



BOARD OF DIRECTORS' MEETING

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Vision

Hillsborough County will be recognized as one of the top places in the nation to raise children.

Mission

The Children's Board of Hillsborough County promotes the well-being of children and families by **uniting community partners, investing in innovative opportunities, and leading the county in best practices**—so the whole community can realize its full potential.

Meeting Date

Regular Board Meeting
Thursday, August 25, 2011
11:30 a.m.



Children's Board
HILLSBOROUGH COUNTY

Dreams Worth Growing

Board Room • 1002 E. Palm Ave., Tampa, FL 33605



Children's Board
HILLSBOROUGH COUNTY

Dreams Worth Growing

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AGENDA – August 25, 2011

Our Mission: The Children’s Board of Hillsborough County promotes the well-being of children and families by uniting community partners, investing in innovative opportunities, and leading the county in best practices—so the whole community can realize its full potential.

BUSINESS PLAN AND BUDGET WORKSHOP 12:00 PM – 2:50 PM

11:30 AM -- Valerie Goddard Recognition Ceremony *L. Panacek*

12:00 PM -- Call to Order – Business Plan and Budget Workshop *C. Brown*

- Invocation
- Staff Recommendations and Discussion *L. Panacek, A. Petrila, T. Williams*
 - Budget Reduction Parameters (30 minutes)
 - Fiscal Year 2012 Budget – provided at meeting (60 minutes)
 - Request For Proposal (RFP) Timeline (10 minutes)

1:45 PM -- Public Comment

Additional Discussion

Adjournment of Business Plan and Budget Workshop

2:50 PM – Break *10 minutes*

REGULAR BOARD MEETING 3:00 PM – 3:30 PM

3:00 PM -- Call to Order – Regular Board Meeting *C. Brown*

- Quorum Verification

Action Items

- Approval of Minutes of Regular Board Meeting, June 23, 2011 *C. Brown*
- Approval of Strategic Focus and Intent to Align Funding *L. Panacek*
- Approval of Budget and Millage for Fiscal Year 2012 *T. Williams*

Public Comment

Monthly Reports (Attached)

- Chief Executive Officer’s Funding Approval Report
- Program Expenditure Report (provided at Board Meeting)
- The Hillsborough Youth Collaborative Report

Adjournment of Regular Board Meeting

SEPTEMBER BOARD MEETING SCHEDULE

http://www.childrensboard.org/board_meeting_dates.aspx

September 7, 2011	4:00 PM – 5:00 PM	Advocacy Committee Meeting Conference Rooms BC
September 7, 2011	5:01 PM	Preliminary TRIM Boardroom
September 8, 2011	12:00 PM – 1:30 PM	Board Executive Committee Meeting Training Conference Room
September 8, 2011	1:30 PM – 2:30 PM	Organizational Development Committee Meeting Training Conference Room
September 21, 2011	3:00 PM – 5:00 PM	Regular Board Meeting* Boardroom
September 21, 2011	5:01 PM	Final TRIM Boardroom

Staff Recommendations and Discussion

BUDGET REDUCTION PARAMETERS

GOAL: Align CBHC expenses in FY 2012 to base revenue and target reserves for maximum impact in FY 2013.

Background:

1. CBHC has experienced steep declines in property tax revenue for four years. In FY 10 and FY 11, CBHC tax revenue decreased by over 24%.
2. CBHC has protected program funding by using dollars in reserve and by maximizing revenue (matching CBHC funds to other sources such as Medicaid, TANF and other sources).
3. Approximately **\$5.8 million** was taken from reserves (fund balance) to meet expenses in FY 11. In FY 10, \$3.9 million was used from reserves to balance expenses to the declining revenue base.
4. Overall program reductions in FY 11 were 4%; however, due to changes in contracts and cost savings, most programs received a 2% reduction in FY 11. In FY10, programs were reduced by approximately 4%.
5. So while Children's Board programs received small reductions over the last two years, these reductions were far less than the reduction in CBHC base tax revenue.
6. Beginning in FY 09, CBHC personnel costs have been reduced \$596,769 through a 5% salary reduction for executives, no pay increases, furlough days and a leased employee arrangement. Over the past five years, training dollars were reduced 31% and tuition reimbursement was reduced 42%. There was a 2.89% savings this year from a lapse in operations.

For FY 2012:

1. The overall reduction in tax revenue from FY 11 to FY 12 is **\$1.3 million** (-4.28%).
2. Staff recommended at the June 23rd Board meeting that programs be offered six month contracts that would be reduced by 8%. The staff also proposed a competitive process for aligning all program funding to the Children's Board strategic focus. The amount released through an RFP would be a smaller amount in order to balance expenses to revenue. In other words all currently funded organizations would have to compete for a smaller pot of money in mid-2012. The competitive process would have been open to organizations not currently funded by the Children's Board.
3. The Children's Board and staff solicited and received significant community input regarding the plan discussed in June. As a result the Board held a retreat on August 11th and met again in a Board Finance Committee on August 16th to discuss contract and budget options. The Board members present provided the following direction to CBHC staff for the FY 12 budget:

- a. Currently performing programs should be given **contracts for 12 months**.
 - b. Staff should modify the FY 2012 budget recommendations **without drawing from the fund balance** to balance the agency's budget for FY 2012.
 - c. Staff should bring forward a recommendation to the Board for a modified timetable for continued community discussion and for aligning all CBHC funding to continue to support the 2012 Plan strategic focus of pregnant women and children birth to age 8. The alignment of funding to the strategic focus of pregnant women and children birth to age 8 will be accomplished through a competitive process and re-release of ALL program funding. This process will be completed by October 1, 2012.
 - d. The Children's Board Strategic Investment Plan should be modified to include a proposed new overarching goal instead of the current one "Success by Third Grade". One suggested option was "Great by Eight to Graduate." The Board members believe a goal such as this better reflects the inclusive nature of the work of the Children's Board and lessens confusion with school system funding responsibilities. They also stressed the need to continue to work with other funding partners to assure that the needs of older children and children involved with other systems (child welfare, mental health) are met. They asked staff to bring forward options for an overarching goal in a latter workshop.
4. As a result of this direction from Board members, the overall reduction in the CBHC budget from last year (FY 11) to the coming year (FY 12) will be **\$7.5 M (-17.6%)** or from \$42.4 million to \$34.9 million.
 5. Other proposed reductions for the Children's Board operating budget include internal staff realignment, not filling vacancies, and additional cuts that will be implemented throughout the next year with Board oversight. There is a 9.57% reduction in salary and benefits between FY 11 and FY 12.

POLICY DECISIONS FOR REDUCTIONS AND OPTIONS FOR DISCUSSION: A number of options for making reductions will be considered by the Board today. Policy issues / variables for Board consideration include:

- Rationale for proposed program reductions:
 - Reductions based on performance or other negotiated changes;
 - No reductions based on specific criteria;
 - "Across the Board" reductions required to reach budget goal;
 - Business model re-design (case management, OST,ASO);
 - Unallocated reductions before October 1, 2011;
 - Identified savings throughout FY 12;
 - Reductions in contracts moved to operating budget.

- Other Budget Variable and Options (to be discussed by Tonia):
 - Options for program reductions;
 - Use of fund balance in FY12;
 - Options regarding unallocated funds (Technical Assistance Fund);
 - Unallocated reductions.

RATIONALE FOR RECOMMENDED PROGRAM REDUCTIONS

Program reductions recommended for FY 12 presented below range from 0-24%. These reductions are offered in order to reach the goals and directions offered by Board members at the Board Retreat on August 11th and at the Board Finance Committee on August 16th.

1. REDUCTIONS RECOMMENDED BASED ON PERFORMANCE OR OTHER REASONS:

Reduce ten (10) programs based on performance, reduced or ending match commitments, or other negotiated changes. This group represents 10.7% of 93 contracts.

PROGRAM	RATIONALE	FY11 CONTRACT AMT.	AMT. REDUCED	FY12 CONTRACT AMT.
Beth-El Farmworker Ministry; BWHAP	Provider ending program	92,455	92,455	0
Catholic Charities REACH and FOSP	Programs not recommended for renewal ; Appeal pending	521,295	521,295	0
Greater Palm River Point	Negotiated reduction resulting from Appeal	361,501	234,868	126,633
Hillsborough County School Readiness Coalition	Negotiated reduction of required match	1,554,339	175,000	1,379,339
Hillsborough County 13th Judicial Court Specialized General Magistrate program	CBHC match commitment ending	75,000	75,000	0
Positive SPIN	Negotiated reduction resulting from Appeal	531,642	266,642	265,000
Research to Practice Institute Imagination Library evaluation	Evaluation ending	20,000	20,000	0
VOICES for Children	Negotiated reduction resulting from Appeal	19,776	9,776	10,000
United Way Imagination Library	Partnership negotiated program reduction	246,950	146,950	100,000
TOTAL		3,422,958,	1,541,986	1,880,972

2. **NO REDUCTIONS:** No reductions are recommended for sixteen (16) programs, representing 17% of 93 contracts. The recommendation is based on the following criteria:

- The programs is performing adequately (meeting outcomes); and
- The program demonstrates a high degree of alignment to the strategic focus of the Children’s Board; and
- The program utilizes a research-based model that has demonstrated evidence of effectiveness in the field; or
- The program funding amount is the required match to another fund source.

PROGRAM	RATIONALE	FY 11 CONTRACT AMT.	FY 12 CONTRACT AMT.
Big Brothers Big Sisters (3) Mentor Training; MAPP; MCOP	Research-based; MAPP and MCOP are required match	86,615 25,158 25,000	86,615 25,158 25,000
Healthy Start Coalition Family Support & Resource Centers (sub-contracted services)	Universal services in neighborhoods to be expanded; aligned	2,414,767	2,437,582 (includes rent for REACH)
Healthy Start Coalition Healthy Families Hillsborough	Research-based; required match; aligned	912,670	1,035,735 (includes TCM)
Hillsborough County Center of Excellence Home Instruction for Parents of Preschool Youngsters	Research-based ; aligned	83,599	83,599
Hillsborough County- Children’s Reunification Services Collaborative	Required match	88,000	88,000
Hillsborough Education Foundation (2) Americorps Hillsborough Reads; Graduation Pathways	Required match	60,000 40,000	60,000 40,000
Homeless Coalition of Hillsborough County UNITY	Required match	50,000	50,000
Life Center	Required match	6,576	6,576
Reach Up	Required match; aligned	41,166	41,166
Social Enterprise Business Plan competition	Awards for business start-up is aligned with focus on business planning	40,000	40,000
Seniors in Service	Required match	5,800	5,800
United Way Personal Economic Stability IDA program	Required match	50,000	50,000
Wheels of Success	Required match	50,000	50,000
TOTAL		3,979,351	4,125,231

3. BASELINE REDUCTIONS: In order to balance expenses to revenue without using fund balance reserves, most programs that are performing adequately must be reduced by at least 18%. The programs below may be aligned to the CBHC strategic focus, but are not using research-based models. Programs that CBHC matches with other funders are also included here if the amount is not a specified, required amount or if CBHC is “over-matching” the required amount. This group represents thirty-six (36) contracts comprising 39% of 93 contracts.

PROGRAM	FY11 CONTRACT AMT.	AMT. REDUCED @ 18%	FY12 CONTRACT AMT.
Alpha House	44,258	7,966	36,292
Bay Area Legal Services (2) ChildNet Children’s Law Ctr.(match)	277,716	62,289	215,427
	163,904	29,503	134,401
Camelot Community Care Heart Gallery	283,423	51,016	232,407
Child Abuse Council (2) Family Involvement Connections; Family Outreach and Community Education Services	287,421	51,736	235,685
	563,175	87,686 (Parents As Teachers not reduced)	475,489
Children’s Museum	117,774	21,199	96,575
Community Tampa Bay	106,961	19,253	87,708
CDC of Tampa/ Family Future Fund	77,522	13,954	63,568
Crisis Center of Tampa Bay (3) 2-1-1; Counseling Services; Child and Family Services (match)	234,605	42,229	192,376
	440,600	79,308	361,292
	68,596	12,347	56,249
Devereux Foundation Devereux Kids Neighborhood Initiative	36,090	6,496	29,594
DACCO (2): Family Centered Substance Abuse Services (FCSAS); Family Enrichment Support Services (FESS)	1,204,722	216,850	987,872
	39,552	7,119	53,287
Family Justice Center (2): Operations Training/ Sexual Abuse Intervention Network (SAIN)	544,507	98,011	446,496
	192,826	34,709	158,117

PROGRAM	FY11 CONTRACT AMT.	AMT. REDUCED @ 18%	FY12 CONTRACT AMT.
Federation of Families	170,954	30,772	140,182
Healthy Start Coalition Zero Exp. Partnership	348,313	62,696	285,617
Hillsborough Community College Early Literacy Matters	476,915	85,845	391,070
Hillsborough County 13th Judicial Court (2) Children's Advocacy Center & Supervised Visitation; Family Court Services (match)	92,663	16,679	75,984
	50,000	9,000	41,000
Hillsborough County School Readiness Coalition Quality Counts for Kids	705,600	127,008	578,592
Hillsborough County BOCC Neighborhood Mini-Grants (match)	17,965	3,234	14,731
Maternal Child Health Coalition Network of East Hillsborough Neighborhoods	400,144	72,026	328,118
NOVA Southeastern University Project PITCH	452,442	81,440	371,002
Powerstories Theatre	26,000	4,680	21,320
Rural Social Services Partnership	777,818	64,987 (does not include OST)	400,246
Spring of Tampa Bay	340,453	61,282	279,171
Sylvia Thomas Center Training Institute	156,356	28,144	128,212
Tampa Metro YMCA Family Child Care Plus	246,540	44,377	202,163
University Community Ministries Parents and Children Advance Together	71,962	12,953	59,009
UCP Doula program	456,116	82,101	374,015
USF College Link (match)	90,000	16,200	73,800
USF (3) Early Childhood Program-Wide Positive Behavior Support; HOT DOCS;	233,863	42,095	191,768
Sexual Abuse Intervention Program (match)	248,568	44,742	203,826
	70,673	12,721	57,952
Total	10,116,997	1,744,653	8,080,613

4. BUSINESS MODEL RE-DESIGN: CASE MANAGEMENT

Case Management programs represent a very large investment, approximately 40% of the total CBHC program budget. Many programs target children with identified mental health, child welfare (abuse and neglect), domestic violence and/or substance abuse issues. Case management programs will be re-focused on young children, using prevention models that focus on family support that may be geographically based. New validated instruments will also be introduced during FY12 to assure comparability and appropriateness of outcome measurements. Medicaid Targeted Case Management (TCM) will continue to be a revenue generating source in FY 12.

Staff recommendations are to reduce 10 case management contracts (any case management provider with budgets over \$100,000) by 18% (baseline reduction) then by an additional 5%. These programs will have a total reduction of 22%. (These programs are shaded tan on the program listing.)

Three (3) case management programs with over \$1 million in contracts are recommended to be reduced an additional 2%, for a total reduction of 24%. (These programs are shaded green in the 2012 program listing.) ASO allocations for FY11 are shown to illustrate total funds that were available to case managers from CBHC. FY 12 ASO allocations will be reduced and reallocated in an equitable manner based on the revised case management model. See chart on following page.

ADDITIONAL REDUCTIONS TO CASE MANAGEMENT PROGRAMS (OVER \$100,000)									
		18%	5%	2%					
Program	FY 2011 Contract Amount	Reduce 18%	Reduce addl. 5%	Addl. 2% if over \$1 M	TCM Earnings	Total FY 12 Contract Amount	FY 11 ASO Allocation	Total Percent All Reductions	Total Amt. FY12 Contract Reductions
The Children's Home FASST	581,086	(104,595)	(23,825)		3,935	456,601	47,000	-22%	(128,420)
Early Childhood Council -Kid Connection Network*	764,746	(137,654)	(10,974)			616,118	10,000	-19%	(148,628)
Gulf Coast Woman to Woman	209,318	(37,677)	(8,582)			163,059		-22%	(46,259)
Healthy Start/CAC Intensive Teen Pregnancy	408,961	(73,613)	(16,767)			318,581	-	-22%	(90,380)
Hispanic Services Council Family Support Services	198,605	(35,749)	(8,143)			154,713	47,000	-22%	(43,892)
Hispanic Services Council FASST	561,886	(101,139)	(23,037)		-	437,710	45,000	-22%	(124,176)
MCHC/Bright Beginnings/Prevention	351,031	(63,186)	(14,392)		19,803	293,256	10,000	-22%	(77,578)
MHC FASST	1,571,164	(282,810)	(64,418)	(24,479)	-	1,199,457	160,000	-24%	(371,707)
Northside FASST	1,109,164	(199,650)	(45,476)	(17,281)	116,663	963,420	80,000	-24%	(262,407)
Success 4 Kids and Families	553,898	(99,702)	(22,710)		58,619	490,105	100,000	-22%	(122,412)
Sylvia Thomas Family Support	202,619	(36,471)	(8,307)			157,841	25,000	-22%	(44,778)
Tampa Metro YMCA Partners of Hillsborough	1,260,607	(226,909)	(51,685)	(19,640)	56,350	1,018,723	189,000	-24%	(298,234)
USF Kinship**	282,983	(38,337)	(8,732)			235,914	19,800	-17%	47,069
TOTAL	8,056,068	(1,437,492)	(307,048)	(61,400)		6,505,498	732,800		(1,711,802)

* Early Childhood Council--Additional Reductions on Kid Connection portion only (\$267,661)

** USF Kinship** portion that relates to Kin as Teachers was not reduced (\$70,000)

5. BUSINESS MODEL RE-DESIGN: OUT OF SCHOOL TIME (OST)

Out- of-School Time (OST) programs will no longer be funded through individual agency contracts. All CBHC funded OST contracts will be offered funding equivalent to three months or 25% of their FY 11 contract, but will be allowed to expend these funds over 12 months or as negotiated. This allows for maximum flexibility in ramping down CBHC support during the coming year.

In FY12, staff is recommending that \$500,000 be allocated to the Child Care Purchasing Pool (CCPP) via the Early Learning Coalition to meet the needs of eligible families with school age children seeking out of school time care. (Eligible means they must meet the school readiness funding requirements established by the Federal government and the State of Florida. These requirements include income eligibility and work requirements.) This investment in the Early Learning Coalition will draw down a \$1 for \$1 match that families can access through the School Readiness process for OST services.

An additional \$50,000 in funding will be allocated for parents and caregivers who may not otherwise qualify for school readiness funding due to homelessness, kinship care situations, or for children with special needs who do not meet the eligibility requirements for CCPP.

OST PROGRAM	FY11 Contract Amt.	FY12 Contract Amt.
Beulah Baptist Institutional Church Faith-Based OST	242,256	60,564
Boys and Girls Clubs Triple Play	260,166	65,042
The Centre for Women	107,319	26,830
Child Abuse Council	158,760	39,690
Pepin Academies Hope Academy Summer OST	46,396	11,599
Rural Social Services Partnership/ Redlands Christian Migrant Association (OST only)	416,780	104,195
St. Francis Children's Daycare OST	32,462	8,116
Tampa Metro YMCA OST	118,305	29,576
TOTAL	1,382,444	345,612

6. BUSINESS MODEL RE-DESIGN: ADMINISTRATIVE SERVICES ORGANIZATION (ASO)

The Children's Board ASO flexible funding pool is being recommended for a reduction of **\$689,960** (36% of the total funded by CBHC in FY 11) based on utilization as well as anticipated changes in the case management program model. In addition, in order to introduce more flexibility in meeting family needs, the flexible funds administered by the ASO may be made available to schools and other community-based entities on a pilot basis.

7. UNALLOCATED REDUCTIONS: CONTRACT RE-NEGOTIATIONS TO IDENTIFY EFFICIENCIES AND REDUCE COSTS

During contract negotiations and throughout FY 12, CBHC staff will work with providers to identify cost savings through efficiencies and other means. The reductions (\$363,080 currently unallocated) will be achieved by activities which will include:

- Collaboratives: During FY12 contract negotiations, staff will work with all programs including those with no recommended reductions that are "collaboratives" (lead agency with multiple sub-contractors) to find efficiencies in order to reduce administrative and other costs.
- Cost Analysis: All program budgets will be analyzed and required to adhere to CBHC guidance regarding allowable costs. Particular focus will be on programs where current costs appear to exceed costs in similar programs so as to achieve greater consistency in indirect and unit costs.
- Agency Flexibility: Staff will negotiate with agencies having multiple programs (both directly contracted and subcontracted) in order to find efficiencies and to offer these agencies the opportunity to blend program budgets to do the most important work well.

8. IDENTIFYING SAVINGS THROUGHOUT FY 2012

- CBHC staff will be working closely with funded program to identify performance concerns and opportunities for cost savings throughout the year. Programs will be monitored for performance monthly throughout the year. Desk reviews will be completed on data entry and performance issues will be subject to Performance Improvement Plans.
- Internal cost savings for FY 12 include: additional lease agreements resulting in reimbursement of 2 FTE's for \$217,630; reduction of 2 FTE's saving \$195,140; and the mandatory employee contribution of 3% for retirement that will save the organization approximately \$123,000.

- 9. CONTRACTS MOVED TO OPERATING BUDGET:** Four contracts were moved to the CBHC Operating Budget for FY12. These are programs that do not provide direct services to children and families and are involved in quality improvement and building capacity in nonprofit organizations. Three of the four programs are being recommended for 18% baseline reductions.

PROGRAM	FY11 CONTRACT AMT.	RATIONALE	REDUCTION @18%	FY 12 CONTRACT AMT.
Children's Services Council of Florida	10,000	Required Match for Mott Foundation; policy standards for the Florida Afterschool Network	No reduction- required match shared by other CSCs	10,000
G W Group	182,447	Capacity-building for sustainability and business planning	32,840	149,607
Nonprofit Leadership Center of Tampa Bay	61,524	Capacity-building (training) for nonprofit organizations	11,074	50,450
USF Community Atlas	67,844	Community education and awareness	12,212	55,632
TOTAL	321,815		56,126	265,689

FISCAL YEAR 2012 BUDGET

Budget Materials Provided at the Board Meeting

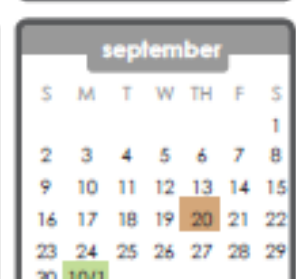
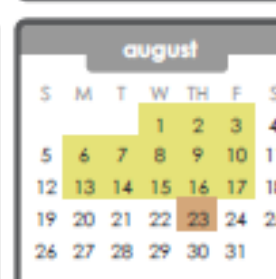
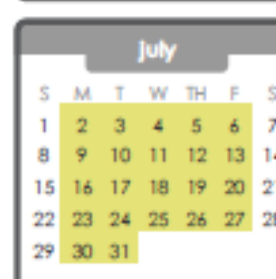
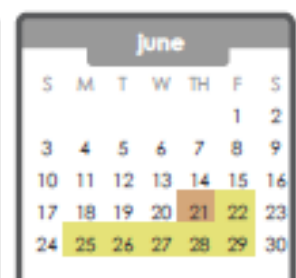
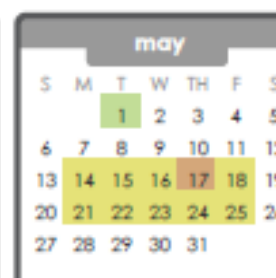
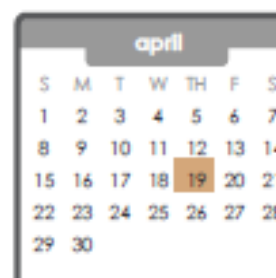
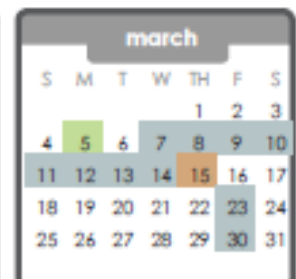
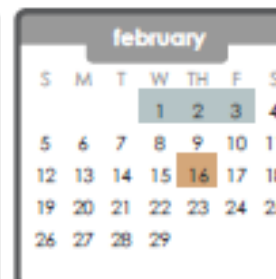
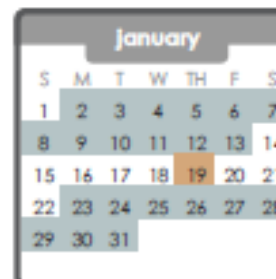
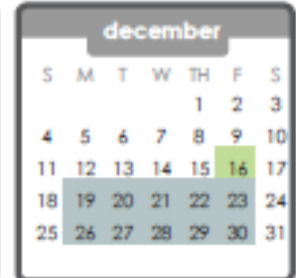
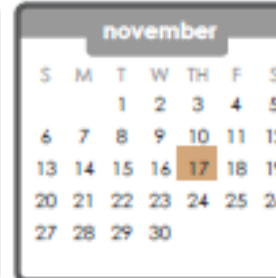
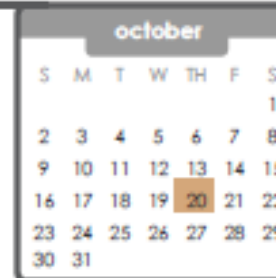
RFP TIMELINE

CHILDREN'S BOARD OF HILLSBOROUGH COUNTY

FY2012

DRAFT REQUEST FOR PROPOSALS (RFP) TIMELINE – revised 8/24/11

ACTIVITY	START DATE	END DATE
CBHC Listening Project (Aug – Sep 2011)	8/1/2011	9/30/2011
Board Meeting – September 2011	9/21/2011	9/21/2011
RFP Development Workshops (Oct-Nov-Dec)	TBD	TBD
Board Meeting – October 2011 (Tentative)	10/20/2011	10/20/2011
Board Meeting – November 2011 (Tentative)	11/17/2011	11/17/2011
RFP Draft Completed – December 16, 2011	12/16/2011	12/16/2011
Board Feedback to RFP	12/19/2011	1/13/2012
Board Meeting – Jan 2012 (Tentative)	1/19/2012	1/19/2012
Community Feedback to RFP	1/23/2012	2/3/2012
RFP Development Workshops (Jan-Feb-Mar-Apr)	TBD	TBD
Board Meeting – Feb 2012 (Tentative)	2/16/2011	2/16/2011
RFP Official Release	3/5/2012	3/5/2012
RFP Information Sessions (Four Sessions)	3/7/2012	3/15/2012
Board Meeting – Mar 2012 (Tentative)	3/15/2012	3/15/2012
RFP Letter of Intent to Apply (Optional)	3/23/2012	3/23/2012
Last Day for Written Questions re: RFP	3/30/2012	3/30/2012
Board Meeting – Apr 2012 (Tentative)	4/19/2011	4/19/2011
RFP Applications due at 4:00pm	5/1/2012	5/1/2012
Community Review Teams	5/14/2012	5/25/2012
Board Meeting – May 2012 (Tentative)	5/17/2012	5/17/2012
Award & Oversight Team (May-Sept)	TBD	TBD
Children's Board Approval (Board Meeting)	6/21/2012	6/21/2012
Appeals and New Contract Negotiations	6/22/2012	8/17/2012
Board Workshop/Meeting – Aug 2012 (Tentative)	8/23/11	8/23/11
Board Meeting – Sept 2012 (Tentative)	9/20/2012	9/20/2012
New Contracts Executed	10/1/2012	10/1/2012



Action Items

REGULAR BOARD MEETING MINUTES – JUNE 23, 2011

Subject	Regular Board Meeting	Date	June 23, 2011
Facilitator	Luanne J. Panacek, CEO	Meeting Time	2:00 p.m. to 5:19 p.m.
Location	Children's Board of Hillsborough County 1002 East Palm Avenue Tampa, Florida 33605 Boardroom	Adjourned	The meeting adjourned at 5:19 p.m.
Board Member Attendance	Christopher E. Brown, Board Chair John Evon, III, Vice-Chair Valerie Goddard, Secretary/Treasurer Mike Carroll Doretha W. Edgecomb Pete Edwards MaryEllen Ellia Honorable Katherine G. Essrig Susan Schneider		
Other Attendees	Luanne J. Panacek, CEO of the Children's Board John W. Bakas, Esq., Board Attorney Yolanda Cotroneo, Recorder For a complete list of staff and other attendees, please contact the Board office at (813) 204-1724 or via email at ycotroneo@childrensboard.org .		

Key Points Discussed		
No.	Topic	Highlights
1.	Call to Order	Mr. Christopher Brown, Board Chair, called the meeting to order at 3:00 p.m. Invocation by Ms. Valerie Goddard. After Roll Call, a quorum was established to proceed with the meeting.
2.	Routine Action - Approval of Minutes of 05/26/2011 Meeting	The minutes of the May 26, 2011 meeting were approved by unanimous consent.
3.	Agenda Clarification	Mr. Brown clarified the revisions to the Agenda as displayed on the screen: <ol style="list-style-type: none"> (1) discussion today will be regarding budget issues that have impact on program recommendations; discussion at next board meeting will on final approval of the recommended 2012 Budget; (2) if the Appeals Process is approved today, as part of that approval process a volunteer for Committee Chair will be solicited; (3) regarding Public Comment, one designated speaker for each agency is requested; (4) meeting dates for Provider and CBHC Staff to answer questions are scheduled for July 12th, 14th, 19th and 22nd, contact staff if unable to attend any of those dates; (5) regarding Board Committee assignments, suggested and accepted that Pete Edwards Chair Communications Committee, leaving position as Vice Chair of the Advocacy Committee; Board Members are invited to attend all Committee Meetings.

Key Points Discussed		
No.	Topic	Highlights
4.	Monthly Reports	<p>CEO Report Luanne Panacek asked Amy Petrila to report on program improvement plans. Ms. Petrila presented an update on programs with issues that had been identified through both the performance and fiscal site visits:</p> <ol style="list-style-type: none"> (1) Beulah Baptist Institutional Church – at their request, granted an extension for the due 06-30-2011 to 07-13-2011 to allow their auditors to complete the work. Wendy Watson clarified for Board that audits are due six months after the end of the agency's fiscal year (not the CHBC fiscal year). (2) Maternal Child Health Coalition/Bright Beginnings – jointly issued Performance Improvement Plan with the Healthy Start Coalition as lead agency. (3) Catholic Charities – program concerns <p>Hillsborough Youth Collaborative Report – Ms. Jessica Estevez of Community Tampa Bay; 8 of 20 graduated; met all outcomes; served 1500 community hours; met with legislators in Tallahassee to advocate on behalf of youth; collaborating with WMNF and CBHC Radio to “increase youth advocacy through radio”; recruiting 15-20 new teens; Year End Celebration and Graduation was a success, Board Member Pete Edwards attended and applauded the event; opportunity to collaborate with Children’s Museum, connect with Supervisor of Guidance Services through Board Member MaryEllen Elia, suggestion to establish clubs at more high schools by Board Member Doretha Edgecomb.</p>
5.	Strategic Thinking	<p>“The Big Picture” of the 2012 Strategic Plan – In response to Board requests, Luanne Panacek presented to the Board, a Chronology of Strategic Direction Current and proposed future Investments, and budget reductions. Amy Petrila discussed staff recommendations for provider contracts.</p> <p>Luanne Panacek discussed CBHC’s meeting activity and outcomes during the period of June 2009 through November 2010. Outcomes included Board Workshops, Provider Forums, PBI development and the creation of the C.E.O. Round table. She also noted staff activities regarding program performance and evaluation; information technology and community outreach was discussed.</p> <p>Pie charts depicted the CBHC’s strategic direction. Currently, funding is broken down into Developmental Outcomes, Infrastructure and Neighborhood and Family Support activities, which include a large amount of funding for case management. Two major rationales guide future funding: <i>Greater Impact with Less Revenue</i> and <i>Open the Gate, Level the Playing Field and Align More Rapidly</i>. Future strategic direction includes Promotion of Health and Wellness (blanketed coverage of our county with Universal Access), Results Based Approaches and System Infrastructure (this would include centralized I & R helpline and front end linkage, etc.)</p> <p>In response to questions from Board Member Luanne shared the following CBHC data: csc force tracks 28,000 people. Many activities that the CB funds, such as the FSRCs, don’t have outcomes. Sixty nine percent of programs serve children ages 9 or older. Sixty eight percent of programs (79 total), with outcomes tracked in cscForce, met all outcomes. One of the issues that became evident during program review is that the process of</p>

Key Points Discussed		
No.	Topic	Highlights
		<p>Empowerment Evaluation, while a great process, it facilitates the negotiation of too many outcomes which resulted in 292 outcomes. These many outcomes make it impossible to aggregate and analyze data. The RBA framework streamlines results. Forty four percent or 26 Programs of were funded before 2000. Some of these programs have refined their outcomes and the way that they measure progress, but not all. Programs funded between 2001 and 2005 were born out of the extension of the SAMSA grant, and new programs during that time related to the 2012 plan. Programs funded between 2006 and 2011 are directly related to focus areas:</p> <p>Luanne Panacek spent time discussing evidence base. Evidence based is a relatively new measure of the CBHC's work. Because a program uses an evidence based tool does not make it evidence based. Most CBHC programs or 72% are practiced based, this means that they are locally developed, based on ideas and data of what is a good way to operate, they are not linked to any large scaled randomized results. CBHC providers are incorporating evidence tools and are considered "promising." There is high cost associated with implementing evidence-based practice. Evidence based is an ongoing conversation with colleagues around the state; the CBHC is one of the last CSC's to anchor funding to evidence-base. Not everything that will be funded will be evidence-based. Some currently funded programs are not evidence-based and will be refunded.</p> <p>Conversations in July and RFP (NOFA) discussions have and will continue to address Board Member questions about percent of programs that should be evidence-based, options of evidence-base models and tools, and cost models. Also, appropriate allocation of resources and alternative ways to measure programs, which includes rubrics to determine data points for desired outcomes, and local pilots/developments with resident involvement.</p> <p>Amy Petrila discussed contracts that staff is recommending for non-renewal at the end of this fiscal year (9/30):</p> <ul style="list-style-type: none"> • <i>Greater Palm River Point</i>, a program funded since 1997, is unlikely to be meet outcomes. Outcomes have been modified in an attempt to create accountability and alignment to CB's focus. Outcomes were not met, within an acceptable range, last year. In FY 09 the number of participants was lower than contracted. The total score on the agency rating tool of 73% is significantly below the acceptable range of 78.5%. • <i>Catholic Charities</i> offers two free standing programs, REACH and FOSP. They are also subcontractors with Partners of Hillsborough and the Healthy Start Coalition. The agency continues to engage in practices that misstate financial reports by writing checks, but releasing them at a later time period than generally acceptable. Catholic Charities was advised, put on a performance improvement plan, and agreed to cease this practice in August of 2010. Recent reports from lead agencies have identified concerns that the practice is continuing, and was a finding in their most recent audit. Staff will work with lead agencies to negotiate subcontracts with other appropriate organizations. Chris Brown noted a lengthy letter from Catholic Charities, received that day, which disagrees with the staff's assessment of their performance

Key Points Discussed		
No.	Topic	Highlights
		<ul style="list-style-type: none"> • <i>Other programs</i> ending on 9/30 are due to match funds from the other funders ending, not performance issues. Reach-Up, Research to Practice Institute, and Voices for Children in Hillsborough County – Guardian ad Litem, and BOCC Specialized Court General Magistrate. There may be an opportunity for this organization to reapply for their lost funds. Board Members suggested that data reflect both the program’s performance and the match issue, and state pending final verification. <p>Contracts ending at 3 months include the Out of School Time programs: Beulah Baptist, Boys and Girls Club, Triple Play, Center for Women, Child Abuse Council, Pepin Academy, RSSP, Redlands Christian Migrant Association - RSSP, St Francis Children’s Child Day Care, Tampa Metro YMCA. Considerable efforts have been undertaken by providers and staff to ensure funding and to implement consistent practice standards, and to be sure that CBHC funds are maximized through the Early Learning Coalition (ELC). ELC matches funding dollar for dollar, these results in 650 additional children could be in after school time and increases the qualification age from age 11 to 13, and increases the pool of licensed providers available to families. The contracts will be extended through the end of December to provide additional time for billing procedures and other administrative compliance.</p> <p>Valerie Goddard discussed taking back to the Board a policy decision for children that are eligible but don’t qualify for after school because their parents may not qualify (i.e. unemployed). The Purchasing Pool workgroup has modified the requirement that parents work to include <i>or in a training program</i>. Three funds, a total of \$50,000, have been set side for families that are difficult to serve: families that are homeless, in a kin situation, and for families with children with disabilities (a proposal). All providers have sliding fee scales. Participants have many points of entry and are mostly identified through the school system. The hardest group to identify is children with challenging behaviors because they are “bounced around.” Truancy is identified via parent liaisons and partnering with housing.</p> <p>Contracts extended for 6 months: Sixty four contracts are performing adequately. Between now and August match funding will be verified, and the CBHC will work with programs to find other funding if they are not aligned.</p> <p>Amy Petrila and Luanne encouraged participation in upcoming workshops and meetings, which includes go to meetings in July.</p> <p>Contracts extended for 12 months: <i>Contracts requiring Federal Match:</i></p> <ul style="list-style-type: none"> • Early Learning Coalition, CBHC draws down \$6 for every \$1 invested, 100% going to child care for children of families that are working poor. • The Children’s Reunification Collaborative. • Board of County Commissioners – a negotiation will be in place to verify the funding. • Homeless Coalition, UNITY information system • 21st century grants – no children’s board dollars are used to fund

Key Points Discussed		
No.	Topic	Highlights
		<p>these</p> <p><i>Outreach and Awareness Contracts:</i> Children’s Board Heart Gallery are Glazer, extend the reach of the Children’s Board.</p> <p><i>Social Enterprise:</i> the funds awarded are not normally awarded until the next year</p> <p>Comments at the End of the presentation: All decisions on funding have not been made until the Board decides at the budget workshop. All appeals are related to the recommendations. Because the budget situation is so dire, most contracts will be reduced by 8%. If reductions are not taken then it must come out of the new funds. Luanne discussed meeting with several school board members. Mary Ellen Elia asked that she follow up with Dorethea Edgecomb, Chair in order to contract secretaries and set up meetings. Amy ended the presentation by proposing several options for releasing funding and asked the Board for guidance.</p>
6.	Public Comment	<ol style="list-style-type: none"> 1) Mikail Tim – Palm River Point; spoke of the positive influence and assistance he received from Palm River Point since age 11, now a teenager, assistance provided to single parents, little kids; asked Board to not take a resource relied on every day, “The Point is always there.” 2) Josie Gracia – Redlands Christian Migrant Association; provider for quality out-of-school time with Parks & Recreation; (1) regarding CBHC’s decision to fund ELC for out-of-school services, request that a fair share of funds provided to ELC be targeted for children of south county specifically since many are migrant farm workers who arrive in October-November and most school readiness vouchers are depleted by then; (2) since transportation can be an issue for their targeted population, use office space in one of their facilities to facilitate access to services for eligible farm workers; (3) pledge to work in partnership with ELC to ensure that children in south county do not lose their access to quality services they need to continue to succeed in school. 3) Suzanne Parker – Guardian Ad Litem; organization serves approximately 1500 of some 2500 abused, abandoned, neglected children in the Hillsborough County system; some funding from state, but no funding for a trainer which they now receive through a partnership with Voices For Children; trainer developed curriculum using match from Alleghany and trains volunteers who advocate for children in and out of the courtroom; request funds to Voices For Children be extended to allow them to another source of funds to support trainer cost since both Alleghany and CBHC funding ends September 30th. 4) Marsha Lewis Brown – Northside Mental Health Center; on behalf of FASST program requests that information in their Performance Improvement Plan report be put in perspective regarding language used to clarify that issues have been resolved and performance is now within acceptable expectations; appreciate move toward SAMIS which resolves issues with data entry; will work collaboratively with other FASST organizations. 5) Michael Randolph – West Tampa Community organizations; asked that funding not overlook the West Tampa neighborhoods and that groups coming into the community to provide services may not know the neighborhoods so they should associate themselves with a neighborhood group that the community trusts to be more effective.

Key Points Discussed		
No.	Topic	Highlights
		6) Tatiana Denson – candidate for State Representative District 59; provided contact information for her request for information regarding (1) number of organizations funded in zip codes 33605, 33610, and 33613 that serve teens; (2) percentage of African American owned and operated organizations funded and recommended for continued funding by CBHC in FY2011; feels there are not enough programs past the early learning/readiness age in those areas; request referred to CBHC staff for follow up.
7.	Recommended Action	<p>Approval of Appeals Policy - PASSED, Opposed (Pete Edwards, Valerie Goddard, and) Background – Request by staff to revise funding appeal policy to add terminology that will address proposals not approved for full funding and termination of existing contracts at-will; current appeal policy addresses only new proposals being denied funding; clarifies levels of appeal more clearly to reflect a more collaborative, structured process between staff and providers; Board has option to review new information at the final level if applicable as a special exception; motion by MaryEllen Elia, call for question, some discussion, request to end discussion, move to approve and second; Board to forward comments regarding language clean-up/semantics for consideration at August Board Meeting.</p> <p>Approval of Millage Rate and FY 2012 Budget - PASSED, one Abstention: Judge Essrig Background – To provide preliminary approval of Finance Committee’s recommended 0.5 millage rate and proposed FY2012 Budget of \$37,671,696; request to be submitted to Board of County Commissioners by July 1st for their approval; question regarding this vote not related to how budget will be divided among providers nor related to the September 2-step TRIM process.</p>
8.	Informational Items	
9.	Adjournment	There being no further business to discuss, the meeting was adjourned at 5:19 p.m.

STRATEGIC FOCUS AND INTENT TO ALIGN FUNDING

NEW BUSINESS

AGENDA NAME: ALIGNMENT OF FUNDING TO STRATEGIC FOCUS

INITIATOR: Luanne J Panacek, Chief Executive Officer

DATE: Regular Board Meeting, Thursday, August 25, 2011

RECOMMENDED ACTION:

STAFF RECOMMENDS THAT THE BOARD APPROVE:

- EXTENDING PROGRAM CONTRACTS AS DELINEATED IN THE PROPOSED BUDGET FOR ONE YEAR; AND,
- CONDUCTING A REQUEST FOR PROPOSAL PROCESS CONCLUDING WITH NEW CONTRACT AWARDS BEGINNING ON OCTOBER 1, 2012; AND,
- ALIGNING CBHC PROGRAM FUNDING TO THE STRATEGIC FOCUS OF PREGNANT WOMEN AND CHILDREN AGES BIRTH TO EIGHT AND THEIR FAMILIES; AND,
- REPLACING THE OVERARCHING GOAL OF "SUCCESS BY THIRD GRADE".

BUDGET AND MILLAGE FOR FISCAL YEAR 2012

NEW BUSINESS

AGENDA NAME: FINAL APPROVAL OF MILLAGE RATE AND FY 2012 BUDGET

INITIATOR: Tonia Williams, Chief Financial Officer

DATE: Regular Board Meeting, Thursday, August 25, 2011

RECOMMENDED ACTION:

OPTION 1

PROVIDE FINAL APPROVAL OF A MILLAGE RATE OF .5000 AND FY 2012 BUDGET OF \$34,993,223.

BACKGROUND:

- The preliminary budget was approved on June 23, 2011.
- The recommendations are: (1) set a millage rate of .5000 for Fiscal Year 2012 and (2) approve the total Fiscal Year 2012 proposed budget of \$34,993,223.
- This is lower than the preliminary budget of \$37,671,696.
- There is an overall decrease in tax revenue from FY 2011 to FY 2012 of \$1,334,169.
- This budget includes no spend-down from the fund balance in FY 2012.
- Attachments to this memo provide detail for FY 2012 revenue and expenditures and a five year projection of revenue and expenditures.

NEW BUSINESS

AGENDA NAME: FINAL APPROVAL OF MILLAGE RATE AND FY 2012 BUDGET

INITIATOR: Tonia Williams, Chief Financial Officer

DATE: Regular Board Meeting, Thursday, August 25, 2011

RECOMMENDED ACTION:

OPTION 2

PROVIDE FINAL APPROVAL OF A MILLAGE RATE OF .5000 AND FY 2012 BUDGET OF \$34,993,223.

BACKGROUND:

- The preliminary budget was approved on June 23, 2011.
- The recommendations are: (1) set a millage rate of .5000 for Fiscal Year 2012 and (2) approve the total Fiscal Year 2012 proposed budget of \$34,993,223.
- This is lower than the preliminary budget of \$37,671,696.
- There is an overall decrease in tax revenue from FY 2011 to FY 2012 of \$1,334,169.
- This budget includes no spend-down from the fund balance in FY 2012.
- Attachments to this memo provide detail for FY 2012 revenue and expenditures and a five year projection of revenue and expenditures.

NEW BUSINESS

AGENDA NAME: FINAL APPROVAL OF MILLAGE RATE AND FY 2012 BUDGET

INITIATOR: Tonia Williams, Chief Financial Officer

DATE: Regular Board Meeting, Thursday, August 25, 2011

RECOMMENDED ACTION:

OPTION 3

PROVIDE FINAL APPROVAL OF A MILLAGE RATE OF .5000 AND FY 2012 BUDGET OF \$35,512,234.

BACKGROUND:

- The preliminary budget was approved on June 23, 2011.
- The recommendations are: (1) set a millage rate of .5000 for Fiscal Year 2012 and (2) approve the total Fiscal Year 2012 proposed budget of \$35,512,234.
- This is lower than the preliminary budget of \$37,671,696.
- There is an overall decrease in tax revenue from FY 2011 to FY 2012 of \$1,334,169.
- This budget includes spend-down from the fund balance of \$519,011 in FY 2012.
- Attachments to this memo provide detail for FY 2012 revenue and expenditures and a five year projection of revenue and expenditures.

NEW BUSINESS

AGENDA NAME: FINAL APPROVAL OF MILLAGE RATE AND FY 2012 BUDGET

INITIATOR: Tonia Williams, Chief Financial Officer

DATE: Regular Board Meeting, Thursday, August 25, 2011

RECOMMENDED ACTION:

OPTION 4

PROVIDE FINAL APPROVAL OF A MILLAGE RATE OF .5000 AND FY 2012 BUDGET OF \$35,512,234.

BACKGROUND:

- The preliminary budget was approved on June 23, 2011.
- The recommendations are: (1) set a millage rate of .5000 for Fiscal Year 2012 and (2) approve the total Fiscal Year 2012 proposed budget of \$35,512,234.
- This is lower than the preliminary budget of \$37,671,696.
- There is an overall decrease in tax revenue from FY 2011 to FY 2012 of \$1,334,169.
- This budget includes spend-down from the fund balance of \$519,011 in FY 2012.
- Attachments to this memo provide detail for FY 2012 revenue and expenditures and a five year projection of revenue and expenditures.

Monthly Reports

CHIEF EXECUTIVE OFFICER FUNDING APPROVAL LISTING

Fiscal Year 2011 (October 1, 2010 - September 30, 2011)

Funding Amount	Category	Agency/Program - Description
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0		October 2010 Total
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\$40,000	Match	Hillsborough Education Foundation, Inc. – Graduation Pathways An integrated approach to address the needs of at-risk students and keep them on the path toward high school graduation.
\$15,000	Technical Assistance	Tampa Bay Black Business Investment Corporation (TBBBIC) – Micro-lending Project TBBBIC would be responsible for making microloans to low income entrepreneurs and small businesses.
\$10,000	Technical Assistance	Hispanic Business Initiative Fund of Florida, Inc. – Micro-lending Project The Hispanic Business Initiative Fund (HBIF) would work in partnership with the Tampa Bay Black Business Investment Corporation (TBBBIC) by offering technical assistance to help low income entrepreneurs become “loan ready” and provide on-going TA and support.
\$75,000	Match	Hillsborough County Board of County Commissioners Thirteenth Judicial Circuit Court, Inc. – Specialized General Magistrate Program Expansion In an effort to effectively address the continuing mental health and special needs of children in Hillsborough County’s dependency court and increase the probability of positive outcomes, the 13 th Judicial Court is requesting \$75,000 to expand its Independent Living/Mental Health Magistrate Court Program to support a General Magistrate position for one year.
\$140,000		November 2010 Total

0		December 2010 Total
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0		January 2011 Total
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0		February 2011 Total
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0		March 2011 Total
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\$4,125	Technical Assistance	Hillsborough County Center of Excellence, Inc. – Home Instruction for Parents of Preschool Youngsters (HIPPIY) This request is for 5 computers and 2 laptops for the HIPPIY Program to support the new web-based HIPPIY USA Efforts to Outcomes data system.
\$4,125		April 2011 Total
0		May 2011 Total
0		June 2011 Total
\$2,233	Technical Assistance	Pregnancy Care Center of Plant City, Inc. – Capacity Building through Marketing and Training
\$2,233		July 2011 Total
\$5,000	Technical Assistance	Abe Brown Ministries, Inc. – Equipment Installation for Family Restoration Project Installation of the video conferencing equipment and telecom lines.
\$4,980	Technical Assistance	Beulah Baptist Institutional Church, Inc. –Beulah Baptist Faith-Based OST Funds to be used to purchase computers for the Faith-Based OST Initiative.
\$5,000	Technical Assistance	Big Brothers Big Sisters of Tampa Bay, Inc. – Technology Upgrade Project Request is to purchase five laptops and one Slim Tower desktop which will increase organizational capacity.
\$5,000	Technical Assistance	Community Stepping Stones, Inc. – Growing CSS Social Enterprise Program A land survey for permits to install a portable classroom donated by the school system and to pull permits for a donated deck along the back of the property. Also requesting funds toward the cost of marketing materials.
\$4,993	Technical Assistance	Cornerstone Family Ministries, Inc. – Rosa Valdez Early Childhood Learning Center/Phone System Upgrade Funds to be used to upgrade current phone system to Voice Over IP and purchase the software and hardware needed.
\$4,481	Technical Assistance	Devereux, Inc. – Devereux Kids Will purchase two laptops to increase program efficiency and service delivery. Will also purchase materials to provide gender-specific programs.
\$5,000	Technical Assistance	Drug Abuse Comprehensive Coordinating Office, Inc. (DACCO) – DACCO Information Systems Funds to purchase electronic signature pads that integrate with the new Electronic Health Record system.
\$5,000	Technical Assistance	Easter Seals Florida, Inc. – Therapy Program Funds to purchase laptops for the early intervention and therapy programs
\$4,900	Technical Assistance	Florida Association for the Education of Young Children, Inc. – Affiliate Roles and Functions How-To DVD Modules Hire a media company to develop the online or DVD modules for the officers of the HAEYC.
\$5,000	Technical Assistance	Girls Empowered Mentally for Success, Inc. – GEMS (OST) Site Will purchase computers, workstations, and other related equipment for the GEMS OST program
\$4,800	Technical Assistance	Healthy Start Coalition of Hillsborough County, Inc. – Family Support & Resource Centers, FASST Family Involvement

		Two-day training on the Picture Exchange Communication System to implement with individuals across the autism spectrum.
\$5,000	Technical Assistance	Healthy Start Coalition of Hillsborough County, Inc. – SAGE Employee Web and Human Resource Management System Purchase and install the SAGE Employee Web System and the SAGE Human Resource Management system that will integrate HR management and reporting with Payroll and Accounting, thus streamlining the payroll process.
\$5,000	Technical Assistance	Hillsborough Education Foundation, Inc. – Dashboard Technology Funds to be used to upgrade and develop a data reporting system and create the reporting dashboards that will better share programmatic results to the community, granting partners and donors.
\$5,000	Technical Assistance	Hispanic Services Council, Inc. – Outcome Management System Project Funds to be used to purchase consulting services from a data base design management firm to assist HSC design and develop the framework for the implementation of an outcomes database management system.
\$5,000	Technical Assistance	Homeless Coalition of Hillsborough County, Inc. –HCHC Upgrade Phone System Cost for purchase and installation of new telephone system to increase capacity for voice lines and phone sets, as well as to add features to improve efficiencies and timeliness of response to phone calls.
\$5,000	Technical Assistance	I Matter Too Corporation –Tutoring and Mentoring Technical Assistance The request is to fund the purchase and set up of a server for the main office that will allow for remote access, creating better workflow and efficiency. Will purchase a laptop computer with required software and capability for management.
\$3,680	Technical Assistance	Infants and Young Children of West Central Florida, Inc. – Early Steps Funds to purchase three laptops and software for the Infant Toddler Development Specialist unit
\$5,000	Technical Assistance	It's All About Kids, Inc. – Buzz Learning Lab Requested funds to be used to purchase one Network Server and one Microsoft Server and Operating System upgrade.
\$4,579	Technical Assistance	Mary Lee's House, Inc. – Administrative Infrastructure Funds to be used for computer and office equipment to support the 130 member auxiliary, receptionist and executive director to include 3 computers, software, monitors and printers.
\$5,000	Technical Assistance	Metropolitan Ministries, Inc. – Outreach Services Technical Assistance For the purchase of 10 desktop PC's to support Outreach Center clients in MM's Employment Lab and Access Site.
\$5,000	Technical Assistance	Mt. Pleasant Standard Base Middle School, Inc. – Technology Upgrade Funds to be used to purchase a commercial photo copier.
\$3,700	Technical Assistance	Museum of Science and Industry, Inc. – Upgraded Registration System Funds to be used to purchase five dual core processors and dual monitors to upgrade the registration system.
\$5,000	Technical Assistance	Salesian Sisters of Tampa, Inc. D/B/A Salesian Youth Center/Boys & Girls Club – Salesian Youth Center Requested funding for 40 heavy-duty plastic folding tables
\$5,000	Technical Assistance	Seniors in Service of Tampa Bay, Inc. – Improving Quality Services Through Technology Advancement Funding to purchase and implement a new volunteer management database software system to manage its volunteer program data.
\$4,800	Technical Assistance	Tampa Bay Academy of Hope, Inc. – Youth C5 - Achieving Core Talent Positive Youth Development Funds to be used to purchase six laptop computers to be used by coaches and case managers for field activities which will allow them to better serve

		students, schools, and parents.
\$5,000	Technical Assistance	Tampa Bay Community and Family Development Corporation – Fiscal Audit Funds to be used for an agency audit in order to better position the program to pull down operational dollars, capital finances for a teen parent project and improved summer programs.
\$5,000	Technical Assistance	Tampa Bay Performing Arts Center D/B/A Straz Center – Web-Based Evaluation Project Funds to be used for a web server and network switch for the Web-Based Evaluation System that will enhance the infrastructure and create an integrated online system to serve as a living repository for student records and outreach education assessment information.
\$5,000	Technical Assistance	Tampa Heights Junior Civic Association, Inc. – Agency Audit (2008 & 2009)
\$4,939	Technical Assistance	The Crisis Center of Tampa Bay, Inc. –Educational Services Technical Assistance Funds to purchase six laptops, three projectors, mounting equipment, speakers, wiring and installation of one projector in a meeting room.
\$4,598	Technical Assistance	The Spring of Tampa Bay, Inc. – Administration Funding to purchase two laptop computers, video editing software, and 12 battery backups for Administration computers.
\$4,500	Technical Assistance	United Cerebral Palsy of Tampa Bay, Inc. – UCP Aquatic Therapy Program Funding will be used to purchase equipment and provide onsite training and certification in Aquatic Therapy for UCP's therapy team which is comprised of Occupational, Physical and Speech therapists.
\$4,800	Technical Assistance	University of South Florida Board of Trustees, A Public Body Corporate – Kinship Care Connection Computer Upgrade Funds to be used to purchase four computers in the amount of \$3,650 so that the Navigator and other staff can perform the necessary functions relative to its program and the DCF Partnership.
\$424	Technical Assistance	University of South Florida Board of Trustees, A Public Body Corporate – SRETS Training Funding for registration for one person to attend the SRETS training.
\$4,910	Technical Assistance	Wheels of Success, Inc. – Program Sustainability-Technical Assistance to Increase Output and Efficiency Funding will be used to upgrade the website and older office computers and software and to purchase telephone headsets.
\$5,000	Technical Assistance	Zooville USA, Inc. – The Nature Nook Funding used to purchase eleven 8-ft picnic tables and 2 additional 8-ft picnic tables with wheel-chair access.
\$5,000	Technical Assistance	Volunteer USA Foundation, Inc. – Family Literacy Program Funds will be used to purchase My Reading Coach program and the MindPlay T.E.A.M.™:
\$2,725	Technical Assistance	Rural Social Services Partnership, Inc. – RSSP Equipment Upgrade Funding used to purchase a Multifunctional Color Laser Printer with 1 year of service, a computer tower for the Executive Director, wireless travel speakers and updated Quick Books software.
\$172,809		August 2011 Total

\$319,167		Grand Total YTD
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PROGRAM EXPENDITURE REPORT

Material Provided at Board Meeting

THE HILLSBOROUGH YOUTH COLLABORATIVE BOARD REPORT



Hillsborough Youth Collaborative



Board Update - August 2011

Goals:

GROW - LEAD - ADVOCATE - SERVE

August 2012 recap

- 9 HYC Members participated in the **HYC Radio Summer Intensive**. Purpose of the radio intensive:
 1. Understand key elements of radio broadcasting,
 2. Develop program ideas for the upcoming year
 3. Participate Q&A period with WMNF station staff
- 12 existing HYC members and over 60 Hillsborough Youth – Participated in this season's **Community Tampa Bay Anytown program**. Goals of Anytown:
 1. Increase knowledge of prejudice, stereotypes and discrimination
 2. Experience and promote cross-cultural interactions
 3. Increase positive identity development
 4. Support a positive vision for change
 5. Develop skills of dialogue and advocacy
- 13 existing HYC members over 31 Hillsborough youth participated in an international bestseller **7 Habits of Highly Effective Teens** workshop. Each youth received a book and a planning guide. The purpose of the workshop was to
 1. Provide teens with the tools and skills to
 - Boost self-image,
 - Build relationships,
 - Resist peer pressure,
 - Achieve goals,
 - Improve communication.
- Recent **HYC Graduates Ashira, Kevin and Rafael** planned and implemented the Florida Youth Against Hunger event with major support from HYC members and other community volunteers. More than 1600lbs of food were raised
- 8 HYC members participated in Community Tampa Bay's Youth Conference, (a day long program on how to be inclusive leaders in their schools and community) were they served as mentors and group facilitators for middle school students at the Hillsborough County Brandon Recreation Center.
- 14 new members from all across Hillsborough county have joined HYC and are actively recruiting

September 2012 glimpse

- First HYC Radio show on September 25
- First Advocacy workshop
- HYC teambuilding and planning retreat
- Support Not In Our Town awareness program (a community response to Hate crimes with WUSF)

Recommendations or requests for members of the Children's Board of Hillsborough County:

- What is the best way to connect with key staff in Hillsborough County Schools to engage more youth in HYC service learning opportunities?