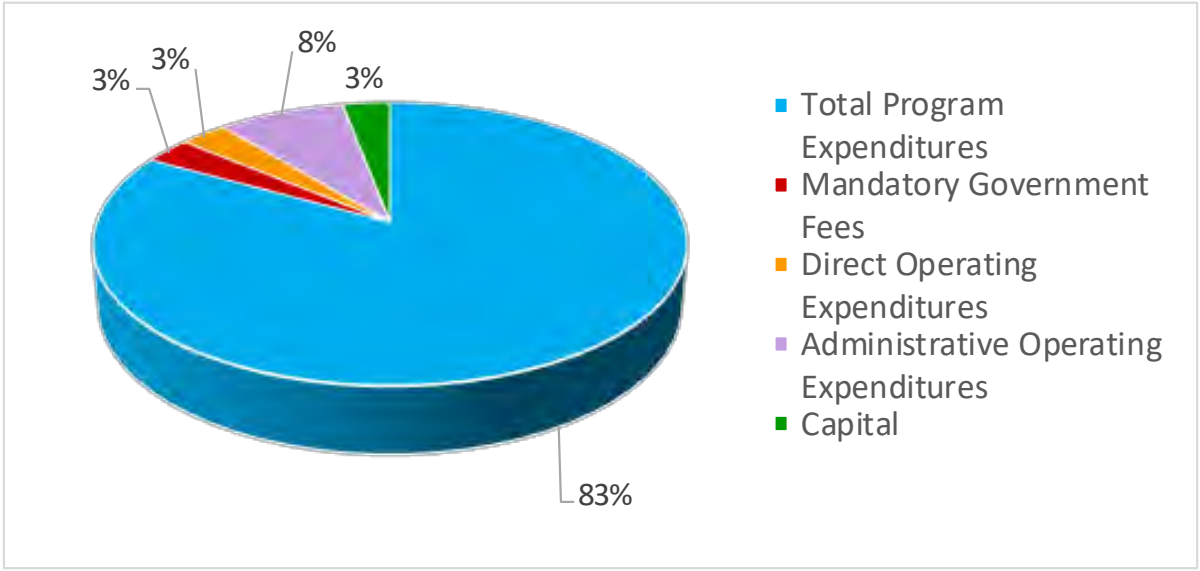
Fiscal Year 2020-2021 Budget

	FY 2020-2021 Original Budget
Revenues	
Ad-Valorem Taxes	49,762,422
Investment Income	231,000
Administrative Services Organization Funding	1,410,000
Other Community Partner Funding	410,000
Miscellaneous Income	156,000
Total Revenues	**51,969,422**
Expenditures	
Program Expenditures:	
Program Funding (Continuation Grants)	35,107,604
New Program Funding (unallocated)	9,165,000
Total Program Expenditures:	44,272,604
Operating	
Employee Salaries and Benefits	4,529,438
Contracted Professional Services	377,433
Facility Expenditures	340,755
CBHC FRC Occupancy Expenditures	414,540
Other Operating	441,081
Total Operating	6,103,247
Capital Expenditures	1,431,000
Mandatory Government Fees	1,436,553
Total Expenditures	**53,243,404**
Net Spend Down of Fund Balance	**(1,273,982)**



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Financial Statement Category Definitions

- **Revenue**
  - **Ad-Valorem Taxes** includes current and delinquent ad-valorem tax revenue and excess fees returned to the Children's Board originally paid to the county based on the tax revenue.
  - **Investment Income** includes revenue from various interest-bearing accounts.
  - **Administrative Services Organization (ASO)** funding represents contributions from other funders specifically designated for use by providers in the community managed by the Children's Board ASO staff. These dollars are also included in the program expenditure line. Examples are Eckerd Connects and Hillsborough County Board of County Commissioners (BOCC).
  - **Other Community Partner** funding represents funds contributed from community partners that are added to our provider contract amounts and included in the program funding line, for example, the School District of Hillsborough County and Hillsborough County BOCC.
  - **Miscellaneous Income** consists of ASO fiscal agent fees, contributions, and any other miscellaneous revenue received during the year.

- **Expenditures**
  - **Program Funding (Continuation Grants)** represents provider contracts funded by Children's Board, property tax revenue and funds contributed from our community partners. This amount also includes the dollars managed through the ASO to provide supports to case management programs.
  - **New Program Funding (unallocated)** includes dollars budgeted for new program contracts and one-time funding that will be released and awarded by a competitive or application process.
  - **Employee Salaries and Benefits** include wages paid to all non-contractor employees. Benefits represent costs provided for salaried and hourly wage employees including FICA, life and health insurance, short-term and long-term disability insurance, unemployment, and retirement benefits.
  - **Contracted Professional Services** represents amounts budgeted for Hillsborough County information technology services, Hillsborough County Television, legal, media buys, auditing, and other professional services.
  - **Facility Expenditures** represents necessary costs to operate the Children's Board offices, conference center, and Family Resource Center buildings owned by CBHC, including utilities, information technology, maintenance, and repairs.
  - **Other Operating** contains staff training, conference and meeting travel, postage, insurance, promotional activities, printing, supplies, advertising for Truth In Millage (TRIM), budget ads and other public notices, memberships and subscriptions. Also included are support activities with provider agencies and community organizations for training events.
  - **Capital Expenditures** include the budget for building expenditures.
  - **Mandatory Government Fees** include tax collector's fee, property appraiser's fee as well as the city storm water fee.

August-2021

	FY 2020-2021 YTD Budget	FY 2020-2021 YTD Actual	FY 2020-2021 Variance $	FY 2020-2021 Variance %
Revenues				
Ad-Valorem Taxes	49,560,472	49,948,251	387,779	1%
Investment Income	211,750	91,689	(120,061)	-57%
Administrative Services Organization Funding	1,225,833	767,636	(458,197)	-37%
Other Community Partner Funding	160,000	160,000	0	0%
Miscellaneous Income	143,000	165,080	22,080	15%
Total Revenues	**51,301,055**	**51,132,656**	**(168,399)**	0%
Expenditures				
Program Expenditures:				
Program Funding (Including Unallocated)	39,851,209	25,741,810	14,109,399	35%
Total Program Expenditures:	39,851,209	25,741,810	14,109,399	35%
Operating Expenditures				
Employee Salaries and Benefits	4,151,985	3,681,100	470,885	11%
Contracted Professional Services	331,947	250,335	81,612	25%
Facility Expenditures	312,531	275,487	37,044	12%
CBHC FRC Occupancy Expenditures	379,995	374,043	5,952	2%
Other Operating	405,637	235,791	169,846	42%
Total Operating	5,582,095	4,816,756	765,339	14%
Capital Expenditures	1,431,000	1,370,059	60,941	4%
Mandatory Government Fees	1,436,553	1,338,453	98,100	7%
Total Expenditures	**48,300,857**	**33,267,078**	**15,033,779**	
Net Cash Flow	**3,000,198**	**17,865,578**	**14,865,380**	

Revenue Variance Analysis

Statement of Revenues

August-2021

	FY 2020-2021 YTD Budget	FY 2020-2021 YTD Actual	FY 2020-2021 Variance $	FY 2020-2021 Variance %
Revenues				
Ad-Valorem Taxes	49,560,472	49,948,251	387,779	1%
Investment Income	211,750	91,689	(120,061)	-57%
Administrative Services Organization Funding	1,225,833	767,636	(458,197)	-37%
Other Community Partner Funding	160,000	160,000	0	0%
Miscellaneous Income	143,000	165,080	22,080	15%
Total Revenues	**51,301,055**	**51,132,656**	**(168,399)**	0%

- **Ad-Valorem Taxes**
  - This line is over the YTD budget by $387,779 because more than the 95% of the tax revenue budgeted has been received. 101% of the budgeted ad-valorem tax revenue has been received to date.
- **Investment Income**
  - The interest received year to date is under the YTD budget because of a decrease in the interest rate. The current interest rate is 0.10% and interest was budgeted at 0.4%.
- **Administrative Services Organization**
  - Eckerd Connects ASO actual expenditures were lower than budgeted YTD resulting in lower revenue received.
- **Other Community Partner Funding**
  - This line is within budget.
- **Miscellaneous Income**
  - This line is over budget because of a $26,796 prior year provider repayment.

Expenditure Variance Analysis

Statement of Expenditures

August-2021	FY 2020-2021 YTD Budget	FY 2020-2021 YTD Actual	FY 2020-2021 Variance $	FY 2020-2021 Variance %
Expenditures				
Program Expenditures:				
Program Funding (Including Unallocated)	39,851,209	25,741,810	14,109,399	35%
Total Program Expenditures:	39,851,209	25,741,810	14,109,399	35%
Operating				
Employee Salaries and Benefits	4,151,985	3,681,100	470,885	11%
Contracted Professional Services	331,947	250,335	81,612	25%
Facility Expenditures	312,531	275,487	37,044	12%
CBHC FRC Occupancy Expenditures	379,995	374,043	5,952	2%
Other Operating	405,637	235,791	169,846	42%
Total Operating	5,582,095	4,816,756	765,339	14%
Capital Expenditures	1,431,000	1,370,059	60,941	4%
Mandatory Government Fees	1,436,553	1,338,453	98,100	7%
Total Expenditures	**48,300,857**	**33,267,078**	**15,033,779**	

- **Program Expenditures**
  - Continuation Grants are under budget because providers are not current on invoicing the Children's Board including a few large contracts. Continuation Grants are expected to be under budget by $3.9 Million at the end of the year.
  - Some of the contracts awarded through New Program Funding are not current on invoicing.
  - Unallocated Program Funding is expected to be under budget by $5.3 Million at the end of the year.
- **Employee Salaries and Benefits**
  - This line is under budget because of vacant positions, lower CBHC share of health insurance cost, raises budgeted and not given, and a lower vacation payout.
- **Contracted Professional Services**
  - This line item is under budget because of the timing of legal services and community education & awareness, offset by other professional services spending being over budget. This line is expected to be under budget at the end of the year.
- **Facility Expenditures**
  - This line item is under budget because of the timing of spending. Electric service is over budget.
- **CBHC FRC Occupancy Expenditures**
  - This line item is within budget.
- **Other Operating**
  - This line item is under budget in travel, professional development, training & events, and insurance expenditures. It is also under budget because of the timing of expenditures for printing and promotional items. This line is expected to be under budget at the end of the year.
- **Capital Expenditures**
  - This line is within budget as the Plant City FRC build out has been completed.

- **Mandatory Government Fees**
    - The line item is slightly under budget because of property appraiser's fees being less than expected for the year.

Children's Board Of Hillsborough County
Investments Statement
August-2021

Investment Instrument	Financial Institution	Balance	Maturity	Yield
Checking	Wells Fargo Government Advantage	6,891,456	1 day	0.17%
LGIP	Florida State Board of Administration	53,397,502	N/A	0.10%
		60,288,958		

Children's Board Of Hillsborough County
FY 2020 - 2021 Estimated Spending

	FY 2020 - 2021 Budget	FY 2020 - 2021 Estimated Actual	FY 2020 - 2021 Projected Difference
Revenue			
Ad-Valorem Taxes	49,762,422	50,255,000	492,578
Investment Income	231,000	109,600	(121,400)
Administrative Services Organization (ASO)	1,410,000	1,400,000	(10,000)
Other Community Partner	410,000	296,186	(113,814)
Miscellaneous Income	156,000	160,000	4,000
Total Revenue	**51,969,422**	**52,220,786**	**251,364**
Expenditures			
Program:			
Program Funding (Continuation Grants)	35,107,604	31,243,593	3,864,011
CBHC Unallocated Program Funding	9,165,000	3,823,973	5,341,027
Total Program Expenditures:	**44,272,604**	**35,067,566**	**9,205,038**
Operating Expenditures			
Employee Salaries and Benefits	4,529,438	4,027,839	501,599
Contracted Professional Services	377,433	297,639	79,794
CBHC FRC Occupancy Expenditures	414,540	399,866	14,674
Facility Expenditures	340,755	329,406	11,349
Other Operating	441,081	283,310	157,771
Total Operating Expenditures	**6,103,247**	**5,338,060**	**765,187**
Capital Expenditures	1,431,000	1,431,000	-
Mandatory Government Fees	1,436,553	1,349,620	86,933
Total Expenditures	**53,243,404**	**43,186,246**	**10,057,158**
Total Projected Difference			**10,308,522**

- **Revenue**
  - Total Revenue is projected to be over budget by a net amount of $251,364.
  - Ad-Valorem Tax Revenue is expected to be over budget by $492,578 as more than 95% of the tax revenue has been received.
  - Investment Income is projected to be under budget by $121,400. The current interest rate is .19% which is lower than the .4% budgeted.
  - The Administrative Services Organization (ASO) revenue is expected to be under budget by $10,000 because it is estimated that the ASO will have no expenditures and revenue in the DCF contract.
  - Other Community Partner Revenue is expected to be under budget because the co-funded summer services expenditures were under budget. This was offset by a $20,000 match grant received from the City of Plant City for build out of the Plant City CBHC FRC.
  - Miscellaneous Income is expected to be over budget by $4,000 because of additional revenue received from the cash back program from Wells Fargo credit cards.

- **Expenditures**
  - **Program Expenditures**
    - Total Program Expenditures are expected to be under budget by $9.2 Million.
      - Continuation Grants are expected to be under budget by $3.9 Million.
        - It is estimated that the ASO will spend $10,000 less than the allocated amount of other funder's allocations and $1.1 Million less in CBHC allocations.
        - Negotiated Continuation Contracts were under budget by $530,508. $131,400 was allocated to other services leaving $399,108 unallocated.
        - Estimated under spending of the remaining continuation contracts is $2.4 Million.
      - Unallocated Program Funding is expected to be under budget by $5.3 Million.
  - **Operating Expenditures**
    - Salaries and Benefits are under budget by $501,599 because of vacant positions throughout the year.
    - Contracted Professional Services are expected to be under budget by $79,794 because of under spending in legal services, County IT services, and public relations contracted services.
    - CBHC FRC Occupancy Expenditures are under budget by $14,674 because telephone expense was budgeted for all centers and only paid by CBHC for two owned facilities.
    - Facilities Expenditures are under budget by a net amount of $11,349. All the planned projects were not completed by September 30, 2020 and were completed and paid in FY 2020 – 2021 in addition to the planned project for FY 2021 – 2022 not being completed.
    - Other Operating Expenditures are expected to be under budget by $157,771. This includes professional development, subscriptions, local travel, meeting travel, insurance, promotional materials, supplies, printing, and community training.
  - **Capital Expenditures**
    - Capital Expenditures are expected to be within budget.
  - **Mandatory Government Fees**
    - The property appraiser's fee was under budget by approximately $86,000.

Children's Board of Hillsborough County
FY 2020-2021 NEW PROGRAM FUNDING (UNALLOCATED) REPORT
Regular Board Meeting - September 27, 2021

	Beginning Budget	Adjustments	Revised Budget	YTD Amount Approved	YTD Uncommitted Funds Available	Current Funding Requests	Uncommitted Funds Available
Technical Assistance Funding (Agencies Not Currently Funded by CBHC)	130,000	(3,145)	126,855	59,586	67,269		67,269
Technical Assistance Funding (Agencies Currently Funded by CBHC)	70,000		70,000	13,640	56,360		56,360
Summer Passport for Kids	250,000		250,000	95,948	154,052		154,052
Leading Grants (Summer Funding)	500,000		500,000	232,373	267,627		267,627
Emerging Needs Funding	500,000		500,000	-	500,000		500,000
Emergency Funding	700,000		700,000	325,214	374,786	-	374,786
Match	300,000		300,000	40,425	259,575		259,575
Technical Assistance - Neighborhood Assoc.	15,000	3,145	18,145	18,145	-		-
CBHC Tech Support to Families Uniting Grant	400,000		400,000	399,654	346		346
Palm River, Clair-Mel Uniting Grant	300,000		300,000	-	300,000		300,000
Pilot Project - Early Learning Opportunities	1,000,000		1,000,000	-	1,000,000		1,000,000
CBHC FRC	3,000,000		3,000,000	2,700,753	299,247		299,247
Racial Equity Funding	2,000,000		2,000,000	-	2,000,000		2,000,000
Totals	**9,165,000**	**-**	**9,165,000**	**3,885,738**	**5,279,262**	**-**	**5,279,262**

Original Continuation Funding Budget	35,107,604
Actual Contract Amount Negotiated	34,577,096
Additional Amount Available from Continuation Program Dollars	**530,508**
Expansion of Safe Baby Plus Program	(63,400)
Glazer CBHC Free Tuesday Amendment for Plant City Exhibits	(33,000)
Hills. Co. School Readiness Coalition dba Early Learning Coalition July - Sept Contract	(35,000)
Balance Available	**399,108**

FY 2020-2021 Approved Uncommitted Program Funding Detail
Regular Board Meeting - September 27, 2021

Agency	Program	Funding Description	Technical Assistance Funding (Agencies Not Currently Funded by CBHC)	Technical Assistance Funding (Agencies Currently Funded by CBHC)	Summer Passport for Kids	Leading Grants Summer Funding	Emerging Community Needs Funding	Emergency Funding	Match	Technical Assistance - Neighborhood Associations	CBHC Tech Support to Families	Palm River, Clair-Mel Uniting Grant	Pilot Proj. Early Learning Opportun.	CBHC FRC	Racial Equity Funding
Various Child Care Providers	Child Care for Health Care Professionals and Frist Responders	Provide child care for children of health care professionals and first responders.						20,269							
Lutheran Family Services, Inc.	CBHC Family Resource Centers Managing Agency	Manage seven (7) Family Resource Centers - providing universal access of services to families throughout Hillsborough County.												2,700,753	
Hillsborough Education Foundation, Inc.	CB Tech - Learning at Home	Provide services and equipment to families with elementary age school children, in need of e-learning assistance in public schools.									399,654				
Oasis Network of New Tampa, Inc.	Back to Basics: School Clothing	Funds will be used to provide school uniform shorts and shirts for 1116 students in the top 40 neediest elementary schools and their ancillary Pre-K programs in the Hillsborough County Public School District.						16,424							
Pregnancy Care Center of Plant City	Capacity Building	Helping inform women (based off Christian values) about the sanctity of life and go through the pregnancy and birthing process. Funding for purchase of tablets to enhance delivery to clients.		2,400											
Heart Gallery of Tampa	Exhibit Innovations and Marketing Portfolio	HGoT uses photographic exhibits to introduce foster children awaiting families. Funding going towards a marketing portfolio and the cost of printing. In addition, two divider walls about 778 total requested.	4,948												
Frameworks of Tampa Bay Inc.	Building Board Capacity through Assessment	Funding will be used to find and improve boards effectiveness. This is to aid in the board making decisions allowing Frameworks to empower educators of the youth.	5,000												

FY 2020-2021 Approved Uncommitted Program Funding Detail
Regular Board Meeting - September 27, 2021

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Community Roots Collective	Growing the Roots	A general support organization for families with young children, asking for grant certification course, a marketing brochure, and a website redesign with maintenance.	5,000												
After School All Stars Tampa Bay	Learning Loss Curriculum	Providing academic curriculum for two sites serving young children. Funding is for second site and buys teaching kits.	4,990												
K2 Escape, Inc	Capacity Building	K2 holds events teaching young children independent living, life skills, and many other needed life skills. Funding going towards Board training/coaching and developing measurable outcomes. The other main request is funding for a new website.	5,000												
Early Childhood Council of Hillsborough County Inc.	Participant Database Project	Support Services. Asking for money to improve upon central database (from Gonzo Systems) in order to more efficiently hold activities for the target people being helped. Specifically, the Community Developmental Screening Program and Inclusion		4,680											
Parents and Children Advance Together Literacy Ministries, Inc	Virtual Learning Technology	Provide literacy programs to children k-2. Funding for printers/laptops to aid in eLearning.		1,560											

FY 2020-2021 Approved Uncommitted Program Funding Detail
Regular Board Meeting - September 27, 2021

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Preserve Vision Florida	Empowerment Program Evaluation /Analysis	Preserve Vision does vision screenings and education to help those who cannot afford it themselves. Funding for consultation providing presentations on empowerment data, best practice program design, and result of review.		5,000											
ReDefiners World Languages, Inc	2021 Strategic Capacity Building	ReDefiners teaches children about service learning, communication, global citizenship, literacy, and anti-bullying. Funding for HR Tools, tablet, and Educational Course software.	4,881												
Bess the Book Bus	Increased Capacity for Bess!	Mobile reading lab asking for funding for web designer to make updates to website as well as development plan. A virtual phone number with a laser printer/scanner in addition.	4,532												
Where Love Grows Inc	Website and Social Media Upgrade	WLG holds events to teach cooking while also providing for to underfed homes. Funding requested for a camera and website contractor.	4,250												
Love INC of Metro Tampa Inc	REACH Program Implementation	Love Inc uses staff and volunteers to put on many events to feed and educate primarily struggling single mothers and families. Funding for computers to aid in Help Center operations and REACH training.	3,940												

FY 2020-2021 Approved Uncommitted Program Funding Detail
Regular Board Meeting - September 27, 2021

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Ryan Nece Foundation	Social Media and Digital marketing Plan	RNF donates volunteers time doing many different projects in the community as well as serving meals and delivering supplies/food. Funding is to create an email drip campaign, newsletters, social advertising, engagement software tools, and promotional contests.	5,000												
Girls On the Run Greater Tampa Bay	IDEA Consultant	Put together events to help young women learn while integrating running into their lives. Funding will go to Inclusivity to increase support, board, volunteers, staff, and community via a strategic plan and 3 strategy sessions.	5,000												
Florida 1.27 Inc.	Florida 1.27 Video Project	To aid in equipping churches with the materials they need to serve children they are asking for funding for Polyphonic Image Productions to create a video that will demonstrate what Florida 1.27 does and what it offers to the community.	5,000												
TRIBE Seminole Heights	Update 20.21	Tribe provides educational classes for young children in a variety of different lie skills. Funding will be used for printing banners/stickers/envelopes/letterhead, as well as a Zoom+Mailchimp license for one year. Additionally, funding requested for Volunteer management system/QuickBooks, and touchless hand sanitizers.	2,045												

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Tampa Bay Network to End Hunger, Inc.	MOW 4 Kids	The program will deliver (4) week's worth of nutritious food to the transportation-disadvantaged and/or homebound children and their families in Tampa designated zip codes.						75,000							
Dawning Family Services, Inc.	A Path to Prevention	This program would consist providing housing case management services to assist people who have lost their housing, or who are at imminent risk of losing their housing, avoid entering shelter or unsheltered homelessness by helping them identify alternative places to stay.						116,235							
#39 - Laurel Vista Homeowners Association, Inc	Neighborhood Safety Grant	Make a border on common property so children are playing away from traffic.								2,500					
Logan Gate Village Special Dependent Tax District	Neighborhood Safety Grant	Provide families with children bike helmets and bike safety training.								2,280					
OAKS CONDOMINIUM I ASSOCIATION, INC.	Neighborhood Safety Grant	Replace timbers at the front of each building since they are deteriorated and dangerous allowing children to have spot to play.								2,500					
Northdale Civic Association, Inc.	Neighborhood Safety Grant	Provide families with children bike helmets and bike safety training.								2,280					
Bloomingdale - DD Homeowners' Association, Inc	Neighborhood Safety Grant	Provide families with children bike helmets and bike safety training.								2,280					

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The Estates at River Crossing Homeowners Association, Inc	Neighborhood Safety Grant	Provide families with children bike helmets and bike safety training.								2,280					
Addison Manor Homeowners Association, Inc.	Neighborhood Safety Grant	Provide families with children bike helmets and bike safety training.								2,280					
Brookwood Residential Owners Association, Inc	Neighborhood Safety Grant	Provide families with children bike helmets and bike safety training.								380					
Camellia Estates Homeowners Association, Inc.	Neighborhood Safety Grant	Provide families with children bike helmets and bike safety training.								390					
Moss Creek of Hillsborough Homeowners Association, Inc.	Neighborhood Safety Grant	Provide families with children bike helmets and bike safety training.								975					
Housing Authority of the City of Tampa	Tampa Housing Authority 2021 Summer Enrichment Program	Providing (50) youth full day programming, daily lunch and snack, field trips, and a positive youth development program.				25,590									
Tampa Metropolitan Area Young Men's Christian Association, Inc.	2021 Teen Summer Experience	Providing (40) at risk youth an array of support and enrichment programming in an effort to provide a positive experience and limit summer learning loss.				29,659									

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Regular Board Meeting - September 27, 2021

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Tampa Heights Junior Civic Association	THJCA Summer Youth Program	Providing (60) youth in-school, after school, and summer/non school day wraparound services. Enhancement activities will incorporate evidence-based curriculums programs and parental engagement.				39,531									
Florida Education Fund, Inc.	Wimauma Summer Art+Sports+ Tech Camp	Providing (20) youth classes in code, artwork while creating phone apps, play sports, learn first aid/water safety, practice reading, and bucket drumming. Youth will also be prepared for middle/high school/college via exploring careers and taking weekly field trips.				17,315									
Florida Education Fund, Inc.	Gibsonton Summer Art+Sports+ Tech Camp	Providing (20) youth classes in code, artwork while creating phone apps, play sports, learn first aid/water safety, practice reading, and bucket drumming. Youth will also be prepared for middle/high school/college via exploring careers and taking weekly field trips.				17,315									
Redefiners World Languages, Inc.	2021 Summer Spanish Immersion Technology Program (LIT)	Providing (20) youth experience in exploring Puerto Rican and Mexican culture through dance, food, and customs. Youth are introduced to the Spanish language, coding, robotics, and weekly swim lessons.				18,920									
Tampa Bay Community & Family Development Corporation d/b/a Bethesda Ministries	UpWard Kids	Providing (25) youth summer camp with classes covering all 6 mandatory service areas.				26,403									

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Family Enrichment Center Inc.	2021 STEAM-sational Summer Program	Providing (50) youth A steam program aiming to keep children's minds active over the summer months and avoid the brain dump that can occur when a child leaves school for an extended period.				27,640									
Mount Zion African Methodist Episcopal Church of Riverview, Inc.	USJ's Camp Good Trouble	Providing (40) youth a literacy camp with an academic environment in areas of reading, writing, language arts, Spanish, Stem, safety, nutrition, fitness, character development, swimming, and the arts. Campers engage in fun filled settings including field trips to stimulate the learning process and decrease the learning lag of summer.				30,000									
Girl Scouts of West Central Florida	STEM Camp Experience in Sulphur Springs	Will provide STEM programming to girls who attend Sulphur Springs K-8 Community Partnership School.							14,860						
Children's Museum of Tampa, Inc. D/B/A Glazer Children's Museum	2021 Summer Passports	Scholarships for children ages 6-14 who are members of the Children's Board Family Resource Centers to participate in summer programs.			17,748										
Florida Aquarium	2021 Summer Passports	Scholarships for children ages 6-14 who are members of the Children's Board Family Resource Centers to participate in summer programs.			3,740										
Museum of Science & Industry	2021 Summer Passports	Scholarships for children ages 6-14 who are members of the Children's Board Family Resource Centers to participate in summer programs.			22,400										

FY 2020-2021 Approved Uncommitted Program Funding Detail
Regular Board Meeting - September 27, 2021

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Tampa Bay Lightning Foundation	2021 Summer Passports	Scholarships for children ages 6-14 who are members of the Children's Board Family Resource Centers to participate in summer programs.			9,000										
Performing Arts Center D/B/A Straz Center for the Performing Arts	2021 Summer Passports	Scholarships for children ages 6-14 who are members of the Children's Board Family Resource Centers to participate in summer programs.			5,124										
Tampa Museum of Art	2021 Summer Passports	Scholarships for children ages 6-14 who are members of the Children's Board Family Resource Centers to participate in summer programs.			5,400										
Zoo Tampa at Lowery Park	2021 Summer Passports	Scholarships for children ages 6-14 who are members of the Children's Board Family Resource Centers to participate in summer programs.			32,536										
Florida State University	Professional Development Hillsborough County Public Schools	Cognitively Guided Instruction is an evidence-based curriculum for professional development that improves teacher instruction and child learning. The Match would support additional teachers beyond current primary grant capacity; (30) teachers are on a waitlist for training.							25,565						
Housing Authority of the City of Tampa	Tampa Housing Authority Housing Counseling Support Services	Providing individualized financial wellness planning through evidence-informed training in small groups either in-person or virtually. Participants will gain increased knowledge or community resources and concrete supports and improved financial security.						19,932							

FY 2020-2021 Approved Uncommitted Program Funding Detail
Regular Board Meeting - September 27, 2021

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Solita's House, Inc.	Comprehensive Housing Counseling Services	Providing homebuyer education, pre-purchasing counseling, rental counseling, post purchase counseling, foreclosure interventions, and default counseling services. The goal of these services is to help families attain homeownership, retain homeownership, and reduce the risk of homelessness.						15,589							
Rebuilding Together Tampa Bay, Inc.	COVID-19 Prevention Kits	In response to the rise in COVID cases the Children's Board Family Resource Centers are open and welcome in-person services. RTTB has designed kits that can be used to provide COVID education to families and provided needed supplies to stay healthy.						61,765							
TOTAL			**59,586**	**13,640**	**95,948**	**232,373**	**-**	**325,214**	**40,425**	**18,145**	**399,654**	**-**	**-**	**2,700,753**	**-**

Total Approved	**3,885,738**
Total Current Requests	**-**

Summary Report
Pro 2021-08 Social Enterprise Competition

Prepared: August 24th, 2021

March 8th, 2021 – Announcement of Social Enterprise Competition Funding Opportunity was released with posting on CBHC website; posting in the March 2021 e-newsletter; followed by legal advertisements in the Florida Sentinel, La Gaceta, and Tampa Bay Times.

April 23rd, 2021– Four (4) Letters of Intent (LOI) were received by the 11:59 PM deadline.

June 1st, 2021 – Two (2) Social Enterprise proposals were received by the 4:00 PM deadline and two finalists were selected to present proposals to the panel judges/review team.

August 12th, 2021 – A review team of **Lynn Kroesen**, (Entrepreneur Collaborative Center), **Ryan Combs**, (Real Estate Developer), and **Judith DeStasio** (MacDonald Training Center) rated and ranked applications and presentations based on highest to lowest total scores received.

Recommendations and scores are as follows:

Organization	Venture Name	1: Alignment / ROI (Max 60)	2. Social Enterprise Plan (Max 30)	3. Overall Impression (Max 10)	Bonus Points (Max 4)	FINAL SCORE out of 100
Zoe's Story	Writing Warriors Wellness App	52.50	26.56	8.54	3	90.60
Just Initiative	Sweet Justice	40.83	19.06	7.50	2.67	70.06

Based on application scoring:

2021 1st Place Winner: Zoe's Story – **Writing Warriors Wellness App - $25,000**
2021 2nd Place Winner: **n/a**

Respectfully Submitted,
Maria Negron, Director of Programs and *Jacob Resnick*, Project Manager

AGENDA

Children's Board of Hillsborough County

FY 2021 Provider Evaluations Preliminary Part II - September 27, 2021

Agency/Program	Funding	Initial Score	Initial Results - August 2021	Preliminary Results - September 2021
CHILDREN'S BOARD OF HILLSBOROUGH COUNTY PRELIMINARY PART II EVALUATION	*2020 - 2021*		*27 – 30 Good Standing* *22 – 26 May need improvement plan* *< 22 Program of Concern*	
ABE BROWN MINISTRIES, INC. (Family Reunification and Video Visitation)	$73,007	27	Good Standing	Contract Ending 9/30/2021
BAY AREA LEGAL SERVICES, INC. (Lawyers Helping Kids)	$634,797	N/A	Deliverables in Progress	Deliverables in Progress Continue Funding
BIG BROTHERS BIG SISTERS OF TAMPA BAY, INC. (1-to-1 Comprehensive Mentoring)	$523,540	30	Good Standing	Continue Funding
BOYS & GIRLS CLUBS OF TAMPA BAY, INC. (After-Zone Middle School Initiative)	$498,586	30	Good Standing	Continue Funding
CHAMPIONS FOR CHILDREN, INC. (Parents as Teachers)	$1,271,256	29	Good Standing	Continue Funding
CHAMPIONS FOR CHILDREN, INC. (The First Years)	$802,315	29	Good Standing	Continue Funding with Modifications
CHILDREN'S HOME, INC., THE D/B/A CHILDREN'S HOME NETWORK (Kinship Hillsborough)	$551,607	30	Good Standing	Continue Funding
CHILDREN'S HOME, INC., THE D/B/A CHILDREN'S HOME NETWORK (Supporting and Empowering Educational and Developmental Services - SEEDS)	$2,060,000	30	Good Standing	Continue Funding
CHILDREN'S MUSEUM OF TAMPA, INC., THE, D/B/A GLAZER CHILDREN'S MUSEUM (Children's Board Free Tuesday)	$101,924	N/A	Deliverables in Progress	Deliverables in Progress Continue Funding
CHILDREN'S MUSEUM OF TAMPA, INC., THE, D/B/A GLAZER CHILDREN'S MUSEUM (Learn & Play Tampa Bay Pilot Project)	$530,000	29	Good Standing	Continue Funding
COMPUTER MENTORS GROUP, INC. (KidsCode and TeenTech)	$184,195	28	Good Standing	Contract Ending 9/30/2021
CORPORATION TO DEVELOP COMMUNITIES OF TAMPA, INC., (3D Stingrays)	$105,639	30	Good Standing	Continue Funding
CRISIS CENTER OF TAMPA BAY, INC., THE (Gateway Services)	$374,500	27	Good Standing	Continue Funding with Modifications
DACCO BEHAVIORAL HEALTH, INC. (Family Focus)	$462,727	29	Good Standing	Continue Funding with Modifications
DAWNING FAMILY SERVICES, INC. (A Path to Prevention)	$137,500	N/A	Newly Funded March 2021	Continue Funding Newly Funded March 2021
DAWNING FAMILY SERVICES, INC. (From Shelter to Stability)	$324,317	27	Good Standing	Continue Funding with Provider Improvement Plan
EARLY CHILDHOOD COUNCIL OF HILLSBOROUGH COUNTY, INC. (Community Developmental Screening Program)	$658,859	27	Good Standing	Continue Funding
EARLY CHILDHOOD COUNCIL OF HILLSBOROUGH COUNTY, INC. (Inclusion Support Services)	$420,054	29	Good Standing	Continue Funding
ENTERPRISING LATINA'S, INC. (Women's Opportunity Initiative)	$278,263	28	Good Standing	Contract Ending 9/30/2021

(Final Part II completed at end of Fiscal Year)

AGENDA

Children's Board of Hillsborough County

FY 2021 Provider Evaluations Preliminary Part II - September 27, 2021

Agency/Program	Funding	Initial Score	Initial Results - August 2021	Preliminary Results - September 2021
CHILDREN'S BOARD OF HILLSBOROUGH COUNTY PRELIMINARY PART II EVALUATION	*2020 - 2021*		*27 – 30 Good Standing* *22 – 26 May need improvement plan* *< 22 Program of Concern*	
FAMILY ENRICHMENT CENTER, INC., THE (Kinship Care)	$276,459	30	Good Standing	Continue Funding
FAMILY HEALTHCARE FOUNDATION, INC. (Connecting Kids to CARE)	$216,936	28	Good Standing	Continue Funding
FEEDING AMERICA TAMPA BAY, INC. D/B/A FEEDING TAMPA BAY (Feeding Minds)	$64,000	N/A	Pending Additional Information	Pending Additional Information Continue Funding
FLORIDA STATE UNIVERSITY (Foundations for Success: Developing Effective Mathematics Educators Through Cognitively Guided Instruction)	$25,565	N/A	Newly Funded June 2021	Continue Funding Newly Funded June 2021
GIRL SCOUTS OF WEST CENTRAL FLORIDA, INC. (Leaders Engaging Girls in Taking Action - LEGIT)	$192,627	26	Contract Ended 4/30/2021	Contract Ended 4/30/2021
GIRL SCOUTS OF WEST CENTRAL FLORIDA, INC. (STEM Camp Experience in Sulphur Springs)	$14,860	N/A	One-time Funding	One-time Funding
GULF COAST JEWISH FAMILY AND COMMUNITY SERVICES, INC. (Good Afternoon Friends and Amigos)	$253,995	30	Good Standing	Continue Funding
GULF COAST JEWISH FAMILY AND COMMUNITY SERVICES, INC. (Woman to Woman)	$498,208	27	Good Standing	Continue Funding with Modifications
HEALTHY START COALITION OF HILLSBOROUGH COUNTY, INC. (Healthy Families Hillsborough)	$1,989,580	29	Good Standing	Continue Funding
HEALTHY START COALITION OF HILLSBOROUGH COUNTY, INC. (HealthySteps Hillsborough)	$349,100	27	Good Standing	Continue Funding
HEALTHY START COALITION OF HILLSBOROUGH COUNTY, INC. (Safe Baby Plus)	$1,124,220	29	Good Standing	Continue Funding
HILLSBOROUGH COMMUNITY COLLEGE FOUNDATION, INC., THE (Quality Early Education System)	$2,364,422	30	Good Standing	Continue Funding
HILLSBOROUGH COUNTY SCHOOL READINESS COALITION, INC. D/B/A EARLY LEARNING COALITION OF HILLSBOROUGH COUNTY, INC. (School Readiness Funding)	$760,770	N/A	Deliverables Completed Successfully 3/3/2021 - 6/30/2021	Deliverables Completed Successfully 3/3/2021 - 6/30/2021
HILLSBOROUGH COUNTY SCHOOL READINESS COALITION, INC. D/B/A EARLY LEARNING COALITION OF HILLSBOROUGH COUNTY, INC. (School Readiness Funding)	$35,000	N/A	Deliverables in Progress 7/1/2021 - 9/30/2021	Deliverables in Progress 7/1/2021 - 9/30/2021 Continue Funding
HILLSBOROUGH EDUCATION FOUNDATION, INC. (CB TECH - Learning at Home)	$399,654	28	Good Standing	Continue Funding
HISPANIC SERVICES COUNCIL, INC. (La RED de Padres Activos / The Network of Active Parents)	$998,796	29	Good Standing	Continue Funding
HOUSING AUTHORITY OF THE CITY OF TAMPA (Housing Counseling Support Services)	$19,932	N/A	Newly Funded July 2021	Continue Funding Newly Funded July 2021

(Final Part II completed at end of Fiscal Year)

Children's Board of Hillsborough County

FY 2021 Provider Evaluations Preliminary Part II - September 27, 2021

Agency/Program	Funding	Initial Score	Initial Results - August 2021	Preliminary Results - September 2021
CHILDREN'S BOARD OF HILLSBOROUGH COUNTY PRELIMINARY PART II EVALUATION	*2020 - 2021*		*27 – 30 Good Standing* *22 – 26 May need improvement plan* *< 22 Program of Concern*	
HOUSING AUTHORITY OF THE CITY OF TAMPA (Village Link Up)	$187,345	22	May Need Improvement Plan	Continue Funding with Modifications and/or Provider Improvement Plan
LEARN TAMPA BAY, INC. D/B/A ACHIEVE PLANT CITY (Learning Is Fun Together - LIFT)	$197,966	30	Good Standing	Continue Funding
LIFECARE NETWORK, INC. D/B/A CHOICES CLINICS (LifeNet)	$146,000	27	Good Standing	Continue Funding with Modifications
LUTHERAN SERVICES FLORIDA, INC. (Children's Board Family Resource Centers)	$2,700,753	26	May Need Improvement Plan	Continue Funding with Modifications
LUTHERAN SERVICES FLORIDA, INC. (Community Collaboration for Strong Families)	$275,000	24	May Need Improvement Plan	Contract Ending 9/30/2021
MENTAL HEALTH CARE, INC. D/B/A GRACEPOINT WELLNESS (Family Infant / Child Wellness)	$449,912	29	Good Standing	Contract Ending 9/30/2021
METROPOLITAN MINISTRIES, INC. (Children's Recreation, Education, Arts & Therapeutic Experience - CREATE)	$352,616	29	Good Standing	Continue Funding
METROPOLITAN MINISTRIES, INC. (Homeless Family Early Intervention Program - First Hug)	$1,354,373	29	Good Standing	Continue Funding
NONPROFIT LEADERSHIP CENTER OF TAMPA BAY, INC. (Capacity Building: Training and Consultation)	$172,375	N/A	Deliverables in Progress	Deliverables in Progress Continue Funding
OASIS NETWORK of NEW TAMPA, INC. Back to Basics: School Clothing	$18,066	N/A	One-time Funding	One-time Funding
PARENTS AND CHILDREN ADVANCE TOGETHER (PCAT) LITERACY MINISTRIES (South County Literacy Initiative)	$195,259	29	Good Standing	Continue Funding
POSITIVE SPIN, INC., (Empowering A Community with Hope - EACH One)	$798,978	27	Good Standing	Continue Funding with Modifications
PREGNANCY CARE CENTER OF PLANT CITY, INC. (Healthy Moms/Healthy Babies)	$182,722	26	May Need Improvement Plan	Continue Funding with Modifications and/or Provider Improvement Plan
PRESERVE VISION FLORIDA, INC. (Children's Vision Health and Safety)	$205,400	26	May Need Improvement Plan	Continue Funding with Modifications
REACHUP, INC. (GROWTH with Doulas and Dads - Giving Resource Opportunities with Trust and Hope)	$913,246	29	Good Standing	Continue Funding with Modifications
REACHUP, INC. (Stronger with Involved Focused Fathers)	$215,297	27	Good Standing	Continue Funding with Modifications and/or Provider Improvement Plan
REBUILDING TOGETHER TAMPA BAY, INC. (Safe and Healthy Homes for Families)	$377,880	29	Good Standing	Continue Funding with Modifications
SCHOOL DISTRICT OF HILLSBOROUGH COUNTY (Renaissance myON Reader)	$100,000	N/A	Access Agreement with SDHC	Continue Funding
SENIORS IN SERVICE OF TAMPA BAY, INC. (Readers in Motion)	$353,059	30	Good Standing	Continue Funding with Modifications

(Final Part II completed at end of Fiscal Year)

Children's Board of Hillsborough County

FY 2021 Provider Evaluations Preliminary Part II - September 27, 2021

Agency/Program	Funding	Initial Score	Initial Results - August 2021	Preliminary Results - September 2021
CHILDREN'S BOARD OF HILLSBOROUGH COUNTY PRELIMINARY PART II EVALUATION	***2020 - 2021***		***27 – 30 Good Standing 22 – 26 May need improvement plan < 22 Program of Concern***	
SOLITA'S HOUSE, INC. (Comprehensive Housing Counseling Services)	$15,589	N/A	Newly Funded July 2021	Continue Funding Newly Funded July 2021
SPRING OF TAMPA BAY, INC., THE (Family Safety from Domestic Violence)	$222,083	29	Good Standing	Continue Funding with Modifications
ST. JOSEPH'S HOSPITAL D/B/A ST. JOSEPH'S WOMEN'S HOSPITAL (Mobile Health and Safety Education Program)	$1,011,820	24	May Need Improvement Plan	Continue Funding with Modifications
ST. JOSEPH'S HOSPITAL D/B/A ST. JOSEPH'S WOMEN'S HOSPITAL (Supporting Motherhood and More)	$118,305	27	Good Standing	Continue Funding
SUCCESS 4 KIDS AND FAMILIES, INC. (Successful Families)	$395,744	28	Good Standing	Continue Funding with Modifications
TAMPA BAY COMMUNITY AND FAMILY DEVELOPMENT CORPORATION D/B/A BETHESDA MINISTRIES (Children are Safe and Supported)	$178,925	29	Good Standing	Continue Funding with Modifications and/or Provider Improvement Plan
TAMPA BAY NETWORK TO END HUNGER (MOW4Kids)	$75,000	N/A	One-time Funding	One-time Funding
TAMPA HILLSBOROUGH HOMELESS INITIATIVE (UNITY Information Network)	$50,000	N/A	Deliverables in Progress	Deliverables in Progress Continue Funding
TAMPA METROPOLITAN AREA YMCA, INC. (Community Learning Center at Sulphur Springs)	$295,610	30	Good Standing	Continue Funding
TAMPA METROPOLITAN AREA YMCA, INC. (Fit and Fun at the Y)	$119,252	30	Good Standing	Continue Funding
TAMPA METROPOLITAN AREA YMCA, INC. (Mobile Swim and Education)	$238,733	N/A	Pending Additional Information	Pending Additional Information Continue Funding
UNIVERSITY AREA COMMUNITY DEVELOPMENT CORPORATION, INC. (Get Moving! Mind, Body Soul)	$108,650	29	Good Standing	Continue Funding
UNIVERSITY OF SOUTH FLORIDA BOARD OF TRUSTEES, THE (Helping our Toddlers Developing our Children's Skills - HOT DOCS Developing our Children's Skills - DOCS K-5)	$246,285	29	Good Standing	Continue Funding
UNIVERSITY OF SOUTH FLORIDA BOARD OF TRUSTEES, THE (Hillsborough HIPPY Parent Involvement Project)	$1,407,396	29	Good Standing	Continue Funding
UNIVERSITY OF SOUTH FLORIDA BOARD OF TRUSTEES, THE (Program-Wide Positive Behavior Support)	$745,166	29	Good Standing	Continue Funding
70 Contracts				

(Final Part II completed at end of Fiscal Year)

Good News

from our funded partners

Regular Board Meeting
September | 2021

Children's Board
HILLSBOROUGH COUNTY

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AGENDA

Big Brother Big Sister of Tampa Bay

1-to-1 Comprehensive Mentoring

Big Sister Juanita and Little Sister Hailey have been matched in the Big Brothers Big Sisters program since November of 2020, but when around these two ladies you'd think they've known each other for years. The connection has been strong and positive for both the Big and the Little from the very beginning. A few months ago, Hailey's mother passed away, beginning a very difficult time for her and her family. Juanita was one of the first people that Hailey called to share the devastating news. Hailey's father talks about how much of a help Juanita has been to Hailey, especially during that challenging time.

Juanita and Hailey enjoy doing various activities together, including roller skating and swimming. One of their most memorable outings was when they went to Target and bought matching pink wigs to wear. They made music videos with their pink wigs, dancing to different songs and recording them for fun. Juanita and Hailey also spend time focusing on Hailey's academics. Juanita has encouraged Hailey to become a better reader and writer, even giving her a journal to write about her daily activities. Juanita also makes it a priority to talk to Hailey about social behaviors and respectful ways to handle confrontations, which has been an issue at times. This year Hailey advanced to the fifth grade and uses many of the skills that Juanita has taught her when dealing with new classmates. She has truly blossomed while being matched in the program, and we're excited to see what great successes this dynamic duo will share in the future.

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Positive Spin

Empowering a Community with Hope (E.A.C.H. One)

Testimonial

Hello, my name is Kennethya and I am so happy that I came to Positive Spin for assistance. I initially came to Positive Spin with some specific issues, but I received more help than I could have ever imagined. They taught me financial literacy, how to manage my money and how to have a stable home. They also provide my baby with a brand new crib and a high chair. Positive Spin helped me get my life back on track. They keep me motivated to do better. With them on my side, I feel like I can do anything.

Kennethya B.

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Tampa Metropolitan Area YMCA

Children's Board Mobile Swim Lessons

The Children's Board Mobile Swim Team was in full force this summer, restructuring its community-based group lessons while continuing to bring the innovative water safety program to local neighborhoods at no cost.

This water safety program is generously funded by the Children's Board of Hillsborough County. The Mobile Water Safety Team "Be Water Smart from the Start" initiative brings water safety and swim lessons to apartment communities and neighborhood HOA pools for children, three and fourteen years old, located within Hillsborough County.

"Our biggest win this past year was combating COVID-19 and still being able to expand our services. We served new communities and they each welcomed us warmly. With new marketing strategies in place, we were able to locate new complexes and find areas in the county that needed our services. We believe every child deserves to know how to swim, we just want to find the areas in town whereparents and caregivers do not always have access to swim lessons. We use our mobile swim team to bring lessons to them as a service and a reassurance to the parents that their children are safe in and around a body of water," says Director of Mobile Swim, Erin Gramm. "We faced new hardships with COVID, just as other organizations did, but this did not slow us down."

During the summer, mobile swim lessons are offered in 45-minute classes during either the morning or afternoon, Monday-Friday, for one week. When school is in session, lessons are offered three times a week for two weeks in the evening.

Hillsborough County properties interested in offering the program may contact mobileswim@tampaymca.org for more information and next steps. Families interested in bringing the program to their property, must first contact their property management team and share their interests. The property manager can then reach out to the program contact listed above for more information. The Y hopes to continue adding new properties into our new year as well as additional class times in the spring and fall.

(continues on next page)

Tampa Metropolitan Area YMCA

Children's Board Mobile Swim Lessons

Erin says a new community DG Farms in Wimauma personally contacted the Y. "They reached out to us and spread our message within their community. We had full registrations before day one. Parents were supportive and loved to see our instructors and lifeguards at their community pools," she says.

Parents that had children enrolled in the program sent thank you emails at the end of the week, as stated by one participant: "Erin, Thank you so much for the swimming lessons. Pablo gained a lot of confidence and, just like you, he wanted to be in the water."
The Mobile Water Safety Team also provides a session of five private swim lessons to children with special needs, ages three to fourteen, at no cost. This program is offered at any Tampa YMCA or Brandon Sports and Aquatic Center (BSAC) location nearest you. Nationally certified swim instructors will provide 30-minute private swim lessons tailored to each child to encourage them to be safer around water. Before the start of the first lesson, parents and caregivers should plan to complete a "Swim Lesson Readiness" phone call to ensure you and your child are fully informed of what this program offers.
Families interested in this private swim lesson opportunity should contact mobileswim@tampaymca.org.

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Healthy Start Coalition of Hillsborough County

Healthy Families Hillsborough

Healthy Families Hillsborough (HFH) recognizes the importance of including fathers and father figures in the services we provide to our families. HFH has convened a Fatherhood Initiative Workgroup whose mission is to increase father engagement in-home visits, parent support groups, and other activities. The group will review father-friendly curriculum to share with staff, father-focused contests on social media, and father-specific topics and ideas for parent groups like the one shown below.

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AGENDA

Boys & Girls Clubs of Tampa Bay

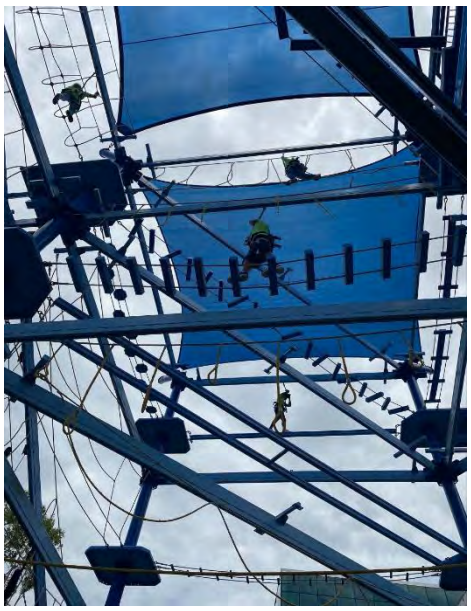
After-Zone Middle School Initiative

This summer was filled with amazing programs and field trips that empowered the members of the Boys & Girls Clubs' After Zone program. The six-week summer program featured programs like *Money Matter* (focuses on how to manage and understand money), *Career Launch* (focuses on teaching members to understand their career path options), *Triple Play* (focuses on nutrition and sports that keep members active), Cosmology, and multiple field trips.

Field trips included MOSI where the members participated in a major team-building activity called the "Rope Course". This activity challenged members to use ropes and safety equipment to help the members scale heights and obstacles with the support of staff and their teammates. This activity helps build confidence in themselves and their peers.

JA Biz Town was another field trip. Members spent the weeks before the field trip studying and applying for a job that they then had to role play on the day of the field trip. The jobs were from real companies; Bay News 9, Bank of America, Busch Gardens, and more. All companies had to work together and it served as an eye-opening experience on how a normal workday is and helped the members understand what it may feel like to work at these companies.

Sunwest Park was another fun team-building field trip. A man-made lake with an inflatable floating obstacle course was the ultimate team-building challenge for the members. Completing the obstacle course required each member to help the next member to get past each obstacle.



AGENDA

St. Joseph's Children's Hospital

Mobile Health and Safety Education

Here are highlights from the Life Choices program at Marshall Middle School in Plant City. The program was held in May 2021 for two weeks. We divided our curriculum into 50-minute segments and offered it during one of their class periods so that it did not disrupt their school day. Because of your partnership, we were able to go into the school and teach puberty, sexual health, healthy relationships, Shaken Baby Syndrome, as well as, allow 18 young men (eighth graders) to take a programmed baby home for the weekend. Their experience was priceless, and we hope to share some of those details in the future. They all took valuable life lessons out of the class, ending our time together with a letter they wrote to their "future self". This group of young men is our true target population for this program, and it was fantastic to see them so engaged!

AGENDA

Outreach Events Calendar

The Children's Board will have a presence at the following community events. Contact Dexter Lewis, Director of Public Relations, at lewisbd@childrensboard.org for more information about a particular event.

September

09.24.21 **Baby Safety Month – Prevent Needless Deaths Table**
Doretha Wynn Edgecomb Children's Board Family Resource Center – Temple Terrace
5892 East Fowler Avenue, Temple Terrace
10:00 am-1:00 pm

09.25.21 **Glazer Children's Museum – 11th Annual Birthday Bash**
Curtis Hixon Waterfront Park
600 North Ashley Drive, Tampa
10:00 am-4:00 pm

09.26.21 **Tampa Bay Moms Group - Family Fun Fest**
Water Works Park
1710 North Highland Avenue, Tampa
11:00 am-3:00 pm

09.29.21 **Baby Safety Month – Prevent Needless Deaths Table**
Children's Board Family Resource Center – Plant City
301 North Palmer Street, Plant City
10:30 am-12:30 pm

October

10.02.21 **13th Annual YES! F.A.I.R.**
All People's Life Center
6105 East Sligh Avenue, Tampa
10:00 am-3:00 pm

10.05.21 **Children's Board Free Tuesday**
Glazer Children's Museum
110 West Gasparilla Plaza, Tampa
10:00 am-5:00 pm

10.05.21 **Tampa Night Out – Tampa Police Department**
Macfarlane Park
1700 North MacDill Avenue, Tampa
5:30 pm-7:30 pm

10.06.21 **Tampa Night Out – Tampa Police Department**
Rowlett Park
2401 East Yukon Street, Tampa
5:30 pm-7:30 pm

10.07.21 **Tampa Night Out – Tampa Police Department**
Perry Harvey Park
1000 East Harrison Street, Tampa
5:30 pm-7:30 pm