MISSION: The Children’s Board invests in partnerships and quality programs to support the success of all children and families in Hillsborough County.

CALL TO ORDER
Quorum Verification
Invocation and Pledge of Allegiance

PUBLIC COMMENT
The Children’s Board of Hillsborough County welcomes comments from the public. Those who wish to address the Board may do so at this time. Those addressing the Board should state their full name and affiliation for the official record. In the interest of time, we ask that one person be designated to speak on behalf of a constituency and that all comments are limited to three (3) minutes.

EXECUTIVE DIRECTOR DISCLOSURE

PROVIDER PRESENTATIONS
REACHUP, Inc.
- Health and Wellness for Kinship Caregivers

ACTION ITEMS
1. Approval; February 28, 2019 Regular Board Meeting Minutes
2. Acceptance; FY 2018 Audited Financial Statements
3. Approval; Create an Ad Hoc Facility Search Committee for Temple Terrace and Riverview Children’s Board Family Resource Centers
4. Approval; Slate of Officers
5. Approval; Warranty Roof Repairs and Maintenance

REPORTS/PRESENTATIONS
Tab 1. Executive Director Reports
A. Activities – March 4, 2019 – March 28, 2019
B. Child Abuse Prevention Kick-off

Tab 2. Programs Reports
A. Funding Release Updates

Tab 3. Senior Systems Engineer
A. Children’s Board Analytical Tracking System (CATS) Demonstration
OLD/NEW BUSINESS

ATTACHMENTS
1. Contract Signature Logs (ASO, Programs, Vendors)
2. February 2018 Financial Statements
3. Outreach Events
4. Good News!

IMPORTANT DATES TO REMEMBER

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>March</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ABC Positively Tampa Bay Interview</td>
<td>March 26, 2019</td>
<td>9:30 AM</td>
<td></td>
</tr>
<tr>
<td>Children's Board Campus Pinwheel Installation</td>
<td>March 29, 2019</td>
<td>2:00 PM</td>
<td></td>
</tr>
<tr>
<td><strong>April</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Child Abuse Prevention Kick-off</td>
<td>April 2, 2019</td>
<td>Glazer Children’s Museum</td>
<td>11:00 AM</td>
</tr>
<tr>
<td>Children’s Board Free Tuesday</td>
<td>April 2, 2019</td>
<td>Glazer Children’s Museum</td>
<td>12:00 PM</td>
</tr>
<tr>
<td>Hillsborough County Public Schools Child Abuse Prevention Month Proclamation</td>
<td>April 2, 2019</td>
<td>HCPS Board Room</td>
<td>3:30 PM</td>
</tr>
<tr>
<td>City of Plant City Child Abuse Prevention Month Proclamation</td>
<td>April 8, 2019</td>
<td>Plant City-City Hall</td>
<td>7:30 PM</td>
</tr>
<tr>
<td>Executive/Finance Committee</td>
<td>April 11, 2019</td>
<td></td>
<td>12:00 PM</td>
</tr>
<tr>
<td>City of Temple Terrace Child Abuse Prevention Month Proclamation</td>
<td>April 16, 2019</td>
<td>City of Temple Terrace-City Hall</td>
<td>6:00 PM</td>
</tr>
<tr>
<td>Hillsborough BOCC Child Abuse Prevention Month Proclamation</td>
<td>April 17, 2019</td>
<td>County Center Board Room</td>
<td>9:00 AM</td>
</tr>
<tr>
<td>Regular Board Meeting</td>
<td>April 25, 2019</td>
<td></td>
<td>3:00 PM</td>
</tr>
<tr>
<td><strong>May</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Executive/Finance Committee</td>
<td>May 9, 2019</td>
<td></td>
<td>12:00 PM</td>
</tr>
<tr>
<td>Regular Board Meeting</td>
<td>May 23, 2019</td>
<td></td>
<td>3:00 PM</td>
</tr>
</tbody>
</table>
The Children’s Board of Hillsborough County
March 2019 Board Meeting

Candice Simon, MPH
Public and Community Health Director

Yvonne Deming, M.Ed., NBC-HWC
Health and Wellness Specialist

REACHUP, Inc.
Who We Are

Our Mission
To advocate for and mobilize resources to help communities achieve equality in healthcare and positive health for families

Our Vision
To be known as a nationally recognized center of excellence, assisting in creating a community where there is equality in health care and health for all families
Who we are - Health and Wellness for Kinship Caregivers

Primary Funding Source
• 10/1/12 - 9/30/13 Subcontracted with YMCA (funded by the Children’s Board of Hillsborough County)
• 10/1/13 – present Subcontracted with Children’s Home Network (funded by the Children’s Board of Hillsborough County)

Supplemented Funding:
• Verizon Foundation (2014 – 2015)
• Junior League of Tampa (2016 – 2017)
• Prospective Junior League of Tampa (Site visit scheduled for 3/27/19)

Primary referral sources:
• The Children’s Home Network (CHN) and
• The Family Enrichment Center (FEC)

Kinship Caregivers
• The care of children by a relative or non-relative caregiver that has an emotional connection to the child
• Serves County-wide
Health and Wellness for Kinship Caregivers Program

Where we serve and why

• As identified, a National Board Certified (NBC-HWC) Health and Wellness Coach conducts home or field visits.
• Grandparents and other relatives may routinely neglect their own health in favor of taking care of the children placed in their home.

The Main Service

• Health and Education: obesity, hypertension, diabetes, cardiovascular disease, and stress
• Provide stress management techniques when stress is a factor to reduce adverse health outcomes
• Provide linkage to appropriate services, as well as encouraging preventative health care
• Facilitate access to health care services
How we do it

1. Health and Wellness Coaching
   • Assessments (i.e. Healthy Lifestyle Behaviors II) and materials (i.e. measuring cups) to use in home and at their own pace
   • Caregivers learn to use Specific Measurable Attainable Reasonable Time sensitive (SMART) goals which becomes their “healthy homework”

2. Stress Management
   • Caregivers learn to use at least one stress-relieving technique during their first visit.
   • When stress relief is chosen as healthy homework, caregivers expand their understanding of stress relief to include practicing good self-care.

3. Presentations
   • Wellness topics at monthly Kinship Caregiver Support Groups, coordinated by the CHN and FEC
   • Topics include but are not limited to improving self-care, stress reduction techniques, health-promoting lifestyle changes, with the goal of caregivers advocating for their own wellness.
How we do it - Best Practices

1. USDA MyPlate
   • The certified Health and Wellness Coach currently utilizes tools such as the USDA MyPlate framework with evidenced-based curricula to integrate nutrition education into the program.

2. American Diabetes Association
   • For those caregivers diagnosed with pre-diabetes, or Diabetes 1 or 2, the HWS encourages engagement in this evidence-based program, facilitating the support needed for diabetes self-care.

3. American Heart Association
   • The use of this evidence-based educational material promotes healthy living and managing and preventing heart disease. Clients are always encouraged to “follow doctors’ orders” regarding daily medication management and other healthy behaviors.

4. Wellness Mapping 360° Methodology
   • The curriculum empowers caregivers to take better care of themselves so that they can create a healthier household for the whole family.

5. Internal Quality Assurance
   • At conclusion of services, all clients are contacted to provide Quality Improvement and Quality Assurance feedback.
Impact

Outcome measures

Annual

• FY 2019 - expected service total is 45.
• At least 70% of those caregivers who have participated in the program for at least 30 days will report reduced stress as measured by the PRE/POST score on the Perceived Stress Scale (PSS).
• In Quarter 1 there were 13 caregivers attached to the goal. 4 successfully met the outcome; 9 are pending.
Significant Achievements

• When caregivers practice better self-care the children:
  • are better supported
  • have healthier role models, and
  • are less likely to lose the kinship placement and enter foster care.

• Success Story: Grandparents caring for 5 year old granddaughter

• All of this thanks to the support and funding of the Children’s Board of Hillsborough County!
# CHILDREN’S BOARD OF HILLSBOROUGH COUNTY
# REGULAR BOARD MEETING
# FEBRUARY 28, 2019 ~ 3:00 PM
# MEETING MINUTES

## SUMMARY

<table>
<thead>
<tr>
<th>No.</th>
<th>Topic</th>
<th>Highlights</th>
</tr>
</thead>
</table>
| I   | CALL TO ORDER                        | M. Dempsey, Chair, called the meeting to order at 3:01 PM;  
• Invocation and Pledge led by Edwin Narain;  
• M. Dempsey led the Swearing-in of School Board Member Chair, Tamara Shamburger.                                                   |
| II  | PUBLIC COMMENT                       | M. Dempsey opened the floor for Public Comment; there was none.                                                                                                                                           |
| III | EXECUTIVE DIRECTOR DISCLOSURE        | The Executive Director advised attendees that she met with each Board Member individually for a briefing to review and discuss action items on the agenda. If questions are not posed during the Board Meeting, it is not indicative of the depth of research of each agenda item presented to the Board Members. |
| IV. | PROVIDER PRESENTATION                | P. Scott introduced Martine Dorvil, University Area Community Development Center (UACDC), to present their Dreamcatchers program. M. Dorvil presented an array of art projects completed by participants. The paintings included headshots of CBHC staff and Board members.  
M. Negron introduced Jorge Villada and John Mayo, Success 4 Kids and Families, to provide a presentation on the Successful Families program. The following were highlighted:  
• Promotoras: Originated from the term “Community Health Workers”. Promotoras typically reside in the areas they serve and have extensive knowledge of the culture, needs, and services offered within their communities.  
• Individual and Family Counseling services take place at the Plant City and Ruskin Family Resource Centers.  
• Nurturing Parenting workshops/classes are offered at no cost in Plant City and Wimauma in collaboration with additional CBHC funded providers. |
### SUMMARY

<table>
<thead>
<tr>
<th>No.</th>
<th>Topic</th>
<th>Highlights</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>V.</strong></td>
<td>ACTION ITEMS</td>
<td></td>
</tr>
<tr>
<td>1.</td>
<td>Meeting Minutes</td>
<td>M. Dempsey requested approval of the January 24, 2019 Regular Board Meeting Minutes. <strong>Motion by Kimberly Overman to approve the January 24, 2019 Regular Board Meeting Minutes; second by Katherine Essrig. No discussion; motion carried (9-0).</strong></td>
</tr>
<tr>
<td>2.</td>
<td>Contract Amendment for Hillsborough Community College Foundation</td>
<td>M. Negron requested approval of a contract amendment with Hillsborough Community College Foundation to increase the FY 2019 contract amount by $275,000 for the Quality Early Education System program. This increase is to allow CALM education site supports. <strong>Motion by Robin DeLaVergne to approve the Hillsborough Community College Foundation Contract Amendment budget increase of $275,000; second by Katherine Essrig. No discussion; motion carried (9-0).</strong></td>
</tr>
<tr>
<td>3.</td>
<td>Negotiation and Execution of Lease for Family Resource Center – Temple Terrace</td>
<td>B. Davis requested approval to negotiate and execute final lease terms for a new Children's Board Family Resource Center in Temple Terrace. <strong>Motion by Lisa Mayrose to approve to negotiate and executive lease terms for a new Children's Board Family Resource Center in Temple Terrace; second by Edwin Narain. No discussion; motion carried (9-0).</strong></td>
</tr>
<tr>
<td><strong>VI.</strong></td>
<td>REPORTS</td>
<td></td>
</tr>
<tr>
<td>1. A</td>
<td></td>
<td>K. Parris reported attending thirty-seven (37) significant meetings or events from January 25, 2019 – February 28, 2019.</td>
</tr>
<tr>
<td>1. B</td>
<td></td>
<td>K. Parris provided a brief overview of the Alliance Senior Leadership Conference she attended.</td>
</tr>
<tr>
<td>1. C</td>
<td></td>
<td>K. Parris informed the Board they would soon receive a Board Officer Interest Form, and the Nominating Committee can recommend the updated Slate of Officers at the March Regular Board Meeting.</td>
</tr>
</tbody>
</table>
| 2. A | | M. Negron provided funding release updates for the following:  
  - Technical Assistance – Cycle 1 and 2 
  - Summer Services; 
  - Health and Safety; 
  - Administration Services Organization (ASO). |
| 2. B | | R. Bacon presented the FY 2018 Administrative Services Organization (ASO) Year-End Report. The following details were highlighted:  
  - ASO Overview; 
  - Funds Managed and Funding Highlights; 
  - Case Management Partners; 
  - Participants Served; 
  - Provider and Vendor Network; 
  - Services Purchased; 
  - Quality Improvement Highlights; 
  - ASO Developments for FY 2019. |
| **VII.** | NEW BUSINESS | None. |
| **VIII.** | ADJOURNMENT | The meeting adjourned at 4:11 PM. |
**MOTIONS**

1. *Motion by Kimberly Overman to approve the January 24, 2019 Regular Board Meeting Minutes; second by Katherine Essrig. No discussion; motion carried (9-0).*

2. *Motion by Robin DeLaVergne to approve the Hillsborough Community College Foundation Contract Amendment budget increase of $275,000; second by Katherine Essrig. No discussion; motion carried (9-0).*

3. *Motion by Lisa Mayrose to approve to negotiate and executive lease terms for a new Children’s Board Family Resource Center in Temple Terrace; second by Edwin Narain. No discussion; motion carried (9-0).*

READ AND APPROVED BY:

______________________________________________
MEGAN PROULX DEMPSEY
CHAIR
ACTION ITEM NO. 2

Acceptance of FY 2018 Audited Financial Statements

Initiator: Megan Proulx Dempsey, Board Executive/Finance Committee

Action: Acceptance of FY 2018 Audited Financial Statements

Date: Regular Board Meeting, Thursday, March 28, 2019

Recommended Action

Board Executive / Finance Committee recommends acceptance of the FY 2018 Audited Financial Statements.

Background

- The Children’s Board of Hillsborough County is required by Florida Statute to engage an independent audit firm to conduct an annual audit and report their findings and recommendations to the Board.
- A verbal report was made by Crowe Horwath, LLP at the March 14, 2019 Board Executive/Finance Committee meeting.

Attachment

A. Management Letters
B. SAS 114 Letter
C. FY 2018 Audited Financial Statements
March 14, 2019

Crowe Horwath LLP
401 East Jackson Street
Suite 400
Tampa, Florida 33602

Ladies and Gentlemen:

In connection with your examination of the investment of public funds of Children’s Board of Hillsborough County during the year ended September 30, 2018, for the purpose of expressing an opinion that the investment was, in all material respects, in conformity with Ch. 218.415, Florida Statutes, we confirm, to the best of our knowledge and belief, the following representations made to you during the course of your examination:

- We are responsible for the investment of public funds and for our assertion that it is in conformity with Ch. 218.415, Florida Statutes.
- During the year ended September 30, 2018, the investment of public funds were in conformity with Ch. 218.415, Florida Statutes.
- We have disclosed to you all information we are aware of that may contradict the appropriate investment of public funds, and we have disclosed to you all communications from regulatory agencies affecting the investment of public funds, including communications received between September 30, 2018 and the date of the report.
- We have disclosed to you all events subsequent to September 30, 2018 that would have a material effect on the appropriate investment of public funds.
- We have made available to you all records relevant to the investment of public funds.
- We have disclosed to you, as applicable, any deficiencies in internal control relevant to the engagement of which we are aware, as well as any knowledge of actual, suspected, or alleged fraud or noncompliance with laws or regulations affecting the investment of public funds.

Kelley Parris, Executive Director
Tonia Williams, Finance Director

MISSION

The Children's Board invests in partnerships and quality programs to support the success of all children and families in Hillsborough County.
March 14, 2019

Crowe LLP
401 E Jackson Street
Suite 2900
Tampa, FL 33602

Ladies and Gentlemen:

We are providing this letter in connection with your audit(s) of the financial statements of Children’s Board of Hillsborough County as of September 30, 2018 and 2017 and for the years then ended for the purpose of expressing an opinion as to whether the financial statements present fairly, in all material respects, the respective financial position of the governmental activities and the general fund, of the Children’s Board of Hillsborough County, and the respective changes in financial position in conformity with accounting principles generally accepted in the United States of America.

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement.

Except where otherwise stated below, immaterial matters less than $132,000 collectively are not considered to be exceptions that require disclosure for the purpose of the following representations. This amount is not necessarily indicative of amounts that would require adjustment to or disclosure in the financial statements.

We confirm, to the best of our knowledge and belief, as of the date of this letter, the following representations made to you during your audit(s):

MISSION

The Children’s Board invests in partnerships and quality programs to support the success of all children and families in Hillsborough County.
1. We have fulfilled our responsibilities, as set out in the terms of the audit engagement dated October 1, 2018 for the preparation and fair presentation of the previously mentioned financial statements in conformity with accounting principles generally accepted in the United States, and we believe the financial statements are fairly presented and include all properly classified funds and other financial information of the primary government by generally accepted accounting principles to be included in the financial reporting entity.

2. We are responsible for designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to error or fraud. We acknowledge our responsibility for the design, implementation and maintenance of internal control to prevent and detect fraud.

3. We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits and debt contracts, and we have identified and disclosed to you all laws, regulations and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts, including legal and contractual provisions for reporting specific activities in separate funds.

4. We have made provided you --
   a. Access to all financial records, documentation and other information that is relevant to the preparation and fair presentation of the financial statements.
   b. Additional information that you have requested from us for the purpose of the audit.
   c. Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
   d. All minutes of Board of Directors or summaries of actions of recent meetings for which minutes have not yet been prepared.
   e. Audit or relevant monitoring reports, if any, received from funding sources.
   f. Results of the assessment of risk that the financial statements may be materially misstated as a result of fraud.

5. There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.

6. There are no transactions that have not been properly recorded in the accounting records underlying the financial statements.

7. We have no plans or intentions that might materially affect the carrying value or classification of assets, deferred outflows, liabilities, and deferred inflows.
8. We have identified all accounting estimates that materially affect recorded amounts and disclosures in the financial statements, and the key factors and significant assumptions underlying those estimates. We believe the estimates are reasonable in the circumstances. These estimates include:
   a. Valuation of long lived assets.
   b. Disclosure of pension plans or other post-retirement benefits.
   c. Disclosure of fair value of financial instruments.
   d. Accrual of Compensated Absences.
   e. Accumulated Depreciation.

9. Adequate consideration and provision has been made, when necessary, for any material losses likely to be sustained from:
   a. Impairment of long-lived assets when the carrying amount may not be recoverable.
   b. Collection of receivables.
   c. Environmental remediation liabilities.

10. Except as disclosed in the financial statements, or directly to you, there are or have been no material:
   a. Arrangements, either written or oral, with financial institutions involving compensating balances or other arrangements involving restrictions on cash balances and line-of-credit or similar arrangements.
   b. Oral or written guarantees under which the entity is contingently liable.
   c. Other financial instruments with significant “off-balance-sheet” risk of accounting loss to which the entity is a party.
   d. Concentrations that make the entity vulnerable to the risk of a severe impact within one year from the balance sheet date (including, for example, individual or group concentrations of customers, suppliers, lenders, products, services, sources of labor or materials, licenses or other rights, operating areas or markets).
   e. Significant accounting estimates that are susceptible to changing materially as a result of an event or change in conditions that is reasonably possible of occurrence within one year from the balance sheet date.
   f. Liens, encumbrances or other title impairments, such as pledges as collateral, on entity assets at the balance sheet date.
   g. Restrictions under borrowing agreements.
   h. Unrecorded transactions.
   i. Significant events that have occurred subsequent to the balance sheet date through the date of this letter that would require adjustment to, or disclosure in, the financial statements.
   j. Declines in market value of investments that are not temporary.
11. We have disclosed to you all known actual or possible litigation, claims and assessments whose effects should be considered by management when preparing the financial statements. These matters have been accounted for and disclosed in conformity with accounting principles generally accepted in the United States and GASB 62.

12. Related parties and all related party relationships and transactions, and related amounts receivable or payable, including sales, purchases, loans, transfers, leasing arrangements and guarantees, have been disclosed to you, and have been appropriately accounted for and disclosed in the financial statements in accordance with the requirements of accounting principles generally accepted in the United States.

13. Except as disclosed to you, we have no knowledge of any fraud or suspected fraud affecting the entity involving:
   
   a. Management, whether material or not.
   b. Employees who have significant roles in internal control, whether material or not.
   c. Others when the fraud could have a material effect on the financial statements.

14. Except as disclosed to you, we have no knowledge of any allegations of fraud or suspected fraud affecting the entity’s financial statements received in communications from employees, former employees, analysts, regulators, or others.

15. Except as disclosed to you, there have been no:

   a. Instances of non-compliance or suspected non-compliance with budget ordinances, laws or regulations (including those pertaining to adopting, approving, and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered when preparing the financial statements.
   b. Other material liabilities or gain or loss contingencies that are required to be accrued or disclosed by GASB 62.
   c. Communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices that could have a material effect on the financial statements.
   d. Reservations or designations of fund equity that were not properly authorized and approved.

16. We have complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
17. We are responsible for the presentation of the supplementary information in accordance with the applicable criteria and believe the supplementary information, including its form and content, is fairly presented in accordance with these criteria. The methods of measurement and presentation have not changed from those used in the prior period. All significant assumptions or interpretations underlying the measurement and presentation of the supplementary information have been identified and disclosed to you. If the supplementary information is not presented with the audited financial statements, we will make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance of the supplementary information and the auditor's report thereon.

18. We are responsible for the required supplementary information, including that such information is measured and presented in accordance with prescribed guidelines. The methods of measurement or presentation have not changed from those used in the prior period. All significant assumptions or interpretations underlying the measurement or presentation of the required supplementary information have been disclosed to you.

19. We agree with the findings of specialists in evaluating the net pension liability and have adequately considered the qualifications of the specialist in determining the amounts and disclosures used in the financial statements and underlying accounting records. We did not give or cause any instructions to be given to specialists with respect to the values or amounts derived in an attempt to bias their work, and we are not otherwise aware of matters that have had an effect on the independence or objectivity of the specialists.

20. During the course of your audit, we have provided to you physical or electronic copies of various original documents. We understand that you are relying on such copies as audit evidence in your audit and represent that copies provide are an accurate and completed representation of the original documentation and that the copies have not been modified from their original version.

21. The financial statements include all component units that meet the criteria of financial accountability or which are otherwise considered misleading to exclude, the classification of these component units as discretely presented or blended is appropriate, and the relationships and criteria for inclusion are properly disclosed.

22. The financial statements include all joint ventures with an equity interests and properly disclose these joint ventures and other related organizations.

23. The financial statements properly classify all funds and activities.

24. All funds that meet the quantitative criteria in GASB Statements Nos. 34 and 37 for presentation as major are identified and presented as such and all other funds that are presented as major are particularly important to the financial statement users.
25. Net position components (invested in capital assets, restricted, and unrestricted) and fund balance reserves and designations are properly classified and, if applicable, approved.

26. Net position components (invested in capital assets, restricted, and unrestricted) are properly classified and fund balance types (including minimum fund balance policies and/or stabilization agreements, if applicable) are properly presented and disclosed pursuant to GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*.

27. Expenses have been properly classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.

28. Revenues are properly classified in the statement of activities within program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.

29. Interfund, internal, and intra-entity activity and balances have been properly classified and reported.

30. Special and extraordinary items are properly classified and reported.

31. Deposits and investment securities are properly classified in category of custodial credit risk.

32. Capital assets, including infrastructure assets, are properly capitalized, reported, and if applicable, depreciated.

33. All suggested adjusting journal entries (if any), as discussed and approved, will be recorded in the accounting records.

34. Management prepared these financial statements in complete compliance with GASB Statement 68 on Financial Reporting for Pensions. Management does not waive its statutory rights under Chapter 121, *Florida Statutes*.

35. We participate in the Hillsborough County Health Plan, which provides for a post-employment benefit to retirees. We have implemented GASB Statement No. 75 *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions* in FYE 2018 and believe our participation in the Health Plan is a special funding situation under GASB 75. We do not believe the revenue and expense to be recorded in accordance with this Statement nor the required disclosures and required supplementary information are material to the financial statements.
Board of Directors  
Children’s Board of Hillsborough County  
Tampa, Florida

Professional standards require that we communicate certain matters to keep you adequately informed about matters related to the financial statement audit that are, in our professional judgment, significant and relevant to your responsibilities in overseeing the financial reporting process. We communicate such matters in this report.

AUDITOR’S RESPONSIBILITY UNDER AUDITING STANDARDS GENERALLY ACCEPTED IN THE UNITED STATES OF AMERICA

Our responsibility is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in conformity with accounting principles generally accepted in the United States of America. The audit of the financial statements does not relieve you of your responsibilities and does not relieve management of their responsibilities. Refer to our engagement letter with the Children’s Board of Hillsborough County (“Board”) for further information on the responsibilities of management and of Crowe LLP.

AUDITOR’S RESPONSIBILITY UNDER GOVERNMENT AUDITING STANDARDS

As part of obtaining reasonable assurance about whether the Board’s financial statements are free of material misstatement, we performed tests of the Board’s compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts or disclosures. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

PLANNED SCOPE AND TIMING OF THE AUDIT

We are to communicate an overview of the planned scope and timing of the audit. Accordingly, the following matters regarding the planned scope and timing of the audit were discussed with you on October 11, 2018.

- How we proposed to address the significant risks of material misstatement, whether due to fraud or error.
- Our approach to internal control relevant to the audit.
- The concept of materiality in planning and executing the audit, focusing on the factors considered rather than on specific thresholds or amounts.
- Where the entity has an internal audit function, the extent to which the auditor will use the work of internal audit, and how the external and internal auditors can best work together.
- Your views and knowledge of matters you consider warrant our attention during the audit, as well as your views on:

AGENDA
The allocation of responsibilities between you and management.
- The entity's objectives and strategies, and the related business risks that may result in material misstatements.
- Significant communications with regulators.
- Other matters you believe are relevant to the audit of the financial statements.

- Matters relative to the use of other auditors/other accountants during the audit:
  - An overview of the type of work to be performed by other auditors/other accountants.
  - An overview of the nature of our planned involvement in the work to be performed by the other auditor/other accountant.

**SIGNIFICANT ACCOUNTING POLICIES AND MANAGEMENT JUDGMENTS AND ACCOUNTING ESTIMATES**

**Significant Accounting Policies:** Those Charged with Governance should be informed of the initial selection of and changes in significant accounting policies or their application. Also, Those Charged with Governance should be aware of methods used to account for significant unusual transactions and the effect of significant accounting policies in controversial or emerging areas where there is a lack of authoritative consensus. We believe management has the primary responsibility to inform Those Charged with Governance about such matters. To assist Those Charged with Governance in its oversight role, we also provide the following.

<table>
<thead>
<tr>
<th>Accounting Standard</th>
<th>Impact of Adoption</th>
</tr>
</thead>
<tbody>
<tr>
<td>GASB Statement No. 75, “Accounting and Financial Reporting for Postemployment Benefits other than Pensions.” The primary objective of this Statement is to improve accounting and financial reporting by state and local governments for postemployment benefits other than pensions (other postemployment benefits or OPEB). It also improves information provided by state and local governmental employers about financial support for OPEB that is provided by other entities.</td>
<td>Adoption of this Statement did not have a material impact on the Board’s financial position or results of operations.</td>
</tr>
<tr>
<td>Significant Unusual Transactions.</td>
<td>No such matters noted</td>
</tr>
<tr>
<td>Significant Accounting Policies in Controversial or Emerging Areas.</td>
<td>No such matters noted</td>
</tr>
</tbody>
</table>

**Management Judgments and Accounting Estimates:** Further, accounting estimates are an integral part of the financial statements prepared by management and are based upon management’s current judgments. These judgments are based upon knowledge and experience about past and current events and assumptions about future events. Certain estimates are particularly sensitive because of their significance and because of the possibility that future events affecting them may differ markedly from management’s current judgments and may be subject to significant change in the near term.

The following describes the significant accounting estimates reflected in the Board’s year end financial statements, the process used by management in formulating these particularly sensitive accounting estimates and the primary basis for our conclusions regarding the reasonableness of those estimates.
<table>
<thead>
<tr>
<th>Significant Accounting Estimate</th>
<th>Process Used by Management</th>
<th>Basis for Our Conclusions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fair Values of Investment Securities and Other Financial Instruments</td>
<td>The disclosure of fair values of securities and other financial instruments requires management to use certain assumptions and estimates pertaining to the fair values of its financial assets and financial liabilities.</td>
<td>We tested the propriety of information underlying management's estimates.</td>
</tr>
<tr>
<td>Useful Lives of Fixed Assets</td>
<td>Management has determined the economic useful lives of fixed assets based on past history of similar types of assets, future plans as to their use, and other factors that impact their economic value to the Board.</td>
<td>We tested the propriety of information underlying management's estimates.</td>
</tr>
<tr>
<td>Pension and Postretirement Obligations</td>
<td>Amounts reported for pension and postretirement obligations require management to use estimates that may be subject to significant change in the near term. These estimates are based on projection of the weighted average discount rate, rate of increase in future compensation levels, and weighted average expected long-term rate of return on pension assets.</td>
<td>We reviewed the reasonableness of these estimates and assumptions.</td>
</tr>
</tbody>
</table>

**AUDITOR'S JUDGMENTS ABOUT QUALITATIVE ASPECTS OF SIGNIFICANT ACCOUNTING PRACTICES**

We are to discuss with you our comments about the following matters related to the Board's accounting policies and financial statement disclosures. Accordingly, these matters will be discussed during our meeting with you.

- Overall, the disclosures in the financial statements are neutral, consistent, and clear.
- The effect of the timing of transactions in relation to the period in which they are recorded is appropriate.
- There were no significant risks and exposures, and uncertainties that are disclosed in the financial statements.
- There were no unusual transactions including nonrecurring amounts recognized during the audit period that materially impacted the financial statements.
- There were no particularly sensitive financial statement disclosures.
- There were no factors affecting asset and liability carrying values, including the Board's basis for determining useful lives assigned to tangible and intangible assets.
- There were no selective correction of misstatements, for example, correcting misstatements with the effect of increasing reported earnings, but not those that have the effect of decreasing reported earnings.
CORRECTED AND UNCORRECTED MISSTATEMENTS

Corrected Misstatements: We are to inform you of material corrected misstatements that were brought to the attention of management as a result of our audit procedures.

There were no such misstatements

Uncorrected Misstatements: We are to inform you of uncorrected misstatements that were aggregated by us during the current engagement and pertaining to the latest and prior period(s) presented that were determined by management to be immaterial, both individually and in the aggregate, to the financial statements taken as a whole. For your consideration, we have distinguished misstatements between known misstatements and likely misstatements.

There were no such misstatements

OTHER COMMUNICATIONS

<table>
<thead>
<tr>
<th>Communication Item</th>
<th>Results</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other Information In Documents Containing Audited Financial Statements</td>
<td>We read the following items and noted no material inconsistencies or misstatement of facts in such information based on our reading thereof.</td>
</tr>
<tr>
<td>Information may be prepared by management that accompanies the financial statements. To assist your consideration of this information, you should know that we are required by audit standards to read such information and consider whether such information, or the manner of its presentation, is materially inconsistent with information in the financial statements. If we consider the information materially inconsistent based on this reading, we are to seek a resolution of the matter.</td>
<td></td>
</tr>
<tr>
<td>Significant Difficulties Encountered During the Audit</td>
<td>There were no significant difficulties encountered in dealing with management related to the performance of the audit.</td>
</tr>
<tr>
<td>We are to inform you of any significant difficulties encountered in dealing with management related to the performance of the audit.</td>
<td></td>
</tr>
<tr>
<td>Disagreements With Management</td>
<td>During our audit, there were no such disagreements with management.</td>
</tr>
<tr>
<td>We are to discuss with you any disagreements with management, whether or not satisfactorily resolved, about matters that individually or in the aggregate could be significant to the Board's financial statements or the auditor's report.</td>
<td></td>
</tr>
<tr>
<td>Consultations With Other Accountants</td>
<td>We are not aware of any instances where management consulted with other accountants about auditing or accounting matters since no other accountants contacted us, which they are required to do by Statement on Auditing Standards No. 50, before they provide written or oral advice.</td>
</tr>
<tr>
<td>If management consulted with other accountants about auditing and accounting matters, we are to inform you of such consultation, if we are aware of it, and provide our views on the significant matters that were the subject of such consultation.</td>
<td></td>
</tr>
<tr>
<td>Representations The Auditor Is Requesting From Management</td>
<td>We direct your attention to a copy of the letter of management's representation to us provided separately.</td>
</tr>
<tr>
<td>We are to provide you with a copy of management's requested written representations to us.</td>
<td></td>
</tr>
</tbody>
</table>

AGENDA
<table>
<thead>
<tr>
<th>Communication Item</th>
<th>Results</th>
</tr>
</thead>
<tbody>
<tr>
<td>Significant Issues Discussed, or Subject to Correspondence, With Management</td>
<td>During the current year there were significant discussions with management related to the implementation of GASB 75 including the availability of information needed to assess the impact on the financial statements and disclosures.</td>
</tr>
<tr>
<td>Significant Related Party Findings and Issues</td>
<td>There were no such findings or issues that are, in our judgment, significant and relevant to you regarding your oversight of the financial reporting process.</td>
</tr>
<tr>
<td>Other Findings or Issues We Find Relevant or Significant</td>
<td>There were no such other findings or issues that are, in our judgment, significant and relevant to you regarding your oversight of the financial reporting process.</td>
</tr>
</tbody>
</table>

We are pleased to serve your Board as its independent auditors and look forward to our continued relationship. We provide the above information to assist you in performing your oversight responsibilities, and would be pleased to discuss this letter or any matters further, should you desire. This letter is intended solely for the information and use of Board of Directors and, if appropriate, management, and is not intended to be and should not be used by anyone other than these specified parties.

Crowe LLP

Tampa, Florida
March 14, 2019
36. With respect to the audit in accordance with Government Auditing Standards:

a. We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to the Entity.

b. We have identified and disclosed to you all instances that have occurred or are likely to have occurred, of noncompliance with provisions of laws and regulations that have a material effect on the determination of financial statement amounts, and that warrant the attention of those charged with governance.

c. We have identified and disclosed to you all instances that have occurred or are likely to have occurred, of noncompliance with provisions of contracts and grant agreements that have a material effect on the determination of financial statement amounts.

d. We have identified and disclosed to you all instances that have occurred or are likely to have occurred of abuse that could be quantitatively or qualitatively material to the financial statements.

Kelley Harris, Executive Director

Tonia Williams, Finance Director
MEMO:

Date: 3.28.19

Subject: Creation of an Ad Hoc committee to make recommendations to the full Board concerning identifying facilities to locate the new Family Resource Centers in Temple Terrace and the Riverview area.

In keeping with the Children’s Board By-laws:

4.3 – B allows the Chair to appoint Ad-hoc committees to act in an advisory capacity to the Board. Therefore I would like to appoint the following members to serve in an advisory capacity to make recommendations to the full Board concerning the identification of facilities for the new FRC’s to be located in Temple Terrace and the Riverview area.

Andy Mayts
Robin De LaVerge
I will also volunteer to serve, as well as anyone else whom may wish to volunteer.
C. The Secretary-Treasurer shall:
   1. ensure that minutes of each meeting are accurately recorded;
   2. ensure proper custody of all Board records;
   3. ensure that proper notice is given for all meetings;
   4. ensure that committee reports are maintained;
   5. oversee the fiscal affairs of the Board and ensure that such affairs are properly handled;
   6. countersign all checks.

4.2 Vacancies
Elections to fill vacancies of any office shall be held as soon as practicable after a vacancy has occurred. Vacancies in Board membership shall be filled as soon as practicable by the appropriate appointing authority in accordance with Florida Statutes Section 125.901, as it existed prior to October 1, 1990.

4.3 Types of Committees
A. Standing: Standing committees may be established by the Board.

   B. Ad Hoc and Advisory: Ad hoc committees and advisory committees may be established by the Board or the Chair.

4.4 Committee Membership
A. **Standing, Ad Hoc, and Advisory Board Committees.** Board committees, whether standing, ad hoc, or advisory, shall be composed of Board members. Community members may be designated as advisors to the Board or Board committees.

   B. Other Standing, Ad Hoc, and Advisory Committees. Committees that are not Board committees may be composed of any combination of Board members, staff, or community members.

ARTICLE 5: FINANCE

5.1 Fiscal Year
The fiscal year of the Board shall commence October 1, and end September 30.

5.2 Budget
The Executive Director shall submit a preliminary annual budget to the Board at a designated meeting to be held no later than June 30, unless otherwise provided by majority vote of the Board eligible to vote.

No later than August 31, an annual budget shall be adopted by an approving vote of two-thirds of the members of the Board eligible to vote for consideration in the TRIM process.
Initiator: Children’s Board of Hillsborough County Nominating Committee

Action: Approval of Slate of Officers for March 2019 – March 2020

Date: Regular Board Meeting, Thursday, March 28, 2019

Background
March of each year, a Board Officer Interest Form is provided to each Board member to express their interest in serving at the capacity of a Board Officer. The slate shall hold office for a term of one (1) year or until his or her successor is elected.

Recommended Action
Recommendations for Board Officers for the Children’s Board of Hillsborough County:
- Megan Proulx Dempsey, Chair
- Andrew Mayts, Vice Chair
- Robin DeLaVergne, Secretary/Treasurer

Fiscal Impact
- None
Initiator: E. Buddy Davis, Director of Operations

Action: Approval of Warranty Roof Repairs and Maintenance

Date: Regular Board Meeting, Thursday, March 28, 2019

Background

In May 2004, our new office building at 1002 E. Palm Avenue was completed and a 20 year roof warranty period began with the occupancy of the building and has performed well since that time.

- In February 2016, Krueger Construction completed repairs and maintenance of the roof as part of building envelope project recommended by Woodroffe Corporation Architects and approved by the Board in October 2014.
- During Hurricane Irma in 2017, the roof experienced blistering as a result of the high winds that also downed a tree, an automatic entry gate, fences and a parking light pole.
- John’s Manville (JM) holds the roof warranty and has developed product and application specifications for repair and coating of the existing roof by Quality Roofing, Inc., who is an authorized JM warranty roofing contractor.
  - The existing roof currently has five (5) years left on the original 20 year warranty that will expire May 17, 2024.
  - Warranty repair extends existing warranty period another five (5) years to May 17, 2029.
- CBHC staff have obtained additional cost comparisons from qualified roofing firms that are more expensive than the warranty repairs recommended by John’s Manville.

Recommended Action

Authorize Executive Director to execute a contract with Quality Roofing, Inc. for recommended John’s Manville warranty repairs to the roof at 1002 E. Palm Avenue Tampa, FL.

Fiscal Impact

- FY 19 Budget included up to $300,000 for roof repairs.
We hereby submit specifications and estimates for:

**FLAT ROOF REPAIR AND COATING** as listed below:
1. Broom sweep and blow off all roof areas to be coated, to remove loose granules and debris.
2. Cut out all existing blisters and repair with JM PermaFlash system.
3. Repair all defective flashing laps, inside corners, outside corners and penetration flashings as necessary.
4. Furnish and install new JM TopGard Base Coat at a rate of 1.0 to 1.5 gal per 100 sq. ft.
5. Furnish and install new JM TopGard 4000 Acrylic roof coating at a rate of 1.0 to 1.5 gal per 100 sq. ft.
   **NOTE:** Acrylic base and top coat will not be applied on a 3 ft. wide strip centered on all valley areas and not on a 7 ft. x 7 ft. area around each roof drain.
6. Furnish and install new APOC AP 585 Armor Flex White silicone coating on a 4 ft. wide strip at all valley areas and on an 8 ft. x 8 ft. area around each roof drain, at a rate of 4 gallons per 100 sq. ft.
   **NOTE:** Silicone application will overlap Acrylic application areas by 6” at all lines of intersection.

This coating application will extend the existing JM GoldShield Roofing Guarantee for 5 years, ending on 5-17-29. Fees to be paid to JM include a Guarantee extension fee of $510.00 ($3.00 per 100 sq. ft.) and a $750.00 fee for initial and final inspections.

**Both of these fees are included in the proposal total below.**

---

The roofing industry is currently experiencing price volatility in asphalt related products. Because firm prices cannot be obtained from suppliers, prices are subject to change. If there is an increase in the price of asphalt related products, charge to the contractor subsequent to making this proposal/contract, the proposal/contract shall be increased to reflect the additional cost to the contractor, upon submittal of written documentation thereof.

---

**Sum for the above:** Ninety-Five Thousand Three Hundred Sixty $95,360.00

**Payment to be made as follows:** To Be Negotiated

---

**Salesman:** J.J. Hernandez - Estimator
**Name:** J.J.Hernandez@Quality-Roofing.com
**Email Address:**

**Owner/Agent**
**Name:**
**Signature:**
**Title:**

---

Note: This proposal may be withdrawn by us if not accepted within 30 days from date at top.
# Community and Partner Meetings

<table>
<thead>
<tr>
<th>Meetings</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Secretary Chad Poppell</td>
<td>3.4.19</td>
</tr>
<tr>
<td>Ounce of Prevention</td>
<td>3.4.19</td>
</tr>
<tr>
<td>ELCHC</td>
<td>3.5.19</td>
</tr>
<tr>
<td>Andrew Breidenbaugh</td>
<td>3.6.19</td>
</tr>
<tr>
<td>Harry Hedges</td>
<td>3.7.19</td>
</tr>
<tr>
<td>ELCHC</td>
<td>3.7.19</td>
</tr>
<tr>
<td>Spurlino Family YMCA Tour</td>
<td>3.7.19</td>
</tr>
<tr>
<td>Rachel Ramjattan</td>
<td>3.8.19</td>
</tr>
<tr>
<td>Community Alliance</td>
<td>3.12.19</td>
</tr>
<tr>
<td>Safe and Sound Hillsborough</td>
<td>3.12.19</td>
</tr>
<tr>
<td>Jack Levine</td>
<td>3.14.19</td>
</tr>
<tr>
<td>Ounce of Prevention</td>
<td>3.18.19</td>
</tr>
<tr>
<td>COSW Board Meeting</td>
<td>3.26.19</td>
</tr>
</tbody>
</table>
## Contract Signature Log - ASO ONLY
### FY 2019

<table>
<thead>
<tr>
<th>Entity/Agency</th>
<th>Contract Type</th>
<th>Brief Description</th>
<th>Contract Period</th>
<th>Contract Amount</th>
<th>Board Approved</th>
<th>Signed By</th>
<th>Date Signed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kari P. Reid dba KiddOTherapy, LLC</td>
<td>ASO Provider</td>
<td>Occupational Therapy</td>
<td>2/25/19-ongoing</td>
<td>Varies</td>
<td>No</td>
<td>Kelley Parris</td>
<td>02/25/2019</td>
</tr>
<tr>
<td>Kari P. Reid dba KiddOTherapy, LLC</td>
<td>Agreement</td>
<td>Business Associate Agreement</td>
<td>2/25/19-ongoing</td>
<td>Varies</td>
<td>No</td>
<td>Kelley Parris</td>
<td>02/25/2019</td>
</tr>
<tr>
<td>G3 Life Applications Inc.</td>
<td>ASO Provider</td>
<td>Tutor</td>
<td>2/26/19-ongoing</td>
<td>Varies</td>
<td>No</td>
<td>Kelley Parris</td>
<td>02/27/2019</td>
</tr>
<tr>
<td>Gabrielle Lynn Tyson dba The Learning Coach Tutoring</td>
<td>ASO Provider</td>
<td>Tutor</td>
<td>2/27/19-ongoing</td>
<td>Varies</td>
<td>No</td>
<td>Kelley Parris</td>
<td>02/27/2019</td>
</tr>
<tr>
<td>Higher Aspirations Behavior Services, LLC</td>
<td>ASO Provider</td>
<td>Behavioral Therapy</td>
<td>3/5/19-ongoing</td>
<td>Varies</td>
<td>No</td>
<td>Kelley Parris</td>
<td>03/05/2019</td>
</tr>
<tr>
<td>Higher Aspirations Behavior Services, LLC</td>
<td>Agreement</td>
<td>Business Associate Agreement</td>
<td>3/5/19-ongoing</td>
<td>Varies</td>
<td>No</td>
<td>Kelley Parris</td>
<td>03/05/2019</td>
</tr>
<tr>
<td>Andrea Barragan, Psy.D. dba A Alliance For Psychological</td>
<td>ASO Provider</td>
<td>Evaluation, Family Therapy</td>
<td>3/13/19-ongoing</td>
<td>Varies</td>
<td>No</td>
<td>Kelley Parris</td>
<td>03/14/2019</td>
</tr>
<tr>
<td>Andrea Barragan, Psy.D. dba A Alliance For Psychological</td>
<td>Agreement</td>
<td>Business Associate Agreement</td>
<td>3/13/19-ongoing</td>
<td>Varies</td>
<td>No</td>
<td>Kelley Parris</td>
<td>03/14/2019</td>
</tr>
</tbody>
</table>
## Contract Signature Log

**PROGRAM CONTRACTS ONLY**

**FY 2019**

<table>
<thead>
<tr>
<th>Entity/Agency</th>
<th>Contract Type</th>
<th>Brief Description</th>
<th>Contract Period</th>
<th>Contract Amount</th>
<th>Board Approved</th>
<th>Signed By</th>
<th>Date Signed</th>
</tr>
</thead>
<tbody>
<tr>
<td>HILLSBOROUGH COMMUNITY COLLEGE FOUNDATION, INC.</td>
<td>FY19 Program Contract</td>
<td><strong>Amendment/Budget Modification</strong> for Quality Early Education System. Funding was increased by $275,000 to administer CALM Educational Site Support Grants for the Children's Board.</td>
<td>10/01/2018 - 09/30/2019</td>
<td>$2,023,134</td>
<td>Yes</td>
<td>Kelley Parris</td>
<td>03/12/2019</td>
</tr>
<tr>
<td>HEALTHY START COALITION OF HILLSBOROUGH COUNTY, INC.</td>
<td>FY19 Program Contract</td>
<td><strong>Amendment/Budget Modification</strong> for Children's Board Family Resource Centers. Funding was increased by $7,700 for payment of Work Order #1 (Site Selection Analysis and Tenant Improvements to Design Styles Architecture).</td>
<td>10/01/2018 - 09/30/2019</td>
<td>$3,044,853</td>
<td>No</td>
<td>Kelley Parris</td>
<td>03/12/2019</td>
</tr>
</tbody>
</table>
## Contract Signature Log

### VENDORS ONLY

**FY 2019**

<table>
<thead>
<tr>
<th>Entity/Agency</th>
<th>Contract Type</th>
<th>Brief Description</th>
<th>Contract Period</th>
<th>Contract Amount</th>
<th>Board Approved</th>
<th>Signed By</th>
<th>Date Signed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Johnson Controls</td>
<td>Vendor</td>
<td>Security Alarm Monitoring</td>
<td>10/01/18 - 09/30/23</td>
<td>$1,792.00</td>
<td>No</td>
<td>Kelley Parris</td>
<td>11/17/2018</td>
</tr>
</tbody>
</table>
Monthly Financial Report

February-2019

Table of Contents

Page Number

2. Fiscal Year 2019 Budget
3. Financial Statement Category Definitions
4. Statement of Revenues and Expenditures
5. Revenue Variance Analysis
6. Expenditure Variance Analysis
7. Investments Statement
8. New Program Funding Report
9. New Program Funding Detail
13. Projections

AGENDA
## Fiscal Year 2019 Budget

### Revenues
- Ad-Valorem Taxes: $41,771,412
- Investment Income: $756,000
- Administrative Services Organization Funding: $1,405,000
- Other Community Partner Funding: $360,000
- Miscellaneous Income: $155,000

**Total Revenues**: $44,447,412

### Expenditures

**Program Expenditures**:
- Program Funding (Continuation Grants): $34,773,693
- New Program Funding (unallocated): $6,475,000

**Total Program Expenditures**: $41,248,693

**Operating**
- Employee Salaries and Benefits: $3,973,914
- Contracted Professional Services: $397,790
- Facility Expenditures: $554,902
- Other Operating: $305,945

**Total Operating**: $5,232,551

**Mandatory Government Fees**: $1,201,570

**Total Expenditures**: $47,682,814

**Net Spend Down of Fund Balance**: ($3,235,402)

### Pie Chart
- 87% Total Program Expenditures
- 2% Mandatory Government Fees
- 3% Direct Operating Expenditures
- 8% Administrative Operating Expenditures
Financial Statement Category Definitions

- **Revenue**
  - **Ad-Valorem Taxes** includes current and delinquent ad-valorem tax revenue and excess fees returned to the Children's Board originally paid to the county based on the tax revenue.
  - **Investment Income** includes revenue from various interest-bearing accounts.
  - **Administrative Services Organization (ASO) funding** represents contributions from other funders specifically designated for use by providers in the community managed by the Children’s Board ASO staff. These dollars are also included in the program expenditure line. Examples are Department of Children and Families, Eckerd Connects, and Hillsborough County funding.
  - **Other Community Partner** funding represents funds contributed from community partners that are added to our provider contract amounts and included in the program funding line, for example, the School District of Hillsborough County and Hillsborough County.
  - **Miscellaneous Income** consists of ASO fiscal agent fees, contributions, and any other miscellaneous revenue received during the year.

- **Expenditures**
  - **Program Funding** represents provider contracts funded by Children’s Board, property tax revenue and funds contributed from our community partners. This amount also includes the dollars managed through the ASO.
  - **New Program Funding (unallocated)** includes dollars budgeted for new program contracts and one time funding that will be released and awarded by a competitive or application process.
  - **Employee Salaries and Benefits** include wages paid to all non-contractor employees. Benefits represent costs provided for salaried and hourly wage employees such as FICA, life and health insurance, short-term and long-term disability insurance, unemployment, and retirement.
  - **Contracted Professional Services** represents amounts budgeted for Hillsborough County information technology services, Hillsborough County Television, legal, media buys, auditing, Civil Service fees, and other professional services.
  - **Facility Expenditures** represents necessary costs to operate the Children’s Board offices and conference center including utilities, information technology, maintenance, and repairs.
  - **Other Operating** contains staff training, conference and meeting travel, postage, insurance, promotional activities, printing, supplies, advertising for Truth In Millage (TRIM), budget ads and other public notices, memberships and subscriptions. Also included are support activities with provider agencies and community organizations for training events.
  - **Capital Expenditures** include the budget for the building repair expenditures. No capital expenditures are budgeted in the current fiscal year.
  - **Mandatory Government Fees** include tax collector’s fee, property appraiser’s fee as well as the city storm water fee.
## Statement of Revenues and Expenditures

### February-2019

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Ad-Valorem Taxes</td>
<td>36,135,014</td>
<td>38,415,584</td>
<td>2,280,570</td>
<td>6%</td>
</tr>
<tr>
<td>Investment Income</td>
<td>315,000</td>
<td>465,334</td>
<td>150,334</td>
<td>48%</td>
</tr>
<tr>
<td>Administrative Services Organization Funding</td>
<td>585,417</td>
<td>326,579</td>
<td>(258,838)</td>
<td>-44%</td>
</tr>
<tr>
<td>Other Community Partner Funding</td>
<td>80,000</td>
<td>80,000</td>
<td>0</td>
<td>0%</td>
</tr>
<tr>
<td>Miscellaneous Income</td>
<td>64,583</td>
<td>53,717</td>
<td>(10,866)</td>
<td>-17%</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td><strong>37,180,014</strong></td>
<td><strong>39,341,214</strong></td>
<td><strong>2,161,200</strong></td>
<td><strong>6%</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenditures</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Program Expenditures</strong>:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Funding (Including Unallocated)</td>
<td>14,859,277</td>
<td>6,968,078</td>
<td>7,891,199</td>
<td>53%</td>
</tr>
<tr>
<td><strong>Total Program Expenditures</strong>:</td>
<td>14,859,277</td>
<td>6,968,078</td>
<td>7,891,199</td>
<td>53%</td>
</tr>
<tr>
<td><strong>Operating Expenditures</strong>:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Employee Salaries and Benefits</td>
<td>1,655,798</td>
<td>1,588,358</td>
<td>67,440</td>
<td>4%</td>
</tr>
<tr>
<td>Contracted Professional Services</td>
<td>159,319</td>
<td>99,501</td>
<td>59,818</td>
<td>38%</td>
</tr>
<tr>
<td>Facility Expenditures</td>
<td>253,687</td>
<td>85,771</td>
<td>167,916</td>
<td>66%</td>
</tr>
<tr>
<td>Other Operating</td>
<td>160,578</td>
<td>104,482</td>
<td>56,096</td>
<td>35%</td>
</tr>
<tr>
<td><strong>Total Operating</strong></td>
<td>2,229,382</td>
<td>1,878,112</td>
<td>351,270</td>
<td>16%</td>
</tr>
<tr>
<td>Mandatory Government Fees</td>
<td>911,741</td>
<td>921,260</td>
<td>(9,519)</td>
<td>-1%</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td><strong>18,000,400</strong></td>
<td><strong>9,767,450</strong></td>
<td><strong>8,232,950</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Net Cash Flow</strong></td>
<td><strong>19,179,614</strong></td>
<td><strong>29,573,764</strong></td>
<td><strong>10,394,150</strong></td>
<td></td>
</tr>
</tbody>
</table>
Revenue Variance Analysis

Statement of Revenues

February-2019

<table>
<thead>
<tr>
<th>Revenues</th>
<th>FY 2019 Budget</th>
<th>FY 2019 YTD Actual</th>
<th>Variance $</th>
<th>Variance %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ad-Valorem Taxes</td>
<td>36,135,014</td>
<td>38,415,584</td>
<td>2,280,570</td>
<td>6%</td>
</tr>
<tr>
<td>Investment Income</td>
<td>315,000</td>
<td>465,334</td>
<td>150,334</td>
<td>48%</td>
</tr>
<tr>
<td>Administrative Services Organization Funding</td>
<td>585,417</td>
<td>326,579</td>
<td>(258,838)</td>
<td>-44%</td>
</tr>
<tr>
<td>Other Community Partner Funding</td>
<td>80,000</td>
<td>80,000</td>
<td>0</td>
<td>0%</td>
</tr>
<tr>
<td>Miscellaneous Income</td>
<td>64,583</td>
<td>53,717</td>
<td>(10,866)</td>
<td>-17%</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td><strong>37,180,014</strong></td>
<td><strong>39,341,214</strong></td>
<td><strong>2,161,200</strong></td>
<td><strong>6%</strong></td>
</tr>
</tbody>
</table>

- **Ad-Valorem Taxes**
  - This line is over budget because more tax revenue was received in November and December than projected. About 92% of the total tax revenues have been received.

- **Investment Income**
  - The interest received year to date is more than budget because the interest rate was higher than the 2% budgeted. The rate is currently 2.66%.

- **Administrative Services Organization**
  - The Eckerd Connects contract is less than the budgeted resulting in lower recognized revenue. ASO actual expenditures were about 26% less than budget resulting in lower revenue.

- **Other Community Partner Funding**
  - This line is within budget. CBHC has received half of the funding from the School District of Hillsborough County.

- **Miscellaneous Income**
  - This is under budget because of lower ASO administrative fees related to the Eckerd Connects contract being less than the budgeted.
### Expenditure Variance Analysis

#### Statement of Expenditures

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Budget</td>
<td>YTD</td>
<td>Actual</td>
<td>Variance $</td>
</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Expenditures:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Funding (Including Unallocated)</td>
<td>14,859,277</td>
<td>6,968,078</td>
<td>7,891,199</td>
<td>53%</td>
</tr>
<tr>
<td>Total Program Expenditures:</td>
<td>14,859,277</td>
<td>6,968,078</td>
<td>7,891,199</td>
<td>53%</td>
</tr>
<tr>
<td>Operating</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Employee Salaries and Benefits</td>
<td>1,655,798</td>
<td>1,588,358</td>
<td>67,440</td>
<td>4%</td>
</tr>
<tr>
<td>Contracted Professional Services</td>
<td>159,319</td>
<td>99,501</td>
<td>59,818</td>
<td>38%</td>
</tr>
<tr>
<td>Facility Expenditures</td>
<td>253,687</td>
<td>85,771</td>
<td>167,916</td>
<td>66%</td>
</tr>
<tr>
<td>Other Operating</td>
<td>160,578</td>
<td>104,482</td>
<td>56,096</td>
<td>35%</td>
</tr>
<tr>
<td>Total Operating</td>
<td>2,229,382</td>
<td>1,878,112</td>
<td>351,270</td>
<td>16%</td>
</tr>
<tr>
<td>Mandatory Government Fees</td>
<td>911,741</td>
<td>921,260</td>
<td>(9,519)</td>
<td>-1%</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>18,000,400</td>
<td>9,767,450</td>
<td>8,232,950</td>
<td></td>
</tr>
</tbody>
</table>

- **Program Expenditures**
  - This line item is under budget because some providers are behind on invoicing us and only a small amount of the new program funding has been awarded.

- **Employee Salaries and Benefits**
  - This line is under budget because of a vacant position.

- **Contracted Professional Services**
  - This line item is under budget because of the timing of legal services and community education & awareness, offset by accounting & auditing services.

- **Facility Expenditures**
  - This line item is under budget because Building Repairs/Supplies Maintenance Services, Facilities Maintenance Contracts/Inspections, IT Maintenance contracts, and Janitorial and Lawn Services are lower than expected. The large projects have not been started yet.

- **Other Operating**
  - This line item is under budget because of timing of payments for travel, training and events, promotional activities, office supplies-small equipment, printing expenditures.

- **Mandatory Government Fees**
  - These fees are within budget.
<table>
<thead>
<tr>
<th>Investment Instrument</th>
<th>Financial Institution</th>
<th>Balance</th>
<th>Maturity</th>
<th>Yield</th>
</tr>
</thead>
<tbody>
<tr>
<td>Checking</td>
<td>Wells Fargo Government Advantage</td>
<td>1,719,202</td>
<td>1 day</td>
<td>0.40%</td>
</tr>
<tr>
<td>LGIP</td>
<td>Florida State Board of Administration</td>
<td>54,994,692</td>
<td>N/A</td>
<td>2.66%</td>
</tr>
</tbody>
</table>

**56,713,894**
Children’s Board of Hillsborough County
FY 2018 NEW PROGRAM FUNDING (UNALLOCATED) REPORT
Regular Board Meeting - March 28, 2019

<table>
<thead>
<tr>
<th></th>
<th>Beginning Budget</th>
<th>Adjustments</th>
<th>Revised Budget</th>
<th>YTD Amount Approved</th>
<th>YTD Uncommitted Funds Available</th>
<th>Current Funding Requests</th>
<th>Uncommitted Funds Available</th>
</tr>
</thead>
<tbody>
<tr>
<td>Technical Assistance Funding (Agencies Not Currently Funded by CBHC)</td>
<td>130,000</td>
<td>130,000</td>
<td>56,861</td>
<td>73,139</td>
<td>73,139</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Technical Assistance Funding (Agencies Currently Funded by CBHC)</td>
<td>70,000</td>
<td>70,000</td>
<td>15,000</td>
<td>55,000</td>
<td>55,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Technical Assistance Funding for CALM</td>
<td>275,000</td>
<td>275,000</td>
<td>-</td>
<td>275,000</td>
<td>275,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Emerging Needs Funding</td>
<td>300,000</td>
<td>300,000</td>
<td>137,521</td>
<td>162,479</td>
<td>162,479</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Emergency Funding</td>
<td>200,000</td>
<td>200,000</td>
<td>-</td>
<td>200,000</td>
<td>200,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Match</td>
<td>200,000</td>
<td>200,000</td>
<td>5,000</td>
<td>195,000</td>
<td>195,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Healthy &amp; Safe Uniting Grants</td>
<td>1,800,000</td>
<td>-</td>
<td>888,136</td>
<td>911,864</td>
<td>911,864</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Health Uniting Grants</td>
<td>1,300,000</td>
<td>-</td>
<td>-</td>
<td>1,300,000</td>
<td>1,300,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Summer Passport for Kids</td>
<td>250,000</td>
<td>250,000</td>
<td>-</td>
<td>250,000</td>
<td>250,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Resource Centers</td>
<td>1,550,000</td>
<td>1,550,000</td>
<td>7,700</td>
<td>1,542,300</td>
<td>1,542,300</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Leading Grants (Summer Funding)</td>
<td>400,000</td>
<td>-</td>
<td>400,000</td>
<td>400,000</td>
<td>400,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Totals</td>
<td>6,475,000</td>
<td>-</td>
<td>1,110,218</td>
<td>5,364,782</td>
<td>5,364,782</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Original Continuation Funding Budget 34,773,693
Actual Contract Amount Negotiated 33,976,601
Additional Amount Available 797,092
<table>
<thead>
<tr>
<th>Agency</th>
<th>Program</th>
<th>Funding Description</th>
<th>Technical Assistance Funding (Agencies Not Currently Funded by CBHC)</th>
<th>Technical Assistance Funding (Agencies Currently Funded by CBHC)</th>
<th>Technical Assistance Funding for CALM</th>
<th>Emerging Community Needs Funding</th>
<th>Emergency Funding</th>
<th>Match</th>
<th>Healthy &amp; Safe Uniting Grants</th>
<th>Health Uniting Grants</th>
<th>Summer Passport for Kids</th>
<th>Resource Centers</th>
<th>Leading Grants Summer Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td>Devereux Foundation Inc.</td>
<td>Sulphur Springs Family Support Initiative</td>
<td>Devereux Foundation, Inc. will finalize information to successfully complete the Contract Closeout Checklist as a Lead and work with PCAT to complete their Contract Closure Checklist as a Sub-Contractor.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Abe Brown Ministries, Inc.</td>
<td>Family Reunification Video Visitation</td>
<td>Provide an opportunity for children to maintain a bond with their parents incarcerated through the state of Florida. The program will host weekly video visits between the parent and child(ren).</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Evolution Institute</td>
<td>The HA! Program - Healthy &amp; Agile</td>
<td>This program will train staff working with children in East Tampa with health and resilience skills in order to improve health outcomes.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Feeding America Tampa Bay, Inc.</td>
<td>School Pantries</td>
<td>The School Pantries Program distributes healthy food through Hillsborough County Public Schools to children and their families who identify as food insecure.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rebuilding Together Tampa Bay, Inc.</td>
<td>Safe &amp; Healthy Homes for Families</td>
<td>In partnership with the Department of Health and the Asthma Coalition will provide home education and remediation to implement an evidence-based home visiting and environmental intervention to mitigate the high rate and poor housing conditions with homeowners throughout Hillsborough County.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>St. Joseph's Hospital, Inc. d/b/a St. Joseph's Women's Hospital</td>
<td>Supporting Motherhood and More</td>
<td>Provide underserved women with perinatal depression (ages 18-45) across Hillsborough County monthly support groups and an evidence-informed one on one counseling program for moms in need of more intensive services.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Agency</td>
<td>Program</td>
<td>Funding Description</td>
<td>Technical Assistance Funding (Agencies Not Currently Funded by CBHC)</td>
<td>Technical Assistance Funding (Agencies Currently Funded by CBHC)</td>
<td>Technical Assistance Funding for CALM</td>
<td>Emerging Community Needs Funding</td>
<td>Emergency Funding</td>
<td>Healthy &amp; Safe Uniting Grants</td>
<td>Health Uniting Grants</td>
<td>Summer Passport for Kids</td>
<td>Resource Centers</td>
<td>Leading Grants Summer Funding</td>
<td></td>
</tr>
<tr>
<td>--------------------------------------------</td>
<td>----------------------------------------------</td>
<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>------------------------------------------------------------------------</td>
<td>-----------------------------------------------------------------</td>
<td>---------------------------------</td>
<td>---------------------------------</td>
<td>------------------</td>
<td>--------------------------</td>
<td>---------------------</td>
<td>--------------------------</td>
<td>-------------------</td>
<td>-----------------------------</td>
<td></td>
</tr>
<tr>
<td>University Area Community Development Corporation, Inc.</td>
<td>Get Moving! Mind, Body, Soul</td>
<td>Assist elementary and middle school age youth in the area of fitness/nutrition and social-emotional health through a healthy and wellness program, Get Moving! Students and parents will engage in physical fitness, nutrition classes and social healthy components.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Children's Home d/b/a Children's Home Network</td>
<td>The Inter-Generational Institute</td>
<td>Build best practice, innovative approach to increase knowledge, competency and skills for grandparents (other community or non-kin caregivers) through training seminars to increase advocacy, access to resources and reduce stress or barriers.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Suncoast Community Health Centers, Inc.</td>
<td>School Dental Program</td>
<td>Provide Elementary School Age Children with Oral Risk Assessments; Fluoride Varnish; Sealants and oral health education provided at Title 1 Hillsborough County Public Schools (See Empowerment Evaluation Matrix) in East and South geographic regions.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>After-School All-Stars Corporation</td>
<td>After-School All-Stars Tampa Bay Curriculum Program Enhancement</td>
<td>WriteBrain (WB) Curriculum for 60 students (6th-8th grade) to support best practice implementation for the success of students enrolled in after-school programming. Includes student materials, facilitator's guides, published stories, story mats, and shipping/handling.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Alpha House of Tampa, Inc.</td>
<td>Server Upgrade</td>
<td>New computer server and installation costs.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Agency</td>
<td>Program</td>
<td>Funding Description</td>
<td>Technical Assistance Funding (Agencies Not Currently Funded by CBHC)</td>
<td>Technical Assistance Funding (Agencies Currently Funded by CBHC)</td>
<td>Emerging Community Needs Funding</td>
<td>Emergency Funding</td>
<td>Healthy &amp; Safe Uniting Grants</td>
<td>Health Uniting Grants</td>
<td>Summer Passport for Kids</td>
<td>Resource Centers</td>
<td>Leading Grants Summer Funding</td>
<td></td>
<td></td>
</tr>
<tr>
<td>--------------------------------</td>
<td>----------------------------------------------</td>
<td>--------------------------------------------------------------------------------------</td>
<td>------------------------------------------------------------------------</td>
<td>-----------------------------------------------------------------</td>
<td>-------------------------------</td>
<td>------------------</td>
<td>-----------------------------</td>
<td>-------------------</td>
<td>------------------------</td>
<td>-----------------</td>
<td>-----------------------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dream Builders Mission, Inc.</td>
<td>Building Bright Futures for Families</td>
<td>Consultation with Pathways to Growth for an assessment, coaching, and Board training; website expansion; computers; hygiene kits to increase capacity in serving the public.</td>
<td>4,820</td>
<td></td>
<td></td>
<td></td>
<td>4,820</td>
<td>4,820</td>
<td>4,820</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Florida 1.27 Incorporated d/b/a Florida 1.27</td>
<td>CRM Implementation and Computer Acquisition</td>
<td>Customer Relationship Management platform (Salesforce); computers.</td>
<td>5,000</td>
<td></td>
<td></td>
<td></td>
<td>5,000</td>
<td>5,000</td>
<td>5,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>G3 Life Applications, Inc.</td>
<td>G3 Program Expansion</td>
<td>Laptops; projectors; gym equipment; jerseys; flag football set; office supplies.</td>
<td>3,970</td>
<td></td>
<td></td>
<td></td>
<td>3,970</td>
<td>3,970</td>
<td>3,970</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>High Risk Hope, Inc.</td>
<td>Peer Fundraising Platform, Staff Development, and Computer</td>
<td>Fundraising platform; staff development; computer.</td>
<td>3,547</td>
<td></td>
<td></td>
<td></td>
<td>3,547</td>
<td>3,547</td>
<td>3,547</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hispanic Services Council, Inc.</td>
<td>HSC IT Migration</td>
<td>Migrate email and network storage to a web-based solution (ConnectWise).</td>
<td>5,000</td>
<td></td>
<td></td>
<td></td>
<td>5,000</td>
<td>5,000</td>
<td>5,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Javamo Art for Autism d/b/a Autism Shifts</td>
<td>Autism Shifts Rebranding</td>
<td>Rebrand website and marketing materials to launch campaign.</td>
<td>5,000</td>
<td></td>
<td></td>
<td></td>
<td>5,000</td>
<td>5,000</td>
<td>5,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LifeCare Network, Inc.</td>
<td>Website Upgrades</td>
<td>Upgrade client and mobile websites.</td>
<td>5,000</td>
<td></td>
<td></td>
<td></td>
<td>5,000</td>
<td>5,000</td>
<td>5,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ReDefiners World Languages, Inc.</td>
<td>Technical Assistance 2019</td>
<td>Training and coaching sessions; new curriculum; custom printed materials.</td>
<td>4,985</td>
<td></td>
<td></td>
<td></td>
<td>4,985</td>
<td>4,985</td>
<td>4,985</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Solita's House, Inc.</td>
<td>A More Visible and Efficient Solita's House</td>
<td>10 user licenses for Launchpad (case management software); marketing consultant.</td>
<td>5,000</td>
<td></td>
<td></td>
<td></td>
<td>5,000</td>
<td>5,000</td>
<td>5,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tampa Lighthouse for the Blind, Inc.</td>
<td>Increased Infrastructure using Assistive Technology</td>
<td>Office copier w/voice commands, networking capability, and scan capacity.</td>
<td>5,000</td>
<td></td>
<td></td>
<td></td>
<td>5,000</td>
<td>5,000</td>
<td>5,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Agency</td>
<td>Program</td>
<td>Funding Description</td>
<td>Technical Assistance Funding (Agencies Not Currently Funded by CBHC)</td>
<td>Technical Assistance Funding (Agencies Currently Funded by CBHC)</td>
<td>Technical Assistance Funding for CALM</td>
<td>Emerging Community Needs Funding</td>
<td>Emergency Funding</td>
<td>Match</td>
<td>Healthy &amp; Safe Uniting Grants</td>
<td>Health Uniting Grants</td>
<td>Summer Passport for Kids</td>
<td>Resource Centers</td>
<td>Leading Grants Summer Funding</td>
</tr>
<tr>
<td>----------------------------------------------------</td>
<td>----------------------------------</td>
<td>-------------------------------------------------------------------------------------</td>
<td>-----------------------------------------------------------------------</td>
<td>-----------------------------------------------------------------</td>
<td>---------------------------------------</td>
<td>-----------------------------------</td>
<td>------------------</td>
<td>-------</td>
<td>-------------------------------</td>
<td>---------------------</td>
<td>--------------------------</td>
<td>------------------</td>
<td>---------------------------------</td>
</tr>
<tr>
<td>The Seventh Mom Project, Inc.</td>
<td>Reach and Grow Project 2019</td>
<td>Marketing consultant; Management certificate for ED; Background checks; website upgrades; books; marketing materials.</td>
<td></td>
<td>4,706</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Women of Color Golf, Inc.</td>
<td>Girls on the Green Tee (GOTGT)</td>
<td>CEO Circle at NLC; cameras (to capture pictures and video for training and marketing purposes); video software and iPads (to analyze development of participants and storage of data); clubs and net (for participants to use).</td>
<td></td>
<td>4,839</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Girls On The Run</td>
<td>GOTR</td>
<td>Organizational strategic planning and leadership training. (from FY 2018)</td>
<td></td>
<td>5,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Healthy Start Coalition of Hillsborough County</td>
<td>Children's Board Family Resource Center</td>
<td>Design Styles Architecture Work Order #1: Site selection analysis of up to 8 potential properties.</td>
<td></td>
<td></td>
<td>7,700</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Florida West Coast Public Broadcasting Inc. (WEDU)</td>
<td>Television Media: Children with ASD</td>
<td>Editing and production for on air broadcast of filmed panel discussion on children with Autism Spectrum Disorder.</td>
<td></td>
<td>5,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td></td>
<td><strong>56,861</strong></td>
<td><strong>15,000</strong></td>
<td><strong>137,521</strong></td>
<td><strong>5,000</strong></td>
<td><strong>888,136</strong></td>
<td><strong>7,700</strong></td>
<td><strong>-</strong></td>
<td><strong>-</strong></td>
<td><strong>-</strong></td>
<td></td>
<td><strong>-</strong></td>
</tr>
<tr>
<td><strong>Total Approved</strong></td>
<td></td>
<td></td>
<td><strong>1,110,218</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Current Requests</strong></td>
<td></td>
<td></td>
<td><strong>-</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
CHILDREN'S BOARD OF HILLSBOROUGH COUNTY
PROJECTIONS
FISCAL YEARS 2018-2021
Millage Rate .4589

<table>
<thead>
<tr>
<th>FY 2018 Amended</th>
<th>FY 2018 Estimated</th>
<th>FY 2019</th>
<th>FY 2020</th>
<th>FY 2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget</td>
<td>Actual</td>
<td>Budget</td>
<td>Budget</td>
<td>Budget</td>
</tr>
<tr>
<td>MILLAGE RATE</td>
<td>0.4589</td>
<td>0.4589</td>
<td>0.4589</td>
<td>0.4589</td>
</tr>
<tr>
<td>Projected Tax Revenue (millage rate @ .4589 w/ 10.14% inc. in tax base in FY 2019, 6.14% inc. in FY 2020, 6.7% inc. in FY 2021)</td>
<td>37,969,389</td>
<td>38,475,000</td>
<td>41,771,412</td>
<td>44,330,618</td>
</tr>
<tr>
<td>Investment Income</td>
<td>333,000</td>
<td>680,000</td>
<td>756,000</td>
<td>712,065</td>
</tr>
<tr>
<td>Revenue Maximization</td>
<td>45,300</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Administrative Services Organization and Other Community Partner</td>
<td>1,120,000</td>
<td>1,020,485</td>
<td>1,765,000</td>
<td>1,765,000</td>
</tr>
<tr>
<td>Miscellaneous Income</td>
<td>59,787</td>
<td>54,239</td>
<td>155,000</td>
<td>155,000</td>
</tr>
<tr>
<td>Total Revenue Available</td>
<td>39,527,476</td>
<td>40,229,724</td>
<td>44,447,412</td>
<td>46,962,683</td>
</tr>
<tr>
<td>Operating Expenditures</td>
<td>4,637,350</td>
<td>4,541,906</td>
<td>5,232,551</td>
<td>5,119,622</td>
</tr>
<tr>
<td>Mandatory Government Fees</td>
<td>1,093,213</td>
<td>1,066,915</td>
<td>1,201,570</td>
<td>1,274,507</td>
</tr>
<tr>
<td>Building and Capital Reserve Expenditures</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>16,472</td>
</tr>
<tr>
<td>Program Funding (Continuation Grants)</td>
<td>31,715,126</td>
<td>29,417,061</td>
<td>34,773,693</td>
<td>40,449,580</td>
</tr>
<tr>
<td>New Program Funding (Unallocated)</td>
<td>2,450,000</td>
<td>988,072</td>
<td>6,475,000</td>
<td>5,000,000</td>
</tr>
<tr>
<td>Total Expenditures</td>
<td>39,895,689</td>
<td>36,013,954</td>
<td>47,682,814</td>
<td>51,860,182</td>
</tr>
<tr>
<td>Net Income (Spend Down)</td>
<td>(368,213)</td>
<td>4,215,770</td>
<td>(3,235,402)</td>
<td>(4,897,499)</td>
</tr>
</tbody>
</table>

Fund Balance

| Total Fund Balance Beginning of Year | 19,689,504 | 21,226,669 | 25,442,439 | 22,207,037 | 17,309,538 |
| Net Income (Spend Down of Fund Balance) | (368,213) | 4,215,770 | (3,235,402) | (4,897,499) | (6,116,976) |
| Total Fund Balance End of Year after Spend Down | 19,321,291 | 25,442,439 | 22,207,037 | 17,309,538 | 11,192,561 |
| Less Non-Spendable Fund Balance Reserve | (21,701) | (23,000) | (23,000) | (23,000) | (23,000) |
| Less Committed Fund Balance Reserve (Operating Reserve) | (1,968,474) | (1,804,299) | (2,388,909) | (2,598,195) | (2,802,962) |
| Less Assigned Fund Balance Reserve | (10,088,562) | (10,088,562) | (11,014,476) | (6,116,976) | |
| Unassigned Fund Balance | 6,978,340 | 13,262,364 | 8,551,061 | 8,258,247 | 7,982,572 |

Definitions:

**Non-Spendable Fund Balance Reserve** includes pre-paid expenditures.

**Committed Fund Balance Reserve** includes the building/capital reserve and operational reserve of 5.01% of the budgeted expenditures for the year.

**Assigned Fund Balance Reserve** consists of the future commitments included in the future projections that spend down from the fund balance.

**Unassigned Fund Balance** represents the difference between the total fund balance and all reserves above.

The reserve amounts above are determined and approved by the Board each year during the budgeting process.

*updated 8-14-18*
Outreach Events Calendar

The Children's Board will have a presence at the following community events. Contact Paula Scott, Director of Public Relations, at scotsps@childrensboard.org for more information about a particular event.

March

3.23.19  **Children's Service Community Fair**  
Lake Magdalene  
3191 Clay Mangum Lane, Tampa  
10:00am-2:00pm

3.26.19  **ABC Positively Tampa Bay Interview - Child Abuse Prevention Month**  
ABC Studios  
4045 N. Himes Ave., Tampa  
9:30am-10:30am

3.29.19  **Children's Board Campus Pinwheel Installation**  
Children's Board  
1002 E. Palm Ave., Tampa  
2:00pm-4:00pm

April

4.02.19  **Child Abuse Prevention Kickoff**  
Glazer Children's Museum  
110 W. Gasparilla Plaza, Tampa  
11:00am-12:00pm

4.02.19  **Children's Board Free Tuesday**  
Glazer Children's Museum  
110 W. Gasparilla Plaza, Tampa  
12:00pm-6:00pm

4.02.19  **Hillsborough County Public Schools – Child Abuse Prevention Month Proclamation**  
HCPS Board Room  
901 E. Kennedy Blvd., Tampa  
3:30pm-4:30pm

4.06.19  **Wimauma Heart of Hillsborough Event**  
Bethune Park  
5809 Edina St., Wimauma  
10:00am-1:00pm
4.08.19  City of Plant City Child Abuse Prevention Month Proclamation
Plant City - City Hall
302 W. Reynolds St., Plant City
7:30pm-8:30pm

4.10.19  Fox 13 Drowning Prevention Interview
Fox Studios
3213 W. Kennedy Blvd., Tampa
3:30pm-4:30pm

4.13.19  Northdale Family Fun Festival
Northdale Park
15550 Spring Pine Drive, Tampa
8:00am-2:00pm

4.16.19  Children's Board ASO Fair
Children's Board
1002 E. Palm Ave., Tampa
9:30am-11:30am

4.16.19  City of Temple Terrace Child Abuse Prevention Month Proclamation
City of Temple Terrace - City Hall
11250 N. 56th St., Temple Terrace
6:00pm-7:00pm

4.17.19  Hillsborough Board of County Commissioners Child Abuse Prevention Month Proclamation
County Center
601 E. Kennedy Blvd., Tampa
9:00am-10:00am

4.22.19  YES Fair! Spring Fling
All People's Life Center
6105 E Sligh Ave., Tampa
10:00am-2:00pm

4.27.19  YMCA Healthy Kids Day
Tampa Metropolitan Area YMCA
110 E. Oak Ave., Tampa
1:00pm-4:00pm
Good News
from our funded partners

Regular Board Meeting
March | 2019

Children’s Board
HILLSBOROUGH COUNTY
www.ChildrensBoard.org
IF I HAD THE CHILDREN’S BOARD. . .

If I had the Children's Board, my wounded inner child wouldn't have felt lonely because my mom would have signed me up to be a part of the many organizations for girls generously funded by the Children’s Board!

If I had the Children's Board, maybe a sister born 17 years before me wouldn't have died at 11 months old, because the Children's Board would have made sure she had her own bed to sleep in.

If I had the Children's Board, perhaps my older brother wouldn't have gone to jail because the Children's Board would have made sure he was enrolled in an organization that helped young men feel empowered, strong and smart.

If I had the Children's Board, perhaps my mom, a single mother of nine, wouldn't have been so stressed all the time, because the Children's Board would have seen to it that she received counseling and the children could have been enrolled in an Out-of-School program to give my mom a break.

If I had the Children's Board, perhaps my sister's twin brother wouldn't have died as a baby, because the Children's Board would have helped my mom with proper doctors and needed medical supplies.

If I had the Children's Board, perhaps my older sister wouldn't have gotten pregnant at 16, because the Children's Board would have made sure she was a part of an organization that teaches young girls self-esteem and how to make wise choices and she would have been given the necessary tools to build self-esteem.

If I had the Children's Board, perhaps I wouldn’t have missed school when our car broke down, because the Children's Board would have made sure my mom had necessary car repairs and even a gas card.

If I had the Children's Board, perhaps I wouldn't have been ridiculed, bullied and laughed at because I didn't have nice clothing to wear to school, perhaps the Children's Board would have seen to it that my mom received a Wal-Mart voucher to take us shopping! It would have meant the world.

If I had the Children’s Board, perhaps I wouldn’t have been made fun of because I was in remedial reading, because the Children’s Board would have made sure I had assistance with reading and would have gotten me a tutor! I would have had the confidence to stand proud and read in front of the class.
If I had the Children's Board, perhaps my mom wouldn't have had to live from check-to-check and sometimes do without, because the Children's Board would have made sure she received services from a Financial Coach to learn how to manage money and even have savings!

If I had the Children's Board, perhaps my mom would have received her Diploma instead of the shame she felt not being able to graduate with her class because she was pregnant and showing. Therefore, my mom never finished the necessary paperwork to earn her GED. Perhaps the Children's Board would have made sure she completed her Adult Education courses. And my mom could've very proudly displayed and framed HER certificate on the wall, just as she did with all her children that graduated.

There's nothing I can do about the past. I can only move forward and enjoy the future! Right now, in this moment, I DO have the Children's Board. My name is Cheryl Jones, I'm the Executive Director for Palm River Family Services and we are “Generously funded by the Children's Board”! I am every family that walks through our doors needing assistance! The Children's Board has empowered ME and makes it possible for our agency to help with Family Therapy, Dental Services, Medical Supplies, Physical Therapy, Occupational Therapy, Speech Therapy, Substance Abuse, Emergency Shelter, Educational Equipment/Supplies, Home Maintenance, Household supplies, Rental Assistance, Mentors, Respite, Food Stipends and even Baby Items – just to name a few! I am strong, I am beautiful, and with help from the Children's Board, I am committed to helping and investing in the success of all children and families!
Big Brother Big Sister Jennifer and Little Sister Christiana, whose match is supported through Children’s Board funding, have been together since December 5, 2017. They enjoy going to the library to read and practice writing. The Little sister said she likes her Big Sister because “she is nice.” Jennifer and Christina also love doing crafts together, like painting pumpkins in the fall and coloring.

Big Sister Sasha and Little Sister Iyanna have been matched for two years together in our Big Brothers Big Sisters program. Iyanna struggled with opening up to Sasha when they were first matched, so they tried many activities in order to spend time together. But it wasn’t until they experienced an Escape Room together that Iyanna discovered something she got really excited about. She says they like to do Escape Rooms together because the “are a great team” and they like using their problem-solving skills to find their way out. Sasha says it has been a great way to learn about each other, coming up with a strategy and then communicating with each other in order to execute their plan. They have already experienced seven Escape Rooms together and are hunting for “the best one.”
Parents and Children Advance Together

South County Literacy Initiative

PCAT Literacy Ministries makes major difference for some area youth

By LOUIS KINDLE

Parents and Children Advance Together (PCAT) Literacy Ministries will soon finish its fourth school year of giving children most in need a helping hand with their learning skills. Based on the group's latest statistics, founder Christine Worley has certainly earned some bragging rights.

Not that she would ever use them.

The diminutive executive director of Parents and Children Advance Together Literacy Family Ministries Inc. isn't in it for any recognition.

"I have a heart for these kids," Worley said. "If a child cannot read properly by the time they're in the third grade, it's very difficult for them to succeed."

The group's volunteer tutors work with children in kindergarten and first grade at Ruskin Elementary School and kindergarten at Wimauma Elementary School Monday through Thursday from 3 to 5 p.m. They focus on teaching them the alphabet, sounding letters and blending sounds into words. They also work with readers and workbooks and play learning games.

The program's techniques have yielded some impressive results.

For the 2017-2018 school year, 84 students received literacy training, and their parents received information on how to work with them and be involved in their education.

Eighty-five percent of the kindergarten students increased their Developmental Reading Assessment (DRA) scores by at least two levels, and 85 percent of first-grade students increased their scores by at least four levels. The tests are administered by their classroom teachers.

Ninety-five percent of the first-grade students were promoted to second-grade, and 100 percent of the kindergarteners successfully went on to first grade.
And finally, 85 percent of parents were taught how to read properly with their children at home. For the 2018-2019 school year, bilingual storybooks were purchased for the students to take home to read with their parents four nights per week. The parents must sign the reading log each time they read with their child.

“Engaged parents greatly impact student achievement, resulting in better grades, interaction in class, attendance, higher self-esteem and better behavior,” Worley said.

The Community Foundation of Tampa Bay awarded PCAT a $21,983 grant in January to hire a volunteer coordinator and cover other program expenses. The part-time coordinator will attend community events to promote PCAT and recruit additional volunteers. Hours are negotiable.

More than half of PCAT’s annual budget is funded by the Children’s Board of Hillsborough County. It has received additional grants from Suncoast Credit Union, the Rays Baseball Foundation, the Interfaith Social Action Council of Sun City Center, Sun City Center Campaign Against Human Trafficking and 300 Women Who Care.

The PCAT Family Literacy is a 501(c)3 nonprofit organization.

To invest in a child’s early education, send a tax-deductible donation to PCAT, P.O. Box 1641, Lutz, FL 33558. Any amount is appreciated.

Volunteers are always needed. Training is provided, and all that’s required is one hour per week. Every volunteer is paired with the same child each time they work.

To sign up as a tutor or for information on the volunteer coordinator position and its compensation, call Worley at 813-598-2103 or email her at christene.pcat@gmail.com.
Hi! My name is Maxine. I’m proud to be involved with the Children’s Board Family Resource Center in Plant City. The first time I came by the Center was two years ago. I was helping a friend with some paperwork. The staff at the Center has done so much for me and family. My girls have joined the After School Reading Crew which they love going to.

One of my daughters is having personal tutoring through Success 4 Kids & Families and it is helping out tremendously. My girls love to attend the fun events at the Center, they like to socialize and interact with the kids that go regularly. My one year old has attended the Developmental Playgroups and has learned to socialize with other toddlers.

I have taken the CPR & First Aid training where I received a two year certification with the American Heart Association. I also took the Car Seat Safety class and was given a brand new car seat for my son. Their nutritional workshop was also great! I really enjoyed it because I am putting in practice the skills taught as to how to feed my family clean and healthy on a budget. This has been a great financial help because all classes were at no cost!

I am happy to say that I am now a member of the Family Community Advisory Council (FCAC) which is a nice way to stay informed with services and events provided in our Plant City community.

The Children’s Board Family Resource Center in East County has become the “new” hot spot where our families can feel safe and welcomed. I tend to invite everyone I can to the Center because they do have awesome resources for the community.

I really appreciate the wonderful staff and all they have done to help my family. THANK YOU!
Readers in Motion Family Fun Events bring families together for an out-of-the-box learning experience in a unique social environment. The children of Oak Grove and Mendenhall Elementary shared with their parents, teachers, peers and Foster Grandparents at our 3 events this February, hosted in Zoo Tampa. The events started with mingling in the lecture hall and even featured a Book Table for children to choose a book, from a selection laid out by grade level, to take home and read with their family.

The families later toured Zoo Tampa in private groups while learning all about animal classification. Zoo experts led our groups through the Asian Gardens and Florida Wildlife areas, pointing out the various animals and how they are classified in the animal kingdom. Parents and children alike participated in an animal classification activity during the tour where they dove even further into the topic.

These events have allowed children and their families to take a fun activity, such as going to the zoo, and turn it into a learning experience as well. We are extremely grateful to be able to provide such an experience for the families of Oak Grove and Mendenhall’s Kindergarten and 1st grade classrooms through the help of the Children’s Board of Hillsborough County!
The Tampa Bay community came together on March 4 to witness ways the Tampa Metropolitan Area YMCA helps kids and families, promotes health and well-being and gives back to our neighbors in need.

At the Community Impact Dinner, the Y unveiled an impact video highlighting drowning data recently brought to light by the Children’s Board of Hillsborough County. More than 400 guests heard the staggering statistics. More children drowned in Hillsborough County last year than any other county in Florida. The number of drownings spiked to 11 in 2018. That’s the highest in the state and more than the previous two years combined. Thanks to generous community partners, like the Children’s Board of Hillsborough County, the Y has a chance to change some of these devastating numbers.

In collaboration with the Children’s Board of Hillsborough County, the Y is proud to expand “Be Water Smart from the Start” to be a year-round program. This is a mobile program where certified instructors leave the Y to teach kids formal swim lessons and water safety education in their own apartment complex and neighborhood pools.

The Community Impact Dinner also honored U.S Representative Kathy Castor, Y Governance Board Member Jill Valenti and her husband, Joe, and 14 volunteers of the year among the crowd full of fellow volunteers, community leaders, elected officials, Y members and friends of the Y.

Many thanks to the Children’s Board of Hillsborough County for attending the annual event and being a leading partner in the Y’s efforts to prevent drowning, close the achievement gap and strengthen the community!
Program-Wide Positive Behavior Support (PWPBS) is an evidence-based framework that helps supports teachers and early childhood programs to meet the social-emotional and behavioral needs of all children in their care. PWPBS at University of South Florida promotes social-emotional learning at school but also emphasizes the importance of family partnerships. Collaborations with families is a critical element for the success of PWPBS. Every site that implements PWPBS establishes a leadership team to help guide and plan for what positive behavior support will look like for their school. Family members should be part of this leadership team. This often requires providers to step out of their comfort zone, especially if collaborations have not been strong in the past. Zoo Tampa at Lowry Park, a PWPBS site, wanted a team with all stakeholders voices at the table. They started with inviting a family member to be a part of the team to provide input on how PWPBS was running at their school. The team, including the family representative, developed a survey to send home to all parents asking which aspect of social-emotional learning is needed at home. The team received an overwhelming amount of responses and saw that frustration and anger were rated the highest. (see image below). Using this data, the PWPBS team reviewed developmentally appropriate strategies that families could utilize at home. Now that the team had a family representative, they were able to gain new perspective to develop a meaningful event that would be more engaging and families would want to attend. The family representative made suggestions to use language in a way that made more sense to parents. For example, in the past the site used the term 'Make and Take' when advertising to families. This term is largely used for the professional development of teachers and is not a concept all parents understood. The team changes the name to 'Come and Go', which parents were far more comfortable with and a clearer description of what the event entailed. She encouraged them to create activities to accommodate parents of younger and older children and ensure that they materials were portable since families are always on the go.

The response to the event was the largest to date. Families were able to drop in to the 'Come and Go', which offered a three hour window to accommodate the different parent schedules. Families participated in activities and learned strategies to use at home to help with self-regulation and frustration. They made materials with their children and the teachers were able to sit with the families and demonstrate how to use them in an individualized way. (see pics below) Twenty-five families came over the course of the event and each expressed how positive and helpful the event was to them. The PWPBS team largely attributed the growth in attendance to the family representation on the team. They were better able to meet the needs of their families with this input. Teachers plan to check-in with families to see how the use of the strategies are working. Materials are available to anyone who was not able to attend but would like to utilize the resources. Additionally, the team will debrief and plan for the next quarterly event using the data and feedback from families.
Q1

PWPBS is all about supporting children's emotions and teaching them healthy ways to express those emotions. Which emotions does your child need the most support to regulate?

Answered: 49   Skipped: 0

- Anger: 30%
- Sadness/Separation: 20%
- Disappointment: 10%
- Frustration: 50%
- Shyness/Embarassment: 5%
- Scared: 5%

AGENDA
On February 28, 2019, Gulf Coast Jewish Family and Community Services program Good Afternoon Friends and Amigos was a finalist for the WEDU Be More Brilliant Award and Gulf Coast JFCS received the WEDU Be More Humble, People Choice award. The WEDU Be More Awards recognize nonprofits in our community doing amazing things and we are proud to be in such esteemed company!

This year GAFA has incorporated Friday Clubs, based on the children’s interests. Soccer, Yoga, Computer Coding and DYI have been some of our favorites. Friends and Amigos at Reddick & Robinson Elementary Schools got together in January for a friendly soccer Scrimmage. During Soccer practice we incorporated our Second Step skills for learning like team work and problem solving. Everyone was involved in these events from tie dying team t-shirts, to making signs for the side lines. Families came together at the end of each game to celebrate with a pot Luck dinner.

Working together with our families, program staff and partners Good Afternoon Friends and Amigos is working to provide support to the whole family that enables them to be involved and engaged in activities that enrich and support growth and development. GAFA family events are reason to celebrate and educate and have included parent workshops such as Mental Health stigma and Children’s Social and Emotional Development with Israel’s House a small non-profit in Wimauma. Most recently we celebrated International Woman’s Day with The Spring, whose mission is to prevent domestic violence, protect victims, and promote change in lives, families and communities.
Success Story

“As a teenager, “Jessica” was kicked out of the house by her parents when she became pregnant. She then moved in with her boyfriend, but he soon began abusing her including putting a knife to her throat almost every night. When Jessica finally called the police and began life on her own with her four children, one with a heart defect, she struggled to stay afloat and pay rent. Several evictions later and homeless, Jessica and her family found Alpha House of Tampa.

Jessica has never asked for much from her case manager ... just what she needed to do to become independent. Since working with Alpha House of Tampa staff, Jessica secured employment and finally found an apartment complex that would rent to her. Her case manager helped her to obtain Rapid Rehousing financial assistance to help pay the rent on her lease. Once in a stable house, Jessica was able to update the Social Security information to better help her disabled child. Jessica is happy to finally have a safe place to call home for her and her children.”