

**CHILDREN'S BOARD OF HILLSBOROUGH COUNTY**

**PRO 2019-07 (Level 2) Uniting Grants RFP**

**Children are Healthy and Safe**

**Answers To Questions – Through 02-22-19**

**Question 1. Will ASO funds be limited to health or will it address the needs of the family outside of health issues?**

*Answer 1. ASO funds may be available to address the need(s) of families in accordance with guidelines and as it relates to the model of the proposed program.*

**Question 2. If your agency currently serves children in a program for Children are Healthy and Safe, is it acceptable to expand the program in another area?**

*Answer 2. Yes.*

**Question 3. Grant will cover children ages infant to 5 and children in elementary. Can an agency serve both age ranges?**

*Answer 3. Yes.*

**Question 4. How do you reflect salaries if you plan to hire new people to support the program? Do you list the title and anticipated salary?**

*Answer 4. If you plan to hire new people, it should be listed on the Salary Detail with an anticipated name or "TBD" along with the title of the position. Detailed instructions may be found in Appendix (#6) – Budget Instructions New Program Funding.*

**Question 5. If you subcontract with individuals, are you still required to have them submit an audited financial statement?**

*Answer 5. If a partnership is formed with an individual, not another agency, that individual should be listed under "Other Contractual Services," which does not require their submission of audited financial statements.*

**Question 6. Do contractor salaries go under the salary table of the budget?**

*Answer 6. The estimated rate and unit of service of an independent professional practitioner and/or consultant should be listed under "Other Contractual Services." Refer to Appendix (#6) – Budget Instructions New Program Funding.*

**Question 7. Can an organization submit more than one proposal?**

*Answer 7. Yes.*

**Question 8. Wanting to provide services to more individuals at lower cost. How to include this in budget?**

*Answer 8. Income from fees charged for services should be included as a Revenue in your program budget. CBHC funding is not allowed to be used to offset service fees.*

## CHILDREN'S BOARD OF HILLSBOROUGH COUNTY

### PRO 2019-07 (Level 2) Uniting Grants RFP

#### Children are Healthy and Safe

**Question 9. Does the term startup in the proposal mean that this proposal needs to be a new initiative? Or is considered a possible expansion.**

*Answer 9. It is not required that the proposed program be a new initiative, and expansions are allowed.*

**Question 10. Please define – Social Emotional Health and Safety.**

*Answer 10. The Proposer must explain how their services meet the intent of Section (#1.4) Statement of Purpose and how their activities will meet the outcome(s) selected from Appendix (#4) – Outcomes and Recommended Measures.*

**Question 11. Does this include mental health issues such as trauma (PTSD)?**

*Answer 11. The Proposer must explain how their services meet the intent of Section (#1.4) Statement of Purpose and how their activities will meet the outcomes selected from Appendix (#4) – Outcomes and Recommended Measures.*

**Question 12. The focus area states, “We seek to fund...residents of Hillsborough County without an open case in the child welfare system.” Will families with an open case be excluded? If we, as an agency, do not have access to know whether they have an open case, does the family’s response to the questions suffice as an answer? (Basically, if they tell us they don’t, can we rely on that?)**

*Answer 12. It is the responsibility of the Proposer to determine if the family meets the criteria of the program. The statement refers to the target population the Proposer plans to recruit or engage for services.*

**Question 13. Can an agency submit 2 applications for 2 different type of services?**

*Answer 13. Yes.*

**Question 14. Are there changes in the RFP (Pro 2019-07) from RFP Pro 2018-10? If so, what are they?**

*Answer 14. Pro 2019-07 and Pro 2018-10 are two funding releases that are independent of each other and should be treated as such.*

**Question 15. For the outcomes on PRO 2019-07, will it be compliant to have a combined total number of participants in “Children Birth-Age 5” and “Elementary School Age Children” without knowing the breakdown between the 2 groups until post-reporting?**

*Answer 15. For purposes in the Empowerment Evaluation Matrix/Work Plan, Attachment (#3), an estimated number of each age range to be served would be needed to ensure the measurements being used are appropriate.*

**CHILDREN'S BOARD OF HILLSBOROUGH COUNTY**

**PRO 2019-07 (Level 2) Uniting Grants RFP**

**Children are Healthy and Safe**

**Question 16. What was not overly clear to me was upon completion, should I email everything to you, submit it another way, or bring a paper copy in to the Children's Board of Hillsborough County.**

*Answer 16. Refer to Section (2.2) Submission Instructions.*

**Question 17. Will there be another informational session?**

*Answer 17. No.*

**Question 18. What will this be the primary form of contact for future questions?**

*Answer 18. The deadline for written proposer questions ended February 22, 2019.*

**Question 19. Regarding the allotted funding, is it earmarked for a certain time period throughout the summer months?**

*Answer 19. June 1, 2019 – September 30, 2019 is the term for Year One only. Year Two has a term of October 1, 2019 – September 30, 2020.*

**Question 20. Is there a rubric that potential grantees may use?**

*Answer 20. Unable to answer without additional context.*

**Question 21. Will notification be provided on certain date(s) to Awardees?**

*Answer 21. Grant award notifications will be sent out the week of April 15, 2019, however, dates are subject to change.*

**Question 22. Can a portion of funding be used for field trips within the guidelines of Health and Safety?**

*Answer 22. No.*

**Question 23. I see that the (Level 2) Uniting Grants in the Children are Healthy and Safe focus area was released, and the term is for June 1, 2019 - September 30, 2019. Unfortunately, our fall program doesn't start until end of September. Will there be another release in the same focus area but for the school year?**

*Answer 23. June 1, 2019 – September 30, 2019 is the term for Year One only. The First Year Operating Budget is the amount deemed necessary to start up or fully operate the program. Year Two has a term of October 1, 2019 – September 30, 2020.*

**CHILDREN'S BOARD OF HILLSBOROUGH COUNTY**

**PRO 2019-07 (Level 2) Uniting Grants RFP**

**Children are Healthy and Safe**

**Question 24. Would it be possible to review a few proposals that the Childrens Board previously approved for this funding type and purpose?**

*Answer 24. CBHC has a process for public record requests. The funding type and purpose for this Request for Proposals (RFP) is unique from those released in the past. In addition, programs that receive funding undergo a negotiation process, therefore what is funded may not be exactly as what was included in the proposal.*