

CHILDREN'S BOARD OF HILLSBOROUGH COUNTY

PRO 2018-10 Level 2 Uniting Grants Children Are Healthy And Safe RFP

Answers To Questions – Through 08-03-2018

Question 1. Can I make a public records request for the Power Point?

Answer 1. Yes, and Proposers must follow the instructions provided in the latest funding release addendum.

Question 2a. Given the stated funding amounts per age group (ex. \$900K-0-5; etc.) it seems like there is a distinct possibility all the funds may not be approved. Is that the intent? Why or why not?

Answer 2a. No, the projected budget allocations are approximate and may be subject to change(s).

Question 2b. Example – There are 5 high scoring quality applications proposals in the 0 – 5 category each at \$300K & no other high scoring quality proposals, would the five proposals be funded?

Answer 2b. Unable to answer without a review of the proposal(s).

Question 3. Will funding be available to entities located in another county serving children in Hillsborough County?

Answer 3. Organizations must be legally operating in the state of Florida and serve residents of Hillsborough County.

Question 4. Can Proposal be geared towards more than 1 focus area?

Answer 4. Yes. There is a single focus area with this release and one (1) or more age groups that can be served. Please refer to the Section (1.4) Statement of Purpose.

Question 5. Letter of Support should include what?

Answer 5. A Letter of Support should be submitted if the proposed service(s) require collaboration with other organizations to meet outcomes. Refer to Section (2.1.7)

Question 6. Do you have to re-apply for Year 2?

Answer 6. No.

Question 7. If any addendum is published, will that be sent via email in addition to the website or will interested applicants need to monitor the website only?

Answer 7. Monitor website only.

Question 8. Can one interested agency submit multiple applications? For example, one application for each of the 3 focus areas (Birth – 5, elementary, up to 14)?

Answer 8. All the target age groups can be in one (1) proposal.

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Question 9. Can interested applicants sit in on the community review team session?

Answer 9. Applicants may sit in on the community review team session but are not allowed to participate in a dialogue with CBHC staff or Community Review Team Members.

Question 10. Can interested applicants charge for services provided by this grant? For example, if a program costs \$60 per hour, can we charge clients \$20 and \$40 to the Children's Board?

Answer 10. Yes, and make sure to include income from fees charged for services as Revenue in your program budget.

Question 11. Is the use of formal evidence-based programs & practices required or can we propose research supported/pilot programs?

Answer 11. Please refer to Section (1.4) Statement of Purpose and Section (2.1.5) Proposed Program Description and Design.

Question 12. Can one proposal include multiple program sites or should a new proposal be submitted for each site proposed by one organization?

Answer 12. Yes, a proposal can include multiple program sites.

Question 13. Do the sub-contractors need to also be not for profit?

Answer 13. Refer to Section (1.2.1) Funding Eligibility.

Question 14. If you are a program that provides academic and recreational activities but you also offer fitness/nutrition and social emotional health can your program qualify?

Answer 14. Please refer to Section (1.2.1) Funding Eligibility and Section (1.4) Statement of Purpose.

Question 15. Should application form #14 be checked for only 1 primary focus area as per instruction sheet or all that apply?

Answer 15. Refer to Appendix (#1) Proposal Cover Sheet Instructions in Addendum (#1).

Question 16. Current CBHC provider is eligible to apply, correct?

Answer 16. Correct.

Question 17. Is the grant renewable?

Answer 17. Yes, based on satisfactory annual program performance, contract compliance, fiscal accountability and available funding approved by the Children's Board.

Question 18. Can an outside evaluator be included in budget?

Answer 18. No.

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Question 19. Primary Focus area each application can choose one?

Answer 19. The only Primary Focus area is Children Are Healthy And Safe. There are three (3) target age groups. Please refer to Addendum (#1), Attachment (#1) Proposal Cover Sheet.

Question 20. Are we allowed to subcontract to non 501 C 3 (church for instance)?

Answer 20. Duplicate question, refer to Answer (#13).

Question 21. Since you are asking for a 2 yr. budget can year 1 & year 2 have different funding requests?

Answer 21. Yes, refer to Section (2.1.6) BUDGET – ATTACHMENT (#2).

Question 22. What is the limit on Indirect?

Answer 22. Refer to Appendix (#6) – BUDGET INSTRUCTIONS NEW PROGRAM FUNDING, pages 11 – 12.

Question 23. How do you define social-emotional wellness?

Answer 23. Activities proposed for social – emotional wellness must contribute to meeting the outcomes selected from Appendix (#4).

Question 24. Are agencies who receive CBHC funding for similar services eligible for this funding for additional projects?

Answer 24. Yes.

Question 25. Would a private Christian School be eligible for funding? (Not a Charter School.)

Answer 25. Refer to Section (1.2.1) Funding Eligibility.

Question 26. If funding is for both Year 1 and Year 2, why is the funding timeline only 1 year: 11/1/18 – 9/30/19?

Answer 26. CBHC funded programs are subject to yearly renewal based on program performance, contract compliance, fiscal accountability and available funding approved by the Children's Board.

Question 27. If agency operates different sites – submit (1) proposal or multiple?

Answer 27. Duplicate question, refer to Answer (#12).

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Question 28. If you are by nature academic or recreational-can the org. apply for a specific health & safety?

Answer 28. Proposed activities must contribute to outcomes selected from Appendix (#4).

Question 29. Social-Emotional Safety? How is this defined?

Answer 29. A Proposer must explain how their services meet the intent of the Section (#1.4) Statement of Purpose and how their activities will meet the outcome(s) selected in Appendix (#4).

Question 30. Can you submit more than 1 proposal?

Answer 30. Yes.

Question 31. Can you submit one for each focus group?

Answer 31. You can submit a proposal to serve one or more age groups.

Question 32. Does the Children's Board allow payment for utilities with the grant dollars?

Answer 32. Yes, refer to Appendix (#6) – BUDGET INSTRUCTIONS NEW PROGRAM FUNDING, page 8.

Question 33. Can program evaluation (research?) be included as a piece of the proposed funding?

Answer 33. Duplicate question, refer to Answer (#18).

Questions 34. What are community review teams? How are they selected?

Answer 34. It is the policy of the Children's Board to establish community review teams for competitive funding releases. In addition, the Children's Board reviews local data, considers demographic shifts, gaps in services, the emerging needs of children and families, and any other pertinent information related to the Mission of the Children's Board when considering funding decisions.

The Community Review Team is comprised of volunteers with content expertise in the applicable funding area(s). Raters review and score each proposal that qualifies per CBHC's verification of completeness.

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Question 35. Our agency was not able to attend and I am curious if this disqualifies us from applying?

Answer 35. No.

Question 36. If an agency currently has a Lead Children are Healthy and Safe grant from the Children's Board, Can the agency apply for funding the (Level 2) Uniting Grant - Children Are Healthy and Safe? If so, are there any specific stipulations?

Answer 36. Yes, and there are no specific stipulations at this time.

Question 37. Can Program Directors (administrators) receive part of their salary from the grant funds if they are providing direct services to the program?

Answer 37. Please refer to budget instructions for salaries in Appendix (#6).

Question 38. On page 11, it says that the Children's Board is not seeking to fund "External program evaluation/evaluator". Does that include consultants who help document the processes and outcomes of the project?

Answer 38. Contracted agencies or personnel should assist the program to deliver activities to meet outcomes. Please refer to the budget instructions for contractual services for additional detail in Appendix (#6).

Question 39. Are there any restrictions around funding positions that would support case management/child welfare clients?

Answer 39. Yes, please refer to Section (1.7) FUNDING CATEGORIES AND PROJECTED BUDGET ALLOCATIONS.

Question 40. Are there any restrictions around funding training for staff?

Answer 40. Please refer to Appendix (#6) BUDGET INSTRUCTIONS FOR NEW PROGRAM FUNDING, Other Operating Costs.

Question 41. The RFP noted some specific review tools to measure program outcomes. Are these mandatory tools or suggestions/examples?

Answer 41. Tools are recommended. Please refer to Section (2.1.7) Empowerment Evaluation Matrix/Work Plan instructions in the RFP.

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Question 42. Can Program Directors (administrators) receive part of their salary from the grant funds if they are providing direct services to the program?

Answer 42. Please refer to Appendix (#6) BUDGET INSTRUCTIONS FOR NEW PROGRAM FUNDING.

Questions 43. If you believe your program will need Children's Board's ASO funds, should you place the amount in the budget or is that an item that you have to negotiate when or if your grant is approved?

Answer 43. ASO requires case management, the release Section (1.7) FUNDING CATEGORIES AND PROJECTED BUDGET ALLOCATIONS states no case management services are eligible for funding. If proposed program is recommended for funding, the agency may be eligible to access ASO funding.

*****END OF QUESTIONS****