

## Summer Services Grants ITN

February 8, 2017

### ANSWERS TO QUESTIONS FROM POTENTIAL PROPOSERS

Submitted by E. Buddy Davis, Project Manager

The Children Board Summer Services Grants allowed potential proposers to submit questions regarding the ITN. The deadline for submission of questions was 4:00 PM February 3, 2017.

Seventeen (17) question(s) were submitted by the posted deadline. The questions from potential Proposers and the Children's Board's answers are as follows:

**Question 1: Does the Level 2 screening have to occur through the DCF Summer Camp Screening?**

*Answer 1: Level 2 screening for staff and volunteers is required, but a specific vendor is not required.*

**Question 2: Can an organization use a method other than audit to demonstrate financial stability?**

*Answer 2: Please refer to Page 9 of Pro 2017-07 Summer Services Grant ITN (henceforth to be referenced as the "ITN") in Paragraph 1.4 under the heading of "SPECIAL NOTE".*

**Question 3: Can an organization be both an applicant and a vendor?**

*Answer 3: Please refer to Page 5 of the ITN, paragraph 1.1.1, 6<sup>th</sup> bullet.*

**Question 4: How do I get my organization listed as a vendor?**

*Answer 4: The list disclosed was that of attendees, there is no formal vendor list for this ITN.*

**Question 5: The documents state that each proposal has a maximum funding limit of \$35,000. Can an organization author more than 1 proposal?**

*Answer 5: Yes, however keep in mind it is a competitive ITN process.*

**Question 6: Is there a preference for Minority or women owned businesses?**

*Answer 6: No.*

**Question 7: Does transportation for client include transport to and from program?**

*Answer 7: No. Refer to page 14 of ITN, paragraph 2.1.9, header, "Activities NOT eligible for funding."*

**Question 8: Can snacks be provided through summer service funding?**

*Answer 8: Please reference ITN Appendix 5, page 53, link: [www.freshfromflorida.com](http://www.freshfromflorida.com) for FL Dept. of Agriculture meals; contact [Lori.Brannon@sdhc.k12.fl.us](mailto:Lori.Brannon@sdhc.k12.fl.us) for Hillsborough County Public Schools – Summer Meals. Page 14 of ITN, paragraph 2.1.9 states that food can be included for Parent Engagement Activities.*

**Question 9: Can an organization/agency submit more than one proposal? If so, would it be possible to have both approved for funding?**

*Answer 9: See answer to question 5*

**Question 10: Zip Codes – Are we providing service to children from all zip codes that have been identified in the geographic area?**

*Answer 10: Services and resources funded by the Children's Board are available to all families and children who are eligible for services and resources, as determined by the funded Agency's eligibility and admission criteria.*

**Question 11: If we are to include in-kind should we get a letter of support?**

*Answer 11: Please refer to section 2.1.5 and budget instructions in Appendix 4.*

**Question 12: Food acceptable for parent engagement?**

*Answer 12: Refer to Page 14 of ITN, paragraph 2.1.9.*

**Question 13: If children enter the program at age 5 but will turn 6 during the program, they can or cannot be counted?**

*Answer 13: They can be counted if the program services proposed are appropriate. .*

**Question 14: If the fiscal agency has oversight over vendors with different background screenings (all level 2) should all use the fiscal agency's screening or simply verify the Level II screening?**

*Answer 14: Each vendor is responsible for providing their staff with Level 2 background screenings.*

**Question 15: Is this funding dedicated to low income families only?**

*Answer 15: No, however the Children's Board intent with funding is to provide services to underserved youth, who may not otherwise participate in a summer program.*

**Question 16: Can fees be assessed for the summer program?**

*Answer 16: The program cannot charge for services paid for by Children's Board or Board of County Commissioners.*

**Question 17: Do we need an official letter of support from Hillsborough County Public Schools for a Charter school? May we use a letter of support from the principal at the charter schools?**

*Answer 17: Please refer to section 2.1.5 with instructions for Attachment 8.*