



Provider Forum 3.7.11



Children's Board
HILLSBOROUGH COUNTY

Dreams Worth Growing

Moment of Silence

*Moment of Silence
in Memory of
Curt Williamson
CBHC Accounting
Manager*



Agenda

- Strategic Planning with Herb Marlowe
- Fiscal Updates
- Program Updates
- In Closing...





- Provider Contracts are Cost Reimbursement
- Fiscal Site Visits
- Program Assessment and Rating Tool

Fiscal Updates

Cost Reimbursement

- All provider contracts are cost reimbursement.
- All subcontractor agencies are held to the same cost reimbursement terms and conditions.
- Fiscal training will be held on April 14th in our Board Room from 9 a.m. to noon. A formal invitation with details will follow.



Fiscal Site Visits

- Fiscal site visits to all providers.
 - Coordinated with other planned contractual monitoring.
 - Lead Agencies are required to conduct fiscal monitoring with all Subcontractors.
- Notification via e-mail 2 weeks prior.
- Process and tools will be reviewed at April 14th Fiscal Training workshop.

Program Assessment and Rating Tool

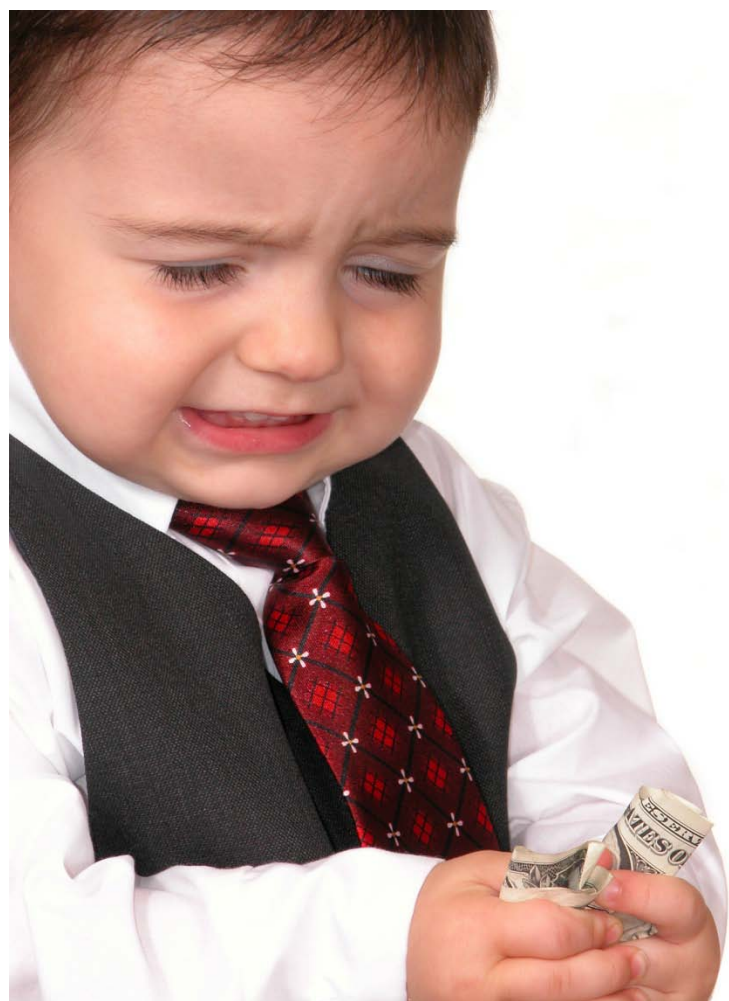
- Agency and program performance are rated on:
 - Agency sustainability factors generated from most recent audited financial statements.
 - Timeliness and accuracy of program data.
 - Timeliness and accuracy of required fiscal reports.
 - Program lapse.
- Details regarding the tool will be reviewed in the April 14th Fiscal Training.

- Release of Funds
 - Technical Assistance
 - Invitations to Negotiate
 - Strategic Investment Plan for 2011 - 2016
- Other Contract Highlights
 - Acknowledgement of CBHC
 - Required Audit
 - Lead Agency Responsibilities
 - Reporting
 - In Closing...



Program Updates

Technical Assistance Grants



- Applications accepted beginning April 1st.
- Up to \$5,000 per grant for building organizational capacity in grassroots organizations with a focus on target geographic areas (PBI).
- Funding workshops planned for April 14th and 20th; additional workshop planned for Town N Country.

Invitations to Negotiate (ITN)

- ITNs will follow completion of Strategic Investment Plan for 2011-2016; no releases planned before July 1st.
- Board and community participation in review of Strategic Investment Plan to commence in late April through July.



Proposed Strategic Investment Plan



Acknowledgement of CBHC

- Attachment 3, Paragraph 25

Publicizing of CHILDREN'S BOARD Support:

The PROVIDER agrees to identify CHILDREN'S BOARD support on its letterhead, agency newsletter, and other printed materials, and to utilize every reasonable opportunity to publicize support received from the CHILDREN'S BOARD.



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CBHC Acknowledgement Cont.



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- Guidance document with specific examples will be sent to you — please provide input!
- Potential changes to contract language.
- CBHC logos and guidelines for usage on website.
- Technical assistance available from Rick Lence.

Required Audits

- Attachment 3, Paragraph 14 b

Required Audits:

...Failure to furnish an audit shall be a basis for denial and/or refund of project funds by the PROVIDER to the CHILDREN'S BOARD.



Lead Agency Responsibilities

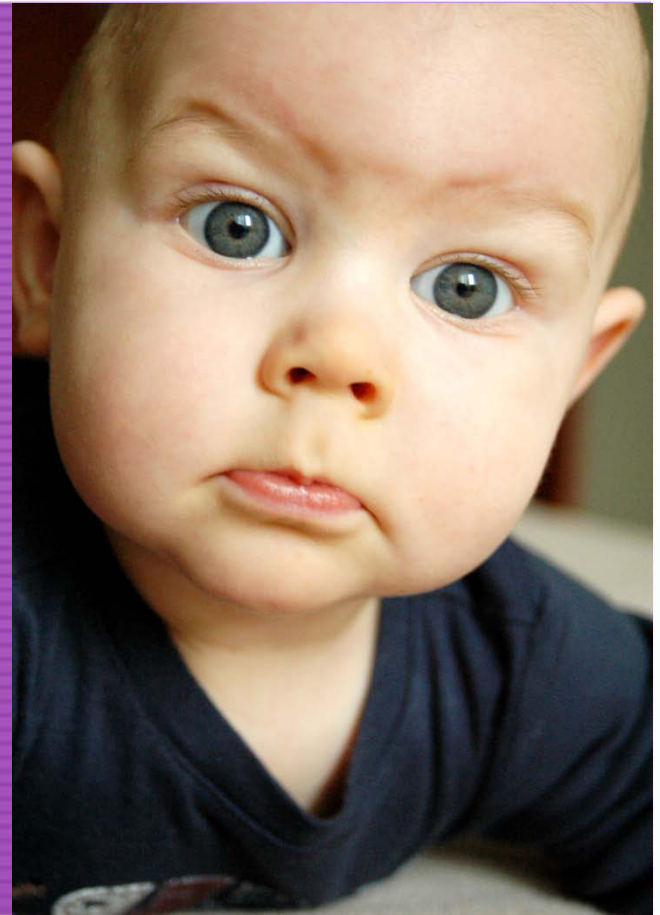
- Attachment 3, Paragraph 5 c
[Modifications or Events Requiring Notification](#)
3) the work of an assignee or subcontractor ceases or materially changes; (4) if the CHILDREN'S BOARD has authorized the PROVIDER to assign or subcontract a portion of the Services, the PROVIDER will furnish a copy of the assignment or subcontract to the CHILDREN'S BOARD.

Reporting

- Attachment 3, Paragraph 5 c
[Modifications or Events Requiring Notification](#)
(8) employees working in the program are terminated, reassigned, or resign; (9) the program is or may be adversely affected by any other situation or event;...



- Dr. Luanne Panacek and Herb Marlowe
- Action Steps
 - Short-term
 - Long-term



In Closing...



Thank You!