MISSION: The Children’s Board invests in partnerships and quality programs to support the success of all children and families in Hillsborough County.

CALL TO ORDER
Quorum Verification M. Dempsey
Invocation and Pledge of Allegiance E. Narain

PUBLIC COMMENT
The Children’s Board of Hillsborough County welcomes comments from the public. Those who wish to address the Board may do so at this time. Those addressing the Board should state their full name and affiliation for the official record. In the interest of time, we ask that one person be designated to speak on behalf of a constituency and that all comments are limited to three (3) minutes.

EXECUTIVE DIRECTOR DISCLOSURE
K. Parris

PROVIDER PRESENTATIONS
M. Negron
1. Update - 2018 Social Enterprise Winners S. Gilyard
   - Metropolitan Ministries, Inc. – EFFINITY J. Meyer
   - Tampa Heights Junior Civic Association, Inc. – Honey Bee Smoothies L. Green
2. Announcement of 2019 Social Enterprise Winners S. Gilyard
3. Because of Sam Movie Trailer K. Parris/R. Warmack

ACTION ITEMS
1. Approval; August 22, 2019 Regular Board Meeting Minutes M. Dempsey
2. Approval; Contract with Hillsborough County BOCC for Domestic Violence Funds R. Bacon
3. Approval; Contract with Hillsborough County BOCC Social Services Funds R. Bacon
4. Approval; Contract with Eckerd Connects R. Bacon
5. Approval; Updated Human Resources Policies K. Parris
6. Approval; Release of Request for Proposals - Level (2) Uniting Grants M. Negron

REPORTS/PRESENTATIONS
K. Parris
1. Executive Director Reports
   A. Activities –August 23, 2019 – September 26, 2019
OLD/NEW BUSINESS

ATTACHMENTS
1. Contract Signature Logs (ASO, Programs, Vendors)
2. August 2019 Financial Statements
4. Outreach Events
5. Good News!

IMPORTANT DATES TO REMEMBER

October

Executive/Finance Committee
October 10, 2019
12:00 PM

Regular Board Meeting
October 24, 2019
3:00 PM

November

Executive/Finance Committee
November 7, 2019
12:00 PM

Regular Board Meeting
November 21, 2019
3:00 PM
April 12, 2019 – Announcement of Social Enterprise Competition Funding Opportunity was released with posting on CBHC website; email notification to all currently funded agencies and programs; followed by legal advertisements in the Florida Sentinel, La Gaceta, and Tampa Bay Times.

May 31, 2019 – Six (6) Letters of Intent (LOI) were received by the 4:00 PM deadline.

August 2, 2019 – Five (5) Social Enterprise proposals were received by the 4:00 PM deadline and two finalists were selected to present proposals to the panel judges/review team.

September 13, 2019 – A review team of Lynn Kroesen, (Entrepreneur Collaborative Center), Rena Frazier (Rena Frazier Law PLLC), Harry Hedges, (Real Estate Developer), and Judith DeStasio (MacDonald Training Center) rated and ranked applications and presentations based on highest to lowest total scores received. Recommendations and scores are as follows:

<table>
<thead>
<tr>
<th>Agency/Group</th>
<th>Venture Name</th>
<th>(Alignment / ROI SECTION I SCORE)</th>
<th>(Social Enterprise Plan) SECTION II SCORE</th>
<th>Overall Impression (SECTION III) SCORE</th>
<th>BONUS POINTS (SECTION IV) SCORE</th>
<th>TOTAL POINTS</th>
<th>AVERAGE SCORE</th>
</tr>
</thead>
<tbody>
<tr>
<td>AMROC Fab Lab:</td>
<td>Empowered to Create, Skilled to Succeed</td>
<td>215.00</td>
<td>100.31</td>
<td>32.50</td>
<td>13.00</td>
<td>361.67</td>
<td>90.20</td>
</tr>
<tr>
<td>CANBOULAY:</td>
<td>Gallery &amp; Cafe</td>
<td>202.50</td>
<td>92.81</td>
<td>29.38</td>
<td>12.50</td>
<td>337.19</td>
<td>84.30</td>
</tr>
</tbody>
</table>

Based on application scoring:

2019 1st Place Winner: AMROC FAB LAB - Empowered to Create, Skilled to Succeed - $25,000
2019 2nd Place Winner: CANBOULAY - Gallery & Cafe - $15,000

Respectfully Submitted,
Maria Negron, Chief Programs Officer and Shelton Gilyard, Project Manager
Saturday, October 19

Because of Sam

3:00 pm - Meet & Greet
3:30 pm-5:00 pm - Film Screening

Children’s Board | 1002 E. Palm Avenue Tampa, FL 33605

Tickets: BecauseofSamCBHCMovie.eventbrite.com

Another Film by Renee Warmack Productions

AGENDA
SUMMARY

<table>
<thead>
<tr>
<th>No.</th>
<th>Topic</th>
<th>Highlights</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>CALL TO ORDER</td>
<td>M. Dempsey, Chair, called the meeting to order at 3:01 PM. M. Dempsey led the Invocation and Pledge of Allegiance. M. Dempsey opened the floor for Public Comment and introduced Naya Young and Lena Green with Tampa Heights Civic Association. Ms. Young and Ms. Green both spoke to the CBHC funded Summer Services program and the positive impact it had on the participants.</td>
</tr>
</tbody>
</table>
| II  | PROVIDER PRESENTATION | M. Negron introduced D. Lindsay, with the Housing Authority of the City of Tampa (THA). Ms. Lindsay presented the following details for the Village Link Up program:  
  - THA Village Link Up, funded by the Children’s Board of Hillsborough County to assist in a minimum of fifty (50) families at Robles Park Village targeting elementary aged children with coordinated case management services to increase family well-being, social supports, concrete supports, and parental engagement.  
  - All activities are tailored to increase the well-being of each family and improve social supports. |
| III | ACTION ITEMS | M. Dempsey requested approval of the June 27, 2019 Regular Board Meeting Minutes.  
  Motion (1) Motion by Andy Mayts to approve the June 27, 2019 Regular Board Meeting Minutes; second by Kimberly Overman. Motion carried (7-0). |
<table>
<thead>
<tr>
<th>No.</th>
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</tr>
</thead>
<tbody>
<tr>
<td>2.7-11-2019 Special Board Meeting Minutes</td>
<td>M. Dempsey requested approval of the July 11, 2019 Special Board Meeting Minutes.</td>
<td>Motion by Robin DeLaVergne to approve the July 11, 2019 Special Board Meeting Minutes; second by Andy Mayts. Motion carried (7-0).</td>
</tr>
<tr>
<td>3.8-9-2019 Special Board Meeting Minutes</td>
<td>M. Dempsey requested approval of the August 9, 2019 Special Board Meeting Minutes.</td>
<td>Motion by Walter Sachs to approve the August 9, 2019 Special Board Meeting Minutes; second by Jeff Eakins. Motion carried (7-0).</td>
</tr>
<tr>
<td>4. Final FY 2019-2020 Millage Rate</td>
<td>T. Williams requested approval of the Final FY 2019-2020 Millage Rate</td>
<td>Motion by Kimberly Overman to approve the Final FY 2019-2020 Millage Rate; second by Walter Sachs. Motion carried (7-0).</td>
</tr>
<tr>
<td>5. Final FY 2019-2020 Budget</td>
<td>T. Williams reviewed the Budget Summary and requested approval of the Final FY 2019-2020 Budget.</td>
<td>Motion by Andy Mayts to approve the Final FY 2019-2020 Budget; second by Kimberly Overman. Motion carried (7-0).</td>
</tr>
<tr>
<td>6. Final FY 2019-2020 Continuation List</td>
<td>M. Negron reviewed and requested approval of the Final FY 2019-2020 Continuation List.</td>
<td>Attachment A - Contracts from October 1, 2019-September 30, 2020 up to $37,300,262 Motion by Robin DeLaVergne to approve contracts from October 1, 2019-September 30, 2020 up to $37,300,262; second by Jeff Eakins. Motion carried (7-0). Attachment B - Contracts from October 1, 2019-September 30, 2020 up to $100,000 Motion by Walter Sachs to approve contracts from October 1, 2019-September 30, 2020 up to $100,000; second by Andy Mayts. Motion carried (6-0) with one abstention by Jeff Eakins. Attachment C - Contracts from October 1, 2019-September 30, 2020 up to $498,586 Motion by Jeff Eakins to approve contracts from October 1, 2019-September 30, 2020 up to $498,586; second by Robin DeLaVergne. Motion carried (6-0) with one abstention by Edwin Narain. Attachment D - Contracts from October 1, 2019-September 30, 2020 up to $15,000 Motion by Walter Sachs to approve contracts from October 1, 2019-September 30, 2020 up to $15,000; second by Jeff Eakins. Motion carried (6-0) with one abstention by Kimberly Overman.</td>
</tr>
</tbody>
</table>
SUMMARY

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<tbody>
<tr>
<td>7.</td>
<td>Level (2) Uniting Grant of Children's Board Family Resource Center</td>
<td>M. Negron requested approval of Easterseals Florida, Inc., as the management agency with Level (2) Uniting Grant to support start up for the Children's Board Family Resource Center in Temple Terrace from September 1, 2019 – September 30, 2019 up to $150,000. Motion by Jeff Eakins to approve Level (2) Uniting Grant of Children's Board Family Resource Center in Temple Terrace from September 1, 2019 – September 30, 2019 up to $150,000; second by Robin DeLaVergne. Motion carried (7-0).</td>
</tr>
<tr>
<td>8.</td>
<td>Naming of the Temple Terrace Family Resource Center</td>
<td>M. Dempsey requested approval of the Naming of the Children's Board Family Resource Center in Temple Terrace; the “Doretha Wynn Edgecomb Children's Board Family Resource Center”. Motion by Megan Proulx Dempsey to approve the Naming of the Children’s Board Family Resource Center in Temple Terrace; the “Doretha Wynn Edgecomb Children's Board Family Resource Center”; second by Kimberly Overman. Motion carried (7-0).</td>
</tr>
</tbody>
</table>

IV. REPORTS

1. A K. Parris reported attending (36) thirty six significant meetings or events from June 27, 2019 – August 20, 2019.

2. C K. Parris introduced new employees:
   - Glenda Taveras, Contract Manager
   - Ryan Jackson, Accountant
   - Lisa Kovacs, Contract Management Specialist
   - Morgan Van Horn, Event Coordinator

2. M. Negron provided a brief Programs Department update.

3. D. Lewis provided a detailed presentation to highlight the Public Relations Department recent activities to include, but not limited to:
   - Earned Media
   - Summer Services Site Visits
   - Community Events
   - Proclamations


V ADJOURNMENT The meeting adjourned at 4:29 PM
## MOTIONS

1. **Motion by Andy Mayts to approve the June 27, 2019 Regular Board Meeting Minutes; second by Kimberly Overman. Motion carried (7-0).**

2. **Motion by Robin DeLaVergne to approve the July 11, 2019 Special Board Meeting Minutes; second by Andy Mayts. Motion carried (7-0).**

3. **Motion by Walter Sachs to approve the August 9, 2019 Special Board Meeting Minutes; second by Jeff Eakins. Motion carried (7-0).**

4. **Motion by Kimberly Overman to approve the Final FY 2019-2020 Millage Rate; second by Walter Sachs. Motion carried (7-0).**

5. **Motion by Andy Mayts to approve the Final FY 2019-2020 Budget; second by Kimberly Overman. Motion carried (7-0).**

6A. **Motion by Robin DeLaVergne to approve contracts from October 1, 2019-September 30, 2020 up to $37,300,262; second by Jeff Eakins. Motion carried (7-0).**

6B. **Motion by Walter Sachs to approve contracts from October 1, 2019-September 30, 2020 up to $100,000; second by Andy Mayts. Motion carried (6-0) with one abstention by Jeff Eakins.**

6C. **Motion by Jeff Eakins to approve contracts from October 1, 2019-September 30, 2020 up to $498,586; second by Robin DeLaVergne. Motion carried (6-0) with one abstention by Edwin Narain.**

6D. **Motion by Walter Sachs to approve contracts from October 1, 2019-September 30, 2020 up to $15,000; second by Jeff Eakins. Motion carried (6-0) with one abstention by Kimberly Overman.**

7. **Motion by Jeff Eakins to approve Level (2) Uniting Grant of Children’s Board Family Resource Center in Temple Terrace from September 1, 2019 – September 30, 2019 up to $150,000; second by Robin DeLaVergne. Motion carried (7-0).**

8. **Motion by Megan Proulx Dempsey to approve the Naming of the Children’s Board Family Resource Center in Temple Terrace; the “Doretha Wynn Edgecomb Children’s Board Family Resource Center”; second by Kimberly Overman. Motion carried (7-0).**

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**READ AND APPROVED BY:**

____________________________________________
MEGAN PROULX DEMPSEY
CHAIR
ACTION ITEM NO. 2

Approval of Contract with Hillsborough County BOCC

Initiator: Rebecca Bacon, Director of the ASO

Action: Approval of Contract with Hillsborough County BOCC for Domestic Violence Funds

Date: Regular Board Meeting, Thursday, September 26, 2019

Recommended Action

- To Approve a contract in the amount of $100,000 for the period of October 1, 2019 to September 30, 2020 with Hillsborough County BOCC for Administrative Services Organization Services to victims of Domestic Violence.

Detail

- The Children’s Board ASO began managing flexible funding for Hillsborough County BOCC for services for victims of domestic violence December 18, 2014.
- The original agreement has been renewed for the last six years.
- Flexible funds contributed to the ASO are allocated to three case management organizations to support family support plan goals for domestic violence victims and their children.
- The ASO manages the flexible funds and provides accounts payable services, detailed financial reporting, provider credentialing and network management, training and technical assistance, quality assurance, and monitoring.
- Hillsborough County BOCC’s allocation of funds to the ASO is an essential component of the local service system for victims of domestic violence. Case managers working with this population report that ASO funds are often the only way to meet needs in a timely manner.

Attachment

A. Original Contract
B. Amendment for FY 2019 – 2020
C. Amendment to add Success Indicators for FY 2018 – 2019 and FY 2019 - 2020
December 26, 2013

Ms. Rebecca Bacon
Children’s Board of Hillsborough County
1002 E. Palm Avenue
Tallahassee, FL 33605

Subject: Approval of Agreement for Funding of Services for Victims and Families of Domestic Violence

Dear Ms. Bacon,

Enclosed for your records is a copy of the executed Agreement for the funding of services for victims of domestic violence between The Children’s Board of Hillsborough County and Hillsborough County Department of Health Care Services (BOCC Doc#: 13-1216) approved by the Board of County Commissioners on December 18, 2013.

Please contact me at 813-272-5692 if you have any questions or concerns.

Sincerely,

Joe C. Kirk, PMP
Project Manager I
Fiscal & Support Services, PS & CS

Enclosure
INTERLOCAL AGREEMENT BETWEEN HILLSBOROUGH COUNTY, FLORIDA
AND
CHILDREN’S BOARD OF HILLSBOROUGH COUNTY

THIS Interlocal Agreement, hereinafter referred to as “Agreement” dated this 18th day
of __________, 2013, by and between Hillsborough County, a political
subdivision of the State of Florida, located at 601 E. Kennedy Boulevard, Tampa, Florida 33602,
hereinafter referred to as “COUNTY” and Children’s Board of Hillsborough County, an
independent special taxing district, located at 1002 E. Palm Avenue, Tampa, Florida 33605,
hereinafter referred to as “CHILDREN’S BOARD”.

RECVITALS

WHEREAS, Florida Statutes Section 163.01 authorizes local governmental units to
make the most efficient use of their powers by enabling them to cooperate with other localities
on a basis of mutual advantage and thereby to provide services and facilities in a manner (and
pursuant to forms of governmental organization) that will accord best with geographic,
economic, population, and other factors influencing the needs and development of local
communities; and

WHEREAS. COUNTY believes it to be in the public interest to provide supportive
services through the CHILDREN’S BOARD’S Administrative Services Organization,
hereinafter referred to as “ASO”, for the residents of Hillsborough County, who are families or
victims of domestic violence and who are desirous of such services; and

WHEREAS, COUNTY and CHILDREN’S BOARD deem this Agreement to be in the
best interest of their respective constituencies.

NOW, THEREFORE, in consideration of the mutual covenants, promises and
representations contained herein and other good and valuable consideration, the receipt and
sufficiency of which are hereby acknowledged, COUNTY and CHILDREN’S BOARD agree as
follows:

ARTICLE 1
Scope of Service

CHILDREN’S BOARD shall provide for the residents of Hillsborough County the
services described in the Scope of Services attached hereto as Exhibit “A” incorporated herein.

ARTICLE 2
Term of Agreement

This Agreement shall be effective the first date written above, and shall terminate on
September 30, 2014, hereinafter referred to as “Term”, unless sooner terminated in accordance
with this Agreement.

Page 1 of 24
AGENDA
The County Administrator, on behalf of the COUNTY, shall have the option to renew this Agreement unilaterally for successive one year periods not to exceed three renewal periods, upon its same terms and conditions then in effect, and increase or decrease the not to exceed amount of annual funds payable by the COUNTY hereunder to reflect the adopted budget amount for the CHILDREN’S BOARD.

ARTICLE 3
Consideration and Limitations of Costs

For its performance under this Agreement, CHILDREN’S BOARD shall receive funds from COUNTY in an amount not to exceed $100,000.

ARTICLE 4
Payment and Reporting Requirements

Payment of any and all funds pursuant to this Agreement shall be made on a reimbursement basis and in accordance with the Method of Payment outlined in Exhibit “B”, attached hereto and made a part hereof.

CHILDREN’S BOARD must submit a Request for Reimbursement Form as identified in Exhibit “C” attached hereto and incorporated herein and a Program Performance Report as identified in Exhibit “D” attached hereto and incorporated herein.

If CHILDREN’S BOARD fails to perform any obligation hereunder, COUNTY may withhold or adjust the amount of payments due under the Agreement until all obligations are met. The total amount of funding available may also be adjusted as a result of reductions in the level of funding available to COUNTY, and as a result of programmatic changes and budgetary revisions agreed to by the parties. If COUNTY determines through its inspection or review, that CHILDREN’S BOARD has not performed or is not performing the total agreed upon services, payments to CHILDREN’S BOARD shall be subject to a pro-rata reduction. If CHILDREN’S BOARD fails to provide the services required to be performed under this Agreement, all rights to payment are forfeited.

COUNTY shall not honor a late request for payment and will not be liable for non-payment of a late request. CHILDREN’S BOARD shall submit its final Request for Payment Form, Program Performance Report Form, and any other required reports within 45 days of the end of each Term, the termination or expiration of this Agreement whichever occurs first. COUNTY and CHILDREN’S BOARD agree that each is bound by the applicable provisions of the Florida Prompt Payment Act, Florida Statutes Sections 218.70 et seq., in connection with this Agreement.

ARTICLE 5
Maintenance and Review of Records

CHILDREN’S BOARD and any of its subcontractors providing any services required to be performed by CHILDREN’S BOARD under this Agreement, shall maintain adequate records
and accounts including, but not limited to, property, personnel and financial records, and supporting documentation to assure a proper accounting for all COUNTY funds received under this Agreement for a period of six years from the date of final payment to CHILDREN’S BOARD under this Agreement or the termination of this Agreement, whichever occurs later. Said six year period is hereinafter referred to as the “Audit Period”. COUNTY and its authorized agents shall have the right, and CHILDREN’S BOARD and its subcontractors, as applicable, will permit COUNTY and its authorized agents, to examine all such records, accounts and documentation and to make copies thereof, and excerpts or transcriptions therefrom, and to audit all agreements, invoices, materials, accounts, and records relating to all matters covered by this Agreement including, but not limited to, personnel and employment records for the Audit Period. All such records, accounts and documentation shall be made available to COUNTY and its authorized agents for audit, examination or copying purposes at any time during normal business hours and as often as COUNTY may deem necessary during the Audit Period. COUNTY’S right to examine, copy and audit shall pertain likewise to any audits made by any other agency, whether local, state or federal. CHILDREN’S BOARD shall ensure that any subcontractor providing any services CHILDREN’S BOARD is required to provide under this Agreement shall recognize COUNTY’S right to examine, inspect and audit its records, accounts and documentation in connection with its provision of services required to be provided by CHILDREN’S BOARD under this Agreement. If an audit is begun by COUNTY or other agency, whether local, state or federal, during the Audit Period, but is not completed by the end of the Audit Period, the Audit Period shall be extended until audit findings are issued. This Article 5 shall survive the expiration or earlier termination of this Agreement.

ARTICLE 6
Access to Records

CHILDREN’S BOARD shall comply with the requirements of Florida Statutes Chapter 119 with respect to any documents, papers and records made or received by CHILDREN’S BOARD in connection with this Agreement. If, under this contract, the CHILDREN’S BOARD is providing services and is acting on behalf of the COUNTY as provided under Florida Statutes Section 119.011(2), the CHILDREN’S BOARD will comply with public records laws, and specifically will:

(A) Keep and maintain public records that ordinarily and necessarily would be required by the COUNTY in order to perform the services being performed by the CHILDREN’S BOARD;

(B) Provide the public with access to public records on the same terms and conditions that the COUNTY would provide the records and at a cost that does not exceed the cost provided in Florida Statutes Chapter 119 or as otherwise provided by law;

(C) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law; and

(D) Meet all requirements for retaining public records, and transfer at no cost, to the COUNTY all public records in possession of the CHILDREN’S BOARD upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the COUNTY in a format that is compatible with the information technology systems of the COUNTY.
ARTICLE 7
Mutual Indemnification

CHILDREN'S BOARD, to the extent authorized by Florida Statutes Section 768.28, shall indemnify, defend and hold COUNTY harmless for all liabilities, claims, demands or actions at law and in equity that may hereafter at any time be made or brought by anyone for the purpose of enforcing a claim on account of any injury or damage caused, in whole or in part, by any negligent or intentional wrongful act or omission of CHILDREN'S BOARD, its agents or employees during the performance of this AGREEMENT. COUNTY, to the extent authorized by Florida Statutes Section 768.28, shall indemnify, defend and hold CHILDREN'S BOARD harmless for all liabilities, claims, demands or actions at law and in equity that may hereafter at any time be made or brought by anyone for the purpose of enforcing a claim on account of any injury or damage caused, in whole or in part, by any negligent or intentional wrongful act or omission of CHILDREN'S BOARD, its agents or employees during the performance of this AGREEMENT.

ARTICLE 8
Insurance

CHILDREN'S BOARD assumes any and all risks of personal injury and property damage attributable to the negligent acts or omissions of CHILDREN'S BOARD and the officers, employees, servants and agents thereof while acting within the scope of their employment by CHILDREN'S BOARD. COUNTY assumes any and all risks of personal injury and property damage attributable to the negligent acts or omissions of COUNTY and the officers, employees, servants and agents thereof while acting within the scope of their employment by COUNTY. CHILDREN'S BOARD as a state agency, warrants and represents that it is either insured or self-funded for liability insurance, both public and property, with said protection being applicable to officers, employees, servants and agents while acting within the scope of their employment by CHILDREN'S BOARD. COUNTY warrants and represents that it is self-funded for liability insurance, both public and property, with such protection being applicable to officers, employees, servants and agents while acting within the scope of their employment by COUNTY. CHILDREN'S BOARD and COUNTY further agree that nothing contained herein shall be construed or interpreted as (1) denying to either party any remedy or defense available to such party under the laws of the State of Florida; (2) the consent of the State of Florida or its agents, agencies, and subdivisions, to be sued; or (3) a waiver of sovereign immunity of the State of Florida or its agents, agencies, and subdivisions, beyond the waiver provided in Florida Statutes Section 768.28. Liability shall be subject to and limited by Florida Statute Section 768.28.

ARTICLE 9
Equal Opportunity Clause

CHILDREN'S BOARD agrees to comply with the requirements of all applicable state, federal, and local laws, rules, regulations, ordinances and Executive Orders prohibiting or relating to discrimination including, but not limited to, Executive Order No. 11246, as amended
and supplemented and 41 C.F.R. Section 60-1.4, and all such applicable state, federal and local laws, rules, regulations, ordinances and Executive Orders, including, but not limited to, Executive Order No. 11246, as amended and supplemented, 41 C.F.R. Section 60-1.4, and Hillsborough County Ordinance No. 00-37, are incorporated herein.

At the time of execution of this Agreement by CHILDREN’S BOARD, CHILDREN’S BOARD shall submit the information required by Hillsborough County’s Equal Opportunity Requirements, which are attached hereto as Exhibit “E” and incorporated herein.

ARTICLE 10
Statement of Assurance

During the performance of this Agreement, CHILDREN’S BOARD herein assures COUNTY that said CHILDREN’S BOARD is in compliance with all applicable laws including, but not limited to, Title VII of the 1964 Civil Rights Act, as amended, and the Florida Civil Rights Act of 1992, as amended, in that CHILDREN’S BOARD does not, on the grounds of race, color, national origin, religion, sex, age, handicap or marital status, discriminate in any form or manner against said CHILDREN’S BOARD’S employees or applicants for employment. CHILDREN’S BOARD understands and agrees that this Agreement is conditioned upon the veracity of this Statement of Assurance. Furthermore, CHILDREN’S BOARD herein assures COUNTY that said CHILDREN’S BOARD will comply with Title VI of the Civil Rights Act of 1964 and the Drug-Free Workplace Act of 1988 when Federal grant(s) is/are involved. Other applicable Federal and State laws, Executive Orders and regulations prohibiting discrimination as herein above referenced are included by this reference thereto. This Statement of Assurance shall be interpreted to include Vietnam-Era and Disabled Veterans within its protective range of applicability.

ARTICLE 11
Conflict of Interest

CHILDREN’S BOARD represents that it presently has no interest, and shall acquire no such interest, financial or otherwise, direct or indirect, nor engage in any business transaction or professional activity; or incur any obligation of any nature which would conflict in any manner with the performance of the scope of service required hereunder.

Without receiving prior written authorization by COUNTY, CHILDREN’S BOARD shall not retain any individual or company with whom CHILDREN’S BOARD or any individual member thereof has a financial or other conflict of interest; nor in fulfillment of this Agreement, do business with a for-profit entity in which CHILDREN’S BOARD or any individual member has a financial or other interest therein.

CHILDREN’S BOARD warrants to COUNTY that no gifts or gratuities have been or will be given to any COUNTY employee or agent, either directly or indirectly, to obtain this Agreement.
ARTICLE 12
Compliance with HIPAA

ORGANIZATION shall comply with the requirements of all applicable federal, state and local laws and the rules and regulations promulgated thereunder including, but not limited to, the Health Insurance Portability and Accountability Act ("HIPAA"), as amended, P.L. 104-191, 45 C.F.R. 160 and Part 164, as amended.

ARTICLE 13
Drug Free Workplace

CHILDREN’S BOARD shall hereby assure COUNTY that it will administer, in good faith, a policy designed to ensure that CHILDREN’S BOARD is free from the illegal use, possession or distribution of drugs or alcohol.

ARTICLE 14
Public Entity Crimes

A person or affiliate who has been placed on the debarred vendor list following a conviction for a public entity crime may not submit a bid, proposal or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals or replies on leases of real property to a public entity; may not be awarded or perform work as a CHILDREN’S BOARD, supplier, subcontractor or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Florida Statutes Section 287.017, for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

Pursuant to COUNTY policy, a conviction of a public entity crime may cause the rejection of a bid, offer or proposal. COUNTY may make inquiries regarding alleged convictions of public entity crimes. The unreasonable failure of a bidder, offeror or proposer to promptly supply information in connection with an inquiry may be grounds for rejection of a bid, offer, proposal or reply.

CHILDREN’S BOARD represents for itself and its affiliates that it is not prohibited from entering into this Agreement by Florida Statutes Section 287.133.

ARTICLE 15
Termination of Agreement for Non-Performance

In addition to the exercise of any other remedies available to it at law or in equity, the COUNTY or CHILDREN’S BOARD may terminate this Agreement for performance or non-performance upon no less than 24 hours written notice to the other party.
ARTICLE 16
Headings

Article headings have been included in this Agreement solely for the purpose of convenience and shall not affect the interpretation of any of the terms of the Agreement.

ARTICLE 17
Copyrights

If any copyrightable table material is developed in the course of this Agreement, CHILDREN’S BOARD is free to copyright the material or permit others to do so, but COUNTY and ORGANIZATION shall have a royalty-free, non-exclusive, and irrevocable right to reproduce, publish, or otherwise use, and to authorize others to use the work.

ARTICLE 18
Waiver

A waiver of any performance or default by either party shall not be construed to be a continuing waiver of other defaults or non-performance of the same provision or operate as a waiver of any subsequent default or non-performance of any of the terms, covenants and conditions of this Agreement. The payment or acceptance of fees for any period after a default shall not be deemed a waiver of any right or acceptance of defective performance.

ARTICLE 19
Additional Rights and Remedies

Nothing contained herein shall be construed as a limitation on such other rights and remedies available to the parties under law or in equity which may be now, or in the future, applicable.

ARTICLE 20
Order of Precedence

In the event of any conflict between the provisions of this Agreement and the exhibits, the provisions of the Agreement shall control over the provisions of the exhibits.

ARTICLE 21
Governing Laws

This Agreement shall be governed by the laws, rules and regulations of the State of Florida and the venue shall be in Hillsborough County, Florida.
ARTICLE 22
Severability

In the event any section, sentence, clause or provision of this Agreement is held to be invalid, illegal or unenforceable by a court having jurisdiction over the matter, the remainder of the Agreement shall not be affected by such determination and shall remain in full force and effect.

ARTICLE 23
Survivability

Any term, condition, covenant or obligation which requires performance by either party, subsequent to termination of this Agreement shall remain enforceable against such party subsequent to such termination.

ARTICLE 24
Third Party Beneficiaries/Independent Contractor

This Agreement is for the benefit of COUNTY and CHILDREN’S BOARD. No third party is an intended beneficiary so as to entitle that person to sue for an alleged breach of this Agreement. CHILDREN’S BOARD acknowledges and agrees that it is acting as an independent contractor in performing its obligations hereunder and not as an agent, officer or employee of COUNTY.

ARTICLE 25
Modifications/Amendments

This writing embodies the entire agreement and understanding between the parties hereto and there are no other agreements and/or understandings, oral or written, with respect to the subject matter hereof, that are not merged herein and superseded hereby. This Agreement may only be modified/amended or extended by a written instrument executed by COUNTY and CHILDREN’S BOARD expressly for that purpose.

ARTICLE 26
Assignment

COUNTY and CHILDREN’S BOARD agree no rights or obligations under this Agreement may be assigned, except upon prior written consent of COUNTY or CHILDREN’S BOARD, whichever applies.

ARTICLE 27
Filing

This Agreement and any subsequent amendments shall be filed with the Clerk of the Circuit Court of Hillsborough County, as provided for by Florida Statutes Section 163.01(11).
ARTICLE 28
Notice

Any notices required or permitted to be given hereunder shall be sent by United States certified mail, return receipt requested, or by overnight delivery service or personal delivery with signature verification to the attention of the following representatives of the parties:

COUNTY:
Mr. Gene Earley
Division Director
Hillsborough County Health Care Services
601 E. Kennedy Boulevard, 25th Floor
Tampa, FL 33602

CHILDREN’S BOARD
Ms. Rebecca Bacon
Children’s Board
1002 E. Palm Avenue
Tampa, FL 33605

Any notice sent in accordance with this Article 28 shall be deemed given two days after deposit in the U.S. Mail, if sent certified mail, or upon receipt, if sent by overnight delivery service or personal delivery. The act of refusal by a party of delivery of a notice sent in accordance with this Article 28 shall be deemed acceptance of such notice by such party.

ARTICLE 29
Fiscal Non-Funding Clause

This Agreement is subject to funding availability. COUNTY shall be the sole authority as to the availability of funds and how funds will be allotted.

In the event sufficient budget funds to fund this Agreement become reduced or unavailable, COUNTY shall notify CHILDREN’S BOARD of such occurrence, and COUNTY may terminate this Agreement, without penalty or expense to COUNTY, upon no less than 24 hours written notice to CHILDREN’S BOARD. If this Agreement is funded in whole or in part by federal or state dollars which are reduced or become unavailable, COUNTY shall notify CHILDREN’S BOARD of such occurrence and COUNTY may terminate this Agreement, without penalty or expense to COUNTY, upon no less than 24 hours written notice to CHILDREN’S BOARD. COUNTY shall make disbursements to CHILDREN’S BOARD for appropriate expenditures incurred up to the effective date of the termination.
ARTICLE 30
Project Publicity

Pursuant to BOCC Policy No. 10.04.00.00, CHILDREN’S BOARD shall recognize the Hillsborough County Board of County Commissioners for its contribution in promotional material and at any events or workshops for which COUNTY funds provided pursuant to this Agreement are allocated. Any news release or other type of publicity must identify the Hillsborough County Board of County Commissioners as a funding source. In written materials, the reference to the Board of County Commissioners must appear in the same size letters and font type as the name of any other funding sources.

ARTICLE 31
Political Endorsement Prohibition

Pursuant to BOCC Policy No. 02.12.00.00, the CHILDREN’S BOARD shall not engage in political activities that promote or oppose a specific candidate.
IN WITNESS WHEREOF, the parties have caused their respective authorized representative to execute this Agreement effective as of the date first above written.

ATTEST:  Pat Frank, Clerk of Circuit Court
By: [Signature] Deputy Clerk

COUNTY: Hillsborough County, Florida
By: [Signature] Chairman, Board of County Commissioners
Date: 12-19-13

ATTEST:  For the CHILDREN’S BOARD

VERONICA M. BLANCO
Witness

Print Name

VERONICA M. BLANCO
Print Name

Witness

TONIA WILLIAMS
Print Name

ORGANIZATION:  Children’s Board of Hillsborough County

By: [Signature] Authorized Official

KELLEY POWERS
(Printed Name of Signer)

Director
(Title)
11.20.13
(Date)

<table>
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<tr>
<th>Department</th>
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<th>Date</th>
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<tbody>
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<td>Procurement Services</td>
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<td>11-22-13</td>
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<tr>
<td>County Attorney’s</td>
<td></td>
<td>11-25-15</td>
</tr>
</tbody>
</table>

Approved as to Form and Legal Sufficiency:  BOCC Document No: 13-1216

BY: [Signature] Assistant County Attorney
STATE OF FLORIDA

COUNTY OF HILLSBOROUGH

On this 20TH day of NOVEMBER, 2013, before me the undersigned authority, personally appeared KELLEY PARRIS, to me known to be the individual described in and who executed the foregoing instrument as

EXECUTIVE DIRECTOR of Children's Board of Hillsborough County

(Name)

(Title)

(State)

a FLORIDA corporation, and who severally and duly acknowledged the execution of such instrument as such officer aforesaid, for and on behalf of and as the act and deed of said corporation, pursuant to the powers conferred upon said officer by the corporation's Board of Directors or other appropriate authority of said corporation, and who, having knowledge of the several matters stated in said foregoing instrument, certified the same to be true in all respects. He/she is personally known to me or has produced __________________ as identification.

Secundino Rosario

(Official Notary Signature and Notary Seal)

Secundino Rosario

(Name of Notary typed or printed, or stamped. If stamped, it must be in addition to and separate from the Notary Stamp.)

FF 023322

(Commission Number)

06/17/2017

(Commission Expiration Date)
LIST OF EXHIBITS

EXHIBIT “A”
SCOPE OF SERVICES

EXHIBIT “B”
METHOD OF PAYMENT

EXHIBIT “C”
REQUEST FOR PAYMENT FORMS

EXHIBIT “D”
PROGRAM PERFORMANCE REPORT

COMPOSITE EXHIBIT “E”
HILLSBOROUGH COUNTY EQUAL OPPORTUNITY CLAUSE

EXHIBIT “F”
CHILDREN’S BOARD: ASO SERVICE CODE MATRIX
EXHIBIT “A”

SCOPE OF SERVICES and CONSIDERATION

FY 14

ORGANIZATION AGENCY PROGRAM PERFORMANCE STANDARDS

ORGANIZATION: Children’s Board of Hillsborough County

PROGRAM: Hillsborough County Funding for Services to Victims of Domestic Violence

PRIMARY GOAL: Administration of payments for case management programs and services provided to children and families in Hillsborough County who are victims of domestic violence.

PART I – Scope of Services

1. CHILDREN’S BOARD shall provide all administrative services and pay all administrative costs associated with the distribution of COUNTY funding through its ASO to process payment for allowable expenses that pay for services to children and families who are victims of domestic violence residing within Hillsborough County. Allowable expenses may include, but are not limited to the services listed in the CHILDREN’S BOARD: ASO Service Code Matrix as identified in Exhibit “F” attached hereto and incorporated herein. COUNTY and CHILDREN’S BOARD acknowledge that the ASO Service Code Matrix may be revised from time to time. CHILDREN’S BOARD shall notify COUNTY in writing of any changes to the ASO Service Code Matrix that directly affect the delivery of services to victims of domestic violence within five days of such change. Any such additions, deletions or changes shall not require a written modification to this Agreement.

2. CHILDREN’S BOARD shall ensure all case management agencies who receive COUNTY funds perform the following:
   a) Ensure case managers and supervisors participate in the ASO training; and
   b) Enroll participants and submit their individual budgets to CHILDREN’S BOARD and request payments using the ASO’S web application; and
   c) Utilize the funds allocated by COUNTY for services to victims of domestic violence; and
   d) Work within CHILDREN’S BOARD ASO guidelines for credentialing service providers; and
   e) Follow CHILDREN’S BOARD ASO policies and procedures for the use of ASO funds which may be amended by the CHILDREN’S BOARD; and
   f) Participate in programmatic monitoring as outlined in the ASO Monitoring Protocol which may be amended by the CHILDREN’S BOARD.

3. CHILDREN’S BOARD shall invoice COUNTY for ASO payments issued within 15 days following the end of the month for which billing is being submitted, or until all funds have been allocated. Final Request for Payment Form shall be submitted within 45 days of the end of each Term, the termination or expiration of this Agreement whichever occurs first.
4. CHILDREN’S BOARD shall provide COUNTY with access to ASO database within 15 days following the effective date of this Agreement, for tracking of dollars spent and services provided by CHILDREN’S BOARD in direct support of Agreement.

5. CHILDREN’S BOARD shall provide ASO reports regarding utilization of COUNTY funds annually, or as requested by COUNTY.

6. CHILDREN’S BOARD shall provide COUNTY, upon request, copies of monitoring reports for vendors utilized in the performance of this Agreement.

THIS SPACE INTENTIONALLY LEFT BLANK
EXHIBIT “B”

METHOD OF PAYMENT

1. CHILDREN’S BOARD shall submit a Request for Payment Form as identified in Exhibit “C” for expenses incurred during execution of this Agreement. Request for Payment Forms shall be submitted monthly within 15 days following the end of the month for which billing is being submitted, or until all funds have been allocated.

2. CHILDREN’S BOARD shall submit its final Request for Payment and Program Performance Report Forms within 45 days of the end of each Term, the termination or expiration of this Agreement whichever occurs first.

3. In no event will the funds received under this Agreement by CHILDREN’S BOARD, for full and complete performance, exceed $100,000.
EXHIBIT “C”

REQUEST FOR PAYMENT FORM
FY 14

HILLSBOROUGH COUNTY – FAMILY AND AGING SERVICES/HEALTH CARE SERVICES
P.O. BOX 1110, TAMPA, FLORIDA 33601

ORGANIZATION NAME: Children’s Board of Hillsborough County

PROGRAM: Hillsborough County Funding for Services to Victims of Domestic Violence

REQUEST NUMBER: _____ MONTH: _______ AMOUNT: $___________

FINANCIAL STATUS REPORT

<table>
<thead>
<tr>
<th></th>
<th>ANNUAL APPROVED BUDGET</th>
<th>CURRENT REQUEST $</th>
<th>REQUESTS YTD $</th>
<th>REMAINING BALANCE $</th>
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<tbody>
<tr>
<td>1. ASO Funds for Domestic Violence</td>
<td>$100,000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td>$100,000</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

I certify that the service covered by this request have been provided to the COUNTY in accordance with the terms and conditions of the Agreement and that the documentation provided in the attached Program Performance Report is true, accurate and complete.

________________________________________  ____________________  ____________________
Authorized Signature                      Title                                      Date

FOR COUNTY USE ONLY

G/L ACCOUNTING CODE                      DOCUMENT #
________________________________________

P. O. #   APPROVED:
________________________________________
I verify that Hillsborough County (based upon certification of Organization Official) has received the goods and/or services.

TYPE OF REVIEW                     APPROVED         DATE
FISCAL                              ___________________      ___________________
PROGRAMMATIC                       ___________________      ___________________
COMMENTS:  
________________________________________


Page 17 of 24  AGENDA
EXHIBIT "D"
PROGRAM PERFORMANCE REPORT
FY 14

ORGANIZATION: Children's Board of Hillsborough County

PROGRAM: Hillsborough County Funding for Services to Victims of Domestic Violence

REPORT PERIOD _______________ THROUGH _______________

PERCENTAGE OF CONTRACT COMPLETED ____________%

I. ACCOMPLISHMENTS (Types of Services Provided, Vendors Funded):

_________________________________________________________________

_________________________________________________________________

_________________________________________________________________

II. PROBLEMS:

_________________________________________________________________

_________________________________________________________________

_________________________________________________________________

III. STATUS REPORT ON PROVISION OF SERVICES: (include report period and year-to-date)

<table>
<thead>
<tr>
<th>UNITS OF SERVICE PROVIDED</th>
<th>ANNUAL PROGRAM GOAL</th>
<th>YEAR REPORT PERIOD TO DATE</th>
<th>% OF GOAL COMPLETED</th>
</tr>
</thead>
</table>

Number of clients served

__________

__________

__________

IV. OTHER COMMENTS:

_________________________________________________________________

_________________________________________________________________

_________________________________________________________________

_________________________________________________________________
COMPOSITE EXHIBIT “E”

HILLSBOROUGH COUNTY EQUAL OPPORTUNITY CLAUSE:

APPLICABLE TO ALL CONTRACTS AND SUBCONTRACTS IN THE AMOUNT OF $10,000 OR MORE.

During the performance of this Agreement, CHILDREN’S BOARD agrees as follows:

(1) **General.** CHILDREN’S BOARD will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, age, handicap or marital status. CHILDREN’S BOARD will take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, sex, national origin, age, handicap or marital status. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. CHILDREN’S BOARD agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.

(2) **Recruitment.** CHILDREN’S BOARD will in all solicitations or advertisements for employees placed by or on behalf of CHILDREN’S BOARD state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, age, handicap or marital status.

(3) **Unions.** CHILDREN’S BOARD will send, to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice advertising the labor union or worker’s representative of CHILDREN’S BOARD’S commitments under this assurance, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(4) **Compliance Reports.** CHILDREN’S BOARD will maintain records and information assuring compliance with these requirements and shall submit to the designated COUNTY official timely, complete and accurate compliance reports at such times and in such form containing such information as the responsible official or his designee may determine to be necessary to enable him to ascertain whether CHILDREN’S BOARD has complied or is complying with these requirements. CHILDREN’S BOARD will permit access to its books, records and accounts by COUNTY for purposes of investigation to ascertain compliance with such rules, regulations and orders. In general, CHILDREN’S BOARD and subcontractors should have available racial and ethnic data showing the extent to which members of minority groups are beneficiaries under this Agreement.

(5) **Sanctions.** In the event of CHILDREN’S BOARD’S non-compliance with the nondiscrimination clauses of this Agreement or with any of such rules, regulations or orders, this Agreement may be cancelled, terminated or suspended in whole or in part.
and CHILDREN’S BOARD may be declared ineligible for further COUNTY contracts by rule, regulation or order of the Board of County Commissioners of Hillsborough County, or as otherwise provided by law.

(6) **Subcontractors.** CHILDREN’S BOARD will include the provisions of paragraphs (1) through (6) in every subcontract under this Agreement so that such provisions will be binding upon each subcontractor. CHILDREN’S BOARD will take such action with respect to any subcontractor as the contracting agency may direct as a means of enforcing such provisions including sanctions for noncompliance.

(7) **Federal Requirements.** In the event this Agreement is paid in whole or in part from any federal governmental agency or source, the specific terms, regulations and requirements governing the disbursement of these funds shall be specified herein and become a part of this clause.

**APPLICABLE STATUTES, ORDERS AND REGULATIONS**

**FEDERAL**

----  Section I of the Fourteenth Amendment to the United States Constitution
----  Title VI of the Civil Rights act of 1964
----  Civil Rights Acts of 1866 and 1870
----  Title III of the Civil Rights Action of 1968 (Fair Housing Act), P.L. 90-284
----  Civil Rights Restoration Act of 1987, P.L. 100-259
----  Executive Order No. 11738, as amended and supplemented
----  Equal Opportunity Regulations, 41 C.F.R. §60-1.4
----  Standards for a Merit System of Personnel Administration, 5 C.F.R. §900.603
----  Revised Order Number 4, 41 C.F.R. §60-2.10
----  Rehabilitation Act of 1973, P.L. 93-112, as amended
----  Interagency Agreement dated March 23, 1973
----  Executive Order No. 11914, Nondiscrimination with Respect to the Handicapped in Federally Assisted Programs
----  Age Discrimination in Employment Act of 1967, P.L. 90-202, as amended
----  Age Discrimination Act of 1975, 42 U.S.C. § 6101-6107
----  Older Americans Act of 1975, P.L. 94-135
----  Veterans Readjustment Act, as amended, 38 U.S.C. §§4211 et seq.
----  Section 14001 of Consolidated Omnibus Budget Reconciliation Act of 1985, (State and Local Assistance Act of 1972, as amended)
----  Office of Management and Budget Circular 102, Attachment O
----  Clean Air Act, P.L. 101-549, 42 U.S.C. §§7401 et seq.
----  Executive Order No. 11738, Clean Air Act and Federal Water Pollution Act
STATE

State Constitution, Preamble and Article 1, Section 2 protects citizens from being deprived of any right because of race, national origin, religion, or physical disability.

State Constitution, Preamble and Section 13.251 protects citizens from discrimination because of race, national origin, physical disability or sex

Florida Statutes § 112.042, requires nondiscrimination in employment by counties and municipalities, because of race, color, national origin, sex, handicap, or religious creed

Florida Statutes §112.043, prohibits age discrimination in employment

Florida Statutes §413.08 prohibits discrimination against physically disabled persons in employment

Florida Statutes, §448.07, prohibits wage rate discrimination based on sex

Florida Civil Rights Act of 1992, as amended, Florida Statutes §760.01-760.11 & Florida Statutes §509.092

HILLSBOROUGH COUNTY


Hillsborough County Code of Ordinances and Laws Article IX, §9.11 (Home rule Charter) provides that no person shall be deprived of any right because of race, sex, age, national origin, religion, handicap, or political affiliation.

THIS SPACE IS INTENTIONALLY LEFT BLANK
HILLSBOROUGH COUNTY EQUAL EMPLOYMENT OPPORTUNITY
AFFIRMATIVE ACTION QUESTIONNAIRE

ORGANIZATION NAME: 

PROGRAM NAME: 

ORGANIZATION CIVIL RIGHTS STATUS

All responding ORGANIZATIONS are requested to carefully review the following questions and provide responses as it relates to the ORGANIZATION'S own affirmative action and equal opportunity practices.

Please respond to the following:

1. *Provide a copy of the ORGANIZATION'S Affirmative Action Plan or Program (If not submitted within the past twelve (12) months.).

2. Workforce Analysis by race/sex and EEO category.

3. If the ORGANIZATION receives federal/state/local funding, please list source and dollar amount.

4. Name of person designated as EEO representative.

5. Is the ORGANIZATION receptive to on-site reviews?

6. Does the ORGANIZATION have a procedure for resolving discrimination complaints?

7. Has the ORGANIZATION been charged with discrimination within the past eighteen (18) months? If yes, how many charges, nature of charge; when; and where?

8. Does the ORGANIZATION anticipate hiring additional staff to perform this contract? If yes, please provide the number of positions and type of positions.

9. Please provide a copy of the ORGANIZATION'S Affirmative Action/Equal Employment Opportunity Policy Statement, signed and dated by the Chief Executive Officer (If not submitted within the past twelve (12) months.).

*A written Affirmative Action Plan or Program is required if the ORGANIZATION has fifteen (15) or more employees. If the ORGANIZATION has fewer than fifteen (15) employees, then an Affirmative Action Policy Statement is required.
SANCTIONS AND PENALTIES

1. Failure to comply with the Equal Opportunity and Affirmative Action requirements adopted by the Board of County Commissioners of Hillsborough County may result in suspension or debarment of the firms or individuals involved. Debarment of firms by Hillsborough County for activity contrary to this program will be carried out according to the debarment procedures contained in the Hillsborough County Procurement Manual. Said firm or individual will be notified by registered mail of said suspension or debarment and may appeal suspension or debarment through the procedure set forth in the Procurement Manual.

2. The Board of County Commissioners encourages each proposer/bidder to submit EEO documentation with the bid.

3. The Board of County Commissioners also reserves the right to reject any proposals from firms who have previously failed to perform properly and who have done so by commission or omission of an act of such serious or compelling nature that the act indicates a serious lack of business integrity or honesty or willingness to comply.
EQUAL EMPLOYMENT OPPORTUNITY WORKFORCE ANALYSIS

ORGANIZATION NAME: ________________________________

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<tr>
<th>JOB CATEGORY*</th>
<th>TOTAL EMPLOYEES</th>
<th>MALES</th>
<th>FEMALES</th>
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<tr>
<td></td>
<td>MALE</td>
<td>FEM</td>
<td>WHT</td>
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<tr>
<td>OFFICIALS and MANAGERS</td>
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<tr>
<td>PROFESSIONALS</td>
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<td></td>
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<tr>
<td>TECHNICIANS</td>
<td></td>
<td></td>
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<tr>
<td>SALES WORKERS</td>
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<tr>
<td>OFFICE and CLERICAL</td>
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<td></td>
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</tr>
<tr>
<td>CRAFTSMAN (SKILLED)</td>
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<tr>
<td>OPERATIVES (SEMI-SKILLED)</td>
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<tr>
<td>LABORERS (UNSKILLED)</td>
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<tr>
<td>SERVICE WORKERS</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*JOB CATEGORIES AS PROVIDED HEREIN, ARE THOSE CATEGORIES IDENTIFIED AND USED IN EEO (1-6) REPORTING REQUIREMENTS REQUIRED FROM EMPLOYERS BY THE FEDERAL GOVERNMENT.

(DO NOT LEAVE THIS PAGE BLANK)

HISP: HISPANIC
API: ASIAN/PACIFIC ISLANDER
AI: AMERICAN INDIAN
HILLSBOROUGH COUNTY EQUAL EMPLOYMENT OPPORTUNITY
AFFIRMATIVE ACTION QUESTIONNAIRE

ORGANIZATION NAME: CHILDREN'S BOARD OF HILLSBOROUGH COUNTY

PROGRAM NAME: ADMINISTRATIVE SERVICES ORGANIZATION

ORGANIZATION CIVIL RIGHTS STATUS

All responding ORGANIZATIONS are requested to carefully review the following questionnaire and provide responses as it relates to the ORGANIZATIONS own affirmative action and equal opportunity practices.

Please respond to the following:

1. *Provide a copy of your ORGANIZATION'S Affirmative Action Plan or Program. (If not submitted within the past 12 months).


2. Workforce Analysis by race/sex and EEO category.

Please see ATTACHMENT II. Equal Opportunity Workforce Analysis.

3. If ORGANIZATION receives federal/state/local funding, please list source and dollar amount.

Please see ATTACHMENT III. Children’s Board Budget.

4. Name of person designated as EEO representative.

Executive Director, Kelley Parris is designated as the EEO representative.

5. Is the ORGANIZATION receptive to on-site reviews?

Yes, the Children’s Board is receptive to on-site reviews.

6. Does the ORGANIZATION have a procedure for resolving discrimination complaints?

Yes, the Children’s Board participates in the Hillsborough County County Wide Affirmative Action Plan. Please see ATTACHMENT IV HILLSBOROUGH COUNTY COUNTY WIDE AFFIRMATIVE ACTION PLAN 2012-2017, pp. 33, 34 addresses how to resolve discrimination complaints. Additionally the Children’s Board Code of Ethics and Harassment (Including Sexual Harassment) Procedure address this topic.

7. Has your firm been charged with discrimination within the past 18 months? If yes, how many charges, nature of charge, when, and where?
Yes, three charges.

a. Tarah Powell filed a Charge of Discrimination with the U.S. Equal Employment Opportunity Commission on March 26, 2012. The charge is that the Children’s Board discriminated against Ms. Powell on the basis of her race and in retaliation for complaining of discrimination. The Children’s Board denied any discrimination or retaliation and the EEOC is investigating.

b. John Frost filed a Charge of Discrimination with the U.S. Equal Employment Opportunity Commission on March 27, 2012. The charge is that the Children’s Board discriminated against Mr. Frost on the basis of his national origin, religion, and in retaliation for complaints of disparate treatment. The Children’s Board denied any discrimination or retaliation. The EEOC investigated and on July 12, 2012 closed its investigation without finding probable cause to believe that discrimination or retaliation occurred. The EEOC also issued a "right to sue" notice to Mr. Frost. The Children’s Board has not received any notice that John Frost has filed any legal action arising out of the charge.

c. Madelyn Hornbeck filed a Charge of Discrimination with the U.S. Equal Employment Opportunity Commission on April 10, 2012. The charge is that the Children’s Board discriminated against Ms. Hornbeck on the basis of her national origin and in retaliation for complaints of discrimination and assisting in an investigation. The Children’s Board denied any discrimination or retaliation. The EEOC is investigating.

8. Does the ORGANIZATION anticipate hiring additional staff to perform this contract? If yes, please provide the number of positions and type of positions.

No, the Children’s Board does not anticipate hiring additional staff to perform this contract.

9. Please provide a copy of the ORGANIZATION'S Affirmative Action/Equal Employment Opportunity Policy Statement, signed and dated by the Chief Executive Officer. (If not submitted within the past 12 months).


*A written Affirmative Action Plan or Program is required if the ORGANIZATION has 15 or more employees. If the ORGANIZATION has fewer than fifteen (15) employees, then an Affirmative Action Policy Statement is required.
ATTACHMENT I
This Hillsborough County County-Wide Affirmative Action Plan is applicable to the agencies and authorities of Hillsborough County listed below. On the pages that follow are copies of each agency's correspondence indicating support for this plan.

Arts Council
Aviation Authority
Children's Board
Civil Service Board
Clerk of Circuit Court
County Administrator
County Attorney's Office
Environmental Protection Commission
Expressway Authority
Internal Performance Auditor
Law Library
Planning Commission
Property Appraiser
Public Transportation Commission
Sheriff's Office
Soil Conservation District
Supervisor of Elections
Tampa Port Authority
Tampa Sports Authority
Tax Collector
Victim Assistance
ATTACHMENT II
### Equal Employment Opportunity Workforce Analysis

**Children's Board of Hillsborough County**

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<th>Job Category*</th>
<th>Total Employees</th>
<th>Males</th>
<th>Females</th>
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<td></td>
<td>White</td>
<td>Black</td>
</tr>
<tr>
<td>Officials and Managers</td>
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<td>1 1</td>
<td>0 0</td>
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<tr>
<td>Professionals</td>
<td>3 9</td>
<td>3 0</td>
<td>0 0</td>
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<tr>
<td>Technicians</td>
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<td>1 0</td>
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<td>Sales Workers</td>
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<td>0 0</td>
<td>0 0</td>
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<td>Office and Clerical</td>
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<td>1 0</td>
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<tr>
<td>Craftsman (Skilled)</td>
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<td>Operatives (Semi-Skilled)</td>
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<td>Laborers (Unskilled)</td>
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<td>Service Workers</td>
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<td>Total</td>
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<td>4 2</td>
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</tbody>
</table>

*Job categories as provided herein, are those categories identified and used in EEO (1-4) reporting requirements required from employers by the federal government. (Do not leave this page blank)*

**WHT:** White

**BLK:** Black

**HISP:** Hispanic

**API:** Asian/Pacific Islander

**AI:** American Indian

Rev/11/08/03

Agenda
ATTACHMENT III
Children's Board Of Hillsborough County
Fiscal Year 2014 Budget
October 1, 2013 - September 30, 2014

**SUMMARY**

**Millage Rate:**
Rolled-Back @ .4828

<table>
<thead>
<tr>
<th>Revenue</th>
<th>FY 2013 Original Budget</th>
<th>FY 2013 Revised Budget</th>
<th>FY 2013 Estimated Actual</th>
<th>FY 2014 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ad-Valorem Taxes</td>
<td>29,206,687</td>
<td>29,206,687</td>
<td>29,142,799</td>
<td>29,625,055</td>
</tr>
<tr>
<td>Investment Income</td>
<td>133,000</td>
<td>133,000</td>
<td>121,500</td>
<td>81,500</td>
</tr>
<tr>
<td>Revenue Maximization Funding</td>
<td>285,000</td>
<td>285,000</td>
<td>207,000</td>
<td>200,000</td>
</tr>
<tr>
<td>Grants</td>
<td>555,120</td>
<td>555,120</td>
<td>555,120</td>
<td>-</td>
</tr>
<tr>
<td>Administrative Services Organization Funding</td>
<td>1,056,500</td>
<td>1,056,500</td>
<td>596,173</td>
<td>350,000</td>
</tr>
<tr>
<td>Other Community Partner Funding</td>
<td>210,000</td>
<td>210,000</td>
<td>216,125</td>
<td>210,000</td>
</tr>
<tr>
<td>Miscellaneous Income</td>
<td>289,346</td>
<td>289,346</td>
<td>227,037</td>
<td>92,360</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td><strong>31,735,653</strong></td>
<td><strong>31,735,653</strong></td>
<td><strong>31,065,754</strong></td>
<td><strong>30,558,915</strong></td>
</tr>
</tbody>
</table>

**Expenditures**

**Program Expenditures**

| Program Funding (Continuation Grants) | 24,579,448             | 24,838,632             | 23,541,858               | 25,908,047     |
| New Program Funding (unallocated)     | 1,800,000               | 1,950,000              | 1,725,470                | 1,900,000      |
| **Total Program Expenditures**        | **26,379,448**          | **26,788,632**         | **25,267,328**           | **27,808,047** |

**Operating Expenditures**

| Employee Salaries and Benefits       | 3,764,521               | 3,501,818              | 3,116,262                | 3,194,879      |
| Contracted Professional Services     | 640,391                 | 672,462                | 637,497                  | 369,094        |
| Facility Expenditures                | 330,023                 | 447,362                | 520,139                  | 408,004        |
| Other Operating                      | 385,702                 | 418,964                | 349,516                  | 301,565        |
| **Total Operating Expenditures**     | **5,120,637**           | **5,040,606**          | **4,623,416**            | **4,273,542**  |

**Capital Expenditures**

| Mandatory Government Fees            | 1,333,493               | 1,333,493              | 1,339,874                | 1,397,047      |
| **Total Expenditures**               | **32,633,578**          | **33,162,731**         | **31,230,618**           | **33,478,636** |

**Net Spend Down of Fund Balance**

<table>
<thead>
<tr>
<th>FY 2013 Original</th>
<th>FY 2013 Revised</th>
<th>FY 2013 Estimated</th>
<th>FY 2014 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1,097,925)</td>
<td>(1,427,078)</td>
<td>(164,864)</td>
<td>(2,919,721)</td>
</tr>
</tbody>
</table>
ATTACHMENT IV
SECTION V - EQUAL EMPLOYMENT OPPORTUNITY

COMPLAINT PROCEDURE

STATEMENT OF POLICY

As earlier indicated, it is the policy of Hillsborough County government to assure that all employment and conditions of employment provided by Hillsborough County Government shall be free from discrimination based on race, creed, color, religion, gender, national origin, age, marital status, disability, or political affiliation. In furtherance of this policy, the following procedures for processing complaints filed by employees of or applicants for employment with Hillsborough County Government are established.

FILING OF COMPLAINTS

Any employee of Hillsborough County or any applicant for employment with County government claiming to be aggrieved by an unfair employment practice may, by himself or herself or through his or her representative, file a written complaint with the Hillsborough County Civil Service Board or with the equal employment opportunity contact person of the agency in which he or she is employed or seeking employment. When a complaint is filed with the Hillsborough County Civil Service Board, it shall be referred to the appropriate agency head for immediate processing and investigation.

PROCESSING OF COMPLAINTS

Investigation - - - After the filing of a complaint, the appropriate agency head or delegate will make an immediate investigation of the matter to determine whether or not it establishes probable cause of an unlawful discriminatory practice. In conducting investigations, the investigator may call on any County or State agency or employee thereof, and may contact representatives of Federal agencies having like jurisdiction over equal employment opportunity complaints, for advice and counsel in the investigation of the complaint. Appendix I contains the name, address, and telephone number of the relevant County, State and Federal agencies.

RESOLUTION OF COMPLAINTS

The appropriate agency head may dismiss a complaint if, after a thorough investigation, it is determined that there is no probable cause for a finding of discrimination because of race, creed, color, national origin, religion, gender, age, marital status, disability or political affiliation. The complainant shall be advised of other available sources for appeal or review of the complaint to include a hearing before the Civil Service Board.
If probable cause of a discriminatory practice based on race, creed, color, national origin, gender, religion, age, marital status, disability, or political affiliation is found to exist, the head of the agency in which the complaint occurred shall endeavor to eliminate said practice by all available means. The Civil Service Office will be included in any such efforts where a violation of the Civil Service Law or Rules is involved.

Where attempts to resolve the complaint fail, the complainant shall be notified in writing of his or her right to a hearing before the Civil Service Board and guidance will be provided to the complainant on how to file the request for such hearing, if desired.

**COROLLARY PROVISION**

Nothing contained in these procedures shall be construed to deny a complainant the right to file a complaint with State or Federal agencies having statutory responsibility for receiving and investigating a complaint of unlawful discrimination. Appendix H contains references to the Federal, State, and County laws which define the protections afforded to specific groups of individuals. Appendix I contains the name, address, and telephone number of the relevant County, State, and Federal agencies.

Complainant shall be free from restraint, interference, coercion, discrimination, or retaliation for having filed a complaint, given information or testified in a hearing or judicial proceeding with regard to any complaint filed under these provisions.

The complainant has the right to be accompanied, represented and advised by a representative or attorney of his or her choice. Upon a complainant filing a grievance, the agency head shall release the involved employee(s) without loss of pay, penalty, or prejudice for such time as his or her attendance is required in meetings, conferences, or hearings relating to the resolution of the complaint.
November 18, 2013

Dane Petersen, Director
Civil Service Board
601 East Kennedy Boulevard, 17th Floor
Tampa, FL 33602

The Children's Board is committed to the County-Wide Affirmative Action Plan promoting affirmative action efforts throughout the county.

The Children's Board continues to promote and encourage employee participation in training events which are available through the Affirmative Action Council. Trish Charo is the designated agency representative.

The Children's Board remains committed to equal opportunity and a diverse workplace.

Sincerely,

Kelley Parris
Executive Director
### Children's Board: ASO Service Code Matrix

<table>
<thead>
<tr>
<th>Service Code Name</th>
<th>Service Code Description</th>
<th>Credential Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Clinical</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adoption Trainer/Type 1</td>
<td>Assessment of the causes of behavior through observation and analysis; also includes planning, teaching, and implementing strategies to develop appropriate, healthy alternative behaviors, provided by a specialized Adoption Trainer.</td>
<td>Certified Behavior Analyst (CBA) or Certified Assistant Behavior Analyst (CABA), completion of STC Training Institute or Rutgers Adoption Competency Training</td>
</tr>
<tr>
<td>Adoption Trainer/Type 2</td>
<td>Goal-directed, face-to-face interventions provided by a specialized Adoption Trainer.</td>
<td>License, Malpractice Insurance, Resume, completion of STC Training Institute or Rutgers Adoption Competency Training.</td>
</tr>
<tr>
<td>Assessment</td>
<td>Identification of an individual’s strengths, determination of goals and need for services and supports, and specific activities to carry out and measure over time.</td>
<td>License, Malpractice Insurance, and Resume</td>
</tr>
<tr>
<td>Behavioral Therapy (Behavior Analysis)</td>
<td>Assessment of the causes of behavior through observation and analysis; also includes planning, teaching, and implementing strategies to develop appropriate, healthy alternative behaviors.</td>
<td>Certified Behavior Analyst (CBA) or Certified Assistant Behavior Analyst (CABA), and Malpractice Insurance</td>
</tr>
<tr>
<td>Crisis Intervention and Stabilization</td>
<td>An immediate on-site (home, school, or community) therapeutic response, available 24 hours a day, which involves face-to-face contact with the child and their family or other collaterals to stabilize and alleviate problems which, left untreated, present an immediate threat to the child or others.</td>
<td>License, Malpractice Insurance, and Resume</td>
</tr>
<tr>
<td>Dental Service</td>
<td>Payments for dental care.</td>
<td>License, Malpractice Insurance</td>
</tr>
<tr>
<td>Diagnostic Services</td>
<td>Includes lab work such as blood tests &amp; urinalysis, radiology, diagnostic imaging, etc.</td>
<td>License, Malpractice Insurance</td>
</tr>
<tr>
<td>Emergency Medical Service</td>
<td>Payments for emergency medical care.</td>
<td>License, Malpractice Insurance</td>
</tr>
</tbody>
</table>

General Requirement - All providers, except Clinical providers, that have unsupervised contact with a child must submit a Level II Background Screening clearance letter.
**EXHIBIT "F"**

**Children's Board: ASO Service Code Matrix**

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<tr>
<td><strong>Clinical</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Evaluation</td>
<td>An assessment used to answer a specific treatment question. May include the use of psychometric tools or tests. Likely to address a specific domain, i.e. psychological, education, substance abuse, etc.</td>
<td>License, Malpractice Insurance, and Resume</td>
</tr>
<tr>
<td>Family Therapy</td>
<td>Goal-directed, face-to-face psychotherapeutic interventions provided to the family. May be provided in home or community.</td>
<td>License, Malpractice Insurance, and Resume</td>
</tr>
<tr>
<td>Group Therapy</td>
<td>Goal-directed, face-to-face psychotherapeutic interventions provided in a group setting.</td>
<td>License, Malpractice Insurance, and Resume</td>
</tr>
<tr>
<td>Individual Therapy</td>
<td>Goal-directed, face-to-face psychotherapeutic interventions provided to an individual participant. May be provided in home or community.</td>
<td>License, Malpractice Insurance, and Resume</td>
</tr>
<tr>
<td>Medical Insurance Co-Pay</td>
<td>Payments to clinical/medical providers to cover the cost of an insurance co-payment.</td>
<td>License, Malpractice Insurance</td>
</tr>
<tr>
<td>Medical Supplies</td>
<td>Medical items that are durable or non-durable.</td>
<td>none</td>
</tr>
<tr>
<td>Medication Assessment and Management</td>
<td>The review by a qualified medical professional of relevant laboratory test results, prior pharmacologic interventions, and current medication usage, including discussion with parent or caretaker any side effects or special considerations for children.</td>
<td>License, Malpractice Insurance</td>
</tr>
<tr>
<td>Nursing/Home Health Service</td>
<td>Part-time or intermittent nursing care provided by a registered or licensed practical nurse or home health agency.</td>
<td>License, Malpractice Insurance</td>
</tr>
<tr>
<td>Occupational Therapy</td>
<td>Therapy that addresses the functional needs of an individual related to the performance of self-help skills; adaptive behavior; and sensory, motor, and postural development.</td>
<td>License, Malpractice Insurance, and Resume</td>
</tr>
</tbody>
</table>
## Children's Board: ASO Service Code Matrix

<table>
<thead>
<tr>
<th>Service Code Name</th>
<th>Service Code Description</th>
<th>Credential Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Clinical</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pharmacy Services</td>
<td>Payments for prescription medication</td>
<td>License, Malpractice Insurance</td>
</tr>
<tr>
<td>Physical Therapy</td>
<td>Therapy that addresses the development, improvement, or restoration of neuromuscular or sensory motor function; relief of pain; or control of postural deviation to attain maximum performance.</td>
<td>License, Malpractice Insurance, and Resume</td>
</tr>
<tr>
<td>Psycho-Educational Groups</td>
<td>Specialized classes aimed at helping people to learn about a broad range of emotional and behavioral difficulties, their effects, and strategies to deal with them. May include groups to address domestic violence, anger management, substance abuse, parenting, etc.</td>
<td>Resume and training certificate in field</td>
</tr>
<tr>
<td>Scheduled Medical Service</td>
<td>Payments for regular medical care to improve functioning and prevent deterioration.</td>
<td>License, Malpractice Insurance</td>
</tr>
<tr>
<td><strong>Sex Offense Specific Evaluation</strong></td>
<td>Assessment that focuses on an individuals' sexual development, sexual history, paraphilic interests, sexual adjustment, risk level of reoffending and victimology. It also includes a full social history, familial history, employment/ school history, case formulation and specific treatment recommendations, including level of care/ placement.</td>
<td>License, Malpractice Insurance, Resume, at least 20 CEU hours focusing on youth with sexual behavior problems, and at least 2 years experience providing treatment and sex offense specific assessments for youth with sexual behavior problems</td>
</tr>
<tr>
<td>Special Therapies</td>
<td>Non-traditional/recreational therapies including art, music, dance, movement, etc., individually or in a group setting.</td>
<td>License, Malpractice Insurance, and Resume</td>
</tr>
<tr>
<td>Specialty Assessment</td>
<td>Neurological, psychological, developmental, behavioral, and learning disability evaluations by a qualified professional.</td>
<td>License, Malpractice Insurance, and Resume</td>
</tr>
<tr>
<td>Speech Therapy</td>
<td>Evaluation and treatment of speech-language disorders.</td>
<td>License, Malpractice Insurance, and Resume</td>
</tr>
<tr>
<td>Substance Abuse Services</td>
<td>Goal-directed, face-to-face psychotherapeutic interventions dealing with alcohol and drug abuse issues. May be group or individual outpatient services.</td>
<td>License or Certified Addictions Professional (CAP)</td>
</tr>
</tbody>
</table>

Information as of: Friday, November 15, 2013 10:20 AM

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<table>
<thead>
<tr>
<th>Service Code Name</th>
<th>Service Code Description</th>
<th>Credential Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Clinical</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Clinical: OTHER</td>
<td>Service generally described as a CLINICAL service, but service cannot be specifically defined within other group codes.</td>
<td>License, Malpractice Insurance, and Resume</td>
</tr>
<tr>
<td><strong>Goods</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adaptive Equipment</td>
<td>One-time payments may cover the cost of accommodations that go beyond the “reasonable accommodation” required by the ADA. All other resources need to be accessed before this option can be authorized. These costs might include a physical modification, positioning device, special training, or other cost that is unlikely to be required on an ongoing basis.</td>
<td>none</td>
</tr>
<tr>
<td>Assistive Technology</td>
<td>Any item that increases access and/or independence in home and/or community.</td>
<td>none</td>
</tr>
<tr>
<td>Computer Hardware</td>
<td>Purchase of Computer Hardware.</td>
<td>none</td>
</tr>
<tr>
<td>Computer Software</td>
<td>Purchase of Computer Software.</td>
<td>none</td>
</tr>
<tr>
<td>Educational Equipment/Supplies</td>
<td>Educational equipment, books, and school supplies.</td>
<td>none</td>
</tr>
<tr>
<td>Goods: OTHER</td>
<td>Service generally described as a GOOD, but service cannot be specifically defined within other group codes.</td>
<td>none</td>
</tr>
<tr>
<td><strong>Housing</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Appliance</td>
<td>Payments for appliances.</td>
<td>none</td>
</tr>
<tr>
<td>Electric</td>
<td>Payments to electric company on behalf of participant.</td>
<td>none</td>
</tr>
<tr>
<td>Emergency Shelter</td>
<td>Payments for temporary, emergency housing.</td>
<td>none</td>
</tr>
<tr>
<td>Furniture</td>
<td>Payments for home furnishings.</td>
<td>none</td>
</tr>
<tr>
<td>Gas</td>
<td>Payments to gas company on behalf of participant.</td>
<td>none</td>
</tr>
</tbody>
</table>

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### Children's Board: ASO Service Code Matrix

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<th>Credential Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Housing</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Home Maintenance</td>
<td>Regular household maintenance fees and/or repairs</td>
<td>Licensed, bonded, and insured</td>
</tr>
<tr>
<td>Home Modification</td>
<td>Modifications made to a home that increases the participant’s access and independence.</td>
<td>Licensed, bonded, and insured</td>
</tr>
<tr>
<td>Household Supplies</td>
<td>Payments for household materials or supplies</td>
<td>none</td>
</tr>
<tr>
<td>Housekeeping Services</td>
<td>Payments for cleaning, laundry, cooking or other household duties.</td>
<td>none</td>
</tr>
<tr>
<td>Housing Specialist</td>
<td>Services to aid families in the location of new housing or stabilization of current housing.</td>
<td>Certification as a Residential Property Manager or Realtor from an accredited association.</td>
</tr>
<tr>
<td>Internet Access</td>
<td>Payments for internet service on behalf of participant.</td>
<td>none</td>
</tr>
<tr>
<td>Moving / Storage</td>
<td>Payments for moving expenses or storage expenses</td>
<td>none</td>
</tr>
<tr>
<td>Phone</td>
<td>Payments for telephone service on behalf of participant.</td>
<td>none</td>
</tr>
<tr>
<td>Rent / Mortgage</td>
<td>Payments for monthly rent or mortgage.</td>
<td>none</td>
</tr>
<tr>
<td>Security Deposit</td>
<td>Payments to secure housing for participant.</td>
<td>none</td>
</tr>
<tr>
<td>Water</td>
<td>Payment to water company on behalf of participant.</td>
<td>none</td>
</tr>
<tr>
<td>Housing: OTHER</td>
<td>Service generally described as HOUSING SUPPORT, but service cannot be specifically defined within other group codes.</td>
<td>none</td>
</tr>
</tbody>
</table>
### Children's Board: ASO Service Code Matrix

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</tr>
</thead>
<tbody>
<tr>
<td>Adoption Trainer/Cultural Transition Services</td>
<td>Supports and services by a Specialized Adoption Trainer to assure successful transition to adoption.</td>
<td>Completion of STC Training Institute or Rutgers Adoption Competency Training</td>
</tr>
<tr>
<td>Adoption Trainer/Parent Instruction</td>
<td>Services provided in the home by a Specialized Adoption Trainer that focus on the parent's need for instruction and skill development to maintain or enhance parental functioning.</td>
<td>Bachelor's degree or appropriate certification and completion of STC Training Institute or Rutgers Adoption Competency Training</td>
</tr>
<tr>
<td>Adoption Trainer/Peer Mentor</td>
<td>Supports and services to pre-adoptive families provided by an Adoptive Parent/Specialized Adoption Trainer.</td>
<td>Completion of STC Training Institute or Rutgers Adoption Competency Training</td>
</tr>
<tr>
<td>Attendance at Planning Meeting</td>
<td>A scheduled face-to-face contact with family support team members including child and family for the purpose of reviewing, assessing, planning, and identifying needs necessary to create or revise a Family Support Plan.</td>
<td>n/a</td>
</tr>
<tr>
<td>Babysitting</td>
<td>Temporary care of children in the families’ home by an individual known to the family, limited to 20 hours a month, no transportation, no overnight.</td>
<td>Background Screening or Acknowledgment of Risk Form signed by parent</td>
</tr>
<tr>
<td>Childcare Support</td>
<td>Child care services provided in a licensed child care facility or licensed family child care provider’s home.</td>
<td>Child Care License</td>
</tr>
<tr>
<td>Educational Consultant</td>
<td>Performs an assessment of a child’s learning abilities and difficulties and provides strategies to remediate learning disabilities.</td>
<td>Appropriate professional certification or license</td>
</tr>
<tr>
<td>Financial Coach</td>
<td>Services provided in the home or community that focus on intensive training and coaching in the areas of personal finance, budgeting, credit and debt management, financial goal setting and savings.</td>
<td>Professional certification in field by a nationally recognized accrediting body</td>
</tr>
<tr>
<td>In-Home Parent Instruction</td>
<td>Services provided in the home that focus on the parent's need for instruction and skill development to maintain or enhance parental functioning.</td>
<td>Bachelor's degree or appropriate certification</td>
</tr>
</tbody>
</table>

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General Requirement - All providers, except Clinical providers, that have unsupervised contact with a child must submit a Level II Background Screening clearance letter.
# Children's Board: ASO Service Code Matrix

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<th>Service Code Name</th>
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</thead>
<tbody>
<tr>
<td><strong>Individual Family Supports</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interpreter and Translation Services</td>
<td>Interpreter and translation services to facilitate communication on behalf of the child and family</td>
<td>Appropriate certification</td>
</tr>
<tr>
<td>Job Coach</td>
<td>On-going support to assist participant in learning and maintaining employment.</td>
<td>Bachelor's degree</td>
</tr>
<tr>
<td>Job Developer</td>
<td>Service to assist participant in securing employment including practice interviews, resume development, and employer recruitment. This service would be managed by a certified provider and should be time limited.</td>
<td>Bachelor's degree</td>
</tr>
<tr>
<td>Legal Services</td>
<td>Services provided by a qualified lawyer to resolve specific concerns as described in the Family Support Plan.</td>
<td>Active status with the Florida Bar Association</td>
</tr>
<tr>
<td>NIC Supplement</td>
<td>Additional reimbursement to the child care provider (center or family child care home) for the actual costs of child care which exceeds those provided to other children.</td>
<td>Qualified provider as indicated by the Early Learning Coalition's Quality Counts for Kids project on the Network of Inclusive Childcare (NIC) Child Care Provider Eligibility Summary Report</td>
</tr>
<tr>
<td>NIC Wrap Around Supplement</td>
<td>Reimbursement to the child care provider for their daily rate to hold the child’s spot during the hours that the child would be participating within alternative school setting such as the Early Exceptional Learning Program (EELP) allowing the child to return to the child care provider for am and pm extended care.</td>
<td>Qualified provider as indicated by the Early Learning Coalition's Quality Counts for Kids project on the Network of Inclusive Childcare (NIC) Child Care Provider Eligibility Summary Report</td>
</tr>
<tr>
<td>Out of School Time</td>
<td>Payments for children to participate in programs outside of school hours (before or after school or during the summer).</td>
<td>none</td>
</tr>
<tr>
<td>Overnight Supervision</td>
<td>Night-time monitoring and supervision to prevent any problems that could, if unattended, present a threat to child or others.</td>
<td>Bachelor’s degree or equivalent experience or Respite Training</td>
</tr>
</tbody>
</table>

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<td><strong>Individual Family Supports</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Parent Aide/Life Coach</td>
<td>Services provided in the home that focus on specific training and coaching on skills such as household organization, time management, personal finance, cleaning, etc.</td>
<td>Parent Advocate Training or Equivalent</td>
</tr>
<tr>
<td>Study of the Child</td>
<td>A study of the child in preparation for finding an adoptive family, including a review of the foster care record and all available information regarding the child and the birth family's medical and social history. A study of the child includes developmental history, medical history, family history, psychological and psychiatric evaluations, heredity, and pre-placement physical examination.</td>
<td>Bachelor's in human services or similar field of study and 4 years of Child Welfare experience AND 3 years experience conducting Home Studies/Child Studies or similar reports</td>
</tr>
<tr>
<td>Study of the Home</td>
<td>A written report to be prepared for each interested adopting family. The report will include: the ability and willingness of the adoptive family to adopt some or all of a sibling group; the commitment of the applicant to value, respect, appreciate and educate the child regarding his or her racial and ethnic heritage; the family's child rearing experience; marital status; residence; income; housing and neighborhood; health; other children in the family; and working parents.</td>
<td>Bachelor's degree in human services or a similar field of study and 4 years of Child Welfare experience AND 3 years experience conducting Home Studies/Child Studies or similar reports</td>
</tr>
<tr>
<td>Transition Services</td>
<td>Supports and services to assure successful transition to independence (e.g. living with roommates in the community.) Services include specific training and coaching on skills such as time management, personal finance, employment, transportation, or education.</td>
<td>Bachelor's degree or equivalent experience</td>
</tr>
<tr>
<td>Tutor</td>
<td>Assistance with homework or other school assignments to help participant reach educational goals.</td>
<td>Teaching Certification or experience/education in the appropriate subject matter</td>
</tr>
</tbody>
</table>
## Children's Board: ASO Service Code Matrix

<table>
<thead>
<tr>
<th>Service Code Name</th>
<th>Service Code Description</th>
<th>Credential Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Individual Family Supports</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Youth Advocate</td>
<td>All inclusive wraparound advocacy services, including mentoring, tutoring, life skills, job coaching, supported employment, transition services, and other supports based on individualized plan.</td>
<td>CPR, First Aid, and Respite Training (within 60 days)</td>
</tr>
<tr>
<td>Individual Family Supports: OTHER</td>
<td>Service generally described as INDIVIDUAL FAMILY SUPPORTS, but service cannot be specifically defined within other group codes.</td>
<td></td>
</tr>
<tr>
<td><strong>Mentoring</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Agency Mentor</td>
<td>Person engaged to develop a trusting and nurturing relationship, serve as a role model, and assist with social skills development and self-esteem building. Provided by a certified worker from an agency.</td>
<td>Respite Training, First Aid (in 60 days), and CPR (in 60 days)</td>
</tr>
<tr>
<td>Non-Agency Mentor</td>
<td>Person engaged to develop a trusting and nurturing relationship, serve as a role model, and assist with social skills development and self-esteem building. Provided by a certified individual provider.</td>
<td>Respite Training, First Aid (in 60 days), and CPR (in 60 days)</td>
</tr>
<tr>
<td>Mentor: OTHER</td>
<td>Service generally described as MENTORING, but service cannot be specifically defined within other group codes.</td>
<td>Respite Training, First Aid (in 60 days), and CPR (in 60 days)</td>
</tr>
<tr>
<td><strong>Respite</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Agency Respite</td>
<td>Temporary care for a child in their home or community to provide a break for the caregiver. Provided by a certified respite worker from an agency.</td>
<td>Respite Training, First Aid (in 60 days), and CPR (in 30 days)</td>
</tr>
<tr>
<td>Crisis Respite</td>
<td>Removal of child to an emergency bed or respite crisis bed/shelter for a limited period in order to stabilize the home.</td>
<td>Respite Training, First Aid (in 60 days), and CPR (in 60 days)</td>
</tr>
</tbody>
</table>
### Children's Board: ASO Service Code Matrix

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<tr>
<th>Service Code Name</th>
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</thead>
<tbody>
<tr>
<td>Respite</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Non-Agency Respite</td>
<td>Temporary care for a child or children in their home or community to provide a break</td>
<td>Respite Training, First Aid (in 60 days), and</td>
</tr>
<tr>
<td></td>
<td>for the caregiver. Provided by an individual respite worker.</td>
<td>CPR (in 60 days)</td>
</tr>
<tr>
<td>Overnight Respite</td>
<td>Respite service delivered overnight in a certified provider's home or facility to</td>
<td>Respite Training, First Aid (in 60 days), and</td>
</tr>
<tr>
<td>(Planned)</td>
<td>provide a break for the caregiver.</td>
<td>CPR (in 60 days)</td>
</tr>
<tr>
<td>Respite: OTHER</td>
<td>Service generally described as RESpite, but service cannot be specifically defined within</td>
<td>Respite Training, First Aid (in 60 days), and</td>
</tr>
<tr>
<td></td>
<td>other group codes.</td>
<td>CPR (in 60 days)</td>
</tr>
<tr>
<td>Stipends</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Activity</td>
<td>One-time or irregular payments for specific activities.</td>
<td>none</td>
</tr>
<tr>
<td>Adult Education Course</td>
<td>Payments for tuition and fees for adult education courses.</td>
<td>none</td>
</tr>
<tr>
<td>Baby Items</td>
<td>Payments for child safety items, diapers, cribs, strollers, equipment, etc.</td>
<td>none</td>
</tr>
<tr>
<td>Background Screening</td>
<td>Payments for background screening of an individual provider on behalf of the participant</td>
<td>none</td>
</tr>
<tr>
<td>Camp</td>
<td>Payments for camp registration and/or tuition.</td>
<td>none</td>
</tr>
<tr>
<td>Clothing Stipend</td>
<td>Payments made for clothing purchase.</td>
<td>none</td>
</tr>
<tr>
<td>Food Stipend</td>
<td>Payments made for food purchase.</td>
<td>none</td>
</tr>
<tr>
<td>Identification Documents</td>
<td>Payments for birth certificates, state ID cards, or other forms of identification.</td>
<td>none</td>
</tr>
<tr>
<td>Legal Fees</td>
<td>Payments for court costs (excluding criminal or immigration related.)</td>
<td>none</td>
</tr>
<tr>
<td>Membership</td>
<td>Payments made for membership in community programs.</td>
<td>none</td>
</tr>
</tbody>
</table>

Information as of: Friday, November 15, 2013 10:20 AM

General Requirement - All providers, except Clinical providers, that have unsupervised contact with a child must submit a Level II Background Screening clearance letter.
### Children's Board: ASO Service Code Matrix

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<tbody>
<tr>
<td><strong>Stipends</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Personal Stipend</td>
<td>Payments made to participant or family member, such as incentives, rewards, or other activities related to the Family Support Plan.</td>
<td>none</td>
</tr>
<tr>
<td>Recreation</td>
<td>Activities that promote social skills, teamwork, and interpersonal relationships.</td>
<td>none</td>
</tr>
<tr>
<td>Stipends: OTHER</td>
<td>Service generally described as a STIPEND, but service cannot be specifically defined within other group codes.</td>
<td>none</td>
</tr>
<tr>
<td><strong>Transportation</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cab Fare</td>
<td>Payments for cab transportation.</td>
<td>none</td>
</tr>
<tr>
<td>Individual Transportation</td>
<td>Stipends to individuals, e.g., neighbors, relatives, coworkers, that assist with transportation.</td>
<td>Driver's License and Auto Insurance</td>
</tr>
<tr>
<td>Arrangement</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Public Transportation</td>
<td>Payments for public transportation.</td>
<td>none</td>
</tr>
<tr>
<td>Transportation Fees</td>
<td>Payments that help reduce transportation barriers (e.g., vehicle tax/tag/title).</td>
<td>none</td>
</tr>
<tr>
<td>Travel Expenses</td>
<td>Payments for airfare, bus, train, lodging, parking, or mileage.</td>
<td>none</td>
</tr>
<tr>
<td>Vehicle Fuel</td>
<td>Payments for vehicle fuel. May include gas cards.</td>
<td>none</td>
</tr>
<tr>
<td>Vehicle Insurance</td>
<td>Payments for automotive insurance.</td>
<td>none</td>
</tr>
<tr>
<td>Vehicle Modification</td>
<td>Modifications made to a vehicle to increase the participant's or family's ability to access the community.</td>
<td>Motor Vehicle Repair Certificate</td>
</tr>
<tr>
<td>Vehicle Payment/Lease</td>
<td>Payments for automotive lease or monthly payment.</td>
<td>none</td>
</tr>
<tr>
<td>Vehicle Repair</td>
<td>Payments for automotive repair.</td>
<td>Motor Vehicle Repair Certificate</td>
</tr>
</tbody>
</table>
### Children's Board: ASO Service Code Matrix

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<tr>
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<tbody>
<tr>
<td>Transportation</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transportation: OTHER</td>
<td>Service generally described as TRANSPORTATION, but service cannot be specifically defined within other group codes.</td>
<td>none</td>
</tr>
</tbody>
</table>

**Information as of:** Friday, November 15, 2013 10:20 AM

General Requirement - All providers, except Clinical providers, that have unsupervised contact with a child must submit a Level II Background Screening clearance letter.
FOURTH MODIFICATION TO THE INTERLOCAL AGREEMENT
BETWEEN HILLSBOROUGH COUNTY, FLORIDA AND
CHILDREN’S BOARD OF HILLSBOROUGH COUNTY

THIS Fourth Modification to the Interlocal Agreement, hereinafter referred to as the “Fourth Modification”, is made and entered into this ___ day of ___ , 2019, by and between Hillsborough County, Florida, a political subdivision of the State of Florida, whose address is 601 E. Kennedy Boulevard, Tampa, Florida 33602, hereinafter referred to as “COUNTY” and Children’s Board of Hillsborough County, an independent special taxing district, with an address at 1002 E. Palm Avenue, Tampa, Florida 33605 hereinafter referred to as “CHILDREN’S BOARD”.

WITNESSETH

WHEREAS, COUNTY and CHILDREN’S BOARD, hereinafter referred to as the “Parties” entered into an agreement dated December 18, 2013, BOCC Document No. 13-1216, hereinafter referred to as the “Agreement”, for CHILDREN’S BOARD, through its Administrative Service Organization (ASO), to provide services to victims of domestic violence and their families who reside in Hillsborough County, as previously modified; and

WHEREAS, the COUNTY believes it to be in the public’s best interest to extend this Interlocal Agreement; and

WHEREAS, the Parties have determined this Fourth Modification shall enure to their mutual benefit.

NOW, THEREFORE, in consideration of the mutual covenants and provisions contained herein, additional to those heretofore made, the Agreement is hereby modified as follows:

1. The aforesaid recitals are true and correct and are incorporated herein by this reference.

2. ARTICLE 2 – Term of Agreement – is hereby deleted in its entirety and replaced as follows:

   This Agreement shall be extended for a one year period commencing on October 1, 2019 and through and including September 30, 2020, hereinafter referred to as “Term”.

   The County Administrator, on behalf of the COUNTY, shall have the option to renew this Agreement unilaterally for three successive one year periods, upon its same terms and conditions then in effect, and increase or decrease the not to exceed amount of annual funds payable by the COUNTY hereunder to reflect the adopted
budget amount for the CHILDREN’S BOARD and may increase or decrease the corresponding units of service requirements proportionately.

3. In the event any section, sentence, clause, or provision of this Fourth Modification is held to be invalid, illegal or unenforceable by a court having jurisdiction over the matter, the remainder of this Fourth Modification shall not be affected by such determination and shall remain in full force and effect.

4. Any term, condition, covenant or obligation which requires performance by either party subsequent to termination of this Fourth Modification shall remain enforceable against such party subsequent to such termination.

5. The other terms and conditions of the Agreement, as modified herein, which do not conflict with this Fourth Modification, are hereby reaffirmed in their entirety. In the event of a conflict between the terms of this Fourth Modification and the terms of the Agreement, the terms of this Fourth Modification shall control.

6. The parties agree that this Fourth Modification and all documents associated with the transaction contemplated herein may be executed by electronic signature in a manner that complies with Chapter 668, Florida Statutes, and as approved by the Hillsborough County Board of County Commissioners in Resolution R15-025 on February 4, 2015.

THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK.
IN WITNESS WHEREOF, the Parties have caused their respective authorized representative to execute this Fourth Modification effective as of the date first above written.

ATTEST: PAT FRANK
Clerk of the Circuit Court

COUNTY: HILLSBOROUGH COUNTY, FLORIDA

By: [Signature] Deputy Clerk

By: [Signature] Chairman, Board of County Commissioners

Date: May 1, 2019

ATTEST: For the CHILDREN'S BOARD

(Two Witnesses Required)

Paula Scott
Witness

Paula Scott
Print Name

By: [Signature] Authorized Representative

CHILDREN'S BOARD: Children's Board of Hillsborough County

Kelley Harris
(Printed Name of Signer)

Executive Director

(Date)

By: Rebecca Bueno
Witness

Rebecca Bueno
Print Name

Department Approval Date

Procurement N/A N/A

Legal 4/17/2019

Approved as to Form and Legal Sufficiency:

By: [Signature] Barbara Benson
Assistant County Attorney

BOCC DOCUMENT NO. 19-0462

AGENDA
ACKNOWLEDGEMENT FOR CORPORATION

STATE OF FLORIDA

COUNTY OF Hillsborough

On this 11th day of April, 2019, before me the undersigned authority, personally appeared Kelley Parris, to me known to be the individual Kelley Parris described in and who executed the foregoing instrument as Executive Director of Children's Board, a Florida corporation, and who severally and duly acknowledged the execution of such instrument as such officer aforesaid, for and on behalf of and as the act and deed of said corporation, pursuant to the powers conferred upon said officer by the corporation's Board of Directors or other appropriate authority of said corporation, and who, having knowledge of the several matters stated in said foregoing instrument, certified the same to be true in all respects. He/she is personally known to me or has produced personally known as identification.

(Type of ID)

(Official Notary Signature and Notary Seal)

(Nina Eichorn)

(Name of Notary typed or printed, or stamped. If stamped, it must be in addition to and separate from the Notary Stamp.)

FF928012

(Commission Number)

October 15, 2019

Commission Expiration Date)
FIFTH MODIFICATION TO THE INTERLOCAL AGREEMENT
BETWEEN HILLSBOROUGH COUNTY, FLORIDA AND
CHILDREN'S BOARD OF HILLSBOROUGH COUNTY

THIS Fifth Modification to the Interlocal Agreement, hereinafter referred to as the “Fifth Modification”, is made and entered into this ___19th__ day of ____June______, 2019, by and between Hillsborough County, Florida, a political subdivision of the State of Florida, whose address is 601 E. Kennedy Boulevard, Tampa, Florida 33602, hereinafter referred to as “COUNTY” and Children’s Board of Hillsborough County, an independent special taxing district, with an address at 1002 E. Palm Avenue, Tampa, Florida 33605 hereinafter referred to as “CHILDREN’S BOARD”.

WITNESSETH

WHEREAS, COUNTY and CHILDREN’S BOARD, hereinafter referred to as the “Parties” entered into an agreement dated December 18, 2013, BOCC Document No. 13-1216, hereinafter referred to as the “Agreement”, for CHILDREN’S BOARD, through its Administrative Service Organization (ASO), to provide services to victims of domestic violence and their families who reside in Hillsborough County, as previously modified; and

WHEREAS, the Parties have determined this Fifth Modification shall enure to their mutual benefit.

NOW, THEREFORE, in consideration of the mutual covenants and provisions contained herein, additional to those heretofore made, the Agreement is hereby modified as follows:

1. The aforesaid recitals are true and correct and are incorporated herein by this reference.

2. Effective October 1, 2018 and for the remainder of the Agreement, EXHIBIT A - Scope of Service and Consideration - Part II Success Indicator Report is hereby deleted in its entirety and replaced as follows:

PART II – Success Indicator Report

1. Provide annually, no later than 45 days after the end of each budget period, a Success Indicator Report indicating the results towards achieving the program goal by comparing actual outcomes to projected outcomes as stated below:
   a. At least 350 families (Victims of Domestic Violence and their Children) each fiscal year will receive concrete supports to facilitate stability, safety and other family/program goals.
b. 100% of these 350 clients will receive a concrete support that contributes to the achievement of at least one of their Family Plan goals to facilitate their stability and safety consistent with their Family Plan.

c. 85% of case managers submitting payment requests on behalf of individuals/families will report that they are satisfied with the timeliness of ASO payment.

d. At least 80% of participants report that the ASO has helped their family meet their goals.

2. A list of all Family Plan goals supported through the utilization of County funding shall be provided to the County within 30 days of the end of each agreement period.

3. In the event any section, sentence, clause, or provision of this Fifth Modification is held to be invalid, illegal or unenforceable by a court having jurisdiction over the matter, the remainder of this Fifth Modification shall not be affected by such determination and shall remain in full force and effect.

4. Any term, condition, covenant or obligation which requires performance by either party subsequent to termination of this Fifth Modification shall remain enforceable against such party subsequent to such termination.

5. The other terms and conditions of the Agreement, as modified herein, which do not conflict with this Fifth Modification, are hereby reaffirmed in their entirety. In the event of a conflict between the terms of this Fifth Modification and the terms of the Agreement, the terms of this Fifth Modification shall control.

6. The parties agree that this Fifth Modification and all documents associated with the transaction contemplated herein may be executed by electronic signature in a manner that complies with Chapter 668, Florida Statutes, and as approved by the Hillsborough County Board of County Commissioners in Resolution R15-025 on February 4, 2015.

THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK.
IN WITNESS WHEREOF, the Parties have caused their respective authorized representative to execute this Fifth Modification effective as of the date first above written.

ATTEST:    PAT FRANK
            Clerk of the Circuit Court

COUNTY:  HILLSBOROUGH COUNTY, FLORIDA

By:  
Deputy Clerk

By:  
Chairman, Board of County Commissioners

Date:  June 19, 2019

ATTEST: For the CHILDREN'S BOARD

(Two Witnesses Required)

Witness

Nina Eichorn
Print Name

Rebecca Bacon
Print Name

Witness

Rebecca Bacon
Print Name

CHILDREN'S BOARD: Children's Board of
Hillsborough County

By:  
Authorized Representative

Kelley Pariss
(Printed Name of Signer)

Executive Director

(Date)

<table>
<thead>
<tr>
<th>Department</th>
<th>Approval</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>GE</td>
<td>6/3/2019</td>
<td></td>
</tr>
<tr>
<td>N/A</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>Legal</td>
<td>6/4/2019</td>
<td></td>
</tr>
</tbody>
</table>

Approved as to Form and Legal Sufficiency:

By:  Katherine Breson
      Attorney

BOCC DOCUMENT NO. 19-0656

AGENDA
ACKNOWLEDGEMENT FOR CORPORATION

STATE OF FLORIDA

COUNTY OF Hillsborough

On this 3rd day of June, 2019, before me the undersigned authority, personally appeared Kelley Parris, to me known to be the individual Kelley Parris, described in and who executed the foregoing instrument as Executive Director of Children's Board, a Florida corporation, and who severally and duly acknowledged the execution of such instrument as such officer aforesaid, for and on behalf of and as the act and deed of said corporation, pursuant to the powers conferred upon said officer by the corporation's Board of Directors or other appropriate authority of said corporation, and who, having knowledge of the several matters stated in said foregoing instrument, certified the same to be true in all respects. He/she is personally known to me or has produced personally known as identification.

Nina Eichorn

(Name of Notary typed or printed, or stamped. If stamped, it must be in addition to and separate from the Notary Stamp.)

9928012

(Commission Number)

October 15, 2019

(Commission Expiration Date)
Initiator: Rebecca Bacon, Director of the ASO

Action: Approval of Contract with Hillsborough County BOCC Social Services Funds

Date: Regular Board Meeting, Thursday, September 26, 2019

Recommended Action

- To Approve a contract in the amount of $300,000 for the period of October 1, 2019 to September 30, 2020 with Hillsborough County BOCC to administer Social Services funds through the Administrative Services Organization.

Detail

- The Children’s Board ASO began managing Hillsborough County Social Services funding November 16, 2017.
- The goal is to enhance services to vulnerable families throughout Hillsborough County who are committed to becoming self-sufficient.
- The funds support the wraparound process and development of a family support plans in existing case management programs.
- Flexible funds contributed to the ASO are allocated to 21 case management programs to provide housing supports and homeless prevention services.
- The ASO manages the flexible funds and provides accounts payable services, detailed financial reporting, provider credentialing and network management, training and technical assistance, quality assurance, and monitoring.
- In the last two years, ASO programs have been able to serve additional participants and expand the reach of their programs, while reducing duplication of services. The Children’s Board has been able to reduce expenditures for housing supports, despite growing needs, and programs have been able to use Children’s Board funds to meet additional service needs for enrolled families.

Attachment

A. Contract
INTERLOCAL AGREEMENT BETWEEN HILLSBOROUGH COUNTY, FLORIDA
AND
CHILDREN'S BOARD OF HILLSBOROUGH COUNTY

THIS INTERLOCAL AGREEMENT, hereinafter referred to as “Agreement” dated this 20th day of September, 2018, by and between Hillsborough County, a political subdivision of the State of Florida, located at 601 E. Kennedy Boulevard, Tampa, Florida 33602, hereinafter referred to as “COUNTY” and Children’s Board of Hillsborough County, an independent special taxing district, located at 1002 E. Palm Avenue, Tampa, FL 33605, hereinafter referred to as “ORGANIZATION”.

RECITALS

WHEREAS, Florida Statutes Section 163.01 authorizes local governmental units to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage and thereby to provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with geographic, economic, population, and other factors influencing the needs and development of local communities; and

WHEREAS, the COUNTY believes it to be in the public interest to provide supportive services through the ORGANIZATION’S Administrative Services Organization, herein referred to as “ASO”, for the vulnerable, at-risk families of Hillsborough County who are desirous of such services; and

WHEREAS, the COUNTY has completed a successful pilot program with the ORGANIZATION, and found that the ORGANIZATION provides the facilities and services needed by the residents of Hillsborough County; and

WHEREAS, the COUNTY has determined that the best interests of its citizens will be served by entering into an Agreement with the ORGANIZATION for the administration of a specialized homeless prevention program with case management services to be provided by the ORGANIZATION’S ASO partner agencies.

NOW, THEREFORE, in consideration of the mutual covenants, promises and representations contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the COUNTY and the ORGANIZATION agree as follows:

ARTICLE 1
Incorporation of the Recitals

The aforesaid recitals are true and correct and are incorporated herein by reference.

ARTICLE 2
Scope of Service

The ORGANIZATION shall provide the Scope of Services attached hereto as Exhibit “A” incorporated herein.

ARTICLE 3
Term of Agreement
This Agreement shall be effective October 1, 2018 ending on September 30, 2019 hereinafter referred to as “Term”.

The County Administrator, or designee, on behalf of the COUNTY, shall have the option to renew this Agreement unilaterally for successive one year periods not to exceed four renewal periods, upon its same terms and conditions then in effect, and increase or decrease the not to exceed amount of annual funds payable by the COUNTY hereunder to reflect the adopted budget amount for the ORGANIZATION and may increase or decrease the corresponding units of service requirements proportionately.

ARTICLE 4
Consideration and Limitations of Costs

The total amount of funds available for services performed under this Agreement shall be determined annually by the COUNTY in advance of each Renewal Term and is based on budget allocations at an amount not to exceed $300,000.00

ARTICLE 5
Payment and Reporting Requirements

Payment of any and all funds pursuant to this Agreement shall be made on a cost reimbursement basis and in accordance with the Method of Payment outlined in Exhibit “B”, attached hereto and incorporated herein.

Expenditure and payment of funds shall be made by quarterly submission of the Request for Payment Form, attached hereto as Exhibit “C”, and the Program Performance Report Form, attached hereto as Exhibit “D”, both incorporated herein. The COUNTY shall review and approve ORGANIZATION’S submission, including associated back-up documentation, for conformance with this Agreement prior to payment. The COUNTY shall not reimburse the ORGANIZATION for unallowable expenses.

If the ORGANIZATION fails to perform any obligation hereunder, the COUNTY may withhold or adjust the amount of payments due under the Agreement until all obligations are met. The total amount of funding available may also be adjusted as a result of reductions in the level of funding available to the COUNTY, and as a result of programmatic changes and budgetary revisions agreed to by the parties. If the COUNTY determines through its inspection or review that the ORGANIZATION has not performed or is not performing the total agreed upon services, payments to the ORGANIZATION shall be subject to a pro-rata reduction. If the ORGANIZATION fails to provide the services required to be performed under this Agreement, all rights to payment are forfeited.

The COUNTY shall not honor a late request for payment and will not be liable for non-payment of a late request The ORGANIZATION shall submit its FINAL Request for Payment Form, Program Performance Report Form, along with back-up documentation, by August 31. Upon termination, the ORGANIZATION shall submit its final Request for Payment Form, Program Performance Report Form, along with back-up documentation within 15 days of the date of termination. The COUNTY agrees to be bound by the applicable provisions of the Florida Prompt Payment Act, Florida Statutes Sections 218.70 et seq., in connection with this Agreement.

ARTICLE 6
Maintenance and Review of Records

The ORGANIZATION, and any of its subcontractors providing any services required to be performed by the ORGANIZATION under this Agreement, shall maintain adequate records and accounts including, but not limited to, property, personnel and financial records, and supporting documentation to assure a proper accounting for all COUNTY funds received under this Agreement for a period of six years from the date of final payment to the ORGANIZATION under this Agreement or the Termination of this Agreement, whichever occurs later. Said six-year period is hereinafter referred to as the “Audit Period”. The COUNTY and its authorized agents shall have the right, and the ORGANIZATION and its subcontractors, as applicable, shall permit the COUNTY and its authorized agents including but not limited to the County Internal Auditor, to examine all such records, accounts and documentation and to make copies thereof, and excerpts or transcriptions therefrom, and to audit all agreements, invoices, materials, accounts and records, to interview personnel and to review policies and procedures relating to all matters covered by this Agreement including, but not limited to, personnel and employment records for the Audit Period. All such records, accounts and documentation shall be made available to the COUNTY and its authorized agents for audit, examination or copying purposes at any time during normal business hours and as often as the COUNTY may deem necessary during the Audit Period. The COUNTY’S right to examine, copy and audit shall pertain likewise to any audits made by any other agency, whether local, state or federal. The ORGANIZATION shall ensure that any subcontractors providing any services the ORGANIZATION is required to provide under this Agreement shall recognize the COUNTY’S right to examine, inspect and audit its records, accounts and documentation in connection with its provision of services required to be provided by the ORGANIZATION under this Agreement. If an audit is begun by the COUNTY or other agency, whether local, state or federal, during the Audit Period, but is not completed by the end of the Audit Period, the Audit Period shall be extended until audit findings are issued. This Article 6 shall survive the expiration or earlier termination of this Agreement.

ARTICLE 7
Program Reporting Requirements

Annually, by November 15, the ORGANIZATION shall provide a Success Indicator Report, as referenced in Exhibit “A”, indicating the result towards achieving the program goal(s) by comparing actual outcomes to the required outcomes as stated. Estimated data may be used in reporting, if noted as so, and when the reporting period deadline occurs prior to the program end date.

ARTICLE 8
Legally Required Statement and Provisions Regarding Access to Records for Services Contracts

The Parties acknowledge and agree that the statement and provisions below are required by Florida Statute to be included in this Agreement for services. The inclusion of this statement and provisions below shall not be construed to imply that the ORGANIZATION has been delegated any governmental decision-making authority, governmental responsibility or governmental function or that the ORGANIZATION is acting on behalf of the COUNTY as provided under Section 119.011(2), Florida Statutes, or that the statement or provisions are otherwise applicable to the ORGANIZATION. As stated below, the ORGANIZATION may contact the COUNTY’S Custodian of Public Records with questions regarding the application of the Public Records Law; however, the ORGANIZATION is advised to seek independent legal counsel as to its legal obligations. The COUNTY cannot provide the ORGANIZATION advice regarding its legal rights or obligations.

IF THE ORGANIZATION HAS QUESTIONS REGARDING THE APPLICATION OF
CHAPTER 119, FLORIDA STATUTES, TO THE ORGANIZATION’S DUTY TO PROVIDE
PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF
PUBLIC RECORDS AT:

i) 813-272-1183
ii) derbyb@hillsboroughcounty.org
iii) Hillsborough County Social Services
     601 E. Kennedy Boulevard, 24th Floor
     Tampa, FL 33602

If, under this Agreement, the ORGANIZATION is providing services and is acting on behalf of
the COUNTY as provided under Florida Statutes Section 119.011(2), the ORGANIZATION shall
comply with public records laws, and specifically shall comply with the following:

i) Keep and maintain public records required by the COUNTY to perform the services.

ii) Upon request from the COUNTY’S custodian of public records, provide the COUNTY
    with a copy of the requested records or allow the records to be inspected or copied within
    a reasonable time at a cost that does not exceed the cost provided in Chapter 119 Florida
    Statutes or as otherwise provided by law.

iii) Ensure that public records that are exempt or confidential and exempt from public records
disclosure requirements are not disclosed except as authorized by law for the duration of
the Agreement term and following completion of the Agreement if the ORGANIZATION
does not transfer the records to the COUNTY.

iv) Upon completion of the Agreement, transfer at no cost to the COUNTY, all public records
    in possession of the ORGANIZATION or keep and maintain public records required by
    the COUNTY to perform the service. If the ORGANIZATION transfers all public
    records to the COUNTY upon completion of the Agreement, the ORGANIZATION shall
    destroy any duplicate public records that are exempt or confidential and exempt from
    public records disclosure requirements. If the ORGANIZATION keeps and maintains
    public records upon completion of the Agreement, the ORGANIZATION shall meet all
    applicable requirements for retaining public records. All records stored electronically
    must be provided to the COUNTY, upon request from the COUNTY’S custodian of
    public records, in a format that is compatible with the information technology systems of
    the COUNTY.

Failure of the Contractor to comply with Chapter 119, Florida Statutes, and/or the provisions set
forth above, where applicable, shall be grounds for immediate unilateral termination of this Contract by
the COUNTY.

ARTICLE 9
Indemnification

The ORGANIZATION, to the extent permitted by section 768.28, Florida Statutes, shall
indemnify, hold harmless and defend the county and the Hillsborough County Board of County
Commissioners, and the respective agents and employees of the COUNTY (all of the foregoing,
collectively, the “Indemnified Parties”) from and against any and all liabilities, losses, claims, damages,
demands, expenses or actions, either at law or in equity, including court costs and attorneys’ fees, that
may hereafter at any time be made or brought by anyone on account of personal injury, property damage, loss of monies, or other loss, allegedly caused or incurred, in whole or in part, as a result of any negligent, wrongful, or intentional act or omission, or based on any act of fraud or defalcation by the ORGANIZATION, its agents, subcontractors, assigns, heirs and employees during performance under this Agreement. The extent of this indemnification shall not be limited in any way as to the amount or types of damages or compensation payable to any of the Indemnified Parties on account of any insurance limits contained in any insurance policy procured or provided in connection with this Agreement. In any and all claims against to any of the Indemnified Parties by any employee of the ORGANIZATION, any subcontractor, heir, assign, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, the indemnification obligation under this paragraph shall not be limited in any way as to the amount or type of damages, compensation or benefits payable by or for the ORGANIZATION or any subcontractor under workers' compensation acts, disability benefit acts or other employee benefit acts. The provisions of this Article 9 shall survive the termination of this Agreement.

**ARTICLE 10**

**Insurance**

The ORGANIZATION assumes any and all risks of personal injury and property damage attributable to the negligent acts or omissions of ORGANIZATION and the officers, employees, servants and agents thereof while acting within the scope of their employment by ORGANIZATION. COUNTY assumes any and all risks of personal injury and property damage attributable to the negligent acts or omissions of COUNTY and the officers, employees, servants and agents thereof while acting within the scope of their employment by COUNTY. ORGANIZATION, as a state agency, warrants and represents that it is either insured or self-funded for liability insurance, both public and property, with said protection being applicable to officers, employees, servants and agents while acting within the scope of their employment by ORGANIZATION. COUNTY warrants and represents that it is self-funded for liability insurance, both public and property, with such protection being applicable to officers, employees, servants and agents while acting within the scope of their employment by COUNTY. ORGANIZATION and COUNTY further agree that nothing contained herein shall be construed or interpreted as (1) denying to either party any remedy or defense available to such party under the laws of the State of Florida; (2) the consent of the State of Florida or its agents, agencies, and subdivisions, to be sued; or (3) a waiver of sovereign immunity of the State of Florida or its agents, agencies, and subdivisions, beyond the waiver provided in Florida Statutes Section 768.28. Liability shall be subject to and limited by Florida Statute Section 768.28.

**ARTICLE 11**

**Equal Opportunity: Non-Discrimination Clause**

The ORGANIZATION shall comply with Hillsborough County, Florida - Code of Ordinances and Laws, Part A, Chapter 30, Article II (Hillsborough County Human Rights Ordinance) as amended, which prohibits illegal discrimination on the basis of actual or perceived race, color, sex, age, religion, national origin, disability, marital status, sexual orientation, or gender identity or expression, in employment, public accommodations, real estate transactions and practices, County contracting and procurement activities, and credit extension practices.

The ORGANIZATION shall also comply with the requirements of all applicable federal, state and local laws, rules, regulations, ordinances and executive orders prohibiting and/or relating to discrimination, as amended and supplemented. All of the aforementioned laws, rules, regulations, ordinances and executive orders are incorporated herein by reference.
At the time of execution of this Agreement, ORGANIZATION shall submit the information required by Hillsborough County’s Equal Opportunity Requirements unless the ORGANIZATION has submitted such information within the past twelve months.

ARTICLE 12
Political Endorsement Prohibition

Pursuant to BOCF Policy No. 02.12.00.00, the ORGANIZATION shall not engage in political activities that promote or oppose a specific candidate.

ARTICLE 13
Statement of Assurance

During the performance of this Agreement, the ORGANIZATION assures the COUNTY that said ORGANIZATION is in compliance with Title VII of the 1964 Civil Rights Act, as amended, and the Florida Civil Rights Act of 1992, as amended, and the Hillsborough County, Florida – Code of Ordinances and Laws, Part A, Chapter 30, Article II (Hillsborough County Human Rights Ordinance) as amended, in that the ORGANIZATION does not on the grounds of race, color, national origin, religion, sex, age, disability, marital status, sexual orientation or gender identity or expression, discriminate in any form or manner against said ORGANIZATION’S employees or applicants for employment. Further, the ORGANIZATION assures compliance with the Americans with Disabilities Act of 1990, PL101-336, as applicable. The ORGANIZATION understands and agrees that this Agreement is conditioned upon the veracity of this Statement of Assurance. Furthermore, the ORGANIZATION herein assures the COUNTY that said ORGANIZATION will comply with Title VI the Civil Rights Act of 1964 when federal grant(s) is/are involved. Other applicable Federal and State Laws, Executive Orders, and Regulations prohibiting discrimination as hereinabove referenced are included by this reference thereto. This Statement of Assurance shall be interpreted to include Vietnam-Era Veterans and Disabled Veterans within its protective range of applicability.


ARTICLE 14
Conflict of Interest

The ORGANIZATION represents that it presently has no interest, and shall acquire no such interest, financial or otherwise, direct or indirect, nor engage in any business transaction or professional activity; or incur any obligation of any nature which would conflict in any manner with the performance of the scope of service required hereunder.

Without receiving prior written authorization by the COUNTY, the ORGANIZATION shall not retain any individual or company with whom the ORGANIZATION or any individual member thereof has a financial or other conflict of interest; nor in fulfillment of this Agreement, do business with a for-profit entity in which the ORGANIZATION or any individual member has a financial or other interest therein.
The ORGANIZATION warrants to the COUNTY that no gifts or gratuities have been or will be given to any COUNTY employee or agent, either directly or indirectly, to obtain this Agreement.

ARTICLE 15
Compliance with Applicable Laws including HIPAA

The ORGANIZATION shall comply with the requirements of all applicable federal, state and local laws and the rules and regulations promulgated thereunder including, but not limited to, the Health Insurance Portability and Accountability Act ("HIPAA"), as amended, P.L. 104-191, 45 C.F.R. 160 and Part 164, as amended.

ARTICLE 16
Drug Free Workplace

The ORGANIZATION shall hereby assure the COUNTY that it will administer, in good faith, a policy designed to ensure that the ORGANIZATION is free from the illegal use, possession, or distribution of drugs or alcohol.

ARTICLE 17
Public Entity Crimes

A person or affiliate who has been placed on the debarred vendor list following a conviction for a public entity crime may not submit a bid, proposal or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals or replies on leases of real property to a public entity, may not be awarded or perform work as an ORGANIZATION, supplier, subcontractor or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Florida Statutes Section 287.017, for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

Pursuant to COUNTY policy, a conviction of a public entity crime may cause the rejection of a bid, offer or proposal. The COUNTY may make inquiries regarding alleged convictions of public entity crimes. The unreasonable failure of a bidder, offeror or proposer to promptly supply information in connection with an inquiry may be grounds for rejection of a bid, offer, proposal or reply.

The ORGANIZATION represents for itself and its affiliates that it is not prohibited from entering into this Agreement by Florida Statutes Section 287.133.

ARTICLE 18
Termination

In addition to the exercise of any other remedies available to it at law or in equity, the COUNTY may terminate this Agreement for the ORGANIZATION'S performance, as determined by the COUNTY, upon no less than 24 hours prior written notice to the ORGANIZATION.

ARTICLE 19
Headings

Article headings have been included in this Agreement solely for the purpose of convenience and shall not affect the interpretation of any of the terms of the Agreement.
ARTICLE 20
Waiver

A waiver of any performance or default by either party shall not be construed to be a continuing waiver of other defaults or non-performance of the same provision or operate as a waiver of any subsequent default or non-performance of any of the terms, covenants and conditions of this Agreement. The payment or acceptance of fees for any period after a default shall not be deemed a waiver of any right or acceptance of defective performance.

ARTICLE 21
Additional Rights and Remedies

Nothing contained herein shall be construed as a limitation on such other rights and remedies available to the parties under law or in equity which may now or in the future be applicable.

ARTICLE 22
Order of Precedence

In the event of any conflict between the provisions of this Agreement and the exhibits, the provisions of the Agreement shall control over the provisions of the exhibits.

ARTICLE 23
Governing Laws

This Agreement shall be governed by the laws, rules and regulations of the State of Florida and the venue shall be in Hillsborough County, Florida.

ARTICLE 24
Severability

In the event any section, sentence, clause or provision of this Agreement is held to be invalid, illegal or unenforceable by a court having jurisdiction over the matter, the remainder of the Agreement shall not be affected by such determination and shall remain in full force and effect.

ARTICLE 25
Survivability

Any term, condition, covenant or obligation which requires performance by either party subsequent to termination of this Agreement shall remain enforceable against such party subsequent to such termination.

ARTICLE 26
Third Party Beneficiaries/Independent Contractors

This Agreement is for the benefit of the COUNTY and the ORGANIZATION. No third party is an intended beneficiary so as to entitle that person to sue for an alleged breach of this Agreement. The ORGANIZATION acknowledges and agrees that it is acting as an independent contractor in performing its obligations hereunder and not as an agent, officer or employee of the COUNTY.

The ORGANIZATION shall carry out, or cause to be carried out, all of the services required herein as an independent contractor. The ORGANIZATION will not represent itself as an agent, sub-agent or representative of the COUNTY. All services described herein will be carried out by persons or instrumentalities solely under the ORGANIZATION’S control and supervision.
ARTICLE 27
Modifications/Amendments

This writing embodies the entire agreement and understanding between the parties hereto and there are no other agreements and/or understandings, oral or written, with respect to the subject matter hereof, that are not merged herein and superseded hereby. This Agreement may only be modified/amended or extended by a written instrument executed by the COUNTY and the ORGANIZATION expressly for that purpose.

ARTICLE 28
Assignment and Subcontracting

This Agreement may not be assigned nor subcontracted in whole or in part without the prior written consent of the COUNTY.

ARTICLE 29
Notice and Definition of Days

Any notices required or permitted to be given hereunder shall be sent by United States certified mail, return receipt requested, or by overnight delivery service or personal delivery with signature verification, to the attention of the following representatives of the parties:

COUNTY:
Audrey Ziegler
Department Director
Hillsborough County Social Services
601 E. Kennedy Boulevard, 24th Floor
Tampa, FL 33602

ORGANIZATION:
Rebecca Bacon
Children’s Board of Hillsborough County
1002 E. Palm Ave.
Tampa, FL 33605

Any notice sent in accordance with this Article 29 shall be deemed given two days after deposit in the U.S. Mail, if sent certified mail, or upon receipt, if sent by overnight delivery service or personal delivery. The act of refusal by a party of delivery of a notice sent in accordance with this Article 29 shall be deemed acceptance of such notice by such party.

Except if otherwise specifically stated in any article of this Agreement, days shall mean calendar days, which means every day of the month including weekends and holidays.

ARTICLE 30
Fiscal Non-Funding Clause

This Agreement is subject to funding availability. In the event sufficient budget funds to fund this Agreement become reduced or unavailable, the COUNTY shall notify the ORGANIZATION of such occurrence, and the COUNTY may terminate this Agreement, without penalty or expense to the COUNTY, upon no less than 24 hours written notice to the ORGANIZATION. If this Agreement is funded in whole or in part by federal or state dollars which are reduced or become unavailable, the
COUNTY shall notify the ORGANIZATION of such occurrence and the COUNTY may terminate this Agreement, without penalty or expense to the COUNTY, upon no less than 24 hours written notice to the ORGANIZATION. The COUNTY shall make disbursements to the ORGANIZATION for appropriate expenditures incurred up to the effective date of the termination. The COUNTY shall be the sole authority as to the availability of funds and how funds will be allotted.

ARTICLE 31
Project Publicity

Pursuant to BOCC Policy No. 10.04.00.00, the ORGANIZATION shall recognize the Hillsborough County Board of County Commissioners for its contribution in promotional material and at any events or workshops for which COUNTY funds provided pursuant to this Agreement are allocated. Any news release or other type of publicity must identify the Hillsborough County Board of County Commissioners as a funding source. In written materials, the reference to the Board of County Commissioners must appear in the same size letters and font type as the name of any other funding sources.

ARTICLE 32
Filing

This Agreement and any subsequent amendments shall be filed with the Clerk of the Circuit Court of Hillsborough County, as provided for by Florida Statutes Section 163.01(11).

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK
IN WITNESS WHEREOF, the parties have caused their respective authorized representative to execute this Agreement effective as of the date first above written.

ATTEST:  Pat Frank,
Clerk of Circuit Court
By:  [Signature]
Deputy Clerk

COUNTY: Hillsborough County, Florida

By:  [Signature]
Chairman, Board of County Commissioners

Date:  September 20, 2018

ATTEST:  For the ORGANIZATION

(Two Witnesses Required)

By:  [Signature]
Print Name: Nina Eichorn

By:  [Signature]
Print Name: Paula Scott

ORGANIZATION:  Children’s Board of Hillsborough County

By:  [Signature]
Authorized Representative

Date:  8-28-18

Approved as to Form and Legal Sufficiency:

By:  [Signature]
Assistant County Attorney

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BOCC Document Number:  18-1116
LIST OF EXHIBITS

EXHIBIT “A”
SCOPE OF SERVICES

EXHIBIT “B”
METHOD OF PAYMENT

EXHIBIT “C”
REQUEST FOR PAYMENT FORM

EXHIBIT “D”
PROGRAM PERFORMANCE REPORT

EXHIBIT “E”
HILLSBOROUGH COUNTY EQUAL OPPORTUNITY REQUIREMENTS
EXHIBIT “A”

SCOPE OF SERVICES

ORGANIZATION: Children’s Board of Hillsborough County

PROGRAM: Short term, homeless prevention services to include wrap around case management services provided by local non-profit ASO partner agencies.

PRIMARY GOAL: To enhance COUNTY services and outcomes to vulnerable families throughout Hillsborough County who are committed to becoming self-sufficient.

PART I – SCOPE OF SERVICES

1. The ORGANIZATION, through its ASO partner agencies, shall provide the following authorized services:
   - One month of rental assistance for families in crisis (current or upcoming only, no back payments with County funds)
   - One time security deposit and consecutive first and second month’s rent for relocation services
   - Water payments (up to $600 to restore service or avoid service disruption)

2. The ORGANIZATION, through its ASO partner agencies, shall support a wraparound process by providing case management and the development of a family support plan.

3. The ORGANIZATION shall administer and monitor all COUNTY distributed funds.

PART II – DUAL RESPONSIBILITIES

The ORGANIZATION and the COUNTY agree to meet upon request, or at least annually, to discuss contract expectations and any areas of concern.

PART III – ORGANIZATION RESPONSIBILITIES

1. The ORGANIZATION shall provide all administrative services and pay all administrative costs associated with the distribution of COUNTY funding through its ASO to process payment for allowable expenses that pay for services to at-risk families within Hillsborough County for a period up to six (6) months allowing for an evaluation of costs. After a period of six (6) months has expired, the ORGANIZATION may invoice for administrative cost not to exceed 10% of the invoice total if it is determined the ORGANIZATION is incurring a cost to administer the services.

2. Through a wraparound process, COUNTY funding shall only be used to mitigate a crisis, afford stability or improve the outcome of existing families within the ASO programs.

3. The ORGANIZATION shall require Release of Information Forms for all participating families.

4. The ORGANIZATION shall ensure case management services, including family support plans,
are provided to families served by ASO partner agencies.

5. The ORGANIZATION shall ensure all participating partner agencies operate in accordance with the ORGANIZATION’s Guidelines for Use of ASO Funds, as amended.

6. The ORGANIZATION shall ensure all requests for inspections when shelter assistance is considered are submitted through the COUNTY’S inspection process.

7. The ORGANIZATION shall ensure all partner agency programmatic staff attend training as needed.

PART IV – COUNTY RESPONSIBILITIES

1. The COUNTY shall facilitate the inspection of rental properties when required. Processing protocols will be provided by the COUNTY.

2. The COUNTY shall offer ongoing training to partner agency programmatic staff as needed.

3. The COUNTY will have an available contact assigned to the ORGANIZATION for questions and guidance as needed.

PART V – SUCCESS INDICATORS

1. Success Indicator Reports are due annually by November 15th. Reports must include, but are not limited to the following elements:

   - Year to date Utilization Report by Program
   - Notable accomplishments
   - Success stories

2. In addition, the Success Indicator Report shall indicate the results towards achieving the program goal by comparing actual outcomes to projected outcomes as stated below.
   - During the reporting period, at least 90% of participating families developed a family support plan, as evidenced by a random sample of case files reviewed by the ORGANIZATION during monitoring visits.
   - During the reporting period, at least 60% of participating families report that the ASO and partner agencies have helped their family meet their support plan goals.
   - During the reporting period, at least 80% of participating families report they received the services needed to promote self-sufficiency.

PART VI – TIMETABLE FOR REPORTING

Quarterly Invoicing: First Quarter due January 15th  
Second Quarter due April 15th  
Third Quarter due July 15th  
Fourth Quarter due August 31st

Success Indicator Report: Due November 15th

Social Services reserves the right to modify this EXHIBIT without requiring a written modification to the Agreement.
EXHIBIT “B”

METHOD OF PAYMENT

1. The ORGANIZATION shall submit to the COUNTY quarterly, a Request for Payment Form and a Program Performance Report, for expenses incurred during execution of this Agreement. Both forms shall be submitted in accordance with the schedule provided in Exhibit “A”.

2. The ORGANIZATION shall submit its FINAL Request for Payment Form and Program Performance Report Form by August 31. Upon termination, the ORGANIZATION shall submit its final Request for Payment Form and Program Performance Report Form, along with back-up documentation within 15 days of the date of termination.

3. Request for payment forms shall be submitted with documentation of services provided. Documentation, provided on an Excel spreadsheet, must include but is not limited to:
   - Family Identifier
   - Date of service
   - Type of service provided (i.e. Rent, Relocation, Water)
   - Reimbursement amount
   - Referral Agency

Request for Payment forms, reports and outcomes are to be submitted via email to:

Beth Derby  
Project Manager  
derbyb@HCFLGov.net

For all other concerns contact:

Angela Medero  
Manager, Contracts and Projects  
medero@HCFLGov.net

Social Services reserves the right to modify this EXHIBIT without requiring a written modification to the Agreement.
EXHIBIT "C"

REQUEST FOR PAYMENT FORM

ORGANIZATION NAME: ____________________________

PROGRAM: ____________________________

REQUEST NUMBER: _____ AMOUNT: $________

FINANCIAL STATUS REPORT

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I certify that the service covered by this request have been provided to the COUNTY in accordance with the terms and conditions of the Agreement and that the documentation provided is true, accurate and complete.

Authorized Signature ___________ Title ___________ Date ___________

______________________________
FOR COUNTY USE ONLY

G/L ACCOUNTING CODE ______________ DOCUMENT # ________
P. O. # ______________ APPROVED: __________________

I verify that Hillsborough County (based upon certification of Organization Official) has received the goods and/or services.

TYPE OF REVIEW

FISCAL

PROGRAMMATIC

COMMENTS:

______________________________

Social Services reserves the right to modify this EXHIBIT without requiring a written modification to the Agreement.
EXHIBIT "D"

PROGRAM PERFORMANCE REPORT

ORGANIZATION: Children's Board of Hillsborough County

PROGRAM: Homeless Prevention Services through ASO Partners

REPORT PERIOD _______________ THROUGH _______________

PERCENTAGE OF GOAL COMPLETED __________ %

I. ACCOMPLISHMENTS:

II. PROBLEMS:

III. STATUS REPORT ON PROVISION OF SERVICES:

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IV. OTHER

COMMENTS:

__________________________________________________________

__________________________________________________________

__________________________________________________________

Social Services reserves the right to modify this EXHIBIT without requiring a written modification to the Agreement.
EXHIBIT "E"

HILLSBOROUGH COUNTY EQUAL OPPORTUNITY REQUIREMENTS

During the performance of this Agreement, ORGANIZATION agrees as follows:

EQUAL EMPLOYMENT OPPORTUNITY - APPLICABLE STATUTES, ORDERS AND REGULATIONS*

HILLSBOROUGH COUNTY

... Hillsborough County, Florida – Code of Ordinances and Laws, Part A, Chapter 30, Article II (Hillsborough County Human Rights Ordinance) as amended, prohibits illegal discrimination on the basis of actual or perceived race, color, sex, age, religion, national origin, disability, marital status, sexual orientation, or gender identity or expression, in employment, public accommodations, real estate transactions and practices, County contracting and procurement activities, and credit extension practices.

... Hillsborough County Ordinance #83-9 (Home Rule Charter), Article IX, Section 9.11, provides that no person shall be deprived of any right because of race, sex, age, national origin, religion, handicap, marital status, or political affiliation.

STATE

... Florida Constitution, Preamble and Article I, § 2 protect citizens from being deprived of inalienable rights because of race, religion, national origin, or physical disability.

... Florida Statutes § 112.042, requires nondiscrimination in employment by counties and municipalities, on the basis of race, color, national origin, sex, handicap, or religion.

... Florida Statutes § 112.043, prohibits age discrimination in employment.

... Florida Statutes § 413.08, provides for rights of an individual with a disability and prohibits discrimination against persons with disabilities in employment and housing accommodations.

... Florida Statutes § 448.07, prohibits wage rate discrimination on the basis of sex.

... Florida Civil Rights Act of 1992, Florida Statutes §§760.01 – 760.11, as amended.

... Florida Statutes §509.092, prohibits refusing access to public lodging on the basis of race, creed, color, sex, physical disability or national origin.

... Florida Statutes §725.07, prohibits discrimination on the basis of sex, marital status or race in loaning money, granting credit or providing equal pay for equal services performed.

... Florida Fair Housing Act, Florida Statutes §§760.20 – 760.37.

... Florida Statutes §760.40, provides for the confidentiality of genetic testing.

... Florida Statutes §760.50, prohibits discrimination on the basis of AIDS, AIDS-related complex, and HIV.

... Florida Statutes §760.51, provides for remedies and civil penalties for violations of civil rights.

... Florida Statutes §760.60, prohibits discriminatory practices of certain clubs.

... Florida Statutes §760.80, provides for minority representation on boards, commissions, council, and committees.

FEDERAL

... Section 1 of the Fourteenth Amendment to the United States Constitution, U.S. Const. amend. XIV, § 1.

... Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d et seq.


... Equal Opportunity Regulations, 41 CFR § 60-1.4, as amended.

... Standards for a Merit System of Personnel Administration, 5 CFR § 900.601 et seq.

... Executive Order 11246, Equal Employment Opportunity, and its implementing regulations, including 41 CFR § 60-2 (Revised Order 4), as amended.


... Executive Order 12250, Leadership and Coordination of Nondiscrimination Laws.


... Older Americans Amendments of 1975, 42 U.S.C. § 3001 et seq., P. L. 94-135, 89 Stat 713.
... Section 14001 of Consolidated Omnibus Budget Reconciliation Act of 1985, as amended.
... State and Local Assistance Act of 1972, as amended.
... Office of Management and Budget Circular A-102, Grants and Cooperative Agreements with State and Local Governments, as amended.
... Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 40 C.F.R. §§5.100 -5.605.
... Executive Order 13673, Fair Pay and Safe Workplaces.

* "The above are not intended to be a complete list of all applicable local, state, or federal statutes, orders, rules or regulations, as they may be amended from time-to-time, or added to (newly promulgated) from time-to-time, during the term of this contract."

If applicable, and required by 41 CFR 60-1.4 or other federal law or regulation, during the performance of this contract, the ORGANIZATION agrees as follows:

(1) The ORGANIZATION will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The ORGANIZATION will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The ORGANIZATION agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.

(2) The ORGANIZATION will, in all solicitations or advertisements for employees placed by or on behalf of the ORGANIZATION, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

(3) The ORGANIZATION will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising the labor union or workers' representative of the ORGANIZATION'S commitments under section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(4) The ORGANIZATION will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

(5) The ORGANIZATION will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency.
and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(6) In the event of the ORGANIZATION'S non-compliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated or suspended in whole or in part and the ORGANIZATION may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(7) The contractor will include the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The ORGANIZATION will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event the ORGANIZATION becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the ORGANIZATION may request the United States to enter into such litigation to protect the interests of the United States.
Initiator:  Rebecca Bacon, Director of the ASO

Action:  Approval of Contract with Eckerd Connects

Date:  Regular Board Meeting, Thursday, September 26, 2019

Recommended Action

- To Approve a contract in the amount of $646,338 for the period of October 1, 2019 to June 30, 2020 with Eckerd Connects for the administration of Eckerd Funding through the Administrative Services Organization (ASO).

Detail

- The Children’s Board ASO began managing flexible funding for Eckerd Connects July 1, 2018, with start-up activities beginning April 1, 2018.
- Flexible funds contributed to the ASO are allocated to Eckerd’s contracted case management organizations to support case plan goals for families served in the child welfare system.
- The ASO manages the flexible funds and provides accounts payable services, detailed financial reporting, provider credentialing and network management, training and technical assistance, quality assurance, and monitoring.
- Eckerd Connects is renewing the contract for the first nine (9) months of the Children’s Board fiscal year. A request for a three (3) month contract will come to the Board in June 2020.
- The contract includes:
  - $112,500 for the administration of the dollars, which funds two FTE’s.
  - $533,838 in flexible spending dollars.

Attachment

A. Contract
THIS AGREEMENT is made and entered into by and between Eckerd Youth Alternatives, Inc. d/b/a Eckerd Connects a Florida not-for-profit corporation organization (hereinafter referred to as “Eckerd Connects”), and The Children’s Board of Hillsborough County (“CBHC”) relating to the administration of payment for services provided to children and families under the jurisdiction of the 13th Judicial Circuit in Hillsborough County.

WITNESSETH:

A. Eckerd Connects provides foster care and related services within Hillsborough County, Florida, pursuant to its contract with the Florida Department of Children and Families (“Department”), entered into pursuant to Section 409.986 and 409.988, Fla. Stat. which requires the Department to outsource the provision of foster care and related service to community-based agencies.

B. Eckerd Connects is the lead community-based care provider (“lead agency”) as defined in Section 409.986 and 409.988, Fla. Stat. for the 13th Judicial Circuit in Hillsborough County, Florida pursuant to its Master Agreement with the Department, as further described herein. As such, Eckerd Connects’ role is to deliver foster care and related services pursuant to s. 409, Fla. Stat., and prevention services pursuant to ss. 39.001, 409, Fla. Stat.

C. CBHC has agreed to be a vendor of Eckerd Connects as it relates to the reimbursement of flexible funds to providers and sub-recipients based on the requests made by Eckerd Connects sub-recipients in Hillsborough County, Florida.

AGREEMENT:

In consideration of the exchange of mutual covenants and promises set forth below, the parties do hereby mutually agree, stipulate and covenant as follows:

1. The above recitals are true and correct and are incorporated by reference in this Agreement.

2. Provision of Services

   a. CBHC shall:

      1) Provide administrative services as a vendor associated with the reimbursement for services using Eckerd Connects flexible funds.
      2) Provide training to Eckerd Connects and their subcontracted Case Management Organizations in the use of the Administrative Services Organization (ASO) web application.
      3) Complete the credentialing and coordinate the Quality Assurance Monitoring of providers within the ASO system.
      4) Provide Eckerd Connects access to reporting within the ASO system.

   b. Eckerd Connects shall:

      1) Follow CSFA Numbers: 60.074 and 60.075 (Catalog of State Financial Assistance) regulations in administering these funds.
2) Ensure all Eckerd Connects designated staff participate in the ASO training.
3) Require Eckerd Case Management Organizations to enroll participants and submit their individual budgets to CBHC and request payments using the ASO’s web application.
4) Work within CBHC ASO guidelines for credentialing service providers.
5) Follow CBHC ASO policies and procedures for the use of ASO funds which may be amended by the CBHC.
6) Participate in the Quality Assurance Monitoring for providers within the ASO system who are funded through this Agreement.
7) Special Conditions:
   a) Eckerd Connects shall work with CBHC, other agencies, families, funders, and community stakeholders to promote, implement and practice the following System of Care Values and Coordination of Services:
      i. families and youth, as the consumers of services, are involved in the planning, design and implementation of these services
      ii. families are involved in advocating for their children
      iii. services are tailored to the individual strengths, values, needs and preferences of each child and family
      iv. formal services and informal community and family resources are considered when developing the individualized family support plan
      v. services are available to families when they need them and in their own community
      vi. services are based on current research and best practice
      vii. effectiveness of services is assessed by evaluating child and family outcomes and by implementation of a process to determine family satisfaction and resolve issues or concerns
      viii. coordination of services is enhanced across agencies and systems to ensure that services are complimentary and not contradictory, resources are maximized, duplication is reduced, continuity is promoted, service gaps are filled, and service delivery is improved
8) Ensure the subcontracted Case Management Organizations do their due diligence and monitoring the type of services requested.
9) Ensure the subcontracted Case Management Organizations review and approve requests for payment prior to CBHC processing payments to providers.

3. Method of Payment
   a. In consideration of the covenants contained herein, Eckerd Connects shall provide CBHC a total of not more than $112,500.00 for the specified period of October 1, 2019 through June 30, 2020 for the administration of the flexible funds. This amount represents the maximum amount to be paid by Eckerd Connects, subject to the availability of funds.

   b. In consideration of the covenants contained herein, Eckerd Connects shall provide CBHC a total of not more than $533,838.00 in flexible spending funds for the specified period of October 1, 2019 through June 30, 2020 to reimburse providers and sub-recipients for services received by Eckerd Connects clients. Eckerd Connects shall provide the flexible spending fund to CBHC prior to the beginning of each quarter.

The reimbursement amounts shall be reimbursed at actual costs incurred and shall be accompanied by supporting documentation.
4. **Invoicing**

   a. **Submission of Invoices:** CBHC shall submit all invoices to Eckerd Connects by the 15th day of the month following services. Invoices shall be reviewed by Eckerd Connects within ten (10) business days of receipt and Eckerd Connects shall pay CBHC within fifteen (15) days of receipt of a complete and correct invoice. Eckerd Connects shall promptly notify CBHC if CBHC does not submit complete and correct supporting documentation with its invoice, and CBHC shall promptly provide the required documentation. CBHC may withhold services if its invoices are not paid on a timely basis.

5. **Term**

   The term of this Agreement begins on October 1, 2019 (the “Effective Date”) and continues until June 30, 2020 (the “Expiration Date”). Eckerd Connects or CBHC, either in its sole discretion, may terminate this Agreement at any time, with or without cause, upon thirty (30) days prior written notice. Eckerd Connects shall pay for all services up to the date of termination and CBHC shall continue to provide services through the date of termination. Upon termination all obligations of the parties hereto shall cease, except for any confidentiality and property rights requirements following, which shall survive any termination. Any unearned payments shall be returned to Eckerd Connects by CBHC within fifteen (15) business days.

6. **Confidentiality**

   a. CBHC shall comply with all confidentiality and non-disclosure requirements under applicable laws, rules, or regulations. CBHC shall not use or disclose any information concerning a recipient of services under this Agreement for any purpose not in conformity with state statutes and federal law or regulations. All employees and volunteers having access to client information and/or direct contact with clients served under this Agreement must sign a confidentiality statement. CBHC shall, where applicable, comply with the Health Insurance Portability and Accountability Act (“HIPAA”) (42 U.S.C. 1320d), as well as all regulations promulgated thereunder (45 CFR Parts 160, 162, and 164). In accordance with 45 CFR s.164.504(e), the CBHC shall comply with the provisions of Attachment I to this Agreement, governing the safeguarding, use and disclosure of Protected Health Information created, received, maintained, or transmitted by the CBHC or its subcontractors incidental to CBHC’s performance of this Agreement. The provisions of the foregoing Attachment supersede all other provisions regarding HIPAA compliance.

7. **Non-Discrimination in Service Provision**

   No person shall, on the basis of race, color, religion, national origin, sex, age, or disability be excluded from participation in, be denied the benefits of, or be subjected to unlawful discrimination under any program or activity receiving or benefiting from federal financial assistance and administered by the Eckerd Connects System of Care. Foreign language and sign language interpreters will be made available at no charge to the client.

8. **Monitoring**

   CBHC will permit persons duly authorized by Eckerd Connects or the Department to inspect and/or copy any records, papers, documents, facilities, goods and services of the CBHC that are relevant to this Agreement, and to interview any clients, employees and subcontractor employees of CBHC to assure Eckerd Connects of the satisfactory performance of and compliance with the terms and conditions of this Agreement. Eckerd Connects will permit persons duly authorized by CBHC to inspect any records, papers, documents, facilities, goods and services of Eckerd Connects Sub-recipients that
are relevant to this Agreement.

9. Maintenance and Ownership of Documents

CBHC agrees to maintain all information and documents generated or received during the term of this Agreement. CBHC acknowledges that all Confidential Information and other documentation generated or supplied, either directly or indirectly, pursuant to this Agreement is the property of Eckerd Connects and CBHC agrees to return such to Eckerd Connects upon expiration or termination of this Agreement.

10. Relationship of Parties

The relationship between Eckerd Connects and CBHC hereunder is that of a vendor and independent contractor. Under no circumstances should CBHC be considered an employee of Eckerd Connects. CBHC does not have, nor shall it hold itself out as having, any right, power or authority to create any contract or obligation, either expressed or implied, on behalf of, in the name, or binding upon Eckerd Connects, unless Eckerd Connects consents thereto in writing. CBHC assumes exclusive liability for any payroll or other public taxes imposed upon the employer by any federal or state law.

11. Standard of Performance

CBHC warrants that in its performance of the work for Eckerd Connects, it will exercise that degree of diligence, skill and care appropriate for the nature of the work that would ordinarily be exercised by duly qualified professionals performing like or similar services.

12. Professional Responsibility

CBHC shall devote its best efforts to perform this Agreement. Each party shall cooperate fully with the other so that harmonious relations may at all times be maintained between the CBHC and personnel of Eckerd Connects.

13. No Waiver

Any failure by either party to enforce at any time any terms and conditions of this Agreement shall not be considered a waiver of that party’s right thereafter to enforce each and every term and condition of this Agreement.

14. Severability

The invalidity of any provision or obligation hereunder or the contravention thereby of any law, rule or regulation shall not relieve CBHC or Eckerd Connects from its obligation under, nor deprive CBHC or Eckerd Connects of the advantages of any other provisions of this Agreement.

15. Renewal or Extension

This Agreement may be renewed or extended, under the same terms hereof, only by the mutual written consent of the parties hereto.
16. **Modifications**

This Agreement may be modified only by written agreement fully executed by all parties and specifically referring to this Agreement.

17. **Governing Law**

This Agreement shall be interpreted and enforced in accordance with the laws of the State of Florida. If any part of this Agreement is determined unenforceable, the unenforceability determination will not affect the enforceability of the remainder of the terms of this Agreement.

18. **Insurance**

CBHC is required to maintain continuous, adequate liability insurance coverage during the term of this Agreement and any renewal(s) or extension(s) of it. By execution of this Agreement, unless it is a state agency or subdivision as defined by subsection 768.28(2), Fla. Stat., CBHC accepts full responsibility for identifying and determining the type(s) and extent of liability insurance necessary to provide reasonable financial protections for CBHC and the clients to be served under this Agreement. The limits of coverage under each policy maintained by CBHC do not limit CBHC’s liability or obligations under this Agreement. Coverage may be provided by a self-insurance program established and operating under the laws of the State of Florida. CBHC shall maintain insurance in accordance with s. 409.1671, Fla. Stat. and any subsequent amendments thereto, as well as the requirements set forth below.

a. **Commercial General Liability.** CBHC and any subcontractors must maintain General Liability insurance, as required by s. 409.1671, Fla. Stat., with minimum limits of $1 Million per occurrence and $3 Million aggregate, for bodily injury and property damage.

b. **Professional Liability.** CBHC must maintain Professional Liability Insurance, in accordance with the requirements of s. 409.1671, Fla. Stat. for General Liability insurance, with minimum limits of $1 Million per occurrence and $3 Million aggregate.

c. **Certificate of Insurance Required.** Upon execution of this Agreement, and subsequently during the term hereof, CBHC shall furnish Eckerd Connects with Certificates of Liability Insurance detailing satisfactory documentation of the aforementioned coverage.

d. **Required Notice of Changes.** CBHC shall require its insurers to provide Eckerd Connects and the Department with written notice of at least thirty (30) days prior to any cancellation, reduction of policy limits or non-renewal of coverage. CBHC must immediately notify Eckerd Connects in writing of any cancellation, for any reason, of coverage or change to limits described herein. For purposes of this section, “immediately” shall be interpreted to mean as soon as possible, but no later than forty-eight (48) hours following CBHC’s receipt of notice from the insurer.

e. **Consequences for Non-Compliance.** CBHC shall not provide services or be entitled to any payment under this Agreement until satisfactory documentation of compliance with this section has been furnished to the assigned Eckerd Connects Contracts Specialist.

19. **Indemnification**

a. **Notice to Eckerd Connects.** CBHC must give Eckerd Connects written notice, as soon as reasonably possible, of any accident, incident, or other event, of any nature or character, which involves, or may involve, the services furnished pursuant to this Agreement. In addition, CBHC must send Eckerd Connects as soon as reasonably possible, every demand, notice of claim, summons and/or complaint made against CBHC of any nature, which involves, or may involve, the services furnished pursuant to this Agreement and the Master Agreement.
b. **Indemnification of Eckerd Connects.** To the fullest extent permitted by law, CBHC shall indemnify and hold harmless Eckerd Connects, the Department and their agents and employees from and against all third party claims, damages, losses and expenses including attorney’s fees arising out of or resulting from the services furnished pursuant to this Agreement, provided that any such claim, damage, loss or expense is caused in whole or part by any negligent or wrongful act or omission of CBHC, any subcontractor or anyone directly or indirectly employed by any of them. If CBHC is an agency or subdivision of the State, its obligation to indemnify, defend and hold harmless shall be to the extent permitted by Florida Statute Section 768.28, or other applicable law, and without waiving the limits of sovereign immunity.

c. **Indemnification of CBHC.** To the fullest extent permitted by law, Eckerd Connects shall indemnify and hold harmless CBHC and its agents and employees from and against all third party claims, damages, losses and expenses including attorney’s fees arising out of or resulting from services furnished pursuant to this Agreement, provided that any such claim, damage, loss or expense is caused in whole or part by any negligent or wrongful act or omission of Eckerd Connects, any subcontractor or anyone directly or indirectly employed by any of them. Should Eckerd Connects be deemed sovereign, its obligation to indemnify, defend, and hold harmless shall be to the extent permitted by Florida Statute Section 768.28, or other applicable law, and without waiving the limits of sovereign immunity.

20. **Entire Agreement**

This Agreement, including all exhibits, attachments and other documents incorporated by reference, embodies the entire agreement and understanding of the Parties in respect to the transactions contemplated by this Agreement. There are no restrictions, promises, representations, warranties, covenants or undertakings, other than those expressly set forth or referred to herein. This Agreement supersedes all prior agreements and understandings between the parties with respect to such transactions.

**IN WITNESS WHEREOF,** the parties hereto have caused this Agreement to be executed by their undersigned officials as duly authorized.

**Children’s Board of Hillsborough County**

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<th>Kelley Parris</th>
<th>Randall W. Luecke</th>
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<td>Executive Director</td>
<td>Chief Financial Officer</td>
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**Eckerd Youth Alternatives, Inc. d/b/a Eckerd Connects**

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**Attachments:**

Attachment I-HIPAA Business Associates Agreement
ATTACHMENT I
HIPAA BUSINESS ASSOCIATE AGREEMENT

This Attachment contains the terms and conditions governing Provider’s access to and use of Protected Health Information and provides the permissible uses and disclosures of protected health information by the Provider, also called “Business Associate.”

Section 1. Definitions

1.1 Catch-all definitions:

The following terms used in this Attachment shall have the same meaning as those terms in the HIPAA Rules: Breach, Data Aggregation, Designated Record Set, Disclosure, Health Care Operations, Individual, Minimum Necessary, Notice of Privacy Practices, Protected Health Information, Required by Law, Security Incident, Subcontractor, Unsecured Protected Health Information, and Use.

1.2 Specific definitions:

1.2.1 “Business Associate” shall generally have the same meaning as the term “business associate” at 45 CFR 160.103, and for purposes of this Attachment shall specifically refer to the Provider.

1.2.2 “Covered Entity” shall generally have the same meaning as the term “covered entity” at 45 CFR 160.103, and for purposes of this Attachment shall refer to Eckerd Youth Alternatives, Inc. d/b/a Eckerd Connects (“Eckerd Connects”).


1.2.4. “Subcontractor” shall generally have the same meaning as the term “subcontractor” at 45 CFR § 160.103 and is defined as an individual to whom a business associate delegates a function, activity, service, other than in the capacity of a member of the workforce of such business associate.

Section 2. Obligations and Activities of Business Associate

2.1 Business Associate agrees to:

2.1.1 Not use or disclose protected health information other than as permitted or required by this Attachment or as required by law;

2.1.2 Use appropriate administrative safeguards as set forth at 45 CFR § 164.308, physical safeguards as set forth at 45 CFR § 164.310, and technical safeguards as set forth at 45 CFR § 164.312; including, policies and procedures regarding the protection of PHI and/or ePHI set forth at 45 CFR § 164.316 and the provisions of training on such policies and procedures to applicable employees, independent contractors, interns, and volunteers, that reasonably and appropriately protect the confidentiality, integrity, and availability of the PHI and/or ePHI that the Provider creates, receives, maintains or transmits on behalf of Eckerd Connects;

2.1.3 Acknowledge that (a) the foregoing safeguards, policies and procedures requirements shall apply to the Business Associate in the same manner that such requirements apply to Eckerd Connects, and (b) the Business Associate’s and their Subcontractors are directly liable under the civil and criminal enforcement provisions set forth at Section 13404 of the HITECH Act and section 45 CFR § 164.500 and 164.502(E) of the Privacy Rule (42 U.S.C. 1320d-5 and 1320d-6), as amended, for failure to comply with
ATTACHMENT I
HIPAA BUSINESS ASSOCIATE AGREEMENT

the safeguards, policies and procedures requirements and any guidance issued by the Secretary of Health and Human Services with respect to such requirements;

2.1.4 Report to covered entity any use or disclosure of protected health information not provided for by this Attachment of which it becomes aware, including breaches of unsecured protected health information as required at 45 CFR 164.410, and any security incident of which it becomes aware;

2.1.5 Notify Eckerd Connects’ Contract Management Department as soon as possible, but no later than three (3) business days following the determination of any breach or potential breach of personal and confidential departmental data;

2.1.6 Notify Eckerd Connects’ Contract Management Department within (24) hours of notification by the US Department of Health and Human Services of any investigations, compliance reviews or inquiries by the US Department of Health and Human Services concerning violations of HIPAA (Privacy, Security Breach).

2.1.7 Provide any additional information requested by Eckerd for purposes of investigating and responding to a breach;

2.1.8 Provide at Business Associate’s own cost notice to affected parties no later than 45 days, or sooner if compelled to by any state or federal law, following the determination of any potential breach of personal or confidential departmental data as provided in section 817.5681, Fla.Stat.;

2.1.9 Implement at Business Associate’s own cost measures deemed appropriate by Eckerd Connects to avoid or mitigate potential injury to any person due to a breach or potential breach of personal and confidential departmental data;

2.1.10 Take immediate steps to limit or avoid the recurrence of any security breach and take any other action pertaining to such unauthorized access or disclosure required by applicable federal and state laws and regulations regardless of any actions taken by Eckerd Connects;

2.1.11 In accordance with 45 CFR 164.502(e)(1)(ii) and 164.308(b)(2), if applicable, ensure that any subcontractors that create, receive, maintain, or transmit protected health information on behalf of the business associate agree to the same restrictions, conditions, and requirements that apply to the business associate with respect to such information. Business Associate’s must attain satisfactory assurance in the form of a written contract or other written agreement with their business associate’s or subcontractor’s that meets the applicable requirements of 164.504(e)(2) that the Business Associate or Subcontractor will appropriately safeguard the information. For prior contracts or other arrangements, the provider shall provide written certification that its implementation complies with the terms of 45 CFR 164.532(d);

2.1.12 Make available protected health information in a designated record set to covered entity as necessary to satisfy covered entity’s obligations under 45 CFR 164.524;

2.1.13 Make any amendment(s) to protected health information in a designated record set as directed or agreed to by the covered entity pursuant to 45 CFR 164.526, or take other measures as necessary to satisfy covered entity’s obligations under 45 CFR 164.526;

2.1.14 Maintain and make available the information required to provide an accounting of disclosures to the covered entity as necessary to satisfy covered entity’s obligations under 45 CFR 164.528;

2.1.15 To the extent the business associate is to carry out one or more of covered entity's obligation(s) under Subpart E of 45 CFR Part 164, comply with the requirements of Subpart E that apply to the covered entity in the performance of such obligation(s); and
ATTACHMENT I
HIPAA BUSINESS ASSOCIATE AGREEMENT

2.1.16 Make its internal practices, books, and records available to the Secretary of the U.S. Department of Health and Human Services for purposes of determining compliance with the HIPAA Rules.

Section 3. Permitted Uses and Disclosures by Business Associate

3.1 The Business associate may only use or disclose protected health information covered under this Attachment as listed below:

3.1.1 The Business Associate may use and disclose Eckerd Connects’ PHI and/or ePHI received or created by Business Associate (or its agents and subcontractors) in performing its obligations pursuant to this Attachment.

3.1.2 The Business Associate may use Eckerd Connects’ PHI and/or ePHI received or created by Business Associate (or its agents and subcontractors) for archival purposes.

3.1.3 The Business Associate may use PHI and/or ePHI created or received in its capacity as a Business Associate of Eckerd Connects for the proper management and administration of the Business Associate, if such use is necessary (a) for the proper management and administration of Business Associate or (b) to carry out the legal responsibilities of Business Associate.

3.1.4 The Business Associate may disclose PHI and/or ePHI created or received in its capacity as a Business Associate of Eckerd Connects for the proper management and administration of the Business Associate if (a) the disclosure is required by law or (b) the Business Associate (1) obtains reasonable assurances from the person to whom the PHI and/or ePHI is disclosed that it will be held confidentially and used or further disclosed only as required by law or for the purpose for which it was disclosed to the person and (2) the person agrees to notify the Business Associate of any instances of which it becomes aware in which the confidentiality and security of the PHI and/or ePHI has been breached.

3.1.5 The Business Associate may aggregate the PHI and/or ePHI created or received pursuant this Attachment with the PHI and/or ePHI of other covered entities that Business Associate has in its possession through its capacity as a Business Associate of such covered entities for the purpose of providing the Eckerd Connects with data analyses relating to the health care operations of Eckerd Connects (as defined in 45 C.F.R. §164.501).

3.1.6 The Business Associate may de-identify any and all PHI and/or ePHI received or created pursuant to this Attachment, provided that the de-identification process conforms to the requirements of 45 CFR § 164.514(b).

3.1.7 Follow guidance in the HIPAA Rule regarding marketing, fundraising and research located at Sections 45 CFR §164.501, 45 CFR §164.508 and 45 CFR §164.514.

Section 4. Provisions for Covered Entity to Inform Business Associate of Privacy Practices and Restrictions

4.1 Covered entity shall notify business associate of any limitation(s) in the notice of privacy practices of covered entity under 45 CFR 164.520, to the extent that such limitation may affect business associate’s use or disclosure of protected health information.

4.2 Covered entity shall notify business associate of any changes in, or revocation of, the permission by an individual to use or disclose his or her protected health information, to the extent that such changes may affect business associate’s use or disclosure of protected health information.
4.3 Covered entity shall notify business associate of any restriction on the use or disclosure of protected health information that covered entity has agreed to or is required to abide by under 45 CFR 164.522, to the extent that such restriction may affect business associate’s use or disclosure of protected health information.

Section 5. Termination

5.1 Termination for Cause

5.1.1 Upon Eckerd Connects’ knowledge of a material breach by the Business Associate, Eckerd Connects shall either:

5.1.1.1 Provide an opportunity for the Business Associate to cure the breach or end the violation and terminate the Agreement or discontinue access to PHI if the Business Associate does not cure the breach or end the violation within the time specified by Eckerd Connects;

5.1.1.2 Immediately terminate this Agreement or discontinue access to PHI if the Business Associate has breached a material term of this Attachment and does not end the violation; or

5.1.1.3 If neither termination nor cure is feasible, Eckerd Connects shall report the violation to the Secretary of the Department of Health and Human Services.

5.2 Obligations of Business Associate Upon Termination

5.2.1 Upon termination of this Attachment for any reason, business associate, with respect to protected health information received from covered entity, or created, maintained, or received by business associate on behalf of covered entity, shall:

5.2.1.1 Retain only that protected health information which is necessary for Business Associate to continue its proper management and administration or to carry out its legal responsibilities;

5.2.1.2 Return to covered entity, or other entity as specified by Eckerd Connects or, if permission is granted by Eckerd Connects, destroy the remaining protected health information that the Business Associate still maintains in any form;

5.2.1.3 Continue to use appropriate safeguards and comply with Subpart C of 45 CFR Part 164 with respect to electronic protected health information to prevent use or disclosure of the protected health information, other than as provided for in this Section, for as long as Business Associate retains the protected health information;

5.2.1.4 Not use or disclose the protected health information retained by Business Associate other than for the purposes for which such protected health information was retained and subject to the same conditions set out at paragraphs 3.1.3 and 3.1.4 above under “Permitted Uses and Disclosures By Business Associate” which applied prior to termination; and

5.2.1.5 Return to covered entity, or other entity as specified by Eckerd Connects or, if permission is granted by Eckerd Connects, destroy the protected health information retained by business associate when it is no longer needed by
business associate for its proper management and administration or to carry out its legal responsibilities.

5.2.1.6 The obligations of business associate under this Section shall survive the termination of this Attachment.

Section 6. Miscellaneous

6.1 A regulatory reference in this Attachment to a section in the HIPAA Rules means the section as in effect or as amended.

6.2 The Parties agree to take such action as is necessary to amend this Attachment from time to time as is necessary for compliance with the requirements of the HIPAA Rules and any other applicable law.

6.3 Any ambiguity in this Attachment shall be interpreted to permit compliance with the HIPAA Rules.
Initiator: Kelley Parris, Executive Director
Action: Approval of the updated “Human Resources Policies”
Date: Regular Board Meeting, Thursday, September 26, 2019

Recommended Action:
Recommend approval of the updated “Human Resource Policies”.

Background:
In preparation for the dissolution of the Civil Service Board on October 1, 2019, the “Human Resource Policies” have been reviewed and updated. This includes the following Policy additions:

<table>
<thead>
<tr>
<th>Policy</th>
<th>Human Resources Policy Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Equal Opportunity Employment</td>
<td>1</td>
</tr>
<tr>
<td>Reasonable Accommodation</td>
<td>2</td>
</tr>
<tr>
<td>Classification and Compensation</td>
<td>3</td>
</tr>
<tr>
<td>Fitness For Duty</td>
<td>13</td>
</tr>
<tr>
<td>Employee Group Benefits Program</td>
<td>14</td>
</tr>
<tr>
<td>Paid Holidays</td>
<td>16</td>
</tr>
<tr>
<td>Administrative Leave</td>
<td>19</td>
</tr>
<tr>
<td>Bereavement Leave</td>
<td>20</td>
</tr>
<tr>
<td>Newborn Leave</td>
<td>21</td>
</tr>
<tr>
<td>Duty to Report Convictions</td>
<td>33</td>
</tr>
<tr>
<td>Abandonment of Position</td>
<td>36</td>
</tr>
</tbody>
</table>
The Children’s Board is committed to recruit, hire, and maintain a diverse workforce. Equal employment opportunity applies to all areas of employment, including but not limited to: recruitment, selection, hiring, retention, training, transfer, demotion, promotion, termination, separation, discipline, compensation, and benefits.

No employee shall be discriminated against on the basis of a protected status. The Children’s Board shall not discriminate in its employment decisions on the basis of race, color, sex, national origin, religion, disability, marital status, sexual orientation, gender identity or expression, citizenship status, age, or on any other protected status basis that would be in violation of applicable federal or state anti-discrimination laws.

The Children’s Board will make reasonable accommodations for qualified individuals with disabilities as appropriate under applicable federal, state, and local law. The Children’s Board is also committed to the employment and advancement of qualified veterans with disabilities and veterans of periods identified by law which establish preference or protection for a covered veteran.
It is the policy of the Children’s Board to ensure compliance with the Americans with Disabilities Act of 1990 (ADA) which prohibits employment discrimination on the basis of disability.

The Children’s Board shall not deny employment opportunities to anyone based solely on the need to provide reasonable accommodation.

Upon request, the Children’s Board will provide a reasonable accommodation to an otherwise qualified employee or applicant with a disability, unless such accommodation would cause an undue hardship.

Employees shall be able to perform all the essential functions of the position for which they are hired either with or without a reasonable accommodation.
Policy Category: Human Resources
Subject: Classification and Compensation
Effective Date: October 1, 2019
Review Date: Annual

Policy: HR-3

It is the policy of the Children’s Board to provide a system for objectively and accurately defining and evaluating the duties, responsibilities, tasks, authority level and market value of a job. The classification and compensation system sets forth a uniform set of guidelines to help promote equity and fairness.
Policy Category: Human Resources
Subject: Fitness for Duty
Effective Date: October 1, 2019
Review Date: Annual

Policy: HR-13

It is the policy of the Children’s Board to establish a process to determine an employee’s ability to successfully return to work or continue to perform the essential duties for their position, with or without a reasonable accommodation.
It is the policy of the Children’s Board to establish guidelines to administer all benefits, employee premium responsibilities, and administrative processes of the employee group benefit program.
It is the policy of the Children’s Board to provide an annual paid holiday schedule for employees.
It is the policy of the Children’s Board to provide established guidelines for placing employees on administrative leave.
It is the policy of the Children’s Board to provide paid leave when a death occurs in an employee’s immediate family.
It is the policy of the Children’s Board to provide employees with paid leave for the birth or adoption of a child.
Policy Category: Human Resources  
Subject: Duty to Report Convictions  
Effective Date: October 1, 2019  
Review Date: Annual  

Policy: HR-33

It is the policy of the Children’s Board to promote a safe work environment and to protect the public, fellow employees and fiscal resources.
It is the policy of the Children’s Board to provide a procedure for managing employees who appear to have abandoned their position.
ACTION ITEM NO. 6

Approval of Release of Request for Proposals for Level (2) Uniting Grants

Initiator: Maria Negrón, Director of Programs

Action: Approval of Release of Request for Proposals for Level (2) Uniting Grants

Date: Regular Board Meeting, Thursday, September 26, 2019

Recommended Actions

1. Recommend release in October 2019 of Request for Proposals for Level (2) Uniting Grants with a total allocation up to $1,175,000 to address community needs for Hillsborough County children through best practices in the areas of Family Support Navigation; Fatherhood; and Military or Veteran Family Support.

Background

- The Board approved a preliminary 2019-2020 budget on August 22\textsuperscript{nd}, 2019.
- The budget includes new program funding for the following:
  1. A total of $275,000 through a competitive Request for Proposals to assist families with navigation and family support.
  2. A total of $300,000 through a competitive Request for Proposals to support a fatherhood program.
  3. A total of $600,000 through a competitive Request for Proposals focused on Military or Veteran Family Support.
## Community and Partner Meetings 30 Events

### August

<table>
<thead>
<tr>
<th>Event Description</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commissioner Sandra Murman</td>
<td>8.23.19</td>
</tr>
<tr>
<td>Pastor Charles Davis</td>
<td>8.23.19</td>
</tr>
<tr>
<td>Jack Levine</td>
<td>8.23.19</td>
</tr>
<tr>
<td>Julie Holt</td>
<td>8.23.19</td>
</tr>
<tr>
<td>Lisa Mayrose and April May</td>
<td>8.26.19</td>
</tr>
<tr>
<td>COSW Board Meeting</td>
<td>8.27.19</td>
</tr>
<tr>
<td>Gordon Gillette</td>
<td>8.27.19</td>
</tr>
<tr>
<td>Rebecca Kapusta</td>
<td>8.28.19</td>
</tr>
<tr>
<td>Suncoast Community Health Center</td>
<td>8.29.19</td>
</tr>
<tr>
<td>Centro Tampa Newspaper Interview</td>
<td>8.29.19</td>
</tr>
<tr>
<td>ELCHC</td>
<td>8.29.19</td>
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</table>

### September

<table>
<thead>
<tr>
<th>Event Description</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gordon Gillette</td>
<td>9.4.19</td>
</tr>
<tr>
<td>BOCC Meeting</td>
<td>9.5.19</td>
</tr>
<tr>
<td>Athena Society</td>
<td>9.5.19</td>
</tr>
<tr>
<td>Larry Martin</td>
<td>9.6.19</td>
</tr>
<tr>
<td>WTMP</td>
<td>9.7.19</td>
</tr>
<tr>
<td>CALM</td>
<td>9.7.19</td>
</tr>
<tr>
<td>COAD Disaster Preparedness Meeting</td>
<td>9.9.19</td>
</tr>
<tr>
<td>Commissioner Sandra Murman</td>
<td>9.9.19</td>
</tr>
<tr>
<td>Early Childhood Court Meeting</td>
<td>9.10.19</td>
</tr>
<tr>
<td>Robin Rosenberg</td>
<td>9.10.19</td>
</tr>
<tr>
<td>Brittany Birken</td>
<td>9.10.19</td>
</tr>
<tr>
<td>Childbirth Abuse Death Review Committee</td>
<td>9.11.19</td>
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<tr>
<td>Children's Board Foundation Meeting</td>
<td>9.12.19</td>
</tr>
<tr>
<td>David Adams</td>
<td>9.12.19</td>
</tr>
<tr>
<td>Social Enterprise Competition</td>
<td>9.13.19</td>
</tr>
<tr>
<td>Commissioner Murman, Chris Card, Robin Rosenberg</td>
<td>9.13.19</td>
</tr>
<tr>
<td>Childcare Licensing Open House</td>
<td>9.25.19</td>
</tr>
<tr>
<td>Junior League Leading Community Change Event</td>
<td>9.26.19</td>
</tr>
<tr>
<td>Entity/Agency</td>
<td>Contract Type</td>
</tr>
<tr>
<td>--------------------------------------------</td>
<td>---------------</td>
</tr>
<tr>
<td>Manifestations Worldwide</td>
<td>MOU</td>
</tr>
<tr>
<td>Catholic Charities, Diocese of St. Petersburg, Inc.</td>
<td>MOU</td>
</tr>
<tr>
<td>Pace Center for Girls, Inc.</td>
<td>MOU</td>
</tr>
<tr>
<td>Shereeka Hardaway dba Aiming for Excellence Tutoring Service</td>
<td>ASO Provider</td>
</tr>
<tr>
<td>Deegan Mercer Malone</td>
<td>ASO Provider</td>
</tr>
<tr>
<td>Deegan Mercer Malone</td>
<td>Agreement</td>
</tr>
<tr>
<td>Lirice Hromalik</td>
<td>ASO Provider</td>
</tr>
<tr>
<td>Susan B. Bierker</td>
<td>ASO Provider</td>
</tr>
<tr>
<td>Face to Face Virtual Academy [Carolina C. Edjor]</td>
<td>ASO Provider</td>
</tr>
<tr>
<td>Children's Home Society of Florida</td>
<td>ASO Provider</td>
</tr>
<tr>
<td>The Chrysalis Center Inc.</td>
<td>ASO Provider</td>
</tr>
<tr>
<td>The Chrysalis Center Inc.</td>
<td>Agreement</td>
</tr>
</tbody>
</table>
**Contract Signature Log**  
**VENDORS ONLY**  
**FY 2019**

<table>
<thead>
<tr>
<th>Entity/Agency</th>
<th>Contract Type</th>
<th>Brief Description</th>
<th>Contract Period</th>
<th>Contract Amount</th>
<th>Board Approved</th>
<th>Signed By</th>
<th>Date Signed</th>
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</thead>
<tbody>
<tr>
<td>Amendment to the Valerin Contract</td>
<td>Vendor</td>
<td>$900 increase</td>
<td>07/22/2019</td>
<td>9,575</td>
<td>No</td>
<td>Kelley Parris</td>
<td>08/07/2019</td>
</tr>
</tbody>
</table>
Monthly Financial Report

August-2019

Table of Contents

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<th>Page Number</th>
<th>Topics</th>
</tr>
</thead>
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<td>Fiscal Year 2018-2019 Budget</td>
</tr>
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<td>3.</td>
<td>Financial Statement Category Definitions</td>
</tr>
<tr>
<td>4.</td>
<td>Statement of Revenues and Expenditures</td>
</tr>
<tr>
<td>5.</td>
<td>Revenue Variance Analysis</td>
</tr>
<tr>
<td>6.</td>
<td>Expenditure Variance Analysis</td>
</tr>
<tr>
<td>7.</td>
<td>FY 2018-2019 Estimated Lapse Report</td>
</tr>
<tr>
<td>8.</td>
<td>FY 2018-2019 Estimated Lapse Narrative</td>
</tr>
<tr>
<td>9.</td>
<td>Investments Statement</td>
</tr>
<tr>
<td>10.</td>
<td>New Program Funding Report</td>
</tr>
<tr>
<td>11.</td>
<td>New Program Funding Detail</td>
</tr>
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</table>
## Fiscal Year 2018-2019 Budget

<table>
<thead>
<tr>
<th></th>
<th></th>
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</thead>
<tbody>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ad-Valorem Taxes</td>
<td>41,771,412</td>
<td>0</td>
<td>41,771,412</td>
</tr>
<tr>
<td>Investment Income</td>
<td>756,000</td>
<td>0</td>
<td>756,000</td>
</tr>
<tr>
<td>Administrative Services Organization Funding</td>
<td>1,405,000</td>
<td>0</td>
<td>1,405,000</td>
</tr>
<tr>
<td>Other Community Partner Funding</td>
<td>360,000</td>
<td>0</td>
<td>360,000</td>
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<tr>
<td>Miscellaneous Income</td>
<td>155,000</td>
<td>0</td>
<td>155,000</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>44,447,412</td>
<td>0</td>
<td>44,447,412</td>
</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Expenditures:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Funding (Continuation Grants)</td>
<td>34,773,693</td>
<td>0</td>
<td>34,773,693</td>
</tr>
<tr>
<td>New Program Funding (unallocated)</td>
<td>6,475,000</td>
<td>(1,400,200)</td>
<td>5,074,800</td>
</tr>
<tr>
<td><strong>Total Program Expenditures:</strong></td>
<td>41,248,693</td>
<td>(1,400,200)</td>
<td>39,848,493</td>
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<tr>
<td>Operating</td>
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<tr>
<td>Employee Salaries and Benefits</td>
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<td>3,973,914</td>
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<tr>
<td>Contracted Professional Services</td>
<td>397,790</td>
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<td>397,790</td>
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<tr>
<td>Facility Expenditures</td>
<td>554,902</td>
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<td>554,902</td>
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<tr>
<td>Other Operating</td>
<td>305,945</td>
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<td>305,945</td>
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<tr>
<td><strong>Total Operating</strong></td>
<td>5,232,551</td>
<td>0</td>
<td>5,232,551</td>
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<tr>
<td>Capital Expenditures</td>
<td>0</td>
<td>1,400,200</td>
<td>1,400,200</td>
</tr>
<tr>
<td>Mandatory政府Fees</td>
<td>1,201,570</td>
<td>0</td>
<td>1,201,570</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>47,682,814</td>
<td>0</td>
<td>47,682,814</td>
</tr>
<tr>
<td>Net Spend Down of Fund Balance</td>
<td>(3,235,402)</td>
<td>0</td>
<td>(3,235,402)</td>
</tr>
</tbody>
</table>

- **Total Program Expenditures**: 87%
- **Mandatory Government Fees**: 2%
- **Direct Operating Expenditures**: 3%
- **Administrative Operating Expenditures**: 8%
Financial Statement Category Definitions

- **Revenue**
  - **Ad-Valorem Taxes** includes current and delinquent ad-valorem tax revenue and excess fees returned to the Children's Board originally paid to the county based on the tax revenue.
  - **Investment Income** includes revenue from various interest-bearing accounts.
  - **Administrative Services Organization (ASO) funding** represents contributions from other funders specifically designated for use by providers in the community managed by the Children’s Board ASO staff. These dollars are also included in the program expenditure line. Examples are Department of Children and Families, Eckerd Connects, and Hillsborough County funding.
  - **Other Community Partner** funding represents funds contributed from community partners that are added to our provider contract amounts and included in the program funding line, for example, the School District of Hillsborough County and Hillsborough County.
  - **Miscellaneous Income** consists of ASO fiscal agent fees, contributions, and any other miscellaneous revenue received during the year.

- **Expenditures**
  - **Program Funding** represents provider contracts funded by Children’s Board, property tax revenue and funds contributed from our community partners. This amount also includes the dollars managed through the ASO.
  - **New Program Funding (unallocated)** includes dollars budgeted for new program contracts and one time funding that will be released and awarded by a competitive or application process.
  - **Employee Salaries and Benefits** include wages paid to all non-contractor employees. Benefits represent costs provided for salaried and hourly wage employees such as FICA, life and health insurance, short-term and long-term disability insurance, unemployment, and retirement.
  - **Contracted Professional Services** represents amounts budgeted for Hillsborough County information technology services, Hillsborough County Television, legal, media buys, auditing, Civil Service fees, and other professional services.
  - **Facility Expenditures** represents necessary costs to operate the Children’s Board offices and conference center including utilities, information technology, maintenance, and repairs.
  - **Other Operating** contains staff training, conference and meeting travel, postage, insurance, promotional activities, printing, supplies, advertising for Truth In Millage (TRIM), budget ads and other public notices, memberships and subscriptions. Also included are support activities with provider agencies and community organizations for training events.
  - **Capital Expenditures** include the budget for the building repair expenditures. No capital expenditures are budgeted in the current fiscal year.
  - **Mandatory Government Fees** include tax collector’s fee, property appraiser’s fee as well as the city storm water fee.
### Statement of Revenues and Expenditures

#### August-2019

<table>
<thead>
<tr>
<th></th>
<th>FY 2018-</th>
<th>FY 2018-</th>
<th>FY 2018-</th>
<th>FY 2018-</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2019</td>
<td>2019</td>
<td>2019</td>
<td>2019</td>
</tr>
<tr>
<td><strong>YTD Budget</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>YTD Actual</strong></td>
<td></td>
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<td></td>
</tr>
<tr>
<td><strong>Variance $</strong></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td><strong>Variance %</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Ad-Valorem Taxes</td>
<td>41,635,907</td>
<td>42,090,264</td>
<td>454,357</td>
<td>1%</td>
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<tr>
<td>Investment Income</td>
<td>693,000</td>
<td>1,091,283</td>
<td>398,283</td>
<td>57%</td>
</tr>
<tr>
<td>Administrative Services Organization Funding</td>
<td>1,287,917</td>
<td>829,272</td>
<td>(458,645)</td>
<td>-36%</td>
</tr>
<tr>
<td>Other Community Partner Funding</td>
<td>160,000</td>
<td>160,000</td>
<td>0</td>
<td>0%</td>
</tr>
<tr>
<td>Miscellaneous Income</td>
<td>142,083</td>
<td>128,658</td>
<td>(13,425)</td>
<td>-9%</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>43,918,907</td>
<td>44,299,477</td>
<td>380,570</td>
<td>1%</td>
</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Expenditures:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Funding (Including Unallocated)</td>
<td>36,381,964</td>
<td>24,338,930</td>
<td>12,043,034</td>
<td>33%</td>
</tr>
<tr>
<td><strong>Total Program Expenditures:</strong></td>
<td>36,381,964</td>
<td>24,338,930</td>
<td>12,043,034</td>
<td>33%</td>
</tr>
<tr>
<td>Operating Expenditures</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Employee Salaries and Benefits</td>
<td>3,642,755</td>
<td>3,551,893</td>
<td>90,862</td>
<td>2%</td>
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<td>Contracted Professional Services</td>
<td>356,877</td>
<td>274,514</td>
<td>82,363</td>
<td>23%</td>
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<tr>
<td>Facility Expenditures</td>
<td>511,902</td>
<td>239,646</td>
<td>272,256</td>
<td>53%</td>
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<tr>
<td>Other Operating</td>
<td>285,178</td>
<td>209,342</td>
<td>75,836</td>
<td>27%</td>
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<tr>
<td><strong>Total Operating</strong></td>
<td>4,796,712</td>
<td>4,275,395</td>
<td>521,317</td>
<td>11%</td>
</tr>
<tr>
<td>Capital Expenditures</td>
<td>925,000</td>
<td>950,000</td>
<td>(25,000)</td>
<td>-3%</td>
</tr>
<tr>
<td>Mandatory Government Fees</td>
<td>1,199,570</td>
<td>1,149,128</td>
<td>50,442</td>
<td>4%</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>43,303,246</td>
<td>30,713,453</td>
<td>12,589,793</td>
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<tr>
<td><strong>Net Cash Flow</strong></td>
<td>615,661</td>
<td>13,586,024</td>
<td>12,970,363</td>
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</table>
Revenue Variance Analysis

Statement of Revenues

August-2019

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
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<td>2019</td>
<td>2019</td>
<td>2019</td>
<td>2019</td>
</tr>
<tr>
<td></td>
<td>YTD Budget</td>
<td>YTD Actual</td>
<td>Variance $</td>
<td>Variance %</td>
</tr>
<tr>
<td>Revenues</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
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<td>-36%</td>
</tr>
<tr>
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<td>160,000</td>
<td>160,000</td>
<td>0</td>
<td>0%</td>
</tr>
<tr>
<td>Miscellaneous Income</td>
<td>142,083</td>
<td>128,658</td>
<td>(13,425)</td>
<td>-9%</td>
</tr>
<tr>
<td>Total Revenues</td>
<td>43,918,907</td>
<td>44,299,477</td>
<td>380,570</td>
<td>1%</td>
</tr>
</tbody>
</table>

- **Ad-Valorem Taxes**
  - This line is over the total budget by $318,852 because more than 95% of the tax revenue has been received.

- **Investment Income**
  - The interest received year to date is more than budget because the interest rate was higher than the 2% budgeted. The rate is currently 2.35%.

- **Administrative Services Organization**
  - The Eckerd Connects contract is less than the budgeted resulting in lower recognized revenue. ASO actual expenditures were about 33% less than budget resulting in lower revenue.

- **Other Community Partner Funding**
  - This line is within budget. CBHC has received all of the funding from the School District of Hillsborough County.

- **Miscellaneous Income**
  - This is under budget because of lower ASO administrative fees related to the Eckerd Connects contract being less than the budgeted.
### Expenditure Variance Analysis

#### Statement of Expenditures

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<thead>
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</thead>
<tbody>
<tr>
<td></td>
<td>YTD Budget</td>
<td>YTD Actual</td>
<td>Variance $</td>
<td>Variance %</td>
</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Program Expenditures:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Funding (Including Unallocated)</td>
<td>36,381,964</td>
<td>24,338,930</td>
<td>12,043,034</td>
<td>33%</td>
</tr>
<tr>
<td>Total Program Expenditures:</td>
<td>36,381,964</td>
<td>24,338,930</td>
<td>12,043,034</td>
<td>33%</td>
</tr>
<tr>
<td>Operating</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Employee Salaries and Benefits</td>
<td>3,642,755</td>
<td>3,551,893</td>
<td>90,862</td>
<td>2%</td>
</tr>
<tr>
<td>Contracted Professional Services</td>
<td>356,877</td>
<td>274,514</td>
<td>82,363</td>
<td>23%</td>
</tr>
<tr>
<td>Facility Expenditures</td>
<td>511,902</td>
<td>239,646</td>
<td>272,256</td>
<td>53%</td>
</tr>
<tr>
<td>Other Operating</td>
<td>285,178</td>
<td>209,342</td>
<td>75,836</td>
<td>27%</td>
</tr>
<tr>
<td>Total Operating</td>
<td>4,796,712</td>
<td>4,275,395</td>
<td>521,317</td>
<td>11%</td>
</tr>
<tr>
<td>Capital Expenditures</td>
<td>925,000</td>
<td>950,000</td>
<td>(25,000)</td>
<td>-3%</td>
</tr>
<tr>
<td>Mandatory Government Fees</td>
<td>1,199,570</td>
<td>1,149,128</td>
<td>50,442</td>
<td>4%</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>43,303,246</td>
<td>30,713,453</td>
<td>12,589,793</td>
<td></td>
</tr>
</tbody>
</table>

- **Program Expenditures**
  - This line item is expected to be under budget by $5.1 Million.
    - Continuation Grants are expected to be under budget by $2.3 Million.
    - Unallocated Program Funding is expected to be under budget by $2.8 Million.

- **Employee Salaries and Benefits**
  - This line is under budget because of vacant positions.

- **Contracted Professional Services**
  - This line item is under budget because of the timing of legal services and community education & awareness. It is expected to be over budget because of additional spending for the purchase of the Temple Terrace Family Resource Center building.

- **Facility Expenditures**
  - This line item is under budget because Building Repairs/Supplies Maintenance Services are lower than expected. Not all large projects will finished by year end.

- **Other Operating**
  - This line item is under budget because of timing of payments for travel, training and events, promotional activities, and office supplies-small equipment expenditures.

- **Capital Expenditures**
  - This line is expected to be over budget because the building was purchased for $25,000 over the budgeted amount.

- **Mandatory Government Fees**
  - The property appraiser’s fee are under budget by approximately $52,000.
# Children's Board Of Hillsborough County

## FY 2018 - 2019 Estimated Lapse

<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td><strong>Revenue</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ad-Valorem Taxes</td>
<td>41,771,412</td>
<td>42,190,000</td>
<td>418,588</td>
</tr>
<tr>
<td>Investment Income</td>
<td>756,000</td>
<td>1,120,000</td>
<td>364,000</td>
</tr>
<tr>
<td>Administrative Services Organization (ASO)</td>
<td>1,405,000</td>
<td>1,205,000</td>
<td>(200,000)</td>
</tr>
<tr>
<td>Other Community Partner</td>
<td>360,000</td>
<td>360,000</td>
<td>-</td>
</tr>
<tr>
<td>Miscellaneous Income</td>
<td>155,000</td>
<td>156,974</td>
<td>1,974</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td>44,447,412</td>
<td>45,031,974</td>
<td>584,562</td>
</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Program:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Funding (Continuation Grants)</td>
<td>34,773,693</td>
<td>32,484,076</td>
<td>2,289,617</td>
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<tr>
<td>CBHC Unallocated Program Funding</td>
<td>5,074,800</td>
<td>2,223,581</td>
<td>2,851,219</td>
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<td><strong>Total Program Expenditures:</strong></td>
<td>39,848,493</td>
<td>34,707,657</td>
<td>5,140,836</td>
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<td><strong>Operating Expenditures:</strong></td>
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<tr>
<td>Employee Salaries and Benefits</td>
<td>3,973,914</td>
<td>3,926,506</td>
<td>47,408</td>
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<tr>
<td>Contracted Professional Services</td>
<td>397,790</td>
<td>455,270</td>
<td>(57,480)</td>
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<tr>
<td>Facility Expenditures</td>
<td>554,902</td>
<td>415,117</td>
<td>139,785</td>
</tr>
<tr>
<td>Other Operating</td>
<td>305,945</td>
<td>305,299</td>
<td>646</td>
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<tr>
<td><strong>Total Operating Expenditures:</strong></td>
<td>5,232,551</td>
<td>5,102,192</td>
<td>130,359</td>
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<tr>
<td>Capital Expenditures</td>
<td>1,400,200</td>
<td>1,425,200</td>
<td>(25,000)</td>
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<tr>
<td>Mandatory Government Fees</td>
<td>1,201,570</td>
<td>1,149,500</td>
<td>52,070</td>
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<tr>
<td><strong>Total Expenditures:</strong></td>
<td>47,682,814</td>
<td>42,384,549</td>
<td>5,298,265</td>
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<tr>
<td><strong>Total Projected Lapse</strong></td>
<td></td>
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<td>5,882,827</td>
</tr>
</tbody>
</table>

8
Narrative/Assumptions for FY 2018 - 2019 Estimated Lapse

- **Revenue**
  - Total Revenue is projected to be over budget by a net amount of $584,562.
  - Ad-Valorem Tax Revenue is expected to be over budget by $418,588 as more than 95% of the tax revenue has been received.
  - Investment Income is projected higher than budgeted by $364,000 because the interest rate was higher than the 2% budgeted. The rate is currently 2.52%.
  - The Administrative Services Organization (ASO) revenue is expected to be under budget because it is estimated that the ASO will have approximately $800,000 in Eckerd expenditures, $200,000 less than the $1,000,000 budgeted.
  - Miscellaneous Income is over budget by $1,974 because of repayments received from providers for prior years.

- **Expenditures**
  - **Program Expenditures**
    - Total Program Expenditures are expected to be under budget by $5.1 Million.
      - Continuation Grants are expected to be under budget by $2.3 Million.
        - It is estimated that the ASO will spend $300,000 less than the allocated amount.
        - Actual continuation contracts were under budget by $837,186 because of contracts included in the budget not being funded at the estimated amount and amendments throughout the year.
        - Estimated under spending of the remaining continuation grants is $1.2 Million.
    - Unallocated Program Funding is expected to be under budget by $2.8 Million.
  - **Operating Expenditures**
    - Salaries and Benefits are under budget by $47,408 because of vacant positions throughout the year.
    - Contracted Professional Services are expected to be over budget by $57,480 because of additional spending related to the purchase of a building for the Temple Terrace Family Resource Center.
    - Facilities Expenditures are under budget as all the planned projects will not be completed by September 30. Those projects were added to the FY 2019 – 2020 budget.
    - Other Operating Expenditures are expected to be slightly under budget.
  - **Capital Expenditures**
    - Capital Expenditures are over budget by $25,000 because of the purchase price of the Temple Terrace Family Resource Center building.
  - **Mandatory Government Fees**
    - The property appraiser’s fee was under budget by approximately $52,000.
<table>
<thead>
<tr>
<th>Investment Instrument</th>
<th>Financial Institution</th>
<th>Balance</th>
<th>Maturity</th>
<th>Yield</th>
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<tbody>
<tr>
<td>Checking</td>
<td>Wells Fargo Government Advantage</td>
<td>290,494</td>
<td>1 day</td>
<td>0.40%</td>
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<tr>
<td>LGIP</td>
<td>Florida State Board of Administration</td>
<td>40,617,185</td>
<td>N/A</td>
<td>2.35%</td>
</tr>
</tbody>
</table>

**40,907,679**
<table>
<thead>
<tr>
<th></th>
<th>Beginning Budget</th>
<th>Adjustments</th>
<th>Revised Budget</th>
<th>YTD Amount Approved</th>
<th>YTD Uncommitted Funds Available</th>
<th>Current Funding Requests</th>
<th>Uncommitted Funds Available</th>
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</thead>
<tbody>
<tr>
<td>Technical Assistance Funding (Agencies Not Currently Funded by CBHC)</td>
<td>130,000</td>
<td>130,000</td>
<td>88,676</td>
<td>41,324</td>
<td></td>
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<tr>
<td>Technical Assistance Funding (Agencies Currently Funded by CBHC)</td>
<td>70,000</td>
<td>70,000</td>
<td>27,363</td>
<td>42,637</td>
<td></td>
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<tr>
<td>Technical Assistance Funding for CALM</td>
<td>275,000</td>
<td>275,000</td>
<td>275,000</td>
<td>-</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Emerging Needs Funding</td>
<td>300,000</td>
<td>300,000</td>
<td>203,839</td>
<td>96,161</td>
<td></td>
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<tr>
<td>Emergency Funding</td>
<td>200,000</td>
<td>200,000</td>
<td>-</td>
<td>200,000</td>
<td>200,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Match</td>
<td>200,000</td>
<td>200,000</td>
<td>5,000</td>
<td>195,000</td>
<td>195,000</td>
<td></td>
<td></td>
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<tr>
<td>Healthy &amp; Safe Uniting Grants</td>
<td>1,800,000</td>
<td>-</td>
<td>1,115,095</td>
<td>684,905</td>
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<tr>
<td>Health Uniting Grants</td>
<td>1,300,000</td>
<td>-</td>
<td>1,300,000</td>
<td>-</td>
<td>1,300,000</td>
<td></td>
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</tr>
<tr>
<td>Summer Passport for Kids</td>
<td>250,000</td>
<td>250,000</td>
<td>64,483</td>
<td>185,517</td>
<td>185,517</td>
<td></td>
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<tr>
<td>Resource Centers</td>
<td>1,550,000</td>
<td>(1,400,200)</td>
<td>149,800</td>
<td>7,700</td>
<td>142,100</td>
<td>150,000</td>
<td>(7,900)</td>
</tr>
<tr>
<td>Leading Grants (Summer Funding)</td>
<td>400,000</td>
<td>-</td>
<td>286,425</td>
<td>113,575</td>
<td>113,575</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Totals</td>
<td>6,475,000</td>
<td>(1,400,200)</td>
<td>5,074,800</td>
<td>2,073,581</td>
<td>3,001,219</td>
<td>150,000</td>
<td>2,851,219</td>
</tr>
</tbody>
</table>

Original Continuation Funding Budget                                        34,773,693
Actual Contract Amount Negotiated                                            33,976,601
**Additional Amount Available**                                           **797,092**
Contract Amendments                                                           40,094
**Updated Additional Amount Available**                                   **837,186**
### FY 2018-2019 Approved Uncommitted Program Funding Detail

**Regular Board Meeting - September 26, 2019**

<table>
<thead>
<tr>
<th>Agency</th>
<th>Program</th>
<th>Funding Description</th>
<th>Technical Assistance Funding (Agencies Not Currently Funded by CBHC)</th>
<th>Technical Assistance Funding (Agencies Currently Funded by CBHC)</th>
<th>Technical Assistance Funding for CALM</th>
<th>Emerging Community Needs Funding</th>
<th>Emergency Funding</th>
<th>Match</th>
<th>Healthy &amp; Safe Uniting Grants</th>
<th>Health Uniting Grants</th>
<th>Summer Passport for Kids</th>
<th>Resource Centers</th>
<th>Leading Grants Summer Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td>Devereux Foundation Inc.</td>
<td>Sulphur Springs Family Support Initiative</td>
<td>Devereux Foundation, Inc. will finalize information to successfully complete the Contract Closeout Checklist as a Lead and work with PCAT to complete their Contract Closure Checklist as a Sub-Contractor.</td>
<td>4,521</td>
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</tr>
<tr>
<td>Abe Brown Ministries, Inc.</td>
<td>Family Reunification Video Visitation</td>
<td>Provide an opportunity for children to maintain a bond with their parents incarcerated through the state of Florida. The program will host weekly video visits between the parent and child(ren).</td>
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</tr>
<tr>
<td>Evolution Institute</td>
<td>The HA! Program - Healthy &amp; Agile</td>
<td>This program will train staff working with children in East Tampa with health and resilience skills in order to improve health outcomes.</td>
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</tr>
<tr>
<td>Feeding America Tampa Bay, Inc.</td>
<td>School Pantries</td>
<td>The School Pantries Program distributes healthy food through Hillsborough County Public Schools to children and their families who identify as food insecure.</td>
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</tr>
<tr>
<td>Rebuilding Together Tampa Bay, Inc.</td>
<td>Safe &amp; Healthy Homes for Families</td>
<td>In partnership with the Department of Health and the Asthma Coalition will provide home education and remediation to implement an evidence-based home visiting and environmental intervention to mitigate the high rate and poor housing conditions with homeowners throughout Hillsborough County.</td>
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<tr>
<td>St. Joseph's Hospital, Inc. db/a St. Joseph's Women's Hospital</td>
<td>Supporting Motherhood and More</td>
<td>Provide underserved women with perinatal depression (ages 18-45) across Hillsborough County monthly support groups and an evidence-informed one on one counseling program for moms in need of more intensive services.</td>
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<tr>
<td>Agency</td>
<td>Program</td>
<td>Funding Description</td>
<td>Technical Assistance Funding (Agencies Not Currently Funded by CBHC)</td>
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<td>Technical Assistance Funding for CALM</td>
<td>Emerging Community Needs Funding</td>
<td>Emergency Funding</td>
<td>Match</td>
<td>Healthy &amp; Safe Uniting Grants</td>
<td>Health Uniting Grants</td>
<td>Summer Passport for Kids</td>
<td>Resource Centers</td>
<td>Leading Grants Summer Funding</td>
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</tr>
<tr>
<td>University Area Community Development Corporation, Inc.</td>
<td>Get Moving! Mind, Body, Soul</td>
<td>Assist elementary and middle school age youth in the area of fitness/nutrition and social-emotional health through a healthy and wellness program, Get Moving! Students and parents will engage in physical fitness, nutrition classes and social healthy components.</td>
<td>112,611</td>
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<td>112,611</td>
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</tr>
<tr>
<td>Children's Home d/b/a Children's Home Network</td>
<td>The Inter-Generational Institute</td>
<td>Build best practice, innovative approach to increase knowledge, competency and skills for grandparents (other community or non-kin caregivers) through training seminars to increase advocacy, access to resources and reduce stress or barriers.</td>
<td>58,000</td>
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<td>58,000</td>
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</tr>
<tr>
<td>Suncoast Community Health Centers, Inc.</td>
<td>School Dental Program</td>
<td>Provide Elementary School Age Children with Oral Risk Assessments; Fluoride Varnish; Sealants and oral health education provided at Title 1 Hillsborough County Public Schools (See Empowerment Evaluation Matrix) in East and South geographic regions.</td>
<td>75,000</td>
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<td>75,000</td>
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<tr>
<td>After-School All-Stars Corporation</td>
<td>After-School All-Stars Tampa Bay Curriculum Program Enhancement</td>
<td>WriteBrain (WB) Curriculum for 60 students (6th-8th grade) to support best practice implementation for the success of students enrolled in after-school programming. Includes student materials, facilitator's guides, published stories, story mats, and shipping/handling.</td>
<td>4,994</td>
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<td>4,994</td>
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</tr>
<tr>
<td>Alpha House of Tampa, Inc.</td>
<td>Server Upgrade</td>
<td>New computer server and installation costs.</td>
<td>5,000</td>
<td></td>
<td></td>
<td></td>
<td>5,000</td>
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</tr>
<tr>
<td>Agency</td>
<td>Program</td>
<td>Funding Description</td>
<td>Technical Assistance Funding (Agencies Not Currently Funded by CBHC)</td>
<td>Technical Assistance Funding (Agencies Currently Funded by CBHC)</td>
<td>Technical Assistance Funding for CALM</td>
<td>Emerging Community Needs Funding</td>
<td>Emergency Funding</td>
<td>Match</td>
<td>Healthy &amp; Safe Uniting Grants</td>
<td>Health Uniting Grants</td>
<td>Summer Passport for Kids</td>
<td>Resource Centers</td>
<td>Leading Grants Summer Funding</td>
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</tr>
<tr>
<td>Dream Builders Mission, Inc.</td>
<td>Building Bright Futures for Families</td>
<td>Consultation with Pathways to Growth for an assessment, coaching, and Board training; website expansion; computers; hygiene kits to increase capacity in serving the public.</td>
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<tr>
<td>Florida 1.27 Incorporated d/b/a Florida 1.27</td>
<td>CRM Implementation and Computer Acquisition</td>
<td>Customer Relationship Management platform (Salesforce); computers.</td>
<td></td>
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<tr>
<td>G3 Life Applications, Inc.</td>
<td>G3 Program Expansion</td>
<td>Laptops; projectors; gym equipment; jerseys; flag football set; office supplies.</td>
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<tr>
<td>High Risk Hope, Inc.</td>
<td>Peer Fundraising Platform, Staff Development, and Computer</td>
<td>Fundraising platform; staff development; computer.</td>
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<tr>
<td>Hispanic Services Council, Inc.</td>
<td>HSC IT Migration</td>
<td>Migrate email and network storage to a web-based solution (ConnectWise).</td>
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<tr>
<td>Javamo Art for Autism d/b/a Autism Shifts</td>
<td>Autism Shifts Rebranding</td>
<td>Rebrand website and marketing materials to launch campaign.</td>
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<tr>
<td>LifeCare Network, Inc.</td>
<td>Website Upgrades</td>
<td>Upgrade client and mobile websites.</td>
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<tr>
<td>ReDefiners World Languages, Inc.</td>
<td>Technical Assistance 2019</td>
<td>Training and coaching sessions; new curriculum; custom printed materials.</td>
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<tr>
<td>Solita's House, Inc.</td>
<td>A More Visible and Efficient Solita's House</td>
<td>10 user licenses for Launchpad (case management software); marketing consultant.</td>
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<tr>
<td>Tampa Lighthouse for the Blind, Inc.</td>
<td>Increased Infrastructure using Assistive Technology</td>
<td>Office copier w/voice commands, networking capability, and scan capacity.</td>
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<tr>
<td>The Seventh Mom Project, Inc.</td>
<td>Reach and Grow Project 2019</td>
<td>Marketing consultant; Management certificate for ED; Background checks; website upgrades; books; marketing materials.</td>
<td>4,706</td>
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<tr>
<td>Women of Color Golf, Inc.</td>
<td>Girls on the Green Tee (GOTGT)</td>
<td>CEO Circle at NLC; cameras (to capture pictures and video for training and marketing purposes); video software and iPads (to analyze development of participants and storage of data); clubs and net (for participants to use).</td>
<td>4,839</td>
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<tr>
<td>Girls On The Run</td>
<td>GOTR</td>
<td>Organizational strategic planning and leadership training. (from FY 2018)</td>
<td>5,000</td>
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<tr>
<td>Healthy Start Coalition of Hillsborough County</td>
<td>Children's Board Family Resource Center</td>
<td>Design Styles Architecture Work Order #1: Site selection analysis of up to 8 potential properties.</td>
<td>7,700</td>
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<tr>
<td>Florida West Coast Public Broadcasting Inc. (WEDU)</td>
<td>Television Media: Children with ASD</td>
<td>Editing and production for on air broadcast of filmed panel discussion on children with Autism Spectrum Disorder.</td>
<td>5,000</td>
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<tr>
<td>Community College Foundation, Inc.</td>
<td>Quality Early Education CALM Grants</td>
<td>Provider will manage Conscious Awareness Learning Model (CALM) funding for Educational Site Support requests.</td>
<td>275,000</td>
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<tr>
<td>Abe Brown Ministries, Inc.</td>
<td>Family Reunification Efforts To Outcome (ETO) initiative</td>
<td>Integration of Family Reunification platform into Efforts to Outcomes (ETO) - 240 hours of contractual services to be performed by an ETO Certified individual.</td>
<td>4,968</td>
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<tr>
<td>Alliance for the Pursuit of Knowledge, Inc.</td>
<td>LEGO Robotics</td>
<td>(5) laptops; (5) WeDo Core Kits; (3) EV3 Core Kits.</td>
<td>4,226</td>
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<tr>
<td>Bethel AME Church of Tampa, Inc.</td>
<td>Project Imagine</td>
<td>Board/Finance training with supplies; (1) laptop; (1) printer with ink; STEM Curriculum (inclusive of Eating What We Grow, Healthy Eating for Our Bodies, and Little Chefs); Drug Free Me Safety Curriculum.</td>
<td>5,000</td>
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<tr>
<td>Frameworks of Tampa Bay, Inc.</td>
<td>Strategic Planning</td>
<td>Consultant Services to create and implement a Strategic Plan.</td>
<td>5,000</td>
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<tr>
<td>Heart Gallery of Tampa, Inc.</td>
<td>Heart Gallery of Tampa: Video Display Exhibit</td>
<td>(4) televisions with content software and adjustable stands to be used for public displays.</td>
<td>4,906</td>
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<tr>
<td>Children Advance Together (PCAT)</td>
<td>PCAT Increasing Community Awareness</td>
<td>Webpage redesign with Sunshine City Web Design; display banner with stand.</td>
<td>2,565</td>
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<td>Positive Spin, Inc.</td>
<td>Capacity Building/Telephone System Upgrade</td>
<td>Coanics Voice VOIP Phone System; Coanics Voice Control Panel; Coanics Voice Setup, Installation, and Integration.</td>
<td>4,830</td>
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<tr>
<td>Salesian Sisters of Tampa, Inc.</td>
<td>SYC Development Office Equipment</td>
<td>(1) computer; (1) printer.</td>
<td>1,300</td>
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<tr>
<td>Stage Works, Inc.</td>
<td>Stageworks: Amplifying Arts Education &amp; Community Outreach</td>
<td>Portable sound amplification system.</td>
<td>5,000</td>
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<tr>
<td>Sulphur Springs Neighborhood of Promise, Inc.</td>
<td>Realigning Strategic Planning and Board Governance</td>
<td>Consultant Services (Strategic Planning and Board Governance Training); (3) registrations to attend the Annual Nonprofit Leadership Center Leadership Training.</td>
<td>2,700</td>
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FY 2018-2019 Approved Uncommitted Program Funding Detail
Regular Board Meeting - September 26, 2019
<p>| Agency                | Program                        | Funding Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Technical Assistance Funding (Agencies Not Currently Funded by CBHC) | Technical Assistance Funding (Agencies Currently Funded by CBHC) | Technical Assistance Funding for CALM | Emerging Community Needs Funding | Emergency Funding Match | Healthy &amp; Safe Uniting Grants | Health Uniting Grants | Summer Passport for Kids | Resource Centers | Leading Grants Summer Funding |
|----------------------|-------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|------------------------------------------------------------------|---------------------------------|-------------------------------|---------------------------|--------------------------|--------------------------|------------------------|------------------------|------------------------|--------------------------|
| Zoe's Story, Inc.    | Writing Warriors Program      | Board Governance Training; (1) certification for Safe Practices for Journaling with Children; updated marketing graphics and onsite banner; (3) speech to text software licenses from Dragon Speaking; (2) headsets; (3) laptops; QuickBooks accounting software; (1) SurveyMonkey annual license.                                                                                                                                            |                                                                     | 3,683                             |                                 |                               |                           |                          |                        |                        |                        |                         |
| Mary Lee's House     | Slice of MLH                  | Design a trauma informed space at the court house waiting room to provide developmentally appropriate activities to keep children entertained while they wait, as well as create a “comfort corner” for Tibet, the service dog, where children to have a safe place to play.                                                                                                                                       |                                                                     |                                                                                                               |                                 |                               |                           |                          |                        |                        |                        |                         |
| University Area Community Development Center | DreamCatchers Summer Camp  | The Camp provides families in the University Area an opportunity to keep children safe and active throughout the summer while infusing STEAM programming. The camp serves children ages 6-12. Locations: Mort Recreation Center, Roy Haynes Recreation Center and Thonotosassa Recreation Center. CBHC: $17,443, BOCC: $17,442. |                                                                     |                                                                                                               |                                 |                               |                           |                          |                        |                        |                        | 34,885                  |
| ReDefiners World Languages, Inc. | Spanish Language Immersion &amp; Technology Program | This program is a full-day (9:00 AM - 5:00 PM) 8-week program, June 10 - August 2, 2019 with interactive &amp; hands-on learning experience designed to give Tampa area youth a competitive advantage. Youth will develop skills in Safety, Literacy, STEM, Character Development, Fitness and Performing Arts. CBHC: $12,500, BOCC: $12,500. |                                                                     |                                                                                                               |                                 |                               |                           |                          |                        |                        |                        | 25,000                  |</p>
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<tr>
<td>Hillsborough Community College Foundation, Inc.</td>
<td>HCC Kids' College</td>
<td>This Camp facilitates a summer network of services that target six focus areas of youth development: the arts, fitness/ nutrition, character building, literacy, safety and STEM to 40 students in grades 2-5 (ages 7-11). Location: HCC’s Ybor Campus Collaboration Studios. CBHC: $12,500, BOCC: $12,500.</td>
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<td>25,000</td>
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<tr>
<td>Tampa Metropolitan Area Young Men's Christian Association, Inc.</td>
<td>2019 Teen Summer Experience</td>
<td>The 2019 Teen Summer Experience program will offer 60 at-risk youth ages 12-14 an array of support and enrichment programming in an effort to provide a positive experience. Location: 110 E. Palm Av. Tampa. CBHC: $15,771, BOCC: $15,771.</td>
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<td>31,542</td>
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<tr>
<td>Tampa Bay Community and Family Development Corporation d/b/a Bethesda Ministries.</td>
<td>UpWard Kids Summer Camp</td>
<td>This program features (3) main goals: 1) provide a platform for children 6-14 years old to become exposed to activities that would encourage them to become college, career or entrepreneurial ready; 2) Teach children the concept of resilience; 3) Expose children to the various ways to cope with trauma influences in their everyday lives. Location: 3101 34 St. Tampa. CBHC: $17,414, BOCC: $17,414.</td>
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<td>34,828</td>
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## FY 2018-2019 Approved Uncommitted Program Funding Detail
### Regular Board Meeting - September 26, 2019

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<tr>
<td>Florida Education Fund, Inc.</td>
<td>Wimauma Summer + Sports + Tech Camp</td>
<td>In Wimauma’s Summer Art+Sports+Tech Camp, students will learn to code and make artwork as they create working video games; play sports; learn to swim; practice reading; learn money management tips; prepare for middle and high school and college; explore careers; and take weekly field trips. Location: Wimauma Elementary. CBHC: $8,609, BOCC: $8,610.</td>
</tr>
<tr>
<td>Tampa Heights Junior Civic Association, Inc.</td>
<td>Tampa Heights Summer Youth Program</td>
<td>Program will provide summer programs for 65 youth Enhancement activities will incorporate evidence-based curriculums, programs and parent engagement. Location: Tampa Heights: Icon Charter School; and Dowdell Middle School. CBHC: $17,380, BOCC: $17,380.</td>
</tr>
<tr>
<td>Boys and Girls Clubs of Tampa Bay, Inc.</td>
<td>Boys &amp; Girls Summer Camp at Freddie Solomon Club</td>
<td>Summer programming at our Freddie Solomon location, for children in Kindergarten to age 12. This all-day program will include lunch and snack and enriched programming focused on arts, safety, literacy, STEM, sports and character development. Location: 4805 E. Sligh Av. Tampa. CBHC: $15,566, BOCC: $15,566.</td>
</tr>
<tr>
<td>Boys and Girls Clubs of Tampa Bay, Inc.</td>
<td>Boys &amp; Girls Summer Camp at Bethune Park</td>
<td>Providing summer programming to Wimauma youth, grades K-5. This all-day program will include lunch and snack and enriched programming focused on arts, safety, literacy, STEM, sports and character development. CBHC: $13,531, BOCC: $13,532.</td>
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<td>Tampa Heights Junior Civic Association, Inc.</td>
<td>Tampa Heights Summer Youth Program</td>
<td>Program will provide summer programs for 65 youth Enhancement activities will incorporate evidence-based curriculums, programs and parent engagement. Location: Tampa Heights: Icon Charter School; and Dowdell Middle School. CBHC: $17,380, BOCC: $17,380.</td>
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<tr>
<td>Boys and Girls Clubs of Tampa Bay, Inc.</td>
<td>Boys &amp; Girls Summer Camp at Freddie Solomon Club</td>
<td>Summer programming at our Freddie Solomon location, for children in Kindergarten to age 12. This all-day program will include lunch and snack and enriched programming focused on arts, safety, literacy, STEM, sports and character development. Location: 4805 E. Sligh Av. Tampa. CBHC: $15,566, BOCC: $15,566.</td>
</tr>
<tr>
<td>Boys and Girls Clubs of Tampa Bay, Inc.</td>
<td>Boys &amp; Girls Summer Camp at Bethune Park</td>
<td>Providing summer programming to Wimauma youth, grades K-5. This all-day program will include lunch and snack and enriched programming focused on arts, safety, literacy, STEM, sports and character development. CBHC: $13,531, BOCC: $13,532.</td>
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<tr>
<td>Family Enrichment Center, Inc.</td>
<td>FEC Summer Reading &amp; Enrichment Center</td>
<td>This Program provides safe, affordable and accessible educational and enrichment summer services to Hillsborough County students who are 6-14 years old. Experienced teachers/staff assess each child individually and provide hands-on learning opportunities. Location: 5407 N. 30 St. Tampa. CBHC: $12,498, BOCC: $12,498.</td>
</tr>
<tr>
<td>Healthy Start Coalition of Hillsborough County, Inc.</td>
<td>Women Infant and Children's (WIC) Woman and Infant Resource Specialists (WIRS) Project Expansion</td>
<td>(Birth to Age Five) Expand Woman and Infant Resource Specialists (WIRS) county-wide in order to move identified Women, Infant, and Children’s (WIC) participants into the Healthy Start System of Care. The WIRS help eliminate barriers and enhance linkage to health and safety education, resources, and supports.</td>
</tr>
<tr>
<td>Tampa Metropolitan Area Young Men's Christian Association, Inc.</td>
<td>Tampa Y's Healthy and Safe Children Program</td>
<td>(Children of Elementary Ages) The Healthy and Safe Children Program ensures that after school participants are meeting four health and safety objectives: attending well-child visits as prescribed by a physician, receiving scheduled immunizations, obtaining and maintaining healthy weight, and that their parents/caregivers are receiving health and safety training focused on First Aid and CPR.</td>
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<tr>
<td>The University of South Florida Board of Trustees for the University of South Florida</td>
<td>Developing Our Children's Skills for Success (DOCS for Success)</td>
<td>(Children of Elementary Ages) Expand DOCS for Success to provide a 6-week parent training that teaches caregivers how to support social and emotional functioning and to create safe home environments that promote health and reduce unintentional injuries for their elementary age children.</td>
</tr>
<tr>
<td>St. Joseph's Hospital d/b/a St. Joseph's Children's Hospital</td>
<td>Family Focused Mobile Health and safety Education Program</td>
<td>(Children of Elementary Ages) St. Joseph's Children's Hospital empowers children and their caregivers to develop healthy and safe practices in an effort to improve their overall physical and social well-being. Educational classes focus on approaching children in an age-appropriate way that makes learning about health, safety, and obesity prevention both fun and memorable.</td>
</tr>
<tr>
<td>A Kid's Place of Tampa Bay, Inc.</td>
<td>Accreditation and Safety Improvement Project</td>
<td>Contractual Services to prepare for CARF accreditation. Purchase of security equipment.</td>
</tr>
<tr>
<td>Children's Museum of Tampa Bay d/b/a Glazer Children's Museum</td>
<td>Summer Passports</td>
<td>Scholarships for children ages 6-14 who are members of the Children's Board Family Resource Centers to participate in summer programs.</td>
</tr>
<tr>
<td>The Florida Aquarium</td>
<td>Summer Passports</td>
<td>Scholarships for children ages 6-14 who are members of the Children's Board Family Resource Centers to participate in summer programs.</td>
</tr>
<tr>
<td>Museum of Science and Industry</td>
<td>Summer Passports</td>
<td>Scholarships for children ages 6-14 who are members of the Children's Board Family Resource Centers to participate in summer programs.</td>
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<tr>
<td>Tampa Bay Performing Arts Center, Inc. d/b/a Straz Center for the Performing Arts</td>
<td>Summer Passports</td>
<td>Scholarships for children ages 6-14 who are members of the Children's Board Family Resource Centers to participate in summer programs.</td>
</tr>
<tr>
<td>Easterseals Florida, Inc.</td>
<td>Children's Board Family Resource Center Temple Terrace</td>
<td>Managing entity for the CBHC FRC Temple Terrace. Includes start up costs for the resource center.</td>
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<tr>
<td>TOTAL</td>
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</table>

**Total Approved** 2,073,581

**Total Current Requests** 150,000
<table>
<thead>
<tr>
<th>Agency/Program</th>
<th>Funding</th>
<th>Initial Score</th>
<th>Initial Results - June 2019</th>
<th>Preliminary Results - August 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CHILDREN’S BOARD OF HILLSBOROUGH COUNTY</strong> <strong>PRELIMINARY PART II EVALUATION</strong></td>
<td></td>
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<td></td>
<td>2018 - 2019</td>
<td></td>
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<tr>
<td>ABE BROWN MINISTRIES (Family Reunification Video Visitation)</td>
<td>$77,462</td>
<td>26</td>
<td>May Need Improvement Plan</td>
<td>Continue Funding with Modifications</td>
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<tr>
<td>A KID’S PLACE OF TAMPA BAY (Accreditation and Safety Improvement Project)</td>
<td>$20,960</td>
<td>N/A</td>
<td>Emerging Need/one-time Funding Deliverables in Progress</td>
<td>Deliverables in Progress Contract Ending 9/30/19</td>
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<td>DAWNING FAMILY SERVICES, INC. (Previously ALPHA HOUSE OF TAMPA, INC.) (From Shelter to Stability)</td>
<td>$377,392</td>
<td>23</td>
<td>May Need Improvement Plan</td>
<td>Continue Funding with Modifications and/or Provider Improvement Plan</td>
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<tr>
<td>BAY AREA LEGAL SERVICES, INC. (Lawyers Helping Kids)</td>
<td>$393,007</td>
<td>N/A</td>
<td>Deliverables in Progress</td>
<td>Continue Funding in Progress</td>
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<tr>
<td>BIG BROTHERS BIG SISTERS OF TAMPA BAY, INC. (1-to-1 Comprehensive Mentoring)</td>
<td>$508,291</td>
<td>30</td>
<td>Good Standing</td>
<td>Continue Funding</td>
</tr>
<tr>
<td>BOYS &amp; GIRLS CLUBS OF TAMPA BAY, INC. (After-Zone Middle School Initiative)</td>
<td>$484,064</td>
<td>30</td>
<td>Good Standing</td>
<td>Continue Funding</td>
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<tr>
<td>CENTRE FOR WOMEN, INC., THE (STAR Program)</td>
<td>$294,685</td>
<td>30</td>
<td>Good Standing</td>
<td>Continue Funding</td>
</tr>
<tr>
<td>CHAMPIONS FOR CHILDREN, INC. (Parents as Teachers )</td>
<td>$1,234,229</td>
<td>30</td>
<td>Good Standing</td>
<td>Continue Funding</td>
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<tr>
<td>CHAMPIONS FOR CHILDREN, INC. (The First Years )</td>
<td>$858,474</td>
<td>30</td>
<td>Good Standing</td>
<td>Continue Funding</td>
</tr>
<tr>
<td>CHILDREN’S HOME, INC., THE DBA CHILDREN’S HOME NETWORK (The Inter-Generational Institute)</td>
<td>$58,000</td>
<td>N/A</td>
<td>Emerging Need/one-time Funding Deliverables in Progress</td>
<td>Continue Funding in Progress</td>
</tr>
<tr>
<td>CHILDREN’S HOME, INC., THE DBA CHILDREN’S HOME NETWORK (Kinship Hillsborough)</td>
<td>$540,000</td>
<td>26</td>
<td>May Need Improvement Plan</td>
<td>Continue Funding with Modifications</td>
</tr>
<tr>
<td>CHILDREN’S HOME, INC., THE DBA CHILDREN’S HOME NETWORK (Supporting and Empowering Educational and Developmental Services - SEEDS)</td>
<td>$2,000,000</td>
<td>30</td>
<td>Good Standing</td>
<td>Continue Funding</td>
</tr>
<tr>
<td>CHILDREN’S MUSEUM OF TAMPA, INC., THE, D/B/A GLAZER CHILDREN’S MUSEUM (Children’s Board Free Tuesday)</td>
<td>$75,000</td>
<td>N/A</td>
<td>Independent Contract</td>
<td>Continue Funding in Progress</td>
</tr>
<tr>
<td>CHILDREN’S MUSEUM OF TAMPA, INC., THE, D/B/A GLAZER CHILDREN’S MUSEUM (Learn &amp; Play Tampa Bay Pilot Project)</td>
<td>$500,000</td>
<td>28</td>
<td>Good Standing</td>
<td>Continue Funding</td>
</tr>
<tr>
<td>COMPUTER MENTORS GROUP, INC. (KidsCode and TeenTech)</td>
<td>$191,400</td>
<td>27</td>
<td>Good Standing</td>
<td>Continue Funding</td>
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<tr>
<td>CORPORATION TO DEVELOP COMMUNITIES OF TAMPA, INC., (3D Stingrays)</td>
<td>$107,058</td>
<td>29</td>
<td>Good Standing</td>
<td>Continue Funding</td>
</tr>
<tr>
<td>CRISIS CENTER OF TAMPA BAY, INC., THE (Gateway Services)</td>
<td>$377,759</td>
<td>27</td>
<td>Good Standing</td>
<td>Continue Funding with Modifications</td>
</tr>
<tr>
<td>DACCO BEHAVIORAL HEALTH, INC. (Family Focus)</td>
<td>$451,940</td>
<td>29</td>
<td>Good Standing</td>
<td>Continue Funding with Modifications</td>
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<tr>
<td>DEVEREUX FOUNDATION, INC., THE (Solphur Springs Family Support Initiative)</td>
<td>$4,521</td>
<td>N/A</td>
<td>Other</td>
<td>Contract Ended 10/19/19</td>
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<tr>
<td>EARLY CHILDHOOD COUNCIL OF HILLSBOROUGH COUNTY, INC. (Community Developmental Screening Program)</td>
<td>$674,640</td>
<td>28</td>
<td>Good Standing</td>
<td>Continue Funding</td>
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<tr>
<td>EARLY CHILDHOOD COUNCIL OF HILLSBOROUGH COUNTY, INC. (Inclusion Support Services)</td>
<td>$459,690</td>
<td>30</td>
<td>Good Standing</td>
<td>Continue Funding</td>
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<tr>
<td>Agency/Program</td>
<td>Funding</td>
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<tr>
<td><strong>CHILDREN’S BOARD OF HILLSBOROUGH COUNTY PRELIMINARY PART II EVALUATION</strong></td>
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</tr>
<tr>
<td>ENTERPRISING LATINA’S, INC. (Wimauma Futures!)</td>
<td>$539,484</td>
<td>25</td>
<td>May Need Improvement Plan</td>
<td>Continue Funding with Modifications and/or Provider Improvement Plan</td>
</tr>
<tr>
<td>ENTERPRISING LATINA’S, INC. (Women’s Opportunity Initiative)</td>
<td>$219,600</td>
<td>30</td>
<td>Good Standing</td>
<td>Continue Funding</td>
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<tr>
<td>EVOLUTION INSTITUTE, INC. (The HAI Program - Healthy and Agile)</td>
<td>$165,672</td>
<td>26</td>
<td>May Need Improvement Plan</td>
<td>Continue Funding with Modifications</td>
</tr>
<tr>
<td>FAMILY ENRICHMENT CENTER, INC., THE (Kinship Care)</td>
<td>$272,745</td>
<td>29</td>
<td>Good Standing</td>
<td>Continue Funding</td>
</tr>
<tr>
<td>FAMILY HEALTHCARE FOUNDATION, INC. (Connecting Kids to CARE)</td>
<td>$152,365</td>
<td>27</td>
<td>Good Standing</td>
<td>Continue Funding</td>
</tr>
<tr>
<td>FEEDING AMERICA TAMPA BAY, INC. (School Pantries)</td>
<td>$122,795</td>
<td>23</td>
<td>May Need Improvement Plan</td>
<td>Continue Funding with Provider Improvement Plan</td>
</tr>
<tr>
<td>FLORIDA ASSOCIATION OF INFANT MENTAL HEALTH, INC. (Infant Mental Health Endorsement)</td>
<td>$9,900</td>
<td>N/A</td>
<td>Emerging Need/one-time Funding Completed</td>
<td>Contract Ended 11/30/18</td>
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<tr>
<td>FLORIDA WEST COAST PUBLIC BROADCASTING, INC. (WEDU PBS) (Television Media: Children with ASD)</td>
<td>$5,000</td>
<td>N/A</td>
<td>Emerging Need/one-time Funding Completed</td>
<td>Contract Ended 3/31/19</td>
</tr>
<tr>
<td>GIRL SCOUTS OF WEST CENTRAL FLORIDA, INC. (Leaders Engaging Girls in Taking Action - LEGIT)</td>
<td>$196,607</td>
<td>30</td>
<td>Good Standing</td>
<td>Continue Funding</td>
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<tr>
<td>GREATER PALM RIVER POINT COMMUNITY DEVELOPMENT CORPORATION (Go-4-Kids/Families Matter)</td>
<td>$197,695</td>
<td>30</td>
<td>Good Standing</td>
<td>Continue Funding</td>
</tr>
<tr>
<td>GULF COAST JEWISH FAMILY AND COMMUNITY SERVICES, INC. (Good Afternoon Friends and Amigos)</td>
<td>$268,458</td>
<td>30</td>
<td>Good Standing</td>
<td>Continue Funding</td>
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<tr>
<td>GULF COAST JEWISH FAMILY AND COMMUNITY SERVICES, INC. (Woman to Woman)</td>
<td>$489,669</td>
<td>30</td>
<td>Good Standing</td>
<td>Continue Funding</td>
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<tr>
<td>HEALTHY START COALITION OF HILLSBOROUGH COUNTY, INC. (Children’s Board Family Resource Centers)</td>
<td>$3,044,853</td>
<td>29</td>
<td>Good Standing</td>
<td>Continue Funding</td>
</tr>
<tr>
<td>HEALTHY START COALITION OF HILLSBOROUGH COUNTY, INC. (Healthy Families Hillsborough)</td>
<td>$1,983,211</td>
<td>29</td>
<td>Good Standing</td>
<td>Continue Funding</td>
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<tr>
<td>HEALTHY START COALITION OF HILLSBOROUGH COUNTY, INC. (Safe Baby Plus)</td>
<td>$494,500</td>
<td>30</td>
<td>Good Standing</td>
<td>Continue Funding</td>
</tr>
<tr>
<td>HEALTHY START COALITION OF HILLSBOROUGH COUNTY, INC. (Woman and Infant Resource Specialist at WIC)</td>
<td>$378,500</td>
<td>28</td>
<td>Good Standing</td>
<td>Continue Funding</td>
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<tr>
<td>HEALTHY START COALITION OF HILLSBOROUGH COUNTY, INC. (Woman Infant and Children’s (WIC) Woman and Infant Resource Specialists (WIRS) Project Expansion)</td>
<td>$94,855</td>
<td>N/A</td>
<td>Newly funded June 2019</td>
<td>Continue Funding (Merging with contract above in FY 2020)</td>
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<tr>
<td>HILLSBOROUGH COMMUNITY COLLEGE FOUNDATION (Quality Early Education System)</td>
<td>$2,023,134</td>
<td>29</td>
<td>Good Standing</td>
<td>Continue Funding</td>
</tr>
<tr>
<td>HILLSBOROUGH COUNTY SCHOOL READINESS COALITION, INC. (School Readiness Funding)</td>
<td>$1,723,238</td>
<td>N/A</td>
<td>Deliverables in Progress</td>
<td>Continue Funding Deliverables in Progress</td>
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<tr>
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<td></td>
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</tr>
<tr>
<td>HISPANIC SERVICES COUNCIL, INC. (La RED de Padres Activos / The Network of Active Parents)</td>
<td>$864,345</td>
<td>30</td>
<td>Good Standing</td>
<td>Continue Funding</td>
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<tr>
<td>HOUSING AUTHORITY OF THE CITY OF TAMPA (Village Link Up)</td>
<td>$143,774</td>
<td>30</td>
<td>Good Standing</td>
<td>Continue Funding</td>
</tr>
<tr>
<td>LEARN TAMPA BAY, INC. D/B/A ACHIEVE PLANT CITY (Learning Is Fun Together - LIFT)</td>
<td>$192,200</td>
<td>30</td>
<td>Good Standing</td>
<td>Continue Funding</td>
</tr>
<tr>
<td>LIFE CARE NETWORK, INC. (LifeNet)</td>
<td>$146,400</td>
<td>30</td>
<td>Good Standing</td>
<td>Continue Funding</td>
</tr>
<tr>
<td>MARY LEE’S HOUSE (Slice of Mary Lee’s House)</td>
<td>$45,358</td>
<td>N/A</td>
<td>Emerging Need/one-time Funding</td>
<td>Deliverables in Progress</td>
</tr>
<tr>
<td>MENTAL HEALTH CARE, INC. D/B/A GRACEPOINT WELLNESS (Family Infant / Child Wellness)</td>
<td>$438,018</td>
<td>29</td>
<td>Good Standing</td>
<td>Continue Funding with Modifications</td>
</tr>
<tr>
<td>METROPOLITAN MINISTRIES, INC. (C.R.E.A.T.E. School Age Program)</td>
<td>$350,416</td>
<td>28</td>
<td>Good Standing</td>
<td>Continue Funding</td>
</tr>
<tr>
<td>METROPOLITAN MINISTRIES, INC. (Homeless Family Early Intervention Program - First Hug)</td>
<td>$1,350,444</td>
<td>29</td>
<td>Good Standing</td>
<td>Continue Funding</td>
</tr>
<tr>
<td>NONPROFIT LEADERSHIP CENTER OF TAMPA BAY, INC. (Capacity Building: Training and Consultation)</td>
<td>$188,000</td>
<td>N/A</td>
<td>Independent Contract</td>
<td>Deliverables in Progress</td>
</tr>
<tr>
<td>PARENTS AND CHILDREN ADVANCE TOGETHER (PCAT) LITERACY MINISTRIES (South County Literacy Initiative)</td>
<td>$343,781</td>
<td>27</td>
<td>Good Standing</td>
<td>Continue Funding with Provider Improvement Plan</td>
</tr>
<tr>
<td>POSITIVE SPIN, INC., (Empowering A Community with Hope - EACH One)</td>
<td>$699,547</td>
<td>28</td>
<td>Good Standing</td>
<td>Continue Funding with Modifications</td>
</tr>
<tr>
<td>PREGNANCY CARE CENTER OF PLANT CITY (Healthy Moms/Healthy Babies)</td>
<td>$177,400</td>
<td>30</td>
<td>Good Standing</td>
<td>Continue Funding</td>
</tr>
<tr>
<td>PRESERVE VISION FLORIDA, INC. (Children’s Vision Health and Safety Services)</td>
<td>$175,442</td>
<td>26</td>
<td>May Need Improvement Plan</td>
<td>Continue Funding</td>
</tr>
<tr>
<td>REACHUP, INC. (GROWTH with Doulas and Dads (Giving Resource Opportunities with Trust and Hope))</td>
<td>$902,781</td>
<td>30</td>
<td>Good Standing</td>
<td>Continue Funding</td>
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<tr>
<td>REBUILDING TOGETHER TAMPA BAY, INC. (Safe and Healthy Homes for Families)</td>
<td>$297,000</td>
<td>25</td>
<td>May Need Improvement Plan</td>
<td>Continue Funding</td>
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<tr>
<td>SCHOOL DISTRICT OF HILLSBOROUGH COUNTY (Renaissance myON Reader)</td>
<td>$100,000</td>
<td>N/A</td>
<td>Other</td>
<td>Continue Funding Deliverables in Progress</td>
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<tr>
<td>SENIORS IN SERVICE OF TAMPA BAY, INC. (Readers in Motion)</td>
<td>$306,906</td>
<td>30</td>
<td>Good Standing</td>
<td>Continue Funding</td>
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<tr>
<td>SPRING OF TAMPA BAY, INC., THE (Family Safety from Domestic Violence)</td>
<td>$222,400</td>
<td>26</td>
<td>May Need Improvement Plan</td>
<td>Continue Funding with Modifications</td>
</tr>
<tr>
<td>ST. JOSEPH’S HOSPITAL D/B/A ST. JOSEPH’S CHILDREN’S HOSPITAL (Mobile Health and Safety Education)</td>
<td>$59,715</td>
<td>N/A</td>
<td>Newly funded June 2019</td>
<td>Continue Funding</td>
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<tr>
<td>ST. JOSEPH’S HOSPITAL D/B/A ST. JOSEPH’S CHILDREN’S HOSPITAL (Supporting Motherhood and More)</td>
<td>$112,596</td>
<td>25</td>
<td>May Need Improvement Plan</td>
<td>Continue Funding with Modifications</td>
</tr>
<tr>
<td>SUCCESS 4 KIDS AND FAMILIES, INC. (Successful Families)</td>
<td>$341,000</td>
<td>28</td>
<td>Good Standing</td>
<td>Continue Funding</td>
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<tr>
<td>SUNCOAST COMMUNITY HEALTH CENTERS, INC. (School Dental Program)</td>
<td>$75,000</td>
<td>N/A</td>
<td>Emerging Need/one-time Funding Deliverables in Progress</td>
<td>Deliverables in Progress</td>
</tr>
<tr>
<td>TAMPA BAY ACADEMY OF HOPE, INC. (Talent Outreach Program)</td>
<td>$67,000</td>
<td>23</td>
<td>Contract Ending 6/30/19</td>
<td>Contract Ended 6/30/19</td>
</tr>
<tr>
<td>TAMPA BAY COMMUNITY AND FAMILY DEVELOPMENT CORPORATION D/B/A BETHESDA MINISTRIES (Bethesda’s Children’s Safety Home)</td>
<td>$63,450</td>
<td>27</td>
<td>Good Standing</td>
<td>Continue Funding with Modifications</td>
</tr>
<tr>
<td>TAMPA HILLSBOROUGH HOMELESS INITIATIVE (UNITY Information Network)</td>
<td>$50,000</td>
<td>N/A</td>
<td>Letter of Agreement</td>
<td>Continue Funding Deliverables in Progress</td>
</tr>
<tr>
<td>TAMPA METROPOLITAN AREA YMCA, INC. (Community Learning Center at Sulphur Springs)</td>
<td>$287,000</td>
<td>30</td>
<td>Good Standing</td>
<td>Continue Funding</td>
</tr>
<tr>
<td>TAMPA METROPOLITAN AREA YMCA, INC. (Mobile Swim and Education)</td>
<td>$354,149</td>
<td>N/A</td>
<td>Pending Additional Information</td>
<td>Pending Additional Information</td>
</tr>
<tr>
<td>TAMPA METROPOLITAN AREA YMCA, INC. (Fit and Fun at the Y)</td>
<td>$46,108</td>
<td>N/A</td>
<td>Newly funded June 2019</td>
<td>Continue Funding</td>
</tr>
<tr>
<td>UNIVERSITY AREA COMMUNITY DEVELOPMENT CORPORATION (UACDC) (Get Moving! Mind, Body Soul)</td>
<td>$112,611</td>
<td>25</td>
<td>May Need Improvement Plan</td>
<td>Continue Funding with Modifications</td>
</tr>
<tr>
<td>UNIVERSITY OF SOUTH FLORIDA BOARD OF TRUSTEES, THE (Developing our Children’s Skills for Success - DOCS for Success)</td>
<td>$29,092</td>
<td>N/A</td>
<td>Newly funded June 2019</td>
<td>Continue Funding</td>
</tr>
<tr>
<td>UNIVERSITY OF SOUTH FLORIDA BOARD OF TRUSTEES, THE (Helping our Toddler’s Developing our Children’s Skills - HOT DOCS)</td>
<td>$174,589</td>
<td>28</td>
<td>Good Standing</td>
<td>Continue Funding</td>
</tr>
<tr>
<td>UNIVERSITY OF SOUTH FLORIDA BOARD OF TRUSTEES, THE (Hillsborough HIPPY Parent Involvement Project)</td>
<td>$1,358,046</td>
<td>29</td>
<td>Good Standing</td>
<td>Continue Funding</td>
</tr>
<tr>
<td>UNIVERSITY OF SOUTH FLORIDA BOARD OF TRUSTEES, THE (Program-Wide Positive Behavior Support)</td>
<td>$681,809</td>
<td>30</td>
<td>Good Standing</td>
<td>Continue Funding</td>
</tr>
</tbody>
</table>

73 Contracts
Outreach Events Calendar

The Children’s Board will have a presence at the following community events. Contact Dexter Lewis, Public Relations Manager, at lewisbd@childrensboard.org for more information about a particular event.

September

09.26.19  South Tampa Chamber Business Expo
Tampa Convention Center
333 South Franklin Avenue, Tampa
4:00 am-7:30 am

09.28.19  Tampa Bay Women’s Expo
Florida State Fairgrounds
4800 US 301, Tampa
10:00 am-4:00 pm

09.29.19  Fall Family Festival
Water Works Park
1710 West Highland Avenue, Tampa
10:30 am-4:30 pm

October

10.01.19  Children’s Board Free Tuesday
Glazer Children’s Museum
110 West Gasparilla Plaza, Tampa
12:00 pm-6:00 pm

10.05.19  Yes! F.A.I.R.
All People’s Life Center
6105 East Sligh Avenue, Tampa
9:30 am-3:30 pm

10.19.19  Because of Sam Movie Showing
Children’s Board
1002 East Palm Avenue, Tampa
3:00 pm-5:00 pm
Good News

from our funded partners

Regular Board Meeting
September | 2019

Children’s Board
HILLSBOROUGH COUNTY
www.ChildrensBoard.org
Preserve Vision Florida

Children’s Vision Health and Safety Services

Preserve Vision Florida has had a fun-filled summer, screening children at large organizations (like Hispanic Services Council, large VPKs, and Metropolitan Ministries), and smaller partners (like home-based daycares)! Screenings include: visual acuity screenings, color deficiency screenings, and vision safety education. Following the vision screening, children take home coloring books, crayons, stickers, and a pair of sunglasses to reinforce what they learned during the presentation. Monthly flyers are distributed to the preschools and parents that have a different emphasis each month. Some examples of topics that have been highlighted recently include: “Signs Your Child Might Have a Vision Problem”, “UV Eye Safety”, “Fireworks Eye Safety”, “Sports Eye Safety”, and “Computer Eye Safety”. We are excited to identify children that may have vision issues early on. This ensures that if they need follow up care, with an optometrist or pediatric ophthalmologist, they will be able to get the care that they need to be able to see, read, and learn in Kindergarten!
Big Brother Danielle and Little Sister Alisia have been matched since the summer of 2018 and have grown so much over their year together. They have discovered common interests they enjoy, like being outdoors with Danielle’s dog Kaya, jamming out to music in the car, and random trips to the store (where they dance in the aisles). Even quiet moments together, like chatting over a cup of coffee or lemonade, is a reflection of how much they enjoy their time together. This summer, Alisia had surgery on her ear that temporarily required her to take it easy, but they still found simple and safe ways to hang out. When the summer ended and Alisia was all better, they celebrated with a trip to the theme park, Wonderworks in Orlando. Danielle will soon be taking a leap into entrepreneurship and Alisia is entering her first year of middle school, and they are excited about sharing their new endeavors together.

Little Sister Javaria and Big Sister Lindsey were matched a year ago, and they have been inseparable ever since. Lindsey thought that Javaria was the cutest Little Sister ever, and Javaria thought Lindsey was pretty with beautiful hair. Lindsey spends time helping Javaria read and learn her sight words. Javaria looks forward to reading with her Big Sister and spending time away from home doing fun things, like going to the Disney on Ice show, painting pottery, going to the beach, visiting the Children’s Museum, and attending classes at the Straz Center for the Performing Arts. Lindsey says that being a Big Sister is one of the most rewarding things she has ever done.
Staff and volunteers from the Early Learning Coalition of Hillsborough County participated in *Kids Day* at Raymond James Stadium on July 21, 2019. *Kids Day* vouchers were provided at no cost to any family through the Early Learning Coalition’s website and social media links. The countywide event is held annually to celebrate children, families, and the importance of preparing for the upcoming school year. Now in its seventh year, *Kids Day* put a spotlight on resources for families and brings together a variety of community partners to provide exposure directly to families through hands-on activities. The annual event offers children and families opportunities to learn about community resources, the important of play, and exploration. Also, how to have fun with interactive educational displays, activity zones, and free play-based activities. With everything from the Tampa Bay Buccaneers Pirate Ship, face painting, character meet ‘n greets, The Early Learning Coalition toddler play zones, live stage performances, exhibitors and much more. *Kids Day* is a great way to end the summer holiday for all families. The Early Learning Coalition also distributed get ready for kindergarten books and other materials to thousands of eager young children and families.

This year’s *Kids Day* attendance topped 15,000 with the audience that included children of all ages (toddlers to teens), parents and other family members, community partners, social service organizations, businesses, and area nonprofits. The Early Learning Coalition was joined by local child-serving organizations, including the Children’s Board and several Children’s Board funded partners. The event received a generous sponsorship through Beasley Media efforts. Mark your calendars now and plan to join *Kids Day* in 2020.
Success Story

My experience with Beth [Supporting Motherhood and More therapist] was amazing. In the beginning of my journey, I felt alone, misunderstood, and empty. Immediately after speaking with Beth, I felt the sense of acceptance, in the sense that I was not the only one struggling. I never felt as though she was judging, but instead she was so uplifting. On my darkest days, she would reign some light and point out what an amazing mother I was (I’m a mother of two beautiful twin boys) and what a great job I was doing as their mother. This program helped me on so many levels, and till this day on days that I struggle I remember the techniques Beth would use with me. I wish she was pocket sized and could come everywhere with me! From the bottom of my heart, I am so grateful for everything she did for me and my family. May God bless her, because she was an angel that was sent out to help me.

I feel that at times, moms, are just left to figure things out on their own. Everyone asks about your newborn, which is amazing, but no one asks about you. Your body changes in so many ways to get ready to give life and in that process it changes you too. I did not understand why I felt so alone, so sad, if this was a happy moment in my life. YOU were God sent. I felt so terribly alone in my mind, trapped as if nothing made sense. I was just going through the motions with no understanding of why I felt depressed. You helped me in one of the most crucial parts of my life. Our sessions and having the access to talk to you, made me not fall into some dark abyss and helped me focus on being present and being a mom. You helped me understand all the changes that were happening and that is was fine for me to say, I was not ok. To set boundaries for myself, to regain my confidence. All the techniques to help me with my anxiety and to not feel guilty for not having it all together, all the time. Beth [Supporting Motherhood and More therapist], you helped me when I needed it the most. I am forever grateful for you.
Dawning Family Services
(Formerly Alpha House of Tampa)

From Shelter to Stability

Letter of Gratitude

Dawning Family Services (formerly Alpha House of Tampa) is happy to share we were awarded a Cycle 2- Technical Assistance Grant for a new computer server from the Children's Board of Hillsborough County. Our previous server was antiquated, under-capacity, not under warranty, and needed to be replaced. The server is the backbone of all computer functions necessary to run Dawning Family Services, serving staff and clients. Whether logging into a database to enter client data, searching the internet for the array of services that our families-needs, writing and submitting a grant, sending an email referral, paying a vendor, or running a report on our online donor management database. All aspects of our operations depends on the server's efficient performance. Homeless families in our emergency housing also depend on our technology for their computer needs, including applying for jobs, for school, and accessing critically-needed community services. We became concerned about our former server when it began to run slowly and we were no longer able to purchase warranties for it. We were told that, because of its age, there are no viable parts available should it fail. We knew that if our server failed, the loss of internet, email, and file access would make it impossible to serve our clients without interruption.

Thanks to the Children’s Board of Hillsborough County (along with Allegany Franciscan Ministries who also helped out offset associated costs), our new computer server offers increased efficiency and a greater degree of security to protect confidential client files. Dawning Family Services staff is the first to notice the increased efficiency of the new computer server. They say they can check their emails faster and complete forms online for their clients more easily without the weight of slow buffer times. The new server also better supports employees working remotely.
Enterprise Latinas
Women's Opportunity Initiative

Success Story

Maria is a resident of Wimauma and a mother of three teenage girls who has been a member since October of 2018. Her main goal has been to achieve greater financial stability by earning her Certified Nursing Assistant certification and obtaining a higher paying job in healthcare. She currently works in an assisted living facility as a medications technician and needed the Certified Nursing Assistant certification to apply for higher paying positions within the company. She had taken the preparatory classes previously, but never felt prepared with what she had learned and took the state certification exam twice before without success. With support from the Women Opportunity Initiative team, she developed a family support plan through which she felt more confident she could achieve her desired goal. Maria took the course from April to June and indicated she was very happy with the class offered through Aguilas International Technical Institute, the support of the instructor, and especially for the opportunity to receive the support of Enterprising Latinas through individual support, financial education and employment readiness. She was offered an additional practicum opportunity at Aguilas International at the end of the class, so that she would feel more confident to pass the state certification exam. She took the test in late June and passed it! Now she is confidently negotiating with her employer to obtain a position with more responsibilities that gives her a chance to increase her income. She is also exploring training programs to become a doula and expand her opportunities in the healthcare field.

Elisma is a resident of Wimauma and the mother of four children who has been a member since June of 2018. She is a stay-at-home mom who bakes and sells Mexican bread to supplement her family income. As part of her family support plan, she wanted to learn English and also obtain her food safety management certification to expand her baking business and increase her financial stability. She has successfully completed the English Foundations Level 1 and Level 2 courses over the last year. As part of the second course, she was paired with a volunteer tutor from the community to practice conversational English and provided with the support of someone to look after her child while she was in class. During the same period, she received additional Administrative Services Organization (ASO) support with school supplies, school uniforms, and baby clothing. She was also given the opportunity to showcase her entrepreneurial skills and bake Mexican bread for the Women of Wimauma breakfast event in November of 2018. Since February of 2019, Elisma has been attending the weekly Coffee hour gatherings at the Wimauma Opportunity Center to practice English in a group setting, make new friends, and learn about health and wellness. Her English instructor stated Elisma was significantly committed to learning and showed great improvement in her ability to speak and comprehend English. Elisma indicates she is no longer embarrassed to speak English in public, she is practicing more than before, and she looks forward to talking to people she does not know and increasing her proficiency in the English language. Her next step is to obtain her food service certification. We are very proud to announce that her youngest daughter, who was born a few weeks ago, was named after an Enterprising Latinas Individual staff member, in gratitude for the support and assistance she provided over the last year to make her growth and learning a positive experience. Sometimes you don’t know the extent to which you touch other people’s lives!