

APPENDIX F
AGENCY CERTIFICATION FOR CHILDREN'S SERVICES COUNCIL
TARGETED CASE MANAGEMENT
FOR CHILDREN AT RISK OF ABUSE AND NEGLECT

Agency Name _____

Agency Address _____

Phone Number (_____) _____ Medicaid Provider # _____

Is hereby approved and certified by either the designated Children's Services Council or Local Government Entity to contract for Targeted Case Management for Children at Risk of Abuse and Neglect services. The CSC or LGE will accept applications from any agency that meets the certification criteria.

Agency providers must meet all of the following criteria:

1. Be under contract to receive funding from the CSC or LGE for 100% of the cost of providing targeted case management to the target population.
2. Be knowledgeable of and comply with state and federal statutes, rules and policies that pertain to this service and the target population.
3. Have the ability to administer case management services to the target population as evidenced by sufficient numbers of managerial staff and targeted case management supervisors and case managers for children at risk of abuse and neglect.
4. Be a community-based provider agency with a demonstrated capability to serve this target population.
5. Have the financial management capacity and system to provide documentation of costs.
6. Have established linkages with the local network of human services providers, schools and other resources in the service area.
7. Have a Quality Improvement Program with written policies and procedures, which include an active case management peer review process and ongoing recipient and family satisfaction surveys.

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8. Have established pre-service and in-service training programs that promote the knowledge, skills, and competency of all case managers.

9. Have an established credentialing process that will assess and validate the qualifications of all case managers and supervisors of case managers.

10. Have the capacity to provide supervision by a person who has a bachelor's degree in a human services field and two years of professional case management experience or three years of other professional experience serving this target population or any combination thereof.

11. Maintain documentation and programmatic records that include clearly identified targeted case management for children at risk of abuse and neglect certifications for eligibility, assessments, service plans and service documentation.

12. Cooperate with and participate in monitoring conducted by AHCA and the CSC.

Children's Services Council Authorized Representative

Date

District or Region # _____